Proposal to Change a Course

NOTE: All gray text boxes must be completed (even if you just put N/A into them), otherwise the committee must consider the form incomplete.

Contact person Heath Hoffmann  Email address hoffmannh@cofc.edu Phone 8182

1. Department: Sociology & Anthropology

2. Course Number and Title: ANTH 399: Tutorial

3. Semester and year when the course change(s) will go into effect: Fall 2011

4. Change(s) Desired (Note: if more than 2 items listed under “Typical changes handled by this form” in Guidelines for Planning to Change a Course, then a New Course form must be completed):

   Change the prerequisites for ANTH 399 by replacing "Junior Standing" with "Completion of at least 6 hours" of ANTH courses. The new pre-requisites for ANTH 399 should read as the following:

   "Completion of at least 6 hours in the anthropology major or minor and permission of the instructor and department chair."

5. Justification for Change(s):

   In some cases, "Junior standing" has discouraged competent and talented students from pursuing a tutorial earlier in their undergraduate career. We want to encourage students to work closely with faculty and believe that completing several courses in Anthropology is more important than necessarily being a Junior. Since permission of instructor is required, the faculty member will be in the best position to determine a student's readiness to take on the work required of a tutorial.

6. Is this course to be added to the Degree Requirements of a Major, Minor, Concentration or List of Approved Electives?
   a) □ yes  ☒ no

   b) If yes, complete the Change Degree Requirements form(s) and list the name(s) of the major, minor, concentration and/or list of approved electives here:

      NA

7. Is the course part of any other degree or program? Please consult the most up to date undergraduate catalog and search for uses of the course to see who should be contacted. If yes, what department/program? Please contact the department chair/program director and request a note or email that they are aware of the proposed change and include that note with the proposal.

   ANTH 399 is not part of any other degree or program.

This form was approved by FCC on 8/17/2010 and replaces all others.
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8. Signature of Department Chair or Program Director:

______________________________________________________________

Date: _______________________

9. Signature of Dean of School:

______________________________________________________________

Date: _______________________

10. Signature of Curriculum Committee Chair:

______________________________________________________________

Date: _______________________

11. Signature of Faculty Senate Secretary:

______________________________________________________________

Date Approved by Senate: _______________________

Completed form should be sent by the Faculty Senate Secretary to the Registrar. After implementation, information concerning the passed course and program changes will be provided by the Registrar to all faculty and staff on campus.