Proposal to Delete a Course

NOTE: All gray text boxes must be completed (even if you just put N/A into them), otherwise the committee must consider the form incomplete.

1. Department: **Communication**

2. Course Number and Title: **COMM 304: Training and Development**

3. When will Course Deletion become effective? **Fall 2011**

4. Justification for Deleting the Course: Following the revision of the COMM undergraduate major and minors, this course will no longer fulfill requirements in departmental programs. This course will not be required to “teach out” the old COMM major and minor for the students completing those programs.

5. Is the course part of any other degree or program? Please consult the most up to date undergraduate catalog and search for uses of the course to see who should be contacted. If yes, what department/program? Please contact the department chair/program director and request a note or email that they are aware of the proposed change and include that note with the proposal. **No. This course is not a part of any other degree or program.**
Proposal to Delete a Course

6. Signature of Department Chair or Program Director:

________________________________________

Date: __________________________

7. Signature of Dean of School:

________________________________________

Date: __________________________

8. Signature of Provost:

________________________________________

Date: __________________________

9. Signature of Curriculum Committee Chair:

________________________________________

Date: __________________________

10. Signature of Faculty Senate Secretary:

________________________________________

Date Approved by Senate: __________________________

Completed form should be sent by the Faculty Senate Secretary to the Registrar. After implementation, information concerning the passed course and program changes will be provided by the Registrar to all faculty and staff on campus.