Proposal to Change a Course

NOTE: All gray text boxes must be completed (even if you just put N/A into them), otherwise the committee must consider the form incomplete.

1. Department: Communication

2. Course Number and Title: COMM 104 Public Speaking

3. Semester and year when the course change(s) will go into effect: Fall 2011

4. Change(s) Desired (Note: if more than 2 items listed under “Typical changes handled by this form” in Guidelines for Planning to Change a Course, then a New Course form must be completed):

   Insert the following sentence at the conclusion of the catalog description; "Note: This course does not count toward major requirements. Students who have completed COMM 110/111 may not subsequently receive credit toward graduation for COMM 104."

5. Justification for Change(s):

   In the revised COMM major, COMM 104 will not fulfill any requirement. COMM 104 is designed for a general student audience and does not meet the specific needs of the revised communication degree program. Just as ENGL 110 does not fulfill major requirements in the Department of English, COMM 104 will no longer fulfill such requirements for the communication major. Students completing the communication major will develop oral communication competencies in multiple courses, including the COMM 110/111 sequence.

6. Is this course to be added to the Degree Requirements of a Major, Minor, Concentration or List of Approved Electives?
   a) ☒ yes ☐ no

   b) If yes, complete the Change Degree Requirements form(s) and list the name(s) of the major, minor, concentration and/or list of approved electives here:
      COMM 104 will continue to serve as one option for the completion of the communication minor.

7. Is the course part of any other degree or program? Please consult the most up to date undergraduate catalog and search for uses of the course to see who should be contacted. If yes, what department/program? Please contact the department chair/program director and request a note or email that they are aware of the proposed change and include that note with the proposal.

   No other department is affected by this change. The course will still be offered in every semester and will be available for students interested in the communication minor, in free elective credit, or in the completion of requirements for other degree programs (e.g., accounting, computer science, education).

This form was approved by FCC on 2/17/2009 and replaces all others.
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8. Signature of Department Chair or Program Director:

__________________________________________

Date: __________________________

9. Signature of Dean of School:

__________________________________________

Date: __________________________

10. Signature of Curriculum Committee Chair:

__________________________________________

Date: __________________________

11. Signature of Faculty Senate Secretary:

__________________________________________

Date Approved by Senate: __________________________

Completed form should be sent by the Faculty Senate Secretary to the Registrar. After implementation, information concerning the passed course and program changes will be provided by the Registrar to all faculty and staff on campus.