Course Change Proposals for Faculty Curriculum Committee

Submitted by the Department of Health and Human Performance
Spring 2013

The MATH 105 was inadvertently omitted from the original Public Health proposal.

The URST 320 class was a recommended addition by the professor teaching the URST 310 class which is already on the approved list of courses to meet the Health Policy requirement.

<table>
<thead>
<tr>
<th>FORM</th>
<th>COURSE NUMBER/NAME or DEGREE</th>
<th>PROPOSED CHANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Change of Major Form</td>
<td>B.S. in Public Health</td>
<td>Add URST 320 to list of accepted Health Policy (required) classes.</td>
</tr>
<tr>
<td>Change of Major Form</td>
<td>B.S. in Public Health</td>
<td>Allow MATH 105 to count as second math course requirement (beyond a math statistics course) by changing wording of math requirements.</td>
</tr>
</tbody>
</table>
Instructions:
- Please fill out all of the portions of the form that are specified in section B. You must do this before your request can move forward!
- Remember that your changes will not be implemented until the next catalog year at the earliest.
- If you have questions, please start by checking the detailed instructions on the website.
- Please feel free to contact the committee chair with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: Susan Balinsky Phone: 38242 Email: balinskys@cofc.edu

School: Education, Health, and Human Performance Department or Program: Health and Human Performance

Name and Acronym of Major: Public Health, B.S./PBHL

B. CATEGORY OF REVIEW. Please check all that apply, then fill out the specified parts of the form.

☐ Change Request (fill out all sections)
☐ Add an existing course to requirements or electives Allow URST 320 to count toward the Health Policy requirement
☐ Add a new course to requirements or electives (attach completed course form for each)
☐ Delete courses from requirements or electives
☐ Add or modify concentration, emphasis, or track (Note that emphases under 18 hours will not be noted on the transcript. All concentrations, emphases, tracks, etc., with 18 hours or more are called “concentration” on the transcript.)

☐ Terminate Program (fill out C, F, G, and H)
☐ Terminate degree
☐ Terminate major
☐ Terminate emphasis, concentration, or track

C. RATIONALE AND EXPLANATION. Please describe the request you are making and explain why you are making it. Students are required to fulfill various ‘subject’ requirements for the major: Health Policy, Environmental and Ethics by taking 1 class from each area from a list of approved courses.

Currently URST 310 is on the list of acceptable courses to fulfill the Health Policy requirement. There are limited seats in URST 310 – not enough to meet the demand. Adding URST 320 will expand the options and enable more students to secure a seat during the semester. The classes are very close in content.

D. CURRICULUM. For revised programs, please attach the complete curriculum. Distinguish between required and elective courses, and note any prerequisites, co-requisites, sequencing, or other restrictions. Provide the catalog description and course list exactly as they should appear in the catalog. For each new course, submit the Curriculum Committee’s Course Form and a sample syllabus.
E. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

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<tr>
<th>Student Learning Outcomes</th>
<th>Assessment Method and Performance Expected</th>
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<td>What will students know and be able to do when they complete the major or program?</td>
<td>How will each outcome be measured? Who will be assessed, when, and how often? How well should students be able to do on the assessment?</td>
</tr>
<tr>
<td>1.</td>
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<td>2.</td>
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<td>3.</td>
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<td>4.</td>
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</tr>
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</table>

Additional Outcomes or Comments:

F. IMPACT ON EXISTING PROGRAMS AND COURSES. Please describe the impact of this request on other programs and courses. If you are deleting a program, please describe the effect on all programs that will be impacted; if you are adding or changing a program, please explain any overlap with existing programs at the College.
G. COSTS ASSOCIATED WITH THE REQUESTED ACTION. List all of the new costs or cost savings (including new faculty/staff requests, library, or equipment) associated with your request.

H. CHECKLIST

☐ I have completed all relevant parts of the form.

☐ I have attached a cover letter that describes my request and lists all the documents I am submitting.

☐ I have attached a Course Form for each newly-created or modified course.

☐ (For proposals that affect other departments in any way) I have attached an acknowledgement from the relevant department.

☐ I have provided the complete curriculum for the program, concentration, emphasis, etc., including the description and course list, exactly as it should appear in the catalog.

☐ I have submitted one Signature Form that lists all of the different forms I am submitting.
FACULTY CURRICULUM COMMITTEE
CHANGE/DELETE PROGRAM FORM

Instructions:
- Please fill out all of the portions of the form that are specified in section B. You must do this before your request can move forward!
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A. CONTACT INFORMATION.

Name: Susan Balinsky                  Phone: 38242                  Email: balinskys@cofc.edu
School: Education, Health, and Human Performance  Department or Program: Health and Human Performance
Name and Acronym of Major: Public Health, B.S./TBHL

B. CATEGORY OF REVIEW. Please check all that apply, then fill out the specified parts of the form.

x□ Change Request (fill out all sections)
  x□ Add an existing course to requirements or electives Allow MATH 105 to fulfill math requirement (in addition to MATH 104 or MATH 250.
  □ Add a new course to requirements or electives (attach completed course form for each)
  □ Delete courses from requirements or electives
  □ Add or modify concentration, emphasis, or track (Note that emphases under 18 hours will not be noted on the transcript. All concentrations, emphases, tracks, etc., with 18 hours or more are called “concentration” on the transcript.)

□ Terminate Program (fill out C, F, G, and H)
  □ Terminate degree
  □ Terminate major
  □ Terminate emphasis, concentration, or track

C. RATIONALE AND EXPLANATION. Please describe the request you are making and explain why you are making it. Students are required to take a statistics course (fulfilled by MATH 104 or MATH 250) and a second Math course at MATH 103 or higher level. MATH 105 was inadvertently omitted from the acceptable math courses (MATH 103 or MATH 111 or MATH 120 or MATH 220)

Please change Math requirements to read: MATH 104 or higher math statistics course AND MATH 103 or higher math course other than statistics.

[Current wording states MATH 104 or higher statistics course AND MATH 103, 111 or higher]

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### Additional Outcomes or Comments:

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