Proposal for a New Course

NOTE: (1) All gray text boxes must be completed (even if you just put N/A into them), otherwise the committee must consider the form incomplete.

NOTE: (2) If the new course is to be accepted as fulfilling General Education requirements, a separate approval must be done through the General Education Committee.

Contact person Heath Hoffmann  Email address hoffmannh@cofc.edu Phone 3-8182

1. Department: Sociology and Anthropology

2. Course number and title: ANTH494 Field Work
   Number of Credits: 4-8  Total hrs/week: variable min 200 hours per term

   Lecture:  Lab:  Recitation:  Seminar:

   For Independent study courses:
   Research:  Field experience: 
   Clinical Practice:  Internship: 
   Practicum:  Independent Course Work:

3. Semester and year when course will first be offered: Sp 2011

4. Catalog Description (please limit to 50 words):
   This course offers students a hands on field work opportunity in one of the four fields of anthropology; archaeology, biological, cultural or linguistic anthropology. Course credits reflect number of hours in the field (minimum 200 hours).

5. CIP Code: 45.0201 (This code must be determined for new courses. The codes can be found at http://nces.ed.gov/ipeds/cipcode/. If you are not sure what code to use, please consult with the Institutional Research).

6. Check if appropriate: 
   This course will be cross listed with: na
   Rationale for cross listing: na
   Please attach letters of support from the chairs of each department indicating that the department has discussed the proposal and supports it.

7. a) Could another department or program also be a logical originator of this course (i.e. History of American Education could originate in both the Teacher Education and the History departments)? If yes, what department/program? Please contact the department chair/program director and request a note or email that they are aware of the proposed new course and include that note with the proposal.
   No

   b) Please explain overlap with any existing courses.
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none

8. Prerequisites (or other restrictions):
   permission of instructor

9. Rationale/justification for course (consider the following issues):
   a) What are the goals and objectives of the course?
      To provide students with hands on training in the methods of the discipline
   
   b) How does the course support the mission statement of the department and the organizing
      principles of the major?
      Anthropology, through its global and comparative approach, explores human biological and cultural diversity both in the past and in the present. This course allows students to apply what they have learned in the classroom in a field setting.

10. a) For courses in the major, how does the course enhance the beginning, middle, or end of the major?
    This course enhances the middle and end of the major. Methods are integrated into all of the 200 level courses required for the major. This course could fulfill the students' "Research Requirement" for the major.

    b) For courses used by non-majors, how does the course support the liberal arts tradition including linkages with other disciplines:
    This course is primarily for majors.

11. Method of teaching:
    This course combines classroom based learning with supervised field research.

12. a) Address potential enrollment pattern shifts in the department or college-wide related to
    the offering of this course:
    Currently students are completing these field experiences and registering for ANTH490 Independent Study. This new course designation will more accurately reflect what the student is doing. We anticipate no change to enrollment patterns.

    b) Address potential shifts in staffing of the department as it relates to the offering of this course:
    None. Students are already participating in these field work experiences, we have been using an independent study number or internship for registration

    c) Frequency of offering:
    each fall: ☒ each spring: ☒
    every two years: ☐ every three years: ☐
    other ☒(Explain): Often this is completed over the summer
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13. Requirements for additional resources made necessary by this course:

   a) Staff:       None

   b) Budget:      None

   c) Library:     None

14. Is this course to be added to the Degree Requirements of a Major, Minor, Concentration or List of Approved Electives?
   a) ☑ yes ☐ no

   b) If yes, complete the Change Degree Requirements form(s) and list the name(s) of the major, minor, concentration and/or list of approved electives here:
       Anthropology

15. Paste syllabus, reading lists, or any additional documentation that can help the committee evaluate this proposal (a syllabus is mandatory).
   This is an independent enrollment and will vary from student to student. Below is simply one example of a field work course that could be taught over the summer. I have not included a day by day course outline but, have included one week of activities as an example.

   Course objectives:
   Anthropology confronts the challenges of culture and difference in the contemporary social world. The special mandate of the field is to discover new and less harmful ways of perceiving, understanding, reporting on, and therefore validating the different experiences, histories, and values of peoples and communities from all parts of the world. This course combines classroom based learning with supervised field research. The goal of this course is to provide students with practical training and experience in the use of ethnographic field methods. Students will be introduced to the methods that ethnographers most often use including unobtrusive observation, participant observation, ethnographic and life-history interviewing, design and implementation of surveys and questionnaires, and an introduction to participatory research. They will also learn about taking, transcribing and analyzing field notes and they will collect, compile and analyze socio-cultural materials. Students will develop and implement an original ethnographic research project. Throughout the course, students will be introduced to ethical issues that impact ethnographic research.

   Required texts:
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Hall, Edward. The Hidden Dimension.

Students will be assessed based on the following:
1) Classroom meetings and one-on-one discussions with instructor = 20%
2) Writing assignments and field-work exercises = 30%
3) Field notes, and field journal = 15%
4) Research proposal = 5%
5) Written Ethnographic Report = 20%
6) Oral presentation of Fieldwork = 10%

Example of Course Outline: Week 1
Day 1
- Overview of field-school objectives and review of field-school rules
- Introduction to ethnographic research
- Ethical Issues
- Types of fieldnotes
  - Exercise #1: unobtrusive observation exercise
Day 2
- Continue ethical considerations in ethnographic research
- Deductive and inductive approaches to data collection
- Methodologies
  - Beginning to formulate the research question
Day 3
- DUE in class: write-up of unobtrusive observation
- Introduction to participant observation
  - Exercise #2: doing participant observation
Day 4
- Writing up field notes: Perspectives and points of view
  - Exercise #2 (continued): writing up of participant observation
Day 5
- DUE in class: write-up of participant observation exercise
- Overview of research possibilities
- Introduction to ethnographic interviewing
- Kinds of questions
- Recording, and transcribing the interview
  - Exercise #4: recovering and evaluating local documents for research
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16. Signature of Department Chair or Program Director:

______________________________________________________________

Date: ________________________

17. Signature of Dean of School:

______________________________________________________________

Date: ________________________

18. Signature of Provost:

______________________________________________________________

Date: ________________________

19. Signature of Curriculum Committee Chair

______________________________________________________________

Date: ________________________

20. Signature of Faculty Senate Secretary:

______________________________________________________________

Date Approved by Senate: ________________________

Completed form should be sent by the Faculty Senate Secretary to the Registrar. After implementation, information concerning the passed course and program changes will be provided by the Registrar to all faculty and staff on campus.