FACULTY CURRICULUM COMMITTEE
COURSE FORM

Instructions:
- Please fill out one of these forms for each course you are adding, changing, deactivating, or reactivating.
- Fill out the parts of the form specified in part B. You must do this before your request can move forward!
- Remember that your changes will not be implemented until the next catalog year at the earliest.
- If you have questions, please start by checking the instructions on the website. Please feel free to contact the committee chairs with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: Myra Seaman
Phone: 3-5760
Email: seaman@cofc.edu

Department or Program: English
School: HSS

B. TYPE OF REQUEST. Please check all that apply, then fill out the specified parts of the form.

☐ Add a New Course (complete parts C, D, F, G, H, I, J, K)
☒ Change Part of an Existing Course (complete parts C, D, E, F, G, I, J, K)
  ☐ Course Number
  ☒ Course Name
  ☐ Course Description
  ☐ Credit/Contact Hours
  ☐ Restrictions (prerequisites, co-requisites, junior/senior standing, etc.)
  ☐ Deactivate an Existing Course (complete parts C, D, E, G, I, J, K)
  ☐ Reactivate a Previously-Deactivated Course (complete parts C, D, E, G, I, J, K)

C. RATIONALE AND EXPLANATION. Please describe your request and explain why you are making it.

ENGL 207’s current course title should be aligned with that of its British survey counterparts, ENGL 201 and ENGL 202. Recently, 201 and 202’s titles dropped the “Survey of” prefix. We are requesting a similar shift of title for 207 to maintain parallelism and better reflect the content of said course.

D. IMPACT ON EXISTING PROGRAMS AND COURSES. Please briefly describe the impact of your request on other programs and courses. If another program requires the course, you must submit their written acknowledgement with this proposal. Also, the affected program must describe any change in the number of credit hours they require. Include a list of similar courses in other departments and explain any overlap.

The content of this course will not be changed. Therefore, there will be no real impact on other programs or courses.
E. EXISTING COURSE INFORMATION. If you are proposing a new course, just leave this blank. Otherwise, please fill out all fields.

Department: ENGL School: HSS Subject Acronym: ENGL Course number: 207

Credit hours: 3 lecture _ lab _ seminar _ independent study
Contact hours: 3 lecture _ lab _ seminar _ independent study

Course title: Survey of American Literature to the Present

Course description (maximum 50 words, exactly as it appears in the catalog):

A study of representative writers from the colonial period to the present. Emphasis on close reading and literary history.

Restrictions (pre-requisites, co-requisites, majors only, etc.):

Cross-listing, if any:

Is this course repeatable? □ yes □ no If yes, how many total credit hours may the student earn? ____

F. NEW COURSE INFORMATION. If you are deactivating a course, leave this blank. Otherwise, please fill out all fields. For changed courses, use boldface for the information that is changing.

Department: ENGL School: HSS Subject Acronym: ENGL Course Number: 207

Credit hours: 3 lecture _ lab _ seminar _ independent study
Contact hours: 3 lecture _ lab _ seminar _ independent study

Course title: American Literature to the Present

Course description (maximum 50 words, exactly as it appears in the catalog):

A study of representative writers from the colonial period to the present. Emphasis on close reading and literary history.

Restrictions (pre-requisites, co-requisites, majors only, etc.): N/A

Cross-listing, if any (submit approval from relevant department):

Is this course repeatable? □ yes □ no If yes, how many total credit hours may the student earn? ____

Is there an activity, lab, or other fee associated with this course? □ yes □ no

Note: All fees require approval from the Board of Trustees.

If this is a newly-created course, is it intended to be the equivalent of an existing course? □ yes □ no
If so, which course? __________ Note: You must deactivate the course by submitting an additional Course Form.

G. COSTS. List all of the new costs or cost savings (including new faculty/staff requests, library, equipment, etc.) associated with your request.

N/A

H. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

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How does this course align with the student learning outcomes articulated for the major, program, or general education? What program-level outcome or outcomes does it support? Is the content or skill introduced, reinforced, or demonstrated in this course?

I. PROGRAM CHANGES. Will this course be added to the existing degree requirements or list of approved electives of a major, minor, or concentration? If so, please explain briefly and attach a Change Minor or Change Major/Program Form as appropriate.

no
J. CHECKLIST.

☒ I have completed all relevant parts of the form.

☒ I have attached a cover letter that describes my request and lists all the documents I am submitting.

☐ (For new courses only) I have attached a syllabus.

☐ (For courses used in any way by other departments, including cross-listing) I have attached an acknowledgement from the relevant department.

☐ (For courses intended to fulfill a Gen Ed requirement) I have submitted the proposal to the Gen Ed committee.

K. APPROVAL AND SIGNATURES.

1. Signature of Department Chair or Program Director:

______________________________ Date: ____________________

2. Signature of Academic Dean:

______________________________ Date: ____________________

3. Signature of Provost:

______________________________ Date: ____________________

4. Signature of Curriculum Committee Chair:

______________________________ Date: ____________________

5. Signature of Faculty Senate Secretary:

______________________________ Date: ____________________

Date Approved by Faculty Senate: ____________________
FACULTY CURRICULUM COMMITTEE
COURSE FORM

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- Remember that your changes will not be implemented until the next catalog year at the earliest.
- If you have questions, please start by checking the instructions on the website. Please feel free to contact the committee chairs with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: Emily Rosko
Phone: 843.953.0878
Email: roskoe@cofc.edu
Department or Program: English
School: HSS

B. TYPE OF REQUEST. Please check all that apply, then fill out the specified parts of the form.

☐ Add a New Course (complete parts C, D, F, G, H, I, J, K)
X Change Part of an Existing Course (complete parts C, D, E, F, G, I, J, K)
    ☐ Course Number
    ☐ Course Name
    X Course Description
    ☐ Credit/Contact Hours
    ☐ Restrictions (prerequisites, co-requisites, junior/senior standing, etc.)
☐ Deactivate an Existing Course (complete parts C, D, E, G, I, J, K)
☐ Reactivate a Previously-Deactivated Course (complete parts C, D, E, G, I, J, K)

C. RATIONALE AND EXPLANATION. Please describe your request and explain why you are making it.

The revised ENGL 220: Poetry Writing I course description emphasizes that the class covers the critical reading and writing of poems, and that it introduces students to the structural aspects of poetry, such as specific lyric forms and poetic devices. This change also better aligns ENGL 220’s description with that of its fiction counterpart, ENGL 223: Fiction Writing I.

D. IMPACT ON EXISTING PROGRAMS AND COURSES. Please briefly describe the impact of your request on other programs and courses. If another program requires the course, you must submit their written acknowledgement with this proposal. Also, the affected program must describe any change in the number of credit hours they require. Include a list of similar courses in other departments and explain any overlap.

This change will not affect other programs and courses.
E. EXISTING COURSE INFORMATION. If you are proposing a new course, just leave this blank. Otherwise, please fill out all fields.

Department: English  
School: HSS  
Subject Acronym: ENGL  
Course number: 220

Credit hours: _3_ lecture _ lab _ seminar _ independent study
Contact hours: _3_ lecture _ lab _ seminar _ independent study

Course title: Poetry Writing I

Course description (maximum 50 words, exactly as it appears in the catalog):

A workshop examining the careful use of language in poetry, designed to help students gain insight into their own writing and the craftsmanship of other poets (open to beginners and experienced writers).

Restrictions (pre-requisites, co-requisites, majors only, etc.):
  Pre-req ENGL 110

Cross-listing, if any: N/A

Is this course repeatable? □ yes  X no  If yes, how many total credit hours may the student earn? ____

F. NEW COURSE INFORMATION. If you are deactivating a course, leave this blank. Otherwise, please fill out all fields. For changed courses, use boldface for the information that is changing.

Department: English  
School: HSS  
Subject Acronym: ENGL  
Course number: 220

Credit hours: _3_ lecture _ lab _ seminar _ independent study
Contact hours: _3_ lecture _ lab _ seminar _ independent study

Course title: Poetry Writing I

Course description (maximum 50 words, exactly as it appears in the catalog):

An introductory workshop course to the reading and writing of poetry with a focus on closed and open lyric forms and poetic devices: line, image, prosody, figurative language. Equal attention will be given to poems turned in for critique and to the development of the student's critical skills.

Restrictions (pre-requisites, co-requisites, majors only, etc.):
  Pre-req ENGL 110

Cross-listing, if any (submit approval from relevant department): N/A

Is this course repeatable? □ yes  X no  If yes, how many total credit hours may the student earn? ____

Is there an activity, lab, or other fee associated with this course? □ yes  X no

Note: All fees require approval from the Board of Trustees.

If this is a newly-created course, is it intended to be the equivalent of an existing course? □ yes  □ no
If so, which course? ____________ Note: You must deactivate the course by submitting an additional Course Form.

G. COSTS. List all of the new costs or cost savings (including new faculty/staff requests, library, equipment, etc.) associated with your request.

N/A

H. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

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How does this course align with the student learning outcomes articulated for the major, program, or general education? What program-level outcome or outcomes does it support? Is the content or skill introduced, reinforced, or demonstrated in this course?

I. PROGRAM CHANGES. Will this course be added to the existing degree requirements or list of approved electives of a major, minor, or concentration? If so, please explain briefly and attach a Change Minor or Change Major/Program Form as appropriate.

N/A
J. CHECKLIST.

X I have completed all relevant parts of the form.

X I have attached a cover letter that describes my request and lists all the documents I am submitting.

□ (For new courses only) I have attached a syllabus.

□ (For courses used in any way by other departments, including cross-listing) I have attached an acknowledgement from the relevant department.

□ (For courses intended to fulfill a Gen Ed requirement) I have submitted the proposal to the Gen Ed committee.

K. APPROVAL AND SIGNATURES.

1. Signature of Department Chair or Program Director:

_________________________________________ Date: ____________________

2. Signature of Academic Dean:

_________________________________________ Date: ____________________

3. Signature of Provost:

_________________________________________ Date: ____________________

4. Signature of Curriculum Committee Chair:

_________________________________________ Date: ____________________

5. Signature of Faculty Senate Secretary:

_________________________________________ Date: ____________________

Date Approved by Faculty Senate: ____________________
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- Remember that your changes will not be implemented until the next catalog year at the earliest.
- If you have questions, please start by checking the instructions on the website. Please feel free to contact the committee chairs with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: William Russell  
Phone: 953-4959  
Email: russellw@cofc.edu

Department or Program: English  
School: HSS

B. TYPE OF REQUEST. Please check all that apply, then fill out the specified parts of the form.

- [ ] Add a New Course (complete parts C, D, F, G, H, I, J, K)
- [X] Change Part of an Existing Course (complete parts C, D, E, F, G, I, J, K)
  - [ ] Course Number
  - [ ] Course Name
  - [X] Course Description
  - [ ] Credit/Contact Hours
  - [ ] Restrictions (prerequisites, co-requisites, junior/senior standing, etc.)
- [ ] Deactivate an Existing Course (complete parts C, D, E, G, I, J, K)
- [ ] Reactivate a Previously-Deactivated Course (complete parts C, D, E, G, I, J, K)

C. RATIONALE AND EXPLANATION. Please describe your request and explain why you are making it.

We are requesting a course description change for ENGL 306 so as to more accurately reflect the content of the course and its place within the “Author-Centered Approaches” category of our redesigned English major.

D. IMPACT ON EXISTING PROGRAMS AND COURSES. Please briefly describe the impact of your request on other programs and courses. If another program requires the course, you must submit their written acknowledgement with this proposal. Also, the affected program must describe any change in the number of credit hours they require. Include a list of similar courses in other departments and explain any overlap.

The proposed changes will not impact other programs and courses. The course will still exist as an elective for the Comparative Literature, European Studies, British Studies, and International Studies curricula.
E. EXISTING COURSE INFORMATION. If you are proposing a new course, just leave this blank. Otherwise, please fill out all fields.

Department: English          School: HSS          Subject Acronym: ENGL          Course number: 306

Credit hours: 3 lecture __ lab __ seminar __ independent study
Contact hours: 3 lecture __ lab __ seminar __ independent study

Course title: Milton

Course description (maximum 50 words, exactly as it appears in the catalog):

The poetry and selected prose of John Milton.

Restrictions (pre-requisites, co-requisites, majors only, etc.):

Cross-listing, if any:

Is this course repeatable? □ yes  X no  If yes, how many total credit hours may the student earn? ____

F. NEW COURSE INFORMATION. If you are deactivating a course, leave this blank. Otherwise, please fill out all fields. For changed courses, use boldface for the information that is changing.

Department: English          School: HSS          Subject Acronym: ENGL          Course Number: 306

Credit hours: 2 lecture __ lab __ seminar __ independent study
Contact hours: 2 lecture __ lab __ seminar __ independent study

Course title: Milton

Course description (maximum 50 words, exactly as it appears in the catalog):

A study of selected works of John Milton.

Restrictions (pre-requisites, co-requisites, majors only, etc.):

Cross-listing, if any (submit approval from relevant department):

Is this course repeatable? □ yes  X no  If yes, how many total credit hours may the student earn? ____

Is there an activity, lab, or other fee associated with this course? □ yes  X no

Note: All fees require approval from the Board of Trustees.

If this is a newly-created course, is it intended to be the equivalent of an existing course? □ yes  □ no
If so, which course? ________________ Note: You must deactivate the course by submitting an additional Course Form.

G. COSTS. List all of the new costs or cost savings (including new faculty/staff requests, library, equipment, etc.) associated with your request.
H. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

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How does this course align with the student learning outcomes articulated for the major, program, or general education? What program-level outcome or outcomes does it support? Is the content or skill introduced, reinforced, or demonstrated in this course?

I. PROGRAM CHANGES. Will this course be added to the existing degree requirements or list of approved electives of a major, minor, or concentration? If so, please explain briefly and attach a Change Minor or Change Major/Program Form as appropriate.

N/A

J. CHECKLIST.

- X I have completed all relevant parts of the form.
- X I have attached a cover letter that describes my request and lists all the documents I am submitting.
- □ (For new courses only) I have attached a syllabus.
☐ (For courses used in any way by other departments, including cross-listing) I have attached an acknowledgement from the relevant department.

☐ (For courses intended to fulfill a Gen Ed requirement) I have submitted the proposal to the Gen Ed committee.

K. APPROVAL AND SIGNATURES.

1. Signature of Department Chair or Program Director:

_________________________________________ Date: ____________________

2. Signature of Academic Dean:

_________________________________________ Date: ____________________

3. Signature of Provost:

_________________________________________ Date: ____________________

4. Signature of Curriculum Committee Chair:

_________________________________________ Date: ____________________

5. Signature of Faculty Senate Secretary:

_________________________________________ Date: ____________________

Date Approved by Faculty Senate: ____________________
FACULTY CURRICULUM COMMITTEE
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- If you have questions, please start by checking the instructions on the website. Please feel free to contact the committee chairs with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: Catherine Thomas  Phone: 953-4978  Email: ThomasC@cofc.edu

Department or Program: ENGLISH  School: HSS

B. TYPE OF REQUEST. Please check all that apply, then fill out the specified parts of the form.

☐ Add a New Course (complete parts C, D, F, G, H, I, J, K)
☐ Change Part of an Existing Course (complete parts C, D, E, F, G, I, J, K)
☐ Course Number
☐ X Course Name
☐ X Course Description
☐ Credit/Contact Hours
☐ Restrictions (prerequisites, co-requisites, junior/senior standing, etc.)
☐ Deactivate an Existing Course (complete parts C, D, E, G, I, J, K)
☐ Reactivate a Previously-Deactivated Course (complete parts C, D, E, G, I, J, K)

C. RATIONALE AND EXPLANATION. Please describe your request and explain why you are making it.

To maintain parallelism with other early modern courses in the Literature in History pre-1700 category of the English major curriculum, we are requesting a course title and description change for ENGL 314. These changes will better address how the course is taught and how it satisfies the LIH distribution requirement.

D. IMPACT ON EXISTING PROGRAMS AND COURSES. Please briefly describe the impact of your request on other programs and courses. If another program requires the course, you must submit their written acknowledgement with this proposal. Also, the affected program must describe any change in the number of credit hours they require. Include a list of similar courses in other departments and explain any overlap.

This should not adversely affect our course offerings in the literature of the early modern period. It should also not adversely affect British Studies, European Studies, Comparative Literature, and International Studies. These programs list ENGL 314 as an elective in their curricula and would still be available as an elective.
E. EXISTING COURSE INFORMATION. If you are proposing a new course, just leave this blank. Otherwise, please fill out all fields.

Department: ENGLISH  School: HSS  Subject Acronym: ENGL  Course number: 314

Credit hours: 3 lecture ___ lab ___ seminar ___ independent study
Contact hours: 3 lecture ___ lab ___ seminar ___ independent study

Course title: Non-Dramatic Literature of the Renaissance

Course description (maximum 50 words, exactly as it appears in the catalog):

A study of poetry and prose of 16th-century Britain, with emphasis on political and ethical backgrounds and the poetry of Spenser.

Restrictions (pre-requisites, co-requisites, majors only, etc.):

Is this course repeatable? ☐ yes  ☐ no  If yes, how many total credit hours may the student earn? _____

F. NEW COURSE INFORMATION. If you are deactivating a course, leave this blank. Otherwise, please fill out all fields. For changed courses, use **boldface** for the information that is changing.

Department: ENGL  School: HSS  Subject Acronym: ENGL  Course Number: 314

Credit hours: 3 lecture ___ lab ___ seminar ___ independent study
Contact hours: 3 lecture ___ lab ___ seminar ___ independent study

Course title: The Sixteenth Century

Course description (maximum 50 words, exactly as it appears in the catalog):

A study of sixteenth century British poetry and prose in cultural and historical context.

Restrictions (pre-requisites, co-requisites, majors only, etc.):

Cross-listing, if any (submit approval from relevant department): n/a

Is this course repeatable? ☐ yes  ☐ no  If yes, how many total credit hours may the student earn? _____

Is there an activity, lab, or other fee associated with this course? ☐ yes  ☐ no

Note: All fees require approval from the Board of Trustees.

If this is a newly-created course, is it intended to be the equivalent of an existing course? ☐ yes  ☐ no

If so, which course? ________________  Note: You must deactivate the course by submitting an additional Course Form.
G. COSTS. List all of the new costs or cost savings (including new faculty/staff requests, library, equipment, etc.) associated with your request.

n/a

H. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

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How does this course align with the student learning outcomes articulated for the major, program, or general education? What program-level outcome or outcomes does it support? Is the content or skill introduced, reinforced, or demonstrated in this course?

I. PROGRAM CHANGES. Will this course be added to the existing degree requirements or list of approved electives of a major, minor, or concentration? If so, please explain briefly and attach a Change Minor or Change Major/Program Form as appropriate.

ENGL 314 already counts towards the Literature in History pre-1700 distribution category for the major and as an elective for the English minor. These designations will not be affected by the change in course title and description.

J. CHECKLIST.
X I have completed all relevant parts of the form.

X I have attached a cover letter that describes my request and lists all the documents I am submitting.

☐ (For new courses only) I have attached a syllabus.

☒ (For courses used in any way by other departments, including cross-listing) I have attached an acknowledgement from the relevant department.

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K. APPROVAL AND SIGNATURES.

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________________________________________________________________________ Date: ______________________

2. Signature of Academic Dean:

________________________________________________________________________ Date: ______________________

3. Signature of Provost:

________________________________________________________________________ Date: ______________________

4. Signature of Curriculum Committee Chair:

________________________________________________________________________ Date: ______________________

5. Signature of Faculty Senate Secretary:

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A. CONTACT INFORMATION.

Name: William Russell
Phone: 953-4959
Email: russellw@cofc.edu

Department or Program: English
School: HSS

B. TYPE OF REQUEST. Please check all that apply, then fill out the specified parts of the form.

☐ Add a New Course (complete parts C, D, F, G, H, I, J, K)
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☐ Credit/Contact Hours
☐ Restrictions (prerequisites, co-requisites, junior/senior standing, etc.)
☐ Deactivate an Existing Course (complete parts C, D, E, G, I, J, K)
☐ Reactivate a Previously-Deactivated Course (complete parts C, D, E, G, I, J, K)

C. RATIONALE AND EXPLANATION. Please describe your request and explain why you are making it.

We are requesting a course description change for ENGL 317 so as to better reflect the content of the course and its place within the “Literature in History, Pre-1700” category of our redesigned English major.

D. IMPACT ON EXISTING PROGRAMS AND COURSES. Please briefly describe the impact of your request on other programs and courses. If another program requires the course, you must submit their written acknowledgement with this proposal. Also, the affected program must describe any change in the number of credit hours they require. Include a list of similar courses in other departments and explain any overlap.

The proposed changes will not impact other programs and courses. British Studies, European Studies, Comparative Literature, and International Studies all list ENGL 317 as a possible elective in their curricula. This course would still be available as an elective.
E. EXISTING COURSE INFORMATION. If you are proposing a new course, just leave this blank. Otherwise, please fill out all fields.

Department: English   School: HSS   Subject Acronym: ENGL   Course number: 317

Credit hours: 3 lecture _ lab _ seminar _ independent study
Contact hours: 3 lecture _ lab _ seminar _ independent study

Course title: The 17th Century

Course description (maximum 50 words, exactly as it appears in the catalog):

A study of poetry and prose of 17th-century England emphasizing the works of Donne, Jonson, Herbert, Marvell, Bacon, Browne, Hobbes and Locke.

Restrictions (pre-requisites, co-requisites, majors only, etc.):

Cross-listing, if any:

Is this course repeatable? □ yes ☒ no  If yes, how many total credit hours may the student earn? ___

F. NEW COURSE INFORMATION. If you are deactivating a course, leave this blank. Otherwise, please fill out all fields. For changed courses, use **boldface** for the information that is changing.

Department: English   School: HSS   Subject Acronym: ENGL   Course Number: 317

Credit hours: 3 lecture _ lab _ seminar _ independent study
Contact hours: 3 lecture _ lab _ seminar _ independent study

Course title: The Seventeenth Century

Course description (maximum 50 words, exactly as it appears in the catalog):

A study of seventeenth century British poetry and prose in cultural and historical context.

Restrictions (pre-requisites, co-requisites, majors only, etc.):

Cross-listing, if any (submit approval from relevant department):

Is this course repeatable? □ yes ☒ no  If yes, how many total credit hours may the student earn? ___

Is there an activity, lab, or other fee associated with this course? □ yes ☒ no

*Note: All fees require approval from the Board of Trustees.*

If this is a newly-created course, is it intended to be the equivalent of an existing course? □ yes □ no
If so, which course? ________  Note: You must deactivate the course by submitting an additional Course Form.
G. COSTS. List all of the new costs or cost savings (including new faculty/staff requests, library, equipment, etc.) associated with your request.

N/A

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How does this course align with the student learning outcomes articulated for the major, program, or general education? What program-level outcome or outcomes does it support? Is the content or skill introduced, reinforced, or demonstrated in this course?

I. PROGRAM CHANGES. Will this course be added to the existing degree requirements or list of approved electives of a major, minor, or concentration? If so, please explain briefly and attach a Change Minor or Change Major/Program Form as appropriate.

N/A
J. CHECKLIST.

X I have completed all relevant parts of the form.

X I have attached a cover letter that describes my request and lists all the documents I am submitting.

☐ (For new courses only) I have attached a syllabus.

☐ (For courses used in any way by other departments, including cross-listing) I have attached an acknowledgement from the relevant department.

☐ (For courses intended to fulfill a Gen Ed requirement) I have submitted the proposal to the Gen Ed committee.

K. APPROVAL AND SIGNATURES.

1. Signature of Department Chair or Program Director:

________________________________________________________________________ Date: ______________________

2. Signature of Academic Dean:

________________________________________________________________________ Date: ______________________

3. Signature of Provost:

________________________________________________________________________ Date: ______________________

4. Signature of Curriculum Committee Chair:

________________________________________________________________________ Date: ______________________

5. Signature of Faculty Senate Secretary:

________________________________________________________________________ Date: ______________________

Date Approved by Faculty Senate: ______________________
Instructions:
- Please fill out one of these forms for each course you are adding, changing, deactivating, or reactivating.
- Fill out the parts of the form specified in part B. You must do this before your request can move forward!
- Remember that your changes will not be implemented until the next catalog year at the earliest.
- If you have questions, please start by checking the instructions on the website. Please feel free to contact the
  committee chairs with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: Kathleen Béres Rogers  Phone: x5925  Email: rogerskb@cofc.edu

Department or Program:  English  School: HSS

B. TYPE OF REQUEST. Please check all that apply, then fill out the specified parts of the form.

☐ Add a New Course (complete parts C, D, F, G, H, I, J, K)
☒ Change Part of an Existing Course (complete parts C, D, E, F, G, I, J, K)
  ☐ Course Number
  ☐ Course Name
☒ Course Description
  ☐ Credit/Contact Hours
  ☐ Restrictions (prerequisites, co-requisites, junior/senior standing, etc.)
  ☐ Deactivate an Existing Course (complete parts C, D, E, G, I, J, K)
  ☐ Reactivate a Previously-Deactivated Course (complete parts C, D, E, G, I, J, K)

C. RATIONALE AND EXPLANATION. Please describe your request and explain why you are making it.

The current course description is woefully outdated; not only does it not fully reflect the work being done in Romantic
studies, but it also does not align with the department’s new “Literature in History” requirement. Changing the description
will allow for students to know what types of inquiry the course will engage, namely a historicist study of authors in
conversation with—or against—the traditional “big six,” which should, by any account, include William Blake.

D. IMPACT ON EXISTING PROGRAMS AND COURSES. Please briefly describe the impact of your request on other
programs and courses. If another program requires the course, you must submit their written acknowledgement with
this proposal. Also, the affected program must describe any change in the number of credit hours they require. Include
a list of similar courses in other departments and explain any overlap.

The course is an elective in the International Comparative Literature concentration and minors in Comparative Literature;
European Studies; British Studies
E. EXISTING COURSE INFORMATION. If you are proposing a new course, just leave this blank. Otherwise, please fill out all fields.

Department: English  School: HSS  Subject Acronym: ENGL  Course number: 321

Credit hours: ___ lecture ___ lab ___ seminar ___ independent study  
Contact hours: ___ lecture ___ lab ___ seminar ___ independent study

Course title: The Romantic Period

Course description (maximum 50 words, exactly as it appears in the catalog): A reading of five poets: Wordsworth, Coleridge, Byron, Shelley and Keats.

Restrictions (pre-requisites, co-requisites, majors only, etc.): ENGL 110

Cross-listing, if any:

Is this course repeatable? □ yes  ☒ no  If yes, how many total credit hours may the student earn? ___

F. NEW COURSE INFORMATION. If you are deactivating a course, leave this blank. Otherwise, please fill out all fields. For changed courses, use boldface for the information that is changing.

Department: English  School: HSS  Subject Acronym: ENGL  Course Number: 321

Credit hours: ___ lecture ___ lab ___ seminar ___ independent study  
Contact hours: ___ lecture ___ lab ___ seminar ___ independent study

Course title: The Romantic Period

Course description (maximum 50 words, exactly as it appears in the catalog):

A study of British poems and novels written between 1780 and 1830 in response to revolutions in politics, gender, race, literary form, and print markets.

Restrictions (pre-requisites, co-requisites, majors only, etc.): 

Cross-listing, if any (submit approval from relevant department):

Is this course repeatable? □ yes  ☒ no  If yes, how many total credit hours may the student earn? ___

Is there an activity, lab, or other fee associated with this course? □ yes  ☒ no

Note: All fees require approval from the Board of Trustees.

If this is a newly-created course, is it intended to be the equivalent of an existing course? □ yes  □ no
If so, which course? _____________  Note: You must deactivate the course by submitting an additional Course Form.
G. COSTS. List all of the new costs or cost savings (including new faculty/staff requests, library, equipment, etc.) associated with your request.

none

H. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

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How does this course align with the student learning outcomes articulated for the major, program, or general education? What program-level outcome or outcomes does it support? Is the content or skill introduced, reinforced, or demonstrated in this course?

I. PROGRAM CHANGES. Will this course be added to the existing degree requirements or list of approved electives of a major, minor, or concentration? If so, please explain briefly and attach a Change Minor or Change Major/Program Form as appropriate.

N/A
J. CHECKLIST.

- ☒ I have completed all relevant parts of the form.
- ☒ I have attached a cover letter that describes my request and lists all the documents I am submitting.
- ☐ (For new courses only) I have attached a syllabus.
- ☐ (For courses used in any way by other departments, including cross-listing) I have attached an acknowledgement from the relevant department.
- ☐ (For courses intended to fulfill a Gen Ed requirement) I have submitted the proposal to the Gen Ed committee.

K. APPROVAL AND SIGNATURES.

1. Signature of Department Chair or Program Director:

   ___________________________________________ Date: ____________________________

2. Signature of Academic Dean:

   ___________________________________________ Date: ____________________________

3. Signature of Provost:

   ___________________________________________ Date: ____________________________

4. Signature of Curriculum Committee Chair:

   ___________________________________________ Date: ____________________________

5. Signature of Faculty Senate Secretary:

   ___________________________________________ Date: ____________________________

Date Approved by Faculty Senate: ____________________________
FACULTY CURRICULUM COMMITTEE
COURSE FORM

Instructions:
- Please fill out one of these forms for each course you are adding, changing, deactivating, or reactivating.
- Fill out the parts of the form specified in part B. **You must do this before your request can move forward!**
- Remember that your changes will not be implemented until the next catalog year at the earliest.
- If you have questions, please start by checking the instructions on the website. Please feel free to contact the committee chairs with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: Joe Kelly  
Phone: 3-4815  
Email: kellyj@cofc.edu

Department or Program: English  
School: HSS

B. TYPE OF REQUEST. Please check all that apply, then fill out the specified parts of the form.

- ☐ Add a New Course (complete parts C, D, F, G, H, I, J, K)
- ☑ Change Part of an Existing Course (complete parts C, D, E, F, G, I, J, K)
  - ☐ Course Number
  - ☐ Course Name
  - ☑ Course Description
  - ☐ Credit/Contact Hours
  - ☐ Restrictions (prerequisites, co-requisites, junior/senior standing, etc.)
- ☐ Deactivate an Existing Course (complete parts C, D, E, G, I, J, K)
- ☐ Reactivate a Previously-Deactivated Course (complete parts C, D, E, G, I, J, K)

C. RATIONALE AND EXPLANATION. Please describe your request and explain why you are making it.

I want to change the course description for ENGL 326: Irish Literature (see under E/F below). When I first proposed the creation of this course many years ago, I taught it the way it is described above, as a survey of 200 years of Irish literature from the 1798 Rebellion (which ended in Ireland's political union with Great Britain) to the present. The new description will give the course flexibility in terms of authors covered, while also placing it clearly in the "post-1900" category of the "Literature in History" requirement of the new English major curriculum. Situating Literature in History courses within one time category is current practice in the department to avoid confusion for our majors as they determine which courses they'll take to fulfill their Literature in History requirements. Our ENGL 395 Special Topics category could be used if I wanted again to teach a version of the class with broader range.

D. IMPACT ON EXISTING PROGRAMS AND COURSES. Please briefly describe the impact of your request on other programs and courses. If another program requires the course, you must submit their written acknowledgement with this proposal. Also, the affected program must describe any change in the number of credit hours they require. Include a list of similar courses in other departments and explain any overlap.

The proposed changes will not substantively impact other programs and courses. European Studies, Comparative Literature, and International Studies all list ENGL 326 as a possible elective in their curricula. This course would still be available as an elective.
E. EXISTING COURSE INFORMATION. If you are proposing a new course, just leave this blank. Otherwise, please fill out all fields.

Department: English  School: HSS  Subject Acronym: ENGL  Course number: 326

Credit hours:  3 lecture __ lab __ seminar __ independent study
Contact hours:  _3_ lecture __ lab __ seminar __ independent study

Course title: Irish Literature

Course description (maximum 50 words, exactly as it appears in the catalog):

ENGL 326 Irish Literature (3) A study of the major movements and authors in Irish literature from 1798 to the present. The authors will include W.B. Yeats and James Joyce and may include Maria Edgeworth, Somerville and Ross, Lady Gregory, John Synge, Sean O'Casey and Seamus Heaney, among others.

Restrictions (pre-requisites, co-requisites, majors only, etc.):

n/a

Cross-listing, if any:

Is this course repeatable? □ yes  √ no  If yes, how many total credit hours may the student earn? ____

F. NEW COURSE INFORMATION. If you are deactivating a course, leave this blank. Otherwise, please fill out all fields. For changed courses, use **boldface** for the information that is changing.

Department: English  School: HSS  Subject Acronym: ENGL  Course Number: 326

Credit hours:  _3_ lecture __ lab __ seminar __ independent study
Contact hours:  _3_ lecture __ lab __ seminar __ independent study

Course title: Irish Literature

Course description (maximum 50 words, exactly as it appears in the catalog):

A study of Irish literature 1900-present with a focus on the intersection of literature and history.

Restrictions (pre-requisites, co-requisites, majors only, etc.):

N/A

Cross-listing, if any (submit approval from relevant department):

Is this course repeatable? □ yes  √ no  If yes, how many total credit hours may the student earn? ____

Is there an activity, lab, or other fee associated with this course? □ yes  √ no

Note: All fees require approval from the Board of Trustees.
If this is a newly-created course, is it intended to be the equivalent of an existing course? □ yes □ no
If so, which course? ________________ Note: You must deactivate the course by submitting an additional Course Form.

G. COSTS. List all of the new costs or cost savings (including new faculty/staff requests, library, equipment, etc.) associated with your request.

This change has no new costs.

H. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

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How does this course align with the student learning outcomes articulated for the major, program, or general education? What program-level outcome or outcomes does it support? Is the content or skill introduced, reinforced, or demonstrated in this course?

I. PROGRAM CHANGES. Will this course be added to the existing degree requirements or list of approved electives of a major, minor, or concentration? If so, please explain briefly and attach a Change Minor or Change Major/Program Form as appropriate.
J. CHECKLIST.

X I have completed all relevant parts of the form.

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☐ (For new courses only) I have attached a syllabus.

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K. APPROVAL AND SIGNATURES.

1. Signature of Department Chair or Program Director:

________________________________________________________________________ Date: ______________________

2. Signature of Academic Dean:

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3. Signature of Provost:

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4. Signature of Curriculum Committee Chair:

________________________________________________________________________ Date: ______________________

5. Signature of Faculty Senate Secretary:

________________________________________________________________________ Date: ______________________

Date Approved by Faculty Senate: ______________________
FACULTY CURRICULUM COMMITTEE

COURSE FORM

Instructions:

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- Fill out the parts of the form specified in part B. You must do this before your request can move forward!
- Remember that your changes will not be implemented until the next catalog year at the earliest.
- If you have questions, please start by checking the instructions on the website. Please feel free to contact the committee chairs with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: Bret Lott Phone: 469-3528 Email: lottb@cofc.edu

Department or Program: English School: HSS

B. TYPE OF REQUEST. Please check all that apply, then fill out the specified parts of the form.

☐ Add a New Course (complete parts C, D, F, G, H, I, J, K)
☒ Change Part of an Existing Course (complete parts C, D, E, F, G, I, J, K)

☐ Course Number
☐ Course Name
☐ Course Description
☐ Credit/Contact Hours
☒ Restrictions (prerequisites, co-requisites, junior/senior standing, etc.)

☐ Deactivate an Existing Course (complete parts C, D, E, G, I, J, K)
☐ Reactivate a Previously-Deactivated Course (complete parts C, D, E, G, I, J, K)

C. RATIONALE AND EXPLANATION. Please describe your request and explain why you are making it.

The changes in restrictions are being made so as to allow this course the ability to be used by the Creative Writing Concentration in the Department of English in various capacities (generally, this course is used to number different summer study abroad courses in creative writing).

D. IMPACT ON EXISTING PROGRAMS AND COURSES. Please briefly describe the impact of your request on other programs and courses. If another program requires the course, you must submit their written acknowledgement with this proposal. Also, the affected program must describe any change in the number of credit hours they require. Include a list of similar courses in other departments and explain any overlap.

None
E. EXISTING COURSE INFORMATION. If you are proposing a new course, just leave this blank. Otherwise, please fill out all fields.

Department: English  School: HSS  Subject Acronym: ENGL  Course number: 339
Credit hours: 3  lecture X lab __ seminar __ independent study
Contact hours: 3  lecture X lab __ seminar __ independent study

Course title: Advanced Creative Writing

Course description (maximum 50 words, exactly as it appears in the catalog):

None existed in the course catalogue.

Restrictions (pre-requisites, co-requisites, majors only, etc.):

ENGL 220 and 377 or 223 and 378, and permission of the instructor.

Cross-listing, if any:

Is this course repeatable? □ yes X no  If yes, how many total credit hours may the student earn? ____

F. NEW COURSE INFORMATION. If you are deactivating a course, leave this blank. Otherwise, please fill out all fields. For changed courses, use boldface for the information that is changing.

Department: English  School: HSS  Subject Acronym: ENGL  Course number: 339
Credit hours: 3  lecture X lab __ seminar __ independent study
Contact hours: 3  lecture X lab __ seminar __ independent study

Course title: Advanced Creative Writing

Course description (maximum 50 words, exactly as it appears in the catalog):

An upper division creative writing course generally taught in conjunction with the Spoleto Summer Study Abroad program.

Restrictions (pre-requisites, co-requisites, majors only, etc.):

Cross-listing, if any (submit approval from relevant department):

Is this course repeatable? □ yes X no  If yes, how many total credit hours may the student earn? ____

Is there an activity, lab, or other fee associated with this course? □ yes X no
Note: All fees require approval from the Board of Trustees.

If this is a newly-created course, is it intended to be the equivalent of an existing course? □ yes □ no
If so, which course? _______________  Note: You must deactivate the course by submitting an additional Course Form.
G. COSTS. List all of the new costs or cost savings (including new faculty/staff requests, library, equipment, etc.) associated with your request.

None

H. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

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How does this course align with the student learning outcomes articulated for the major, program, or general education? What program-level outcome or outcomes does it support? Is the content or skill introduced, reinforced, or demonstrated in this course?

I. PROGRAM CHANGES. Will this course be added to the existing degree requirements or list of approved electives of a major, minor, or concentration? If so, please explain briefly and attach a Change Minor or Change Major/Program Form as appropriate.

No

J. CHECKLIST.

- X I have completed all relevant parts of the form.
- X I have attached a cover letter that describes my request and lists all the documents I am submitting.
- □ (For new courses only) I have attached a syllabus.
(For courses used in any way by other departments, including cross-listing) I have attached an acknowledgement from the relevant department.

(For courses intended to fulfill a Gen Ed requirement) I have submitted the proposal to the Gen Ed committee.

K. APPROVAL AND SIGNATURES.

1. Signature of Department Chair or Program Director:

........................................................................ Date: ________________

2. Signature of Academic Dean:

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3. Signature of Provost:

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4. Signature of Curriculum Committee Chair:

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5. Signature of Faculty Senate Secretary:

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Date Approved by Faculty Senate: ________________
FACULTY CURRICULUM COMMITTEE
COURSE FORM

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A. CONTACT INFORMATION.

Name: Bret Lott  Phone: 469-3528  Email: lottb@cofc.edu

Department or Program: English  School: HSS

B. TYPE OF REQUEST. Please check all that apply, then fill out the specified parts of the form.

☐ Add a New Course (complete parts C, D, F, G, H, I, J, K)
☒ Change Part of an Existing Course (complete parts C, D, E, F, G, I, J, K)
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☐ Deactivate an Existing Course (complete parts C, D, E, G, I, J, K)
☐ Reactivate a Previously-Deactivated Course (complete parts C, D, E, G, I, J, K)

C. RATIONALE AND EXPLANATION. Please describe your request and explain why you are making it.

This is now a one-semester course, and the change in description reflects this change.

D. IMPACT ON EXISTING PROGRAMS AND COURSES. Please briefly describe the impact of your request on other programs and courses. If another program requires the course, you must submit their written acknowledgement with this proposal. Also, the affected program must describe any change in the number of credit hours they require. Include a list of similar courses in other departments and explain any overlap.

None
E. EXISTING COURSE INFORMATION. If you are proposing a new course, just leave this blank. Otherwise, please fill out all fields.

Department: English  School: HSS  Subject Acronym: ENGL  Course number: 347

Credit hours: 3  lecture X lab __ seminar __ independent study
Contact hours: 3  lecture X lab __ seminar __ independent study

Course title: Writing the Novel I

Course description (maximum 50 words, exactly as it appears in the catalog):

A two-semester course for writers with the motivation, ambition and vision necessary to sustain an extended work of fiction. Taught both as a workshop and in private conferences. Students will complete and revise 50 pages of a proposed novel in the first semester, an additional 50-75 pages in the second.

Restrictions (pre-requisites, co-requisites, majors only, etc.):

ENGL 223 or 378, and permission of the instructor.

Cross-listing, if any:

Is this course repeatable? □ yes X no  If yes, how many total credit hours may the student earn? ____

F. NEW COURSE INFORMATION. If you are deactivating a course, leave this blank. Otherwise, please fill out all fields. For changed courses, use boldface for the information that is changing.

Department: English  School: HSS  Subject Acronym: ENGL  Course number: 347

Credit hours: 3  lecture X lab __ seminar __ independent study
Contact hours: 3  lecture X lab __ seminar __ independent study

Course title: Writing the Novel

Course description (maximum 50 words, exactly as it appears in the catalog):

A course for writers with the motivation, ambition and vision necessary to sustain an extended work of fiction. Taught both as a workshop and in private conferences. Students will complete and revise 50 pages of a proposed novel.

Restrictions (pre-requisites, co-requisites, majors only, etc.):

ENGL 223 or 378, and permission of the instructor.

Cross-listing, if any (submit approval from relevant department):

Is this course repeatable? □ yes X no  If yes, how many total credit hours may the student earn? ____

Is there an activity, lab, or other fee associated with this course? □ yes X no

Note: All fees require approval from the Board of Trustees.
If this is a newly-created course, is it intended to be the equivalent of an existing course? □ yes □ no
If so, which course? ______________ Note: You must deactivate the course by submitting an additional Course Form.

G. COSTS. List all of the new costs or cost savings (including new faculty/staff requests, library, equipment, etc.) associated with your request.

None

H. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

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I. PROGRAM CHANGES. Will this course be added to the existing degree requirements or list of approved electives of a major, minor, or concentration? If so, please explain briefly and attach a Change Minor or Change Major/Program Form as appropriate.  

No

J. CHECKLIST.

X I have completed all relevant parts of the form.
X I have attached a cover letter that describes my request and lists all the documents I am submitting.

☐ (For new courses only) I have attached a syllabus.

☐ (For courses used in any way by other departments, including cross-listing) I have attached an acknowledgement from the relevant department.

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K. APPROVAL AND SIGNATURES.

1. Signature of Department Chair or Program Director:

   ___________________________________________ Date: ________________

2. Signature of Academic Dean:

   ___________________________________________ Date: ________________

3. Signature of Provost:

   ___________________________________________ Date: ________________

4. Signature of Curriculum Committee Chair:

   ___________________________________________ Date: ________________

5. Signature of Faculty Senate Secretary:

   ___________________________________________ Date: ________________

Date Approved by Faculty Senate: __________________________
Instructions:
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- Fill out the parts of the form specified in part B. You must do this before your request can move forward!
- Remember that your changes will not be implemented until the next catalog year at the earliest.
- If you have questions, please start by checking the instructions on the website. Please feel free to contact the committee chairs with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: J. Michael Duvall  Phone: 34833  Email: duvalljm@cofc.edu

Department or Program: English  School: Humanities and Social Sciences

B. TYPE OF REQUEST. Please check all that apply, then fill out the specified parts of the form.

☐ Add a New Course (complete parts C, D, F, G, I, J, K)
X Change Part of an Existing Course (complete parts C, D, E, F, G, I, J, K)
☐ Course Number
☐ Course Name
☐ Course Description
☐ Credit/Contact Hours
☐ Restrictions (prerequisites, co-requisites, junior/senior standing, etc.)
☐ Deactivate an Existing Course (complete parts C, D, E, G, I, J, K)
☐ Reactivate a Previously-Deactivated Course (complete parts C, D, E, G, I, J, K)

C. RATIONALE AND EXPLANATION. Please describe your request and explain why you are making it.

ENGL 349 is categorized under “Theme and Genre Centered Approaches” in our English major curriculum, which was recently changed. Yet the current catalog description of 349 was written for an English major curriculum that did not have a category for genre study. The revised course description more squarely aligns with the current English major’s genre category.

There are two main changes (see current description below):

1. We have eliminated “a study of American novelists of the 18th and 19th centuries, such as ...” (emphasis added) as it focuses on the novelist, rather than on the genre. Also, the list of novelists in the current description is potentially misleading to students since the course, in practice, has no present writer-based reading list. Determinations of what novels to teach will instead be made along genre-study lines.

2. We have more strongly expressed the genre-study nature of the course by making “the development of the genre itself” not an addition (as implied in the original’s “will also examine”) but the focus of the course itself.

D. IMPACT ON EXISTING PROGRAMS AND COURSES. Please briefly describe the impact of your request on other programs and courses. If another program requires the course, you must submit their written acknowledgement with this proposal. Also, the affected program must describe any change in the number of credit hours they require. Include a list of similar courses in other departments and explain any overlap.

No other programs require the course; it is offered only as an option by those programs: American Studies; International Comparative Literature Concentration; Comparative Literature
E. EXISTING COURSE INFORMATION. If you are proposing a new course, just leave this blank. Otherwise, please fill out all fields.

Department: English   School: HSS   Subject Acronym: ENGL   Course number: 349
Credit hours: 3 lecture ___ lab ___ seminar ___ independent study
Contact hours: 3 lecture ___ lab ___ seminar ___ independent study

Course title: The American Novel to 1900

Course description (maximum 50 words, exactly as it appears in the catalog):
A study of American novelists of the 18th and 19th centuries, such as Rowson, Brown, Foster, Hawthorne, Melville, Alcott, Twain, Howells, James, Chopin, Chesnutt and Crane. This course will also examine the development of the genre itself.

Restrictions (pre-requisites, co-requisites, majors only, etc.):

Cross-listing, if any:

Is this course repeatable? ☑ yes ☐ no  If yes, how many total credit hours may the student earn? ____

F. NEW COURSE INFORMATION. If you are deactivating a course, leave this blank. Otherwise, please fill out all fields. For changed courses, use boldface for the information that is changing.

Department: English   School: HSS   Subject Acronym: ENGL   Course Number: 349
Credit hours: 3 lecture ___ lab ___ seminar ___ independent study
Contact hours: 3 lecture ___ lab ___ seminar ___ independent study

Course title: American Novel to 1900

Course description (maximum 50 words, exactly as it appears in the catalog):
A study of American novels of the 18th and 19th centuries, examining the development of the genre.

Restrictions (pre-requisites, co-requisites, majors only, etc.):

Cross-listing, if any (submit approval from relevant department):

Is this course repeatable? ☑ yes ☐ no  If yes, how many total credit hours may the student earn? ____

Is there an activity, lab, or other fee associated with this course? ☑ yes ☐ no
Note: All fees require approval from the Board of Trustees.

If this is a newly-created course, is it intended to be the equivalent of an existing course? ☑ yes ☐ no
If so, which course? _______________ Note: You must deactivate the course by submitting an additional Course Form.
G. **COSTS.** List all of the new costs or cost savings (including new faculty/staff requests, library, equipment, etc.) associated with your request.

N/A

H. **STUDENT LEARNING OUTCOMES AND ASSESSMENT.**

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How does this course align with the student learning outcomes articulated for the major, program, or general education? What program-level outcome or outcomes does it support? Is the content or skill introduced, reinforced, or demonstrated in this course?

I. **PROGRAM CHANGES.** Will this course be added to the existing degree requirements or list of approved electives of a major, minor, or concentration? If so, please explain briefly and attach a Change Minor or Change Major/Program Form as appropriate.

no

J. **CHECKLIST.**
I have completed all relevant parts of the form.

I have attached a cover letter that describes my request and lists all the documents I am submitting.

☐ (For new courses only) I have attached a syllabus.

☐ (For courses used in any way by other departments, including cross-listing) I have attached an acknowledgement from the relevant department.

☐ (For courses intended to fulfill a Gen Ed requirement) I have submitted the proposal to the Gen Ed committee.

K. APPROVAL AND SIGNATURES.

1. Signature of Department Chair or Program Director:

_________________________________________ Date: __________________________

2. Signature of Academic Dean:

_________________________________________ Date: __________________________

3. Signature of Provost:

_________________________________________ Date: __________________________

4. Signature of Curriculum Committee Chair:

_________________________________________ Date: __________________________

5. Signature of Faculty Senate Secretary:

_________________________________________ Date: __________________________

Date Approved by Faculty Senate: __________________________
FACULTY CURRICULUM COMMITTEE
COURSE FORM

Instructions:
- Please fill out one of these forms for each course you are adding, changing, deactivating, or reactivating.
- Fill out the parts of the form specified in part B. You must do this before your request can move forward!
- Remember that your changes will not be implemented until the next catalog year at the earliest.
- If you have questions, please start by checking the instructions on the website. Please feel free to contact the committee chairs with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: Doryjane Birrer Phone: 953-4916 Email: birrer@cofc.edu
Department or Program: English School: Humanities and Social Sciences

B. TYPE OF REQUEST. Please check all that apply, then fill out the specified parts of the form.

☐ Add a New Course (complete parts C, D, F, G, H, I, J, K)
X Change Part of an Existing Course (complete parts C, D, E, F, G, I, J, K)
☐ Course Number
X Course Name
X Course Description
☐ Credit/Contact Hours
☐ Restrictions (prerequisites, co-requisites, junior/senior standing, etc.)
☐ Deactivate an Existing Course (complete parts C, D, E, G, I, J, K)
☐ Reactivate a Previously-Deactivated Course (complete parts C, D, E, G, I, J, K)

C. RATIONALE AND EXPLANATION. Please describe your request and explain why you are making it.

Requesting a course name change and course description change for ENGL 357 (see below). The proposed course name and description more accurately reflect course content. The addition of “studies in” to the title makes more clear that the course content will be selective, rather than a survey, and is consistent with phrasing used in the department for other topic and theme focused courses.

The existing course description defines the course in terms of the history of literary forms, as well as in terms of selected writers to be covered. The proposed course description more accurately captures course content as it is currently taught, which is organized thematically versus in terms of literary history, and falls within the department’s “Author, Theme, and Genre” category versus the “Literature in History” Category. The change from 1945-present to 1970-present as regards dates covered reflects a shift in periodization in the field, which distinguishes writing produced immediately after World War II (“post-War” British literature) sharply from that produced after 1970 (“contemporary British literature”). (See, for example, Continuum’s Decades series).

D. IMPACT ON EXISTING PROGRAMS AND COURSES. Please briefly describe the impact of your request on other programs and courses. If another program requires the course, you must submit their written acknowledgement with this proposal. Also, the affected program must describe any change in the number of credit hours they require. Include a list of similar courses in other departments and explain any overlap.

The proposed course change will not affect other programs, where it is an elective for minors in Comparative Literature; British Studies; European Studies; and the International Comparative Literature Concentration.
E. EXISTING COURSE INFORMATION. If you are proposing a new course, just leave this blank. Otherwise, please fill out all fields.

Department: English School: HSS  Subject Acronym: ENGL  Course number: 357

Credit hours: _3_ lecture _ lab _ seminar _ independent study
Contact hours: _3_ lecture _ lab _ seminar _ independent study

Course title: Contemporary British Literature

Course description (maximum 50 words, exactly as it appears in the catalog):

A study of representative writers from 1945 to the present focusing on writers' responses to earlier traditions of realism and modernism. Works will include fiction, drama, and poetry by such authors as Martin Amis, A.S. Byatt, Tom Stoppard, Philip Larkin and Seamus Heaney.

Restrictions (pre-requisites, co-requisites, majors only, etc.): N/A

Cross-listing, if any: N/A

Is this course repeatable? □ yes  X no  If yes, how many total credit hours may the student earn? ___

F. NEW COURSE INFORMATION. If you are deactivating a course, leave this blank. Otherwise, please fill out all fields. For changed courses, use **boldface** for the information that is changing.

Department: English School: HSS  Subject Acronym: ENGL  Course Number: 357

Credit hours: _3_ lecture _ lab _ seminar _ independent study
Contact hours: _3_ lecture _ lab _ seminar _ independent study

Course title: Studies in Contemporary British Literature

Course description (maximum 50 words, exactly as it appears in the catalog):

**The detailed study of a significant topic or theme within contemporary British literature, 1970-present.**

Restrictions (pre-requisites, co-requisites, majors only, etc.): N/A

Cross-listing, if any (submit approval from relevant department): N/A

Is this course repeatable? □ yes  X no  If yes, how many total credit hours may the student earn? ___

Is there an activity, lab, or other fee associated with this course? □ yes  X no

*Note: All fees require approval from the Board of Trustees.*

If this is a newly-created course, is it intended to be the equivalent of an existing course? □ yes  X no

If so, which course? _____________  Note: You must deactivate the course by submitting an additional Course Form.
G. COSTS. List all of the new costs or cost savings (including new faculty/staff requests, library, equipment, etc.) associated with your request.

No new costs or cost savings are associated with this request.

H. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

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How does this course align with the student learning outcomes articulated for the major, program, or general education? What program-level outcome or outcomes does it support? Is the content or skill introduced, reinforced, or demonstrated in this course?

I. PROGRAM CHANGES. Will this course be added to the existing degree requirements or list of approved electives of a major, minor, or concentration? If so, please explain briefly and attach a Change Minor or Change Major/Program Form as appropriate.
J. CHECKLIST.

☐ I have completed all relevant parts of the form.

☐ I have attached a cover letter that describes my request and lists all the documents I am submitting.

☐ (For new courses only) I have attached a syllabus.

☐ (For courses used in any way by other departments, including cross-listing) I have attached an acknowledgement from the relevant department.

☐ (For courses intended to fulfill a Gen Ed requirement) I have submitted the proposal to the Gen Ed committee.

K. APPROVAL AND SIGNATURES.

1. Signature of Department Chair or Program Director:

___________________________________________________________________________ Date: __________________________

2. Signature of Academic Dean:

___________________________________________________________________________ Date: __________________________

3. Signature of Provost:

___________________________________________________________________________ Date: __________________________

4. Signature of Curriculum Committee Chair:

___________________________________________________________________________ Date: __________________________

5. Signature of Faculty Senate Secretary:

___________________________________________________________________________ Date: __________________________

Date Approved by Faculty Senate: __________________________
FACULTY CURRICULUM COMMITTEE  
COURSE FORM

Instructions:
• Please fill out one of these forms for each course you are adding, changing, deactivating, or reactivating.
• Fill out the parts of the form specified in part B. You must do this before your request can move forward!
• Remember that your changes will not be implemented until the next catalog year at the earliest.
• If you have questions, please start by checking the instructions on the website. Please feel free to contact the committee chairs with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: Emily Rosko Phone: 843.953.0878 Email: roskoe@cofc.edu

Department or Program: English School: HSS

B. TYPE OF REQUEST. Please check all that apply, then fill out the specified parts of the form.

☐ Add a New Course (complete parts C, D, F, G, H, I, J, K)
☐ Change Part of an Existing Course (complete parts C, D, E, F, G, I, J, K)
☐ Course Number
☐ Course Name
☐ Course Description
☐ Credit/Contact Hours
☐ Restrictions (prerequisites, co-requisites, junior/senior standing, etc.)
☐ Deactivate an Existing Course (complete parts C, D, E, G, I, J, K)
☐ Reactivate a Previously-Deactivated Course (complete parts C, D, E, G, I, J, K)

C. RATIONALE AND EXPLANATION. Please describe your request and explain why you are making it.

I am requesting changes to the course catalog description for ENGL 377: Poetry Writing II. I would like to update the course description so that it reflects how this course is being taught currently (for instance, this course has not, in recent semesters, included a “familiariz[ing] [oneself] with the world of literary magazine publishing). I would like to emphasize that this course covers the critical reading and critical writing, and the writing and revising of poems, while leaving the possible requirements and texts open enough so that different instructors can approach this intermediate-level with their own specific assignments.

D. IMPACT ON EXISTING PROGRAMS AND COURSES. Please briefly describe the impact of your request on other programs and courses. If another program requires the course, you must submit their written acknowledgement with this proposal. Also, the affected program must describe any change in the number of credit hours they require. Include a list of similar courses in other departments and explain any overlap.

N/A
E. EXISTING COURSE INFORMATION. If you are proposing a new course, just leave this blank. Otherwise, please fill out all fields.

Department: English School: HSS Subject Acronym: ENGL Course number: 377

Credit hours: _3_ lecture _2_ lab _2_ seminar ___ independent study
Contact hours: _3_ lecture _2_ lab _2_ seminar ___ independent study

Course title: Poetry Writing II

Course description (maximum 50 words, exactly as it appears in the catalog):

A continuation of ENGL 220. This workshop includes the study of several volumes of contemporary poetry. Students will complete several formative revision projects after having received feedback in workshop, and will familiarize themselves with the world of literary magazine publishing through the examination and review of contemporary literary journals.

Restrictions (pre-requisites, co-requisites, majors only, etc.):
Pre-req ENGL 220

Cross-listing, if any: N/A

Is this course repeatable? □ yes X no If yes, how many total credit hours may the student earn? ___

F. NEW COURSE INFORMATION. If you are deactivating a course, leave this blank. Otherwise, please fill out all fields. For changed courses, use **boldface** for the information that is changing.

Department: English School: HSS Subject Acronym: ENGL Course number: 377

Credit hours: _3_ lecture _2_ lab _2_ seminar ___ independent study
Contact hours: _3_ lecture _2_ lab _2_ seminar ___ independent study

Course title: Poetry Writing II

Course description (maximum 50 words, exactly as it appears in the catalog):

A continuation of ENGL 220. This workshop-intensive course is combined with a study of contemporary poetry. Texts might include: anthologies, poetry collections, literary journals. Students compose and significantly revise poems for a final portfolio combined with writing assignments that stress the analytical close reading of a poem's content and form.

Restrictions (pre-requisites, co-requisites, majors only, etc.):
Pre-req ENGL 220

Cross-listing, if any: N/A

Is this course repeatable? □ yes X no If yes, how many total credit hours may the student earn? ___

Is there an activity, lab, or other fee associated with this course? □ yes X no
Note: All fees require approval from the Board of Trustees.

If this is a newly-created course, is it intended to be the equivalent of an existing course? □ yes □ no
If so, which course? ___________ Note: You must deactivate the course by submitting an additional Course Form.

G. COSTS. List all of the new costs or cost savings (including new faculty/staff requests, library, equipment, etc.) associated with your request.

No new costs.
No cost savings.

H. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

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How does this course align with the student learning outcomes articulated for the major, program, or general education? What program-level outcome or outcomes does it support? Is the content or skill introduced, reinforced, or demonstrated in this course?

I. PROGRAM CHANGES. Will this course be added to the existing degree requirements or list of approved electives of a major, minor, or concentration? If so, please explain briefly and attach a Change Minor or Change Major/Program Form as appropriate.
J. CHECKLIST.

X  I have completed all relevant parts of the form.

X  I have attached a cover letter that describes my request and lists all the documents I am submitting.

☐ (For new courses only) I have attached a syllabus.

☐ (For courses used in any way by other departments, including cross-listing) I have attached an acknowledgement from the relevant department.

☐ (For courses intended to fulfill a Gen Ed requirement) I have submitted the proposal to the Gen Ed committee.

K. APPROVAL AND SIGNATURES.

1. Signature of Department Chair or Program Director:

________________________________________  Date: _____________________

2. Signature of Academic Dean:

________________________________________  Date: _____________________

3. Signature of Provost:

________________________________________  Date: _____________________

4. Signature of Curriculum Committee Chair:

________________________________________  Date: _____________________

5. Signature of Faculty Senate Secretary:

________________________________________  Date: _____________________

Date Approved by Faculty Senate: _____________________
FACULTY CURRICULUM COMMITTEE
COURSE FORM

Instructions:
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- Fill out the parts of the form specified in part B. You must do this before your request can move forward!
- Remember that your changes will not be implemented until the next catalog year at the earliest.
- If you have questions, please start by checking the instructions on the website. Please feel free to contact the committee chairs with any remaining questions you might have.

A. CONTACT INFORMATION.

Name:  Anthony Varallo  Phone: 3-5650  Email: varalloa@cofc.edu

Department or Program:  English School: HSS

B. TYPE OF REQUEST.  Please check all that apply, then fill out the specified parts of the form.

☐ Add a New Course (complete parts C, D, F, G, H, I, J, K)
☒ Change Part of an Existing Course (complete parts C, D, E, F, G, I, J, K)
  ☐ Course Number
  ☐ Course Name
  ☐ Course Description
  ☐ Credit/Contact Hours
  ☐ Restrictions (prerequisites, co-requisites, junior/senior standing, etc.)
☐ Deactivate an Existing Course (complete parts C, D, E, G, I, J, K)
☐ Reactivate a Previously-Deactivated Course (complete parts C, D, E, G, I, J, K)

C. RATIONALE AND EXPLANATION. Please describe your request and explain why you are making it.

Part of the course description for ENGL 378 Fiction Writing II no longer fits what we actually do in the class.

D. IMPACT ON EXISTING PROGRAMS AND COURSES. Please briefly describe the impact of your request on other programs and courses. If another program requires the course, you must submit their written acknowledgement with this proposal. Also, the affected program must describe any change in the number of credit hours they require. Include a list of similar courses in other departments and explain any overlap.

None
E. EXISTING COURSE INFORMATION. If you are proposing a new course, just leave this blank. Otherwise, please fill out all fields.

Department: ENGL  
School: HSS  
Subject Acronym: Fiction Writing II  
Course number: 378

Credit hours:  _3_ lecture   _lab   _seminar _ independent study  
Contact hours:  _3_ lecture   _lab   _seminar _ independent study

Course title: Fiction Writing II

Course description (maximum 50 words, exactly as it appears in the catalog):

A continuation of ENGL 223. This workshop will take a more critical look not only at student works, but at selected classic and contemporary short-story collections. Students will subscribe to a literary journal of their choice. Some attention will be given to proper manuscript preparation in anticipation of submitting for publication.

Restrictions (pre-requisites, co-requisites, majors only, etc.):

Prerequisite: ENGL 223 or permission of the instructor.
Pre- or corequisite: ENGL 220

Cross-listing, if any:

Is this course repeatable?  □ yes  x□ no  If yes, how many total credit hours may the student earn? __

F. NEW COURSE INFORMATION. If you are deactivating a course, leave this blank. Otherwise, please fill out all fields. For changed courses, use boldface for the information that is changing.

Department: ENGL  
School: HSS  
Subject Acronym: Fiction Writing II  
Course Number: 378

Credit hours:  _3_ lecture   _lab   _seminar _ independent study  
Contact hours:  _3_ lecture   _lab   _seminar _ independent study

Course title: Fiction Writing II

Course description (maximum 50 words, exactly as it appears in the catalog):

A continuation of ENGL 223. This workshop will take a more critical look not only at student works, but at selected classic and contemporary short story collections.

(Please delete the following language: “Students will subscribe to a literary journal of their choice. Some attention will be given to proper manuscript preparation in anticipation of submitting for publication.”)

Restrictions (pre-requisites, co-requisites, majors only, etc.): Prerequisite: ENGL 223 or permission of the instructor

(Please DELETE the following from the catalog: “Pre- or corequisite: ENGL 220)
Cross-listing, if any (submit approval from relevant department):
None

Is this course repeatable? ☐ yes ☑ no If yes, how many total credit hours may the student earn? ____

Is there an activity, lab, or other fee associated with this course? ☐ yes ☐ no

Note: All fees require approval from the Board of Trustees.

If this is a newly-created course, is it intended to be the equivalent of an existing course? ☐ yes ☐ no
If so, which course? ____________ Note: You must deactivate the course by submitting an additional Course Form.

G. COSTS. List all of the new costs or cost savings (including new faculty/staff requests, library, equipment, etc.) associated with your request.

None

H. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

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How does this course align with the student learning outcomes articulated for the major, program, or general education? What program-level outcome or outcomes does it support? Is the content or skill introduced, reinforced, or demonstrated in this course?

I. PROGRAM CHANGES. Will this course be added to the existing degree requirements or list of approved electives of a major, minor, or concentration? If so, please explain briefly and attach a Change Minor or Change Major/Program Form as appropriate.
Course already counts toward degree requirements

J. CHECKLIST.

☐ I have completed all relevant parts of the form.

☐ I have attached a cover letter that describes my request and lists all the documents I am submitting.

☐ (For new courses only) I have attached a syllabus.

☐ (For courses used in any way by other departments, including cross-listing) I have attached an acknowledgement from the relevant department.

☐ (For courses intended to fulfill a Gen Ed requirement) I have submitted the proposal to the Gen Ed committee.

K. APPROVAL AND SIGNATURES.

1. Signature of Department Chair or Program Director:

__________________________________________ Date: ___________________

2. Signature of Academic Dean:

__________________________________________ Date: ___________________

3. Signature of Provost:
4. Signature of Curriculum Committee Chair:

_________________________________________ Date: __________________

5. Signature of Faculty Senate Secretary:

_________________________________________ Date: __________________

Date Approved by Faculty Senate: __________________
Instructions:
- Please fill out one of these forms for each course you are adding, changing, or removing.
- Fill out the parts of the form specified in part B. **You must do this.**
- Remember that your changes will not be implemented until the next meeting of the committee chairs. If you have questions, please start by checking the instructions on the form, then contact committee chairs with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: Anthony Varallo  Phone: 3-5650

Department or Program: English School: HSS

B. TYPE OF REQUEST. Please check all that apply, then fill out the sections that apply.

☐ Add a New Course (complete parts C, D, F, G, H, I, J, K)
☐ Change Part of an Existing Course (complete parts C, D, E, F, G, I, J, K)
☐ Course Number
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C. RATIONALE AND EXPLANATION. Please describe your request and explain why you are making it.

Part of the course description for ENGL 378 Fiction Writing II no longer fits what we actually do in the class.

D. IMPACT ON EXISTING PROGRAMS AND COURSES. Please briefly describe the impact of your request on other programs and courses. If another program requires the course, you must submit their written acknowledgement with this proposal. Also, the affected program must describe any change in the number of credit hours they require. Include a list of similar courses in other departments and explain any overlap.

None
E. EXISTING COURSE INFORMATION. If you are proposing a new course, just leave this blank. Otherwise, please fill out all fields.

Department: ENGL  
School: HSS  
Subject Acronym: Fiction Writing II  
Course number: 378

Credit hours:  _3_ lecture  _lab  _seminar  _independent study

Contact hours:  _3_ lecture  _lab  _seminar  _independent study

Course title: Fiction Writing II

Course description (maximum 50 words, exactly as it appears in the catalog):

A continuation of ENGL 223. This workshop will take a more critical look not only at student works, but at selected classic and contemporary short-story collections. Students will subscribe to a literary journal of their choice. Some attention will be given to proper manuscript preparation in anticipation of submitting for publication.

Restrictions (pre-requisites, co-requisites, majors only, etc.):

Prerequisite: ENGL 223 or permission of the instructor.
Pre- or corequisite: ENGL 220

Cross-listing, if any:

Is this course repeatable?  ☐ yes  ☑ no  If yes, how many total credit hours may the student earn?  ____

F. NEW COURSE INFORMATION. If you are deactivating a course, leave this blank. Otherwise, please fill out all fields. For changed courses, use **boldface** for the information that is changing.

Department:  **ENGL**  School: HSS  **Subject Acronym: Fiction Writing II**  Course Number: 378

Credit hours:  _3_ lecture  _lab  _seminar  _independent study

Contact hours:  _3_ lecture  _lab  _seminar  _independent study

Course title: Fiction Writing II

Course description (maximum 50 words, exactly as it appears in the catalog):

A continuation of ENGL 223. This workshop will take a more critical look not only at student works, but at selected classic and contemporary short story collections.

*(Please delete the following language: “Students will subscribe to a literary journal of their choice. Some attention will be given to proper manuscript preparation in anticipation of submitting for publication.”)*

Restrictions (pre-requisites, co-requisites, majors only, etc.): Prerequisite: ENGL 223 or permission of the instructor

*(Please DELETE the following from the catalog: “Pre-or corequisite: ENGL 220”)*
Cross-listing, if any (submit approval from relevant department):
None
Is this course repeatable? □ yes x □ no If yes, how many total credit hours may the student earn? ___

Is there an activity, lab, or other fee associated with this course? □ yes □ x no
Note: All fees require approval from the Board of Trustees.
If this is a newly-created course, is it intended to be the equivalent of an existing course? □ yes □ no
If so, which course? ____________ Note: You must deactivate the course by submitting an additional Course Form.

G. COSTS. List all of the new costs or cost savings (including new faculty/staff requests, library, equipment, etc.)
associated with your request.

None

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I. PROGRAM CHANGES. Will this course be added to the existing degree requirements or list of approved electives of a major, minor, or concentration? If so, please explain briefly and attach a Change Minor or Change Major/Program Form as appropriate.
Course already counts toward degree requirements

J. CHECKLIST.

☐ I have completed all relevant parts of the form.

☐ I have attached a cover letter that describes my request and lists all the documents I am submitting.

☐ (For new courses only) I have attached a syllabus.

☐ (For courses used in any way by other departments, including cross-listing) I have attached an acknowledgement from the relevant department.

☐ (For courses intended to fulfill a Gen Ed requirement) I have submitted the proposal to the Gen Ed committee.

K. APPROVAL AND SIGNATURES.

1. Signature of Department Chair or Program Director:

________________________________________________________________________ Date: __________

2. Signature of Academic Dean:

________________________________________________________________________ Date: __________

3. Signature of Provost:
4. Signature of Curriculum Committee Chair:

________________________________________   Date: ______________________

5. Signature of Faculty Senate Secretary:

________________________________________   Date: ______________________

Date Approved by Faculty Senate: ______________________
FACULTY CURRICULUM COMMITTEE
COURSE FORM

Instructions:
- Please fill out one of these forms for each course you are adding, changing, deactivating, or reactivating.
- Fill out the parts of the form specified in part B. **You must do this before your request can move forward!**
- Remember that your changes will not be implemented until the next catalog year at the earliest.
- If you have questions, please start by checking the instructions on the website. Please feel free to contact the committee chairs with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: Joe Kelly Phone: 34815 Email: kellyj@cofc.edu
Department or Program: English School: HSS

B. TYPE OF REQUEST. Please check all that apply, then fill out the specified parts of the form.

☐ Add a New Course (complete parts C, D, F, G, H, I, J, K)
☒ Change Part of an Existing Course (complete parts C, D, E, F, G, I, J, K)
   ☐ Course Number
   ☐ Course Name
   ☐ Course Description
   ☒ Credit/Contact Hours
   ☐ Restrictions (prerequisites, co-requisites, junior/senior standing, etc.)
☐ Deactivate an Existing Course (complete parts C, D, E, G, I, J, K)
☐ Reactivate a Previously-Deactivated Course (complete parts C, D, E, G, I, J, K)

C. RATIONALE AND EXPLANATION. Please describe your request and explain why you are making it.

We are requesting to allow tutorials for fewer than 3 hours. That change will allow students the flexibility to study topics that are not ambitious enough to merit 3 credits, but are significant enough to merit credit. We already have this flexibility in Independent Studies, but this change will allow students to pursue projects that come more under closer direction of faculty. It will also allow faculty to develop shorter units of study that might eventually lead to curricular improvements.

D. IMPACT ON EXISTING PROGRAMS AND COURSES. Please briefly describe the impact of your request on other programs and courses. If another program requires the course, you must submit their written acknowledgement with this proposal. Also, the affected program must describe any change in the number of credit hours they require. Include a list of similar courses in other departments and explain any overlap.

This change will have no impact on programs outside of English. There is no overlap with courses outside of English.
E. EXISTING COURSE INFORMATION. If you are proposing a new course, just leave this blank. Otherwise, please fill out all fields.

Department: English School: HSS Subject Acronym: ENGL Course number: 399

Credit hours: ___ lecture ___ lab ___ seminar __ independent study
Contact hours: ___ lecture ___ lab ___ seminar __ independent study

Course title: Tutorial

Course description (maximum 50 words, exactly as it appears in the catalog):

Individual instruction given by a tutor in regularly scheduled meetings (usually once a week).

Restrictions (pre-requisites, co-requisites, majors only, etc.):

Repeatable up to 12 hours. Prerequisites: Junior standing, plus permission of the tutor and the department chair.

Cross-listing, if any:

Is this course repeatable? x [ ] yes [ ] no If yes, how many total credit hours may the student earn? ___12 hours___

F. NEW COURSE INFORMATION. If you are deactivating a course, leave this blank. Otherwise, please fill out all fields. For changed courses, use boldface for the information that is changing.

Department: English School: HSS Subject Acronym: ENGL Course Number: 399

Credit hours: ___ lecture ___ lab ___ seminar __ independent study
Contact hours: ___ lecture ___ lab ___ seminar __ 1-3 hours __ independent study

Course title: Tutorial

Course description (maximum 50 words, exactly as it appears in the catalog):

Individual instruction given by a tutor in regularly scheduled meetings (usually once a week).

Restrictions (pre-requisites, co-requisites, majors only, etc.):

Repeatable up to 12 hours. Prerequisites: Junior standing, plus permission of the tutor and the department chair.

Cross-listing, if any (submit approval from relevant department):

Is this course repeatable? x [ ] yes [ ] no If yes, how many total credit hours may the student earn? ___12 hours___

Is there an activity, lab, or other fee associated with this course? [ ] yes [ ] no

Note: All fees require approval from the Board of Trustees.
If this is a newly-created course, is it intended to be the equivalent of an existing course? □ yes □ no
If so, which course? ____________ Note: You must deactivate the course by submitting an additional Course Form.

G. COSTS. List all of the new costs or cost savings (including new faculty/staff requests, library, equipment, etc.) associated with your request.

This change will have no financial impact. It will allow more flexibility to commitments English faculty are already making.

H. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

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How does this course align with the student learning outcomes articulated for the major, program, or general education? What program-level outcome or outcomes does it support? Is the content or skill introduced, reinforced, or demonstrated in this course?

I. PROGRAM CHANGES. Will this course be added to the existing degree requirements or list of approved electives of a major, minor, or concentration? If so, please explain briefly and attach a Change Minor or Change Major/Program Form as appropriate.
J. CHECKLIST.

✓ I have completed all relevant parts of the form.

✓ I have attached a cover letter that describes my request and lists all the documents I am submitting.

☐ (For new courses only) I have attached a syllabus.

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K. APPROVAL AND SIGNATURES.

1. Signature of Department Chair or Program Director:

_________________________________________ Date: ________________

2. Signature of Academic Dean:

_________________________________________ Date: ________________

3. Signature of Provost:

_________________________________________ Date: ________________

4. Signature of Curriculum Committee Chair:

_________________________________________ Date: ________________

5. Signature of Faculty Senate Secretary:

_________________________________________ Date: ________________

Date Approved by Faculty Senate: ________________
FACULTY CURRICULUM COMMITTEE
COURSE FORM

Instructions:
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- Remember that your changes will not be implemented until the next catalog year at the earliest.
- If you have questions, please start by checking the instructions on the website. Please feel free to contact the committee chairs with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: Emily Rosko
Phone: 843.953.0878
Email: roskoe@cofc.edu

Department or Program: English
School: HSS

B. TYPE OF REQUEST. Please check all that apply, then fill out the specified parts of the form.

☐ Add a New Course (complete parts C, D, F, G, H, I, J, K)
X Change Part of an Existing Course (complete parts C, D, E, F, G, I, J, K)
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    ☐ Credit/Contact Hours
    ☐ Restrictions (prerequisites, co-requisites, junior/senior standing, etc.)
☐ Deactivate an Existing Course (complete parts C, D, E, G, I, J, K)
☐ Reactivate a Previously-Deactivated Course (complete parts C, D, E, G, I, J, K)

C. RATIONALE AND EXPLANATION. Please describe your request and explain why you are making it.

I would like to change the course description for ENGL 402: Advanced Poetry because the way it is worded currently could be more precise and it could reflect more updated and accurate ways of talking about poetry's composition.

D. IMPACT ON EXISTING PROGRAMS AND COURSES. Please briefly describe the impact of your request on other programs and courses. If another program requires the course, you must submit their written acknowledgement with this proposal. Also, the affected program must describe any change in the number of credit hours they require. Include a list of similar courses in other departments and explain any overlap.

N/A
E. EXISTING COURSE INFORMATION. If you are proposing a new course, just leave this blank. Otherwise, please fill out all fields.

Department: English School: HSS Subject Acronym: ENGL Course number: 402

Credit hours: ___ lecture ___ lab ___ seminar ___ independent study
Contact hours: ___ lecture ___ lab ___ seminar ___ independent study

Course title: Advanced Workshop in Poetry Writing

Course description (maximum 50 words, exactly as it appears in the catalog):

Advanced study of contemporary methods in the crafting of poetry. Students complete 30 pages of poetry and participate in advanced workshops.

Restrictions (pre-requisites, co-requisites, majors only, etc.):

Prerequisites: ENGL 220, 377, and permission of the instructor.

Cross-listing, if any: N/A

Is this course repeatable? [ ] yes X no If yes, how many total credit hours may the student earn? ___

F. NEW COURSE INFORMATION. If you are deactivating a course, leave this blank. Otherwise, please fill out all fields. For changed courses, use boldface for the information that is changing.

Department: English School: HSS Subject Acronym: ENGL Course number: 402

Credit hours: ___3___ lecture ___ lab ___ seminar ___ independent study
Contact hours: ___ lecture ___ lab ___ seminar ___ independent study

Course title: Advanced Workshop in Poetry Writing

Course description (maximum 50 words, exactly as it appears in the catalog):

In this capstone course for the Creative Writing concentration in poetry, students engage broader ideas of poetics. Students complete a chapbook-length manuscript of new and revised poetry (25-30 pages) combined with an introductory poetics essay, participate in workshops, and read and analyze contemporary poetry collections.

Restrictions (pre-requisites, co-requisites, majors only, etc.):

Prerequisites: ENGL 220, 377, and permission of the instructor.

Cross-listing, if any (submit approval from relevant department): N/A

Is this course repeatable? [ ] yes X no If yes, how many total credit hours may the student earn? ___

Page 2 of 4
Is there an activity, lab, or other fee associated with this course? □ yes X no
Note: All fees require approval from the Board of Trustees.

If this is a newly-created course, is it intended to be the equivalent of an existing course? □ yes □ no
If so, which course? _______________ Note: You must deactivate the course by submitting an additional Course Form.

G. COSTS. List all of the new costs or cost savings (including new faculty/staff requests, library, equipment, etc.) associated with your request.

No new costs.
No cost savings.

H. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

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I. PROGRAM CHANGES. Will this course be added to the existing degree requirements or list of approved electives of a major, minor, or concentration? If so, please explain briefly and attach a Change Minor or Change Major/Program Form as appropriate.

N/A

J. CHECKLIST.

X I have completed all relevant parts of the form.

☐ I have attached a cover letter that describes my request and lists all the documents I am submitting.

☐ (For new courses only) I have attached a syllabus.

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COURSE FORM

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- If you have questions, please start by checking the instructions on the website. Please feel free to contact the committee chairs with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: Anthony Varallo Phone: 3-5650 Email: varalloa@cofc.edu
Department or Program: English School: HSS

B. TYPE OF REQUEST. Please check all that apply, then fill out the specified parts of the form.

☐ Add a New Course (complete parts C, D, F, G, H, I, J, K)
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C. RATIONALE AND EXPLANATION. Please describe your request and explain why you are making it.

We need to change part of the course description for ENGL 403, Advanced Workshop in Fiction Writing, so that it describes what we actually do in class. We’d also like the description to more closely match the course description for ENGL 402, Advanced Workshop in Poetry Writing.

D. IMPACT ON EXISTING PROGRAMS AND COURSES. Please briefly describe the impact of your request on other programs and courses. If another program requires the course, you must submit their written acknowledgement with this proposal. Also, the affected program must describe any change in the number of credit hours they require. Include a list of similar courses in other departments and explain any overlap.

None.
E. EXISTING COURSE INFORMATION. If you are proposing a new course, just leave this blank. Otherwise, please fill out all fields.

Department: English  
School: HSS  
Subject Acronym: ENGL  
Course number: 403

Credit hours: ___ lecture ___ lab ___ seminar ___ independent study
Contact hours: ___ lecture ___ lab ___ seminar ___ independent study

Course title: Advanced Workshop in Fiction Writing

Course description (maximum 50 words, exactly as it appears in the catalog):

Advanced study of contemporary methods in the crafting of short fiction. Students complete 50 pages of short fiction and participate in advanced workshops.

Restrictions (pre-requisites, co-requisites, majors only, etc.): Prerequisites: ENGL 223, 378, and permission of the instructor.

Cross-listing, if any: None

Is this course repeatable? ☐ yes  ☑ no  If yes, how many total credit hours may the student earn? ___

F. NEW COURSE INFORMATION. If you are deactivating a course, leave this blank. Otherwise, please fill out all fields. For changed courses, use boldface for the information that is changing.

Department: English  
School: HSS  
Subject Acronym: ENGL  
Course Number: 403

Credit hours: ___ lecture ___ lab ___ seminar ___ independent study
Contact hours: ___ lecture ___ lab ___ seminar ___ independent study

Course title: Advanced Workshop in Fiction Writing

Course description (maximum 50 words, exactly as it appears in the catalog):

Advanced study of contemporary methods in the crafting of short fiction. Students complete 40–50 pages of short fiction and participate in advanced workshops.

Restrictions (pre-requisites, co-requisites, majors only, etc.): Prerequisites: ENGL 223, 378, and permission of the instructor.

Cross-listing, if any (submit approval from relevant department): none

Is this course repeatable? ☐ yes  ☑ no  If yes, how many total credit hours may the student earn? ___
Is there an activity, lab, or other fee associated with this course? □ yes □ no
Note: All fees require approval from the Board of Trustees.

If this is a newly-created course, is it intended to be the equivalent of an existing course? □ yes □ no
If so, which course? _______________ Note: You must deactivate the course by submitting an additional Course Form.

G. COSTS. List all of the new costs or cost savings (including new faculty/staff requests, library, equipment, etc.) associated with your request.

none

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I. PROGRAM CHANGES. Will this course be added to the existing degree requirements or list of approved electives of a major, minor, or concentration? If so, please explain briefly and attach a Change Minor or Change Major/Program Form as appropriate.

No—the course already serves at the capstone for fiction writers in the creative writing concentration.

J. CHECKLIST.

☐ I have completed all relevant parts of the form.

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