Proposal to Change Degree Requirements for a Minor/Concentration/Track

NOTE: All gray text boxes must be completed (even if you just put N/A into them), otherwise the committee must consider the form incomplete.

Contact person Email address Phone

1. Department(s) or School(s): English

2. Name of the minor/concentration/track: English Major with a Concentration in Creative Writing

3. Semester and year in which degree change(s) will go into effect: Fall 2011

4. Change(s) Desired (Note: if the change includes deleting courses from the inventory, a Delete Course form must also be completed for each course, the Curriculum Committee does not assume the responsibility to delete the course):

   Change wording and format for listing of requirements for English Major with Concentration in Creative Writing.

5. Justification for Change(s):
   1. Correct inadvertent omissions or errors that we overlooked in proofreading the 2010-2011 catalog. Page 57 states incorrectly that 42 hours are required for the major with a concentration in creative writing. The correct number is 39.

   2. Other changes clarify ambiguous presentation of requirements and the courses that may satisfy them.

6. Does the change include deleting or adding courses from other departments? If yes, what department/program? Please contact the department chair/program director and request a note or email that they are aware of the proposed change and include that note with the proposal. No
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6. Signature of Department Chair or Program Director:

______________________________________________________________

Date: ________________________

7. Signature of Dean of School:

______________________________________________________________

Date: ________________________

8. Signature of Provost:

______________________________________________________________

Date: ________________________

9. Signature of Curriculum Committee Chair:

______________________________________________________________

Date: ________________________

10. Signature of Faculty Senate Secretary:

______________________________________________________________

Date Approved by Senate: ________________________

Completed form should be sent by the Faculty Senate Secretary to the Registrar. After implementation, information concerning the passed course and program changes will be provided by the Registrar to all faculty and staff on campus.

This form was approved by FCC on 8/17/2010 and replaces all others.