Proposal to Change a Course

**NOTE:** All gray text boxes must be completed (even if you just put N/A into them), otherwise the committee must consider the form incomplete.

1. Department: **GEOL**

2. Course Number and Title: **GEOL 250, Introduction to Geochemistry**

3. Semester and year when the course change(s) will go into effect: **Spring 2010**

4. Change(s) Desired (Note: if more than 2 items listed under “Typical changes handled by this form” in Guidelines for Planning to Change a Course, then a New Course form must be completed):

   **The number of credit hours listed for this 4-credit hour course should be 4 hours for lecture and 0 hours for laboratory portion.**

5. Justification for Change(s):

   **Currently the course is listed as 3 hours lecture and 1 hour laboratory. Students should not have to register for the lecture and laboratory sections separately. Both portions are integral to successfully completing the course. Also independent grades are not offered for each portion - a single grade is offered for the entire course.**

6. Is this course to be added to the Degree Requirements of a Major, Minor, Concentration or List of Approved Electives?
   a) □ yes  ☒ no

   b) If yes, complete the Change Degree Requirements form(s) and list the name(s) of the major, minor, concentration and/or list of approved electives here:

   __________________________________________

7. Is the course part of any other degree or program? Please consult the most up to date undergraduate catalog and search for uses of the course to see who should be contacted. If yes, what department/program? Please contact the department chair/program director and request a note or email that they are aware of the proposed change and include that note with the proposal.

   **No**

This form was approved by FCC on 2/17/2009 and replaces all others.
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8. Signature of Department Chair or Program Director:

[Signature]

Date: 3/4/09

9. Signature of Dean of School:

[Signature]

Date: 3/9/09

10. Signature of Curriculum Committee Chair:

[Signature]

Date: 10/31/09

11. Signature of Faculty Senate Secretary:

________________________________________

Date Approved by Senate: ____________________

Completed form should be sent by the Faculty Senate Secretary to the Registrar. After implementation, information concerning the passed course and program changes will be provided by the Registrar to all faculty and staff on campus.