

## MEMORANDUM

**To:** The Faculty

September 24, 2002

**From:** Julia Eichelberger,  
Faculty Secretary

**Subject:** Senate Meeting

The second regular meeting of the 2002-2003 Faculty Senate will convene at 5:00 p.m. on Tuesday, October 1, in Room 116 of the Education Center (ECTR).

N. B.: There are no supporting materials for this month's meeting, so Senators will not be receiving any additional packets. The provisional minutes for the September meeting are now available on the Senate website (<http://www.cofc.edu/~senate/>).

### Agenda

1. Call to order
2. Approval of the Minutes
3. Reports
  - Bill Lindstrom, Vice-President for Enrollment Management
  - Textbook Department, College Bookstore
  - The Speaker
4. Constituents' Concerns
5. Adjournment

**Remaining Fall 2002 Senate Meetings  
(Tuesdays at 5:00 o'clock in ECTR 116)  
October 1, November 5, December 3**

**Deadlines for submitting agenda items:  
5 November meeting: 3 PM Thursday, 24 October  
3 December meeting: 3 PM Thursday, 21 November**