Proposal to Change a Course

NOTE: All gray text boxes must be completed (even if you just put N/A into them), otherwise the committee must consider the form incomplete.

1. Department: Hispanic Studies

2. Course Number and Title: SPAN 350: Intensive Conversation and Composition

3. Semester and year when the course change(s) will go into effect: Fall 2010

4. Change(s) Desired (Note: if more than 2 items listed under “Typical changes handled by this form” in Guidelines for Planning to Change a Course, then a New Course form must be completed):

   Prerequisite: SPAN 275 or permission of the instructor

5. Justification for Change(s):

   SPAN 275 is the prerequisite for all advanced Spanish courses

6. Is this course to be added to the Degree Requirements of a Major, Minor, Concentration or List of Approved Electives?
   a) □ yes  □ no

   b) If yes, complete the Change Degree Requirements form(s) and list the name(s) of the major, minor, concentration and/or list of approved electives here:

7. Is the course part of any other degree or program? Please consult the most up to date undergraduate catalog and search for uses of the course to see who should be contacted. If yes, what department/program? Please contact the department chair/program director and request a note or email that they are aware of the proposed change and include that note with the proposal.
   No

*This course is already an approved and accepted elective in the Spanish major and minor

This form was approved by FCC on 2/17/2009 and replaces all others.  p. 1
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8. Signature of Department Chair or Program Director:

[Signature]

Date: [11/23/07]

9. Signature of Dean of School:

[Signature]

Date: [11/23/07]

10. Signature of Curriculum Committee Chair:

[Signature]

Date: [ ]

11. Signature of Faculty Senate Secretary:

[Signature]

Date Approved by Senate: [ ]

Completed form should be sent by the Faculty Senate Secretary to the Registrar. After implementation, information concerning the passed course and program changes will be provided by the Registrar to all faculty and staff on campus.