Proposal to Change a Course

**NOTE:** All gray text boxes must be completed (even if you just put N/A into them), otherwise the committee must consider the form incomplete.

1. Department: **Hispanic Studies**

2. Course Number and Title: **SPAN 390: Special Topics in Spanish**

3. Semester and year when the course change(s) will go into effect: **Fall 2010**

4. Change(s) Desired (Note: if more than 2 items listed under “Typical changes handled by this form” in Guidelines for Planning to Change a Course, then a New Course form must be completed):

   Prerequisite: see Department for specific prerequisites

5. Justification for Change(s):

   SPAN 390 is a 300-level Special Topics course and a prerequisite will always be necessary. However, as the area of specialization will vary from offering to offering (e.g., literature, culture, linguistics, etc.), this prerequisite will not always be the same. For example, if the 390 class has a literary focus, either 320 or 361, etc. might be required; if it is a culture course, SPAN 323 or 326, etc. would most likely be required, etc. As this is the case, it was decided that the verbiage "Prerequisite: See Department for specific prerequisite" ought to be added.

6. Is this course to be added to the Degree Requirements of a Major, Minor, Concentration or List of Approved Electives?
   a) ☐ yes  ☑ no

   b) If yes, complete the Change Degree Requirements form(s) and list the name(s) of the major, minor, concentration and/or list of approved electives here:

7. Is the course part of any other degree or program? Please consult the most up to date undergraduate catalog and search for uses of the course to see who should be contacted. If yes, what department/program? Please contact the department chair/program director and request a note or email that they are aware of the proposed change and include that note with the proposal.

   ☑ No

*This course is already an approved and accepted elective in the Spanish minor*
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8. Signature of Department Chair or Program Director:

Date: 11/24/09

9. Signature of Dean of School:

Date: 11/23/09

10. Signature of Curriculum Committee Chair:

Date: 12/02/09

11. Signature of Faculty Senate Secretary:

Date Approved by Senate: _________________________

Completed form should be sent by the Faculty Senate Secretary to the Registrar. After implementation, information concerning the passed course and program changes will be provided by the Registrar to all faculty and staff on campus.

This form was approved by FCC on 2/17/2009 and replaces all others.