Proposal to Change a Course

**NOTE:** All gray text boxes must be completed (even if you just put N/A into them), otherwise the committee must consider the form incomplete.

1. Department:  Communication

2. Course Number and Title: **COMM 405 Independent Study in Communication**

3. Semester and year when the course change(s) will go into effect: **Fall 2011**

4. Change(s) Desired (Note: if more than 2 items listed under “Typical changes handled by this form” in Guidelines for Planning to Change a Course, then a New Course form must be completed):

   **Add note: This course applies for major or minor credit with the written permission of the department chair.**

5. Justification for Change(s):

   In the revised COMM major, COMM 405 will not fulfill any requirement. COMM 405 is designed for students to pursue further research and writing with individual faculty members in area of interest. Since students will have ample personalized writing and research instruction in our revised curriculum, COMM 405 will not meet the specific needs degree program.

6. Is this course to be added to the Degree Requirements of a Major, Minor, Concentration or List of Approved Electives?
   a) □ yes  ☒ no

   b) If yes, complete the Change Degree Requirements form(s) and list the name(s) of the major, minor, concentration and/or list of approved electives here: n/a

7. Is the course part of any other degree or program? Please consult the most up to date undergraduate catalog and search for uses of the course to see who should be contacted. If yes, what department/program? Please contact the department chair/program director and request a note or email that they are aware of the proposed change and include that note with the proposal.

   **No other department is affected by this change.**
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8. Signature of Department Chair or Program Director:

________________________________________

Date: ________________________________

9. Signature of Dean of School:

________________________________________

Date: ________________________________

10. Signature of Curriculum Committee Chair:

________________________________________

Date: ________________________________

11. Signature of Faculty Senate Secretary:

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Date Approved by Senate: ________________________________

Completed form should be sent by the Faculty Senate Secretary to the Registrar. After implementation, information concerning the passed course and program changes will be provided by the Registrar to all faculty and staff on campus.