Proposal for Non-Credit Courses / Programs

Course/Program Title: MCAT (Medical College Admission Test) Preparation
Location: Main Campus or CofC North Campus
Beginning and end dates: Fall 2011 or Spring 2012 (as determined by need)
Days and times: 34 total hours, TBA – based on faculty and participant response

Purpose and objectives:
To prepare students for the MCAT in a more focused and intense setting than that offered by the Center for Student Learning, and at a more affordable price than that charged by commercial test preparation services.

Format and Brief Description:
The course will meet for 34 hours (18 class hours with 16 practice test hours) to discuss the kinds of questions that are on the MCAT, strategies for approaching each type of question, and strategies for managing one’s time on the test. The schedule will also have sessions designated for students to complete full-length practice tests. Instruction will then be able to concentrate on students’ specific weaknesses and mistakes from the practice tests.

Target Audience: Current students, alumni, & community members preparing for medical school
Estimated attendance: 15-35
Contact hours of instruction: 34 total hours (18 class hours with 16 practice test hours)
Will a certificate be awarded? No
Will Continuing Education Units (CEUs) be awarded? No

Sponsor(s): department, administrative office, organization (if applicable):
Center for Student Learning, School of Math and Science

Instructors (enclose resumes):
College Skills Lab staff & CofC faculty (present and past) & qualified professionals (as needed)

Program Coordinator (if applicable): Steve Gibson

Evaluation procedure and assessment methods: MCAT Pre and Post Practice Test scores

Contact Person: Steve Gibson
Phone number: 953-5635
E-mail: gibsons@cofc.edu
Address: Center for Student Learning
Please include the proposed budget and any available marketing materials with this application and submit to the Director of Continuing Education and Professional Programs.

The budget for the course is in progress and will have competitive fees. This program will be self-supporting as required by the Center of Continuing Education and Professional Development non-credit course policies.

Approval
How will this course/program address the mission and strategic plan of the College of Charleston?

Strategy 4: Identify, attract, recruit, enroll and retain academically distinguished, well-prepared, diverse students.

- Increase undergraduate enrollment substantially, including non-credit students and returning adult learners, at the College’s North Campus by 2012.
- Increase overall enrollments for off-campus undergraduate, professional development, graduate and executive-education students from 1,000 to 3,000 by 2020, using the North Campus and, as available, additional facilities such as Dixie Plantation.

Strategy 5: Enhance and support co-curricular and extracurricular programs and facilities to promote and sustain an integrated, campus-wide approach to holistic education of students.

- Expand and develop specialized services and programs for graduate, international, commuter and returning adult students, such as designed study areas and special interest lectures or tutoring by 2015.

X Approved as a non-credit course/program.

Approved for _______ CEU(s) per participant satisfactorily completing the program (if applicable).

Director of Continuing Education & Professional Development

[Signature]

Date 4-13-2011

Chair, Committee on Graduate Education, Continuing Education and Special Programs

[Signature]

Date 5/4/2011
Thomas Steve Gibson

Center for Student Learning
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Education:

B.S. Political Science
The Citadel 1970

Masters in Education
University of South Carolina 1974

Professional Experience:

1978-Present
Director, Center for Student Learning, College of Charleston

1975-1978
Assistant Director, Communications Skill Lab, College of Charleston

1974=1975
Reading Instructor, Developmental Studies Program, Trident Technical College

Professional Activities:

Served in numerous officer positions including president, vice president, treasurer, conference chairman for Wil Lou Gray Reading Association, South Carolina Association of Developmental Education.

Delivered presentations, workshops, poster sessions and round table discussions at state, regional and national conferences including Wil Lou Gray Reading Association, South Carolina Association of Developmental Education, National Association of Developmental Education, National College Reading and Learning Association.

Awards:

National Association of Developmental Education Award for Outstanding Service to Developmental Education, 1997

International Reading Association Distinguished Teacher Award 1986

South Carolina Association of Developmental Education Outstanding Service to Students Award, 1995

The Link Program, College of Charleston, Barbara Sizemore Award for Staff Service, 1988