Proposal to Change a Course

**NOTE:** All gray text boxes must be completed (even if you just put N/A into them), otherwise the committee must consider the form incomplete.

1. Department: **Music**

2. Course Number and Title: **MUSC 246 Music Theory I**

3. Semester and year when the course change(s) will go into effect: **Fall 2010**

4. Change(s) Desired (**Note:** if more than 2 items listed under “Typical changes handled by this form” in Guidelines for Planning to Change a Course, then a New Course form must be completed):

   1. Catalogue Description
   2. Prerequisites
   5. Justification for Change(s):

   **1. To provide a more accurate description of the nature of the course.**
   **2. To simplify the registration process.**

5. Is this course to be added to the Degree Requirements of a Major, Minor, Concentration or List of Approved Electives?
   a) ☐ yes ☒ no

   b) If yes, complete the Change Degree Requirements form(s) and list the name(s) of the major, minor, concentration and/or list of approved electives here:

6. Is the course part of any other degree or program? Please consult the most up to date undergraduate catalog and search for uses of the course to see who should be contacted. If yes, what department/program? Please contact the department chair/program director and request a note or email that they are aware of the proposed change and include that note with the proposal.
   **No**
Proposed Changes to MUSC 246 – Music Theory I

1. Change of Catalogue Description

New Description
A study of tonal music theory including a review of music fundamentals, construction and analysis of triads and seventh chords, four-part writing including first and second inversions, and the basics of musical form. Majors should take MUSC 238 concurrently.

Rationale for change.
The new description is more specific and will give students a much clearer idea of course content.

2. Change of Prerequisite

New Prerequisite
Permission of the instructor or music faculty representative.

Rationale for change.
A music faculty member can quickly and easily determine whether a student is ready to take Music Theory I. This eliminates a needless step in the registration process.
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8. Signature of Department Chair or Program Director:
   
   [Signature]
   
   Date: Aug 5, 2009

9. Signature of Dean of School:
   
   [Signature]
   
   Date: 8/10/09

10. Signature of Curriculum Committee Chair:
    
    [Signature]
    
    Date: 8/10/09

11. Signature of Faculty Senate Secretary:
    
    [Signature]
    
    Date Approved by Senate: ________________________

Completed form should be sent by the Faculty Senate Secretary to the Registrar. After implementation, information concerning the passed course and program changes will be provided by the Registrar to all faculty and staff on campus.