Proposal to Change a Course

NOTE: All gray text boxes must be completed (even if you just put N/A into them), otherwise the committee must consider the form incomplete.

Contact person John Newell  Email address newellj@cofc.edu Phone 953-7154

1. Department: Honors

2. Course Number and Title:HONS 390 Special Topics (3-6)

3. Semester and year when the course change(s) will go into effect: Fall 2011

4. Change(s) Desired (Note: if more than 2 items listed under “Typical changes handled by this form” in Guidelines for Planning to Change a Course, then a New Course form must be completed):

   Change of number from HONS 390 to HONS 280 Special Topics (3-6)

5. Justification for Change(s):

   With the change from SIS to Banner, the Registrar's Office is now able to automatically perform a degree audit to see whether or not a student has satisfied Honors College requirements. In the past with SIS, this verification and certification could only be done manually. With the automated process, it is essential to distinguish between an introductory level special topics course taught in the Honors College and an Honors upper level special topics course that is interdisciplinary. HONS 280 would be used for an introductory or intermediate level course, which does not count for Humanities or Social Science requirements, that a department is considering proposing as an Honors catalog course. For example, HONS 280 might be used for an Honors version of MATH 250 (Statistics), EDFS 201 (Introduction to Education), or ENVT 200 (Introduction to Environmental Studies). This change will make it easier for students to understand what Honors and College of Charleston requirements a course will meet and will make it much easier for the Registrar's Office and advisors to determine whether or not a student has met Honors College requirements.

6. Is this course to be added to the Degree Requirements of a Major, Minor, Concentration or List of Approved Electives?
   a) ☐ yes ☒ no

   b) If yes, complete the Change Degree Requirements form(s) and list the name(s) of the major, minor, concentration and/or list of approved electives here:

7. Is the course part of any other degree or program? Please consult the most up to date undergraduate catalog and search for uses of the course to see who should be contacted. If yes, what department/program? Please contact the department chair/program director and request a note or email that they are aware of the proposed change and include that note with the proposal.
   No

This form was approved by FCC on 8/17/2010 and replaces all others. p. 1
Proposal to Change a Course

8. Signature of Department Chair or Program Director:

________________________________________________________________________

Date: ______________________

9. Signature of Dean of School:

________________________________________________________________________

Date: ______________________

10. Signature of Curriculum Committee Chair:

________________________________________________________________________

Date: ______________________

11. Signature of Faculty Senate Secretary:

________________________________________________________________________

Date Approved by Senate: ______________________

Completed form should be sent by the Faculty Senate Secretary to the Registrar. After implementation, information concerning the passed course and program changes will be provided by the Registrar to all faculty and staff on campus.
Proposal to Change a Course

NOTE: All gray text boxes must be completed (even if you just put N/A into them), otherwise the committee must consider the form incomplete.

Contact person John Newell  Email address newellj@cofc.edu Phone 953-7154

1. Department: Honors

2. Course Number and Title: HONS 391 Special Topics in Humanities (3)

3. Semester and year when the course change(s) will go into effect: Fall 2011

4. Change(s) Desired (Note: if more than 2 items listed under “Typical changes handled by this form” in Guidelines for Planning to Change a Course, then a New Course form must be completed):

   Change of number from HONS 391 to HONS 281 Special Topics in Humanities (3)

5. Justification for Change(s):

   With the change from SIS to Banner, the Registrar's Office is now able to automatically perform a degree audit to see whether or not a student has satisfied Honors College requirements. In the past with SIS, this verification and certification could only be done manually. With the automated process, it is essential to distinguish between an introductory level special topics course taught in the Honors College and an Honors upper level special topics course that is interdisciplinary. HONS 281 would be used for an introductory or intermediate level Humanities course that a department is considering proposing as an Honors catalog course. For example, HONS 281 might be used for an Honors version of ENGL 234 (Survey of Third World Masterpieces) or CLAS 103 (Classical Mythology). This change will make it easier for students to understand what Honors and College of Charleston requirements a course will meet and will make it much easier for the Registrar's Office and advisors to determine whether or not a student has met Honors College requirements.

6. Is this course to be added to the Degree Requirements of a Major, Minor, Concentration or List of Approved Electives?
   a) [ ] yes  [x] no

   b) If yes, complete the Change Degree Requirements form(s) and list the name(s) of the major, minor, concentration and/or list of approved electives here:

7. Is the course part of any other degree or program? Please consult the most up to date undergraduate catalog and search for uses of the course to see who should be contacted. If yes, what department/program? Please contact the department chair/program director and request a note or email that they are aware of the proposed change and include that note with the proposal.
   No
Proposal to Change a Course

8. Signature of Department Chair or Program Director:

________________________________________________________________________

Date: ____________________________

9. Signature of Dean of School:

________________________________________________________________________

Date: ____________________________

10. Signature of Curriculum Committee Chair:

________________________________________________________________________

Date: ____________________________

11. Signature of Faculty Senate Secretary:

________________________________________________________________________

Date Approved by Senate: ____________________________

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Proposal to Change a Course

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Contact person John Newell  Email address newellj@cofc.edu  Phone 953-7154

1. Department: Honors

2. Course Number and Title: HONS 392 Special Topics in Social Sciences (3-6)

3. Semester and year when the course change(s) will go into effect: Fall 2011

4. Change(s) Desired (Note: if more than 2 items listed under “Typical changes handled by this form” in Guidelines for Planning to Change a Course, then a New Course form must be completed):

   Change of number from HONS 392 to HONS 282 Special Topics in Social Sciences (3-6)

5. Justification for Change(s):

   With the change from SIS to Banner, the Registrar's Office is now able to automatically perform a degree audit to see whether or not a student has satisfied Honors College requirements. In the past with SIS, this verification and certification could only be done manually. With the automated process, it is essential to distinguish between an introductory level special topics course taught in the Honors College and an Honors upper level special topics course that is interdisciplinary. HONS 282 would be used for an introductory or intermediate level course in the Social Sciences that a department is considering proposing as an Honors catalog course. For example, HONS 282 might be used for an Honors version of ANTH 202 (Introduction to Archaeology), POLS 104 (World Regional Geography, or COMM 210 (Introduction to Communication Theory). This change will make it easier for students to understand what Honors and College of Charleston requirements a course will meet and will make it much easier for the Registrar's Office and advisors to determine whether or not a student has met Honors College requirements.

6. Is this course to be added to the Degree Requirements of a Major, Minor, Concentration or List of Approved Electives?
   a) □ yes  ☒ no

   b) If yes, complete the Change Degree Requirements form(s) and list the name(s) of the major, minor, concentration and/or list of approved electives here:

7. Is the course part of any other degree or program? Please consult the most up to date undergraduate catalog and search for uses of the course to see who should be contacted. If yes, what department/program? Please contact the department chair/program director and request a note or email that they are aware of the proposed change and include that note with the proposal.
   No
Proposal to Change a Course

8. Signature of Department Chair or Program Director:

______________________________________________

Date: __________________________

9. Signature of Dean of School:

______________________________________________

Date: __________________________

10. Signature of Curriculum Committee Chair:

______________________________________________

Date: __________________________

11. Signature of Faculty Senate Secretary:

______________________________________________

Date Approved by Senate: ______________________

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Proposal to Change a Course

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Contact person John Newell Email address newellj@cofc.edu Phone 953-7154

1. Department: Honors

2. Course Number and Title: HONS 390 (Special Topics (3-6)

3. Semester and year when the course change(s) will go into effect: Fall 2011

4. Change(s) Desired (Note: if more than 2 items listed under “Typical changes handled by this form” in Guidelines for Planning to Change a Course, then a New Course form must be completed):
   Change to HONS 380: Interdisciplinary Special Topics (3-6)

5. Justification for Change(s):

   With the change from SIS to Banner, the Registrar's Office is now able to automatically perform a degree audit to see whether or not a student has satisfied Honors College requirements. In the past with SIS, this verification and certification could only be done manually. With the automated process, it is essential to distinguish between an introductory level special topics course taught in the Honors College and an Honors upper level special topics course that is interdisciplinary. HONS 380 would be used for Interdisciplinary Special Topics courses not in the Humanities or Social Sciences, such as "Mathematics in Fiction" or "Field Botany." These courses are approved each year by the Honors Faculty committee from proposals submitted by faculty. All Honors students must take at least one such interdisciplinary Honors course to graduate from the Honors College. This change will make it easier for students to understand what Honors and College of Charleston requirements a course will meet and will make it much easier for the Registrar's Office and advisors to determine whether or not a student has met Honors College requirements.

6. Is this course to be added to the Degree Requirements of a Major, Minor, Concentration or List of Approved Electives?
   a) ☐ yes ☑ no

   b) If yes, complete the Change Degree Requirements form(s) and list the name(s) of the major, minor, concentration and/or list of approved electives here:

7. Is the course part of any other degree or program? Please consult the most up to date undergraduate catalog and search for uses of the course to see who should be contacted. If yes, what department/program? Please contact the department chair/program director and request a note or email that they are aware of the proposed change and include that note with the proposal.
   No
Proposal to Change a Course

8. Signature of Department Chair or Program Director:

______________________________________________________________

Date: ____________________________

9. Signature of Dean of School:

______________________________________________________________

Date: ____________________________

10. Signature of Curriculum Committee Chair:

______________________________________________________________

Date: ____________________________

11. Signature of Faculty Senate Secretary:

______________________________________________________________

Date Approved by Senate: ____________________________

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Proposal to Change a Course

NOTE: All gray text boxes must be completed (even if you just put N/A into them), otherwise the committee must consider the form incomplete.

Contact person John Newell  Email address newellj@cofc.edu Phone 953-7154

1. Department: Honors

2. Course Number and Title: HONS 391 Special Topics in Humanities (3)

3. Semester and year when the course change(s) will go into effect: Fall 2011

4. Change(s) Desired (Note: if more than 2 items listed under “Typical changes handled by this form” in Guidelines for Planning to Change a Course, then a New Course form must be completed):

   Change to HONS 381 Interdisciplinary Special Topics in Humanities (3)

5. Justification for Change(s):

   With the change from SIS to Banner, the Registrar's Office is now able to automatically perform a degree audit to see whether or not a student has satisfied Honors College requirements. In the past with SIS, this verification and certification could only be done manually. With the automated process, it is essential to distinguish between an introductory level special topics course taught in the Honors College and an Honors upper level special topics course that is interdisciplinary. HONS 381 would be used for Interdisciplinary Special Topics courses in the Humanities, such as "China Encounters the World," Trans-Nationalism: England and Empire," or "Latin American Film and literature." These courses are approved each year by the Honors Faculty committee from proposals submitted by faculty. All Honors students must take at least one such interdisciplinary Honors course to graduate from the Honors College. This change will make it easier for students to understand what Honors and College of Charleston requirements a course will meet and will make it much easier for the Registrar's Office and advisors to determine whether or not a student has met Honors College requirements.

6. Is this course to be added to the Degree Requirements of a Major, Minor, Concentration or List of Approved Electives?
   a) ☐ yes ☒ no

   b) If yes, complete the Change Degree Requirements form(s) and list the name(s) of the major, minor, concentration and/or list of approved electives here:

7. Is the course part of any other degree or program? Please consult the most up to date undergraduate catalog and search for uses of the course to see who should be contacted. If yes, what department/program? Please contact the department chair/program director and request a note or email that they are aware of the proposed change and include that note with the proposal.
   No

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Proposal to Change a Course

8. Signature of Department Chair or Program Director:

_______________________________________________________

Date: ________________________

9. Signature of Dean of School:

_______________________________________________________

Date: ________________________

10. Signature of Curriculum Committee Chair:

_______________________________________________________

Date: ________________________

11. Signature of Faculty Senate Secretary:

_______________________________________________________

Date Approved by Senate: ________________________

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Proposal to Change a Course

NOTE: All gray text boxes must be completed (even if you just put N/A into them), otherwise the committee must consider the form incomplete.

Contact person John Newell Email address newellj@cofc.edu Phone 953-7154

1. Department: Honors

2. Course Number and Title: HONS 392 Special Topics in Social Sciences (3-6)

3. Semester and year when the course change(s) will go into effect: Fall 2011

4. Change(s) Desired (Note: if more than 2 items listed under “Typical changes handled by this form” in Guidelines for Planning to Change a Course, then a New Course form must be completed):

   Change to HONS 382 Interdisciplinary Special Topics in Social Sciences (3-6)

5. Justification for Change(s):

   With the change from SIS to Banner, the Registrar's Office is now able to automatically perform a degree audit to see whether or not a student has satisfied Honors College requirements. In the past with SIS, this verification and certification could only be done manually. With the automated process, it is essential to distinguish between an introductory level special topics course taught in the Honors College and an Honors upper level special topics course that is interdisciplinary. HONS 382 would be used for Interdisciplinary Special Topics courses in the Social Sciences, such as "Death and Dying," "Consumer/Provider Health Communication," or "The Supremes: The US Supreme Court." These courses are approved each year by the Honors Faculty committee from proposals submitted by faculty. All Honors students must take at least one such interdisciplinary Honors course to graduate from the Honors College. This change will make it easier for students to understand what Honors and College of Charleston requirements a course will meet and will make it much easier for the Registrar's Office and advisors to determine whether or not a student has met Honors College requirements.

6. Is this course to be added to the Degree Requirements of a Major, Minor, Concentration or List of Approved Electives?
   a) ☒ yes ☐ no

   b) If yes, complete the Change Degree Requirements form(s) and list the name(s) of the major, minor, concentration and/or list of approved electives here:

7. Is the course part of any other degree or program? Please consult the most up to date undergraduate catalog and search for uses of the course to see who should be contacted. If yes, what department/program? Please contact the department chair/program director and request a note or email that they are aware of the proposed change and include that note with the proposal.
   No
8. Signature of Department Chair or Program Director:

________________________________________

Date: _________________________________

9. Signature of Dean of School:

________________________________________

Date: _________________________________

10. Signature of Curriculum Committee Chair:

________________________________________

Date: _________________________________

11. Signature of Faculty Senate Secretary:

________________________________________

Date Approved by Senate: __________________

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