Proposal to Delete a Course

NOTE: All gray text boxes must be completed (even if you just put N/A into them), otherwise the committee must consider the form incomplete.

1. Department: **Communication**

2. Course Number and Title: **COMM 335: Public Relations Writing**

3. When will Course Deletion become effective? **Fall 2012**

4. Justification for Deleting the Course: Following the revision of the COMM undergraduate major and minors, this course will no longer fulfill requirements in departmental programs. This course will be required for one year beyond the revision of the COMM major and minors to "teach out" those programs for current students. The course will not be taught or required after the 2012 Spring Semester.

5. Is the course part of any other degree or program? Please consult the most up to date undergraduate catalog and search for uses of the course to see who should be contacted. If yes, what department/program? Please contact the department chair/program director and request a note or email that they are aware of the proposed change and include that note with the proposal.
   
   **No. This course is not a part of any other degree or program.**
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6. Signature of Department Chair or Program Director:

________________________________________
Date: ________________________________

7. Signature of Dean of School:

________________________________________
Date: ________________________________

8. Signature of Provost:

________________________________________
Date: ________________________________

9. Signature of Curriculum Committee Chair:

________________________________________
Date: ________________________________

10. Signature of Faculty Senate Secretary:

________________________________________
Date Approved by Senate: _____________________

Completed form should be sent by the Faculty Senate Secretary to the Registrar. After implementation, information concerning the passed course and program changes will be provided by the Registrar to all faculty and staff on campus.