To: Faculty Curriculum Committee  
From: Godfrey Gibbison  
       C C  
       Dean, College of Charleston North Campus  
Date: February 20, 2014  
Purpose: Modifications to the Bachelor of Professional Studies curriculum

Enclosed are the following curriculum forms:

- A curriculum change form that deletes the concentration in Communication and Information Systems in the Professional Studies program.
- A curriculum change form that creates a concentration in Applied Communication in the Professional Studies program.
- A curriculum change form that creates a concentration in Information Systems in the Professional Studies program.
- A curriculum change form that modifies the concentration in Organizational Leadership and Management in the Professional Studies program. This change identifies a set of required and electives courses for the concentration and adds CSCI 115 as an elective.
FACULTY CURRICULUM COMMITTEE
SIGNATURE PAGE

- In section A, list ALL of the forms covered by this signature page. If you submit a form that is not listed in A, your proposal will be held back until we receive a new, updated signature page.
- You must obtain the signature of your department chair and dean before submitting your proposal.

A. FORMS COVERED BY THIS SIGNATURE PAGE. List each form you are submitting—for instance, PSYC 383, Course Form; PSYC, Change of Major Form; PSYC, Change of Minor Form.

Change/Delete Program Form: Deletes the Concentration in Communication and Information Systems from the Professional Studies major

B. APPROVAL AND SIGNATURES.

1. Signature of Department Chair or Program Director:

[Signature] Date: 2/20/2014

2. Signature of Academic Dean:

[Signature] Date: 2/20/2014

3. Signature of Provost:

[Signature] Date: 3/24/14

4. Signature of Business Affairs (only for course fees):

________________________________________ Date: ________________

☐ fee approved on __________
☐ BOT approval pending

5. Signature of Curriculum Committee Chair:

________________________________________ Date: ________________

6. Signature of Budget Committee Chair (only for new programs):

________________________________________ Date: ________________

7. Signature of Academic Planning Committee Chair (only for new programs):

________________________________________ Date: ________________

8. Signature of Faculty Senate Secretary:

________________________________________ Date: ________________

Date Approved by Faculty Senate: ____________________
FACULTY CURRICULUM COMMITTEE
CHANGE/DELETE PROGRAM FORM

Instructions:
• Please fill out all of the portions of the form that are specified in section B. You must do this before your request can move forward!
• Remember that your changes will not be implemented until the next catalog year at the earliest.
• If you have questions, please start by checking the detailed instructions on the website.
• Please feel free to contact the committee chair with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: Godfrey Gibbison Phone: 843-760-3292 Email: gibbisonga@cofc.edu
School: North Campus Department or Program: Bachelor of Professional Studies
Name and Acronym of Major: Professional Studies (PRST)

B. CATEGORY OF REVIEW. Please check all that apply, then fill out the specified parts of the form.

☐ Change Request
☐ Add an existing course to requirements or electives (fill out all sections)
☐ Add a new course to requirements or electives (attach completed course form for each; fill out all sections)
☐ Delete courses from requirements or electives (fill out all sections)
☐ Add or modify concentration (fill out C, D, E, G, H, and I)*
☐ Add or modify cognate (fill out C, D, E, G, H, and I)*

*Note: Only concentrations and cognates requiring 18 or more credit hours will be tracked in Banner and Degree Works and noted on the transcript.

☒ Terminate Program (fill out E, G, H, and I)
☐ Terminate degree
☐ Terminate major
☒ Terminate concentration
☐ Terminate cognate

C. GENERAL INFORMATION

Number of Current Credit Hours (for existing program): ____________
Number of Proposed Credit Hours (for changed program): ____________
Catalog Year in which changes will take effect: FALL 2014

D. CURRICULUM. Please list every change you are making below AND attach the current Program of Study Worksheet for this major (http://registrar.cofc.edu/program-of-study-worksheets/index.php) with changes marked in RED. Additions should show where the course will be inserted, deletions should be noted by crossing out the course, and moves indicated with arrows. Distinguish between required and elective courses, and note any prerequisites, corequisites, sequencing, or other restrictions. Provide the catalog description and course list exactly as they should appear in the catalog. For each new course, submit the Curriculum Committee’s Course Form and a sample syllabus.

This form was last updated on 6/6/2013 and replaces all others.
E. RATIONALE AND EXPLANATION. Please provide a narrative addressing the request you are making and why you are making it.

This change deletes the concentration in Communication and Information Systems from the major in Professional Studies, effective fall 2014. Students who started the program in fall 2013, spring 2014 and summer 2014 will be able to complete the Bachelor of Professional Studies under the fall 2013 catalog unless they choose to change to the new catalog. New concentrations will be created to replace the concentration in Communication and Information Systems that better align the curriculum and concentration and create a set of requirements for each concentration that provides a focused area of study and a common experience for students.

F. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

<table>
<thead>
<tr>
<th>Student Learning Outcomes</th>
<th>Assessment Method and Performance Expected</th>
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1.

2.

3.

4.

Additional Outcomes or Comments:
G. IMPACT ON EXISTING PROGRAMS AND COURSES. Please describe the impact of this request on other programs and courses. If you are deleting a program, please describe the effect on all programs that will be impacted; if you are adding or changing a program, please explain any overlap with existing programs at the College.

This change will only impact the Bachelor of Professional Studies program.

H. COSTS ASSOCIATED WITH THE REQUESTED ACTION. List all of the new costs or cost savings (including new faculty/staff requests, library, or equipment) associated with your request.

I. CHECKLIST

☒ I have completed all relevant parts of the form.

☒ I have attached a cover letter that describes my request and lists all the documents I am submitting.

☐ I have attached a Course Form for each newly-created or modified course.

☐ (For proposals that affect other departments in any way) I have attached an acknowledgement from the relevant department.

☐ I have provided the complete curriculum for the program, concentration, emphasis, etc., including the description and course list, exactly as it should appear in the catalog.

☐ I have submitted one Signature Form that lists all of the different forms I am submitting.
FACULTY CURRICULUM COMMITTEE
SIGNATURE PAGE

• In section A, list ALL of the forms covered by this signature page. If you submit a form that is not listed in A, your proposal will be held back until we receive a new, updated signature page.
• You must obtain the signature of your department chair and dean before submitting your proposal.

A. FORMS COVERED BY THIS SIGNATURE PAGE. List each form you are submitting—for instance, PSYC 383, Course Form; PSYC, Change of Major Form; PSYC, Change of Minor Form.

Change/Delete Program Form: Modifies the Concentration in Organizational Leadership & Management in the Professional Studies major

B. APPROVAL AND SIGNATURES.

1. Signature of Department Chair or Program Director:

   [Signature]
   Date: 2/20/2014

2. Signature of Academic Dean:

   [Signature]
   Date: 2/20/2014

3. Signature of Provost:

   [Signature]
   Date: 01/28/14

4. Signature of Business Affairs (only for course fees):

   [Signature]
   Date: ________________
   □ fee approved on _________
   □ BOT approval pending

5. Signature of Curriculum Committee Chair:

   [Signature]
   Date: ________________

6. Signature of Budget Committee Chair (only for new programs):

   [Signature]
   Date: ________________

7. Signature of Academic Planning Committee Chair (only for new programs):

   [Signature]
   Date: ________________

8. Signature of Faculty Senate Secretary:

   [Signature]
   Date: ________________

Date Approved by Faculty Senate: ________________
FACULTY CURRICULUM COMMITTEE
CHANGE/DELETE PROGRAM FORM

Instructions:
- Please fill out all of the portions of the form that are specified in section B. **You must do this before your request can move forward!**
- Remember that your changes will not be implemented until the next catalog year at the earliest.
- If you have questions, please start by checking the detailed instructions on the website.
- Please feel free to contact the committee chair with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: Godfrey Gibbison  Phone: 843-760-3292  Email: gibbonga@cofc.edu
School: North Campus  Department or Program: Bachelor of Professional Studies
Name and Acronym of Major: Professional Studies

B. CATEGORY OF REVIEW. Please check all that apply, then fill out the specified parts of the form.

- [ ] Change Request (fill out all sections)
  - [X] Add an existing course to requirements or electives
  - [ ] Add a new course to requirements or electives (attach completed course form for each)
  - [ ] Delete courses from requirements or electives
  - [X] Add or modify concentration*
  - [ ] Add or modify cognate*

  *Note: Only concentrations and cognates requiring 18 or more credit hours will be tracked in Banner and Degree Works and noted on the transcript.

- [ ] Terminate Program (fill out E, G, H, and I)
  - [ ] Terminate degree
  - [ ] Terminate major
  - [ ] Terminate concentration
  - [ ] Terminate cognate

C. GENERAL INFORMATION

Number of Current Credit Hours (for existing program): ___30_____
Number of Proposed Credit Hours (for changed program): ___30_____
Catalog Year in which changes will take effect: FALL __2014_____

D. CURRICULUM. Please list every change you are making below AND attach the current Program of Study Worksheet for this major (http://registrar.cofc.edu/program-of-study-worksheets/index.php) with changes marked in RED. Additions should show where the course will be inserted, deletions should be noted by crossing out the course, and moves indicated with arrows. Distinguish between required and elective courses, and note any prerequisites, co-requisites, sequencing, or other restrictions. Provide the catalog description and course list exactly as they should appear in the catalog. For each new course, submit the Curriculum Committee’s Course Form and a sample syllabus.

This form was last updated on 6/6/2013 and replaces all others.  
Page 1 of 4
Organizational Leadership & Management (take at least 18 hours)

MGMT 301 (Org Behavior)
MGMT 308 (Managing Diversity)
MGMT 345 (Leadership Development)
MGMT 403 (Entrepreneurial Leadership)
APCP 324 (Leadership in Concept and Practice)
PSYC 321 (Industrial Psychology)
SOCY 358 (Living in an Organizational World)

Organizational Leadership & Management Elective Courses (take at least 12 hours)

APCP 321 (Interpersonal and Small Group Communication)
APCP 322 (Communication for Business and Professions)
APCP 323 (Interviewing)
APCP 324 (Leadership in Concept and Practice)
APCP 325 (Strategic Communication Practices)
ACCT 203 (Financial Accounting)
ACCT 204 (Managerial Accounting)
BLAW 205 (Legal Environment of Business)
BLAW 306 (Law for Business Managers (prerequisite BLAW 205 or permission of instructor))
ECON 200 (Principles of Microeconomics)
ECON 201 (Principles of Macroeconomics)
CSCI 112 (Communications Technology and the Internet)
CSCI 115 (Website Design)
CSCI 120 (Building Virtual Worlds)
DATA 210 (Dataset Organization and Management)
ENGL 334 (Technical Writing (prerequisite: ENGL 110 or equivalent))
INF 211 (Database Security (prerequisite DATA 210))
INF 260 (Information Systems Analysis and Design (prerequisite DATA 210))
INF 392 (Ethics in Information Systems)
MGMT 301 (Management and Organizational Behavior)
MGMT 308 (Managing Diversity)
MGMT 345 (Leadership Development and Management)
MGMT 403 (Entrepreneurial Leadership (prerequisite ENTR 320 or MGMT 345))
PSYC 321 (Industrial Psychology (prerequisite PSYC 103))
PSYC 358 (Nonverbal Communication (prerequisite PSYC 103, 211 and 220 or 250, or permission of the instructor))
SOCY 358 (Living in an Organizational World (prerequisite SOCY 101 and 102)

E. RATIONALE AND EXPLANATION. Please provide a narrative addressing the request you are making and why you are making it.

This change modifies the concentration in Organizational Leadership and Management in the Bachelor of Professional Studies major. Students are required to complete 18 hours from a select list of courses plus 12 hours of electives from an extensive list of course in Applied Communication, Business, Information Systems and Social Sciences. The list of required courses is selected to ensure students who complete the concentration are engaged in a common set of learning experiences that would be naturally anticipated based on the title of the concentration.
F. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

<table>
<thead>
<tr>
<th>Student Learning Outcomes</th>
<th>Assessment Method and Performance Expected</th>
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<tr>
<td>What will students know and be able to do when they complete the major or program?</td>
<td>How will each outcome be measured? Who will be assessed, when, and how often? How well should students be able to do on the assessment?</td>
</tr>
<tr>
<td>1. Students will demonstrate an understanding of the critical factors that produce effective leadership within organizations</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td></td>
</tr>
</tbody>
</table>

Additional Outcomes or Comments:

G. IMPACT ON EXISTING PROGRAMS AND COURSES. Please describe the impact of this request on other programs and courses. If you are deleting a program, please describe the effect on all programs that will be impacted; if you are adding or changing a program, please explain any overlap with existing programs at the College.

There are no impact on existing programs or courses.
H. COSTS ASSOCIATED WITH THE REQUESTED ACTION. List all of the new costs or cost savings (including new faculty/staff requests, library, or equipment) associated with your request.

There are no costs associated with these changes

I. CHECKLIST

☒ I have completed all relevant parts of the form.

☐ I have attached a cover letter that describes my request and lists all the documents I am submitting.

☐ I have attached a Course Form for each newly-created or modified course.

☐ (For proposals that affect other departments in any way) I have attached an acknowledgement from the relevant department.

☐ I have provided the complete curriculum for the program, concentration, emphasis, etc., including the description and course list, exactly as it should appear in the catalog.

☐ I have submitted one Signature Form that lists all of the different forms I am submitting.
February 21, 2014

Godfrey Gibbison
Dean
Lowcountry Graduate Center
North Charleston, SC

Dear Godfrey

Regarding the BPS program and the proposal you sent to the department not long ago, the department supports the program. There is some concern over AACSB accreditation because of the number of unqualified adjuncts that could be scheduled, but we’ll never know that until we begin scheduling courses. You and I need to stay on top of that as we go.

Sincerely,

[Signature]

Tom Kent, Ph. D.
Chair,
Department of Management & Entrepreneurship
School of Business, Beatty Center, Suite 300
843-953-7658
In section A, list ALL of the forms covered by this signature page. If you submit a form that is not listed in A, your proposal will be held back until we receive a new, updated signature page.

You must obtain the signature of your department chair and dean before submitting your proposal.

A. FORMS COVERED BY THIS SIGNATURE PAGE. List each form you are submitting—for instance, PSYC 383, Course Form; PSYC, Change of Major Form; PSYC, Change of Minor Form.

Change/Delete Program Form: Creates the Concentration in Applied Communication in the Professional Studies major

B. APPROVAL AND SIGNATURES.

1. Signature of Department Chair or Program Director:
   Date: 2/20/2014

2. Signature of Academic Dean:
   Date: 2/20/2014

3. Signature of Provost:
   Date: 2/20/2014

4. Signature of Business Affairs (only for course fees):
   Date: ________________
   □ fee approved on ______
   □ BOT approval pending

5. Signature of Curriculum Committee Chair:
   Date: ________________

6. Signature of Budget Committee Chair (only for new programs):
   Date: ________________

7. Signature of Academic Planning Committee Chair (only for new programs):
   Date: ________________

8. Signature of Faculty Senate Secretary:
   Date: ________________

Date Approved by Faculty Senate: ________________
FACULTY CURRICULUM COMMITTEE
CHANGE/DELETE PROGRAM FORM

Instructions:
- Please fill out all of the portions of the form that are specified in section B. You must do this before your request can move forward!
- Remember that your changes will not be implemented until the next catalog year at the earliest.
- If you have questions, please start by checking the detailed instructions on the website.
- Please feel free to contact the committee chair with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: Godfrey Gibbison  Phone: 760-3292  Email: gibbison@cofc.edu
School: North Campus  Department or Program: Bachelor of Professional Studies
Name and Acronym of Major: Professional Studies

B. CATEGORY OF REVIEW. Please check all that apply, then fill out the specified parts of the form.

☒ Change Request (fill out all sections)
☐ Add an existing course to requirements or electives
☐ Add a new course to requirements or electives (attach completed course form for each)
☐ Delete courses from requirements or electives
☒ Add or modify concentration*
☐ Add or modify cognate*

*Note: Only concentrations and cognates requiring 18 or more credit hours will be tracked in Banner and Degree Works and noted on the transcript.

☐ Terminate Program (fill out E, G, H, and I)
☐ Terminate degree
☐ Terminate major
☐ Terminate concentration
☐ Terminate cognate

C. GENERAL INFORMATION

Number of Current Credit Hours (for existing program): 30
Number of Proposed Credit Hours (for changed program): 30
Catalog Year in which changes will take effect: FALL 2014

D. CURRICULUM. Please list every change you are making below AND attach the current Program of Study Worksheet for this major (http://registrar.cofc.edu/program-of-study-worksheets/index.php) with changes marked in RED. Additions should show where the course will be inserted, deletions should be noted by crossing out the course, and moves indicated with arrows. Distinguish between required and elective courses, and note any prerequisites, co-requisites, sequencing, or other restrictions. Provide the catalog description and course list exactly as they should appear in the catalog. For each new course, submit the Curriculum Committee’s Course Form and a sample syllabus.

This form was last updated on 6/6/2013 and replaces all others.
The requirements for this concentration are as follows:

Applied Communication Required Courses (take at least 18 hours)

APCP 321 (Interpersonal and Small Group Communication)
APCP 322 (Communication for Business and Professions)
APCP 323 (Interviewing)
APCP 324 (Leadership in Concept and Practice)
APCP 325 (Strategic Communication Practices)
PSYC 358 (Nonverbal Communication (prerequisite: PSYC 103, 211 and 220 or 250, or permission of the instructor))
ENGL 334 (Technical Writing (prerequisite: ENGL 110 or equivalent))

Applied Communication Elective Courses (take at least 12 hours)

APCP 321 (Interpersonal and Small Group Communication)
APCP 322 (Communication for Business and Professions)
APCP 323 (Interviewing)
APCP 324 (Leadership in Concept and Practice)
APCP 325 (Strategic Communication Practices)
ACCT 203 (Financial Accounting)
ACCT 204 (Managerial Accounting)
BLAW 205 (Legal Environment of Business)
BLAW 306 (Law for Business Managers (prerequisite BLAW 205 or permission of instructor))
ECON 200 (Principles of Microeconomics)
ECON 201 (Principles of Macroeconomics)
CSCI 112 (Communications Technology and the Internet)
CSCI 115 (Website Design)
CSCI 120 (Building Virtual Worlds)
DATA 210 (Dataset Organization and Management)
ENGL 334 (Technical Writing (prerequisite: ENGL 110 or equivalent))
INFS 211 (Database Security ( prerequisite DATA 210))
INFS 260 (Information Systems Analysis and Design (prerequisite DATA 210))
INFS 392 (Ethics in Information Systems)
MGMT 301 (Management and Organizational Behavior)
MGMT 308 (Managing Diversity)
MGMT 345 (Leadership Development and Management)
MGMT 403 (Entrepreneurial Leadership (prerequisite ENTR 320 or MGMT 345))
PSYC 321 (Industrial Psychology (prerequisite PSYC 103))
PSYC 358 (Nonverbal Communication (prerequisite PSYC 103, 211 and 220 or 250, or permission of the instructor))
SOCY 358 (Living in an Organizational World (prerequisite SOCY 101 and 102))

E. RATIONALE AND EXPLANATION. Please provide a narrative addressing the request you are making and why you are making it.

This change creates a concentration in Applied Communication in the Bachelor of Professional Studies major. Students are required to complete 18 hours from a select list of courses plus 12 hours of electives from an extensive list of course in Applied Communication, Business, Information Systems and Social Sciences. The list of required courses is selected to ensure students who complete the concentration are engaged in a common set of learning experiences that would be naturally anticipated based on the title of the concentration.
F. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

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1. Students will be able to understand and apply communication theories, strategies and practices across a variety of professional contexts.
   
   Learning will be assessed using written and oral instruments. Assessment will occur every other year and will be undertaken in the capstone course PRST 400. Students are expected to score at least 7 out of 10 points on each instrument.

2.

3.

4.

Additional Outcomes or Comments:

G. IMPACT ON EXISTING PROGRAMS AND COURSES. Please describe the impact of this request on other programs and courses. If you are deleting a program, please describe the effect on all programs that will be impacted; if you are adding or changing a program, please explain any overlap with existing programs at the College.

There is no impact on existing programs or courses.
H. COSTS ASSOCIATED WITH THE REQUESTED ACTION. List all of the new costs or cost savings (including new faculty/staff requests, library, or equipment) associated with your request.

There are no costs associated with this action.

I. CHECKLIST

☒ I have completed all relevant parts of the form.

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☐ I have submitted one Signature Form that lists all of the different forms I am submitting.
Please see below. GG

Godfrey A. Gibbison, Ph.D.
Dean, College of Charleston North Campus
5300 International Boulevard, North Charleston, SC 29418

Cell: 843-259-6882
Fax: 843-953-7454

http://bps.cofc.edu [Degree Completion]
www.north.cofc.edu/continuing-ed [Continuing Education]
www.execedcharleston.com [Executive Education]

From: Goodier, Bethany C
Sent: Thursday, October 31, 2013 11:09 AM
To: Gibbison, Godfrey A
Subject: Email of Support

Dear Dean Gibbison:

Please accept this email in acknowledgement and support of the following changes to the BPS program:
1. Change in the name of the concentration from Communication and Information Systems to Applied Communication.
2. The separation of the areas of Information Systems and Applied Communication.
3. The selection of a set of required courses in the concentration in Applied Communication.

It is our understanding that these changes do not change the previously proposed timeline for course offerings or the number of faculty needed for courses in APCP at the North Campus at this time.

Thank you for consulting us on this decision.
Best wishes,
Beth

Bethany C. Goodier, Ph.D.
Associate Professor and Chair
Department of Communication
College of Charleston
66 George Street
Charleston, SC 29424
(843) 953-7420 (Telephone)
(843) 953-7037 (Fax)

Office located in 9 College Way
A. FORMS COVERED BY THIS SIGNATURE PAGE. List each form you are submitting—for instance, PSYC 383, Course Form; PSYC, Change of Major Form; PSYC, Change of Minor Form.

Change/Delete Program Form: Creates the Concentration in Information Systems in the Professional Studies major

B. APPROVAL AND SIGNATURES.

1. Signature of Department Chair or Program Director:

   [Signature]

   Date: 2/20/2014

2. Signature of Academic Dean:

   [Signature]

   Date: 2/20/2014

3. Signature of Provost:

   [Signature]

   Date: 2/24/2014

4. Signature of Business Affairs (only for course fees):

   [Signature]

   Date: ________________

   [ unchecked box ] fee approved on ________

   [ unchecked box ] BOT approval pending

5. Signature of Curriculum Committee Chair:

   [Signature]

   Date: ________________

6. Signature of Budget Committee Chair (only for new programs):

   [Signature]

   Date: ________________

7. Signature of Academic Planning Committee Chair (only for new programs):

   [Signature]

   Date: ________________

8. Signature of Faculty Senate Secretary:

   [Signature]

   Date: ________________

Date Approved by Faculty Senate: ________________
FACULTY CURRICULUM COMMITTEE
CHANGE/DELETE PROGRAM FORM

Instructions:
• Please fill out all of the portions of the form that are specified in section B. You must do this before your request can move forward!
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• Please feel free to contact the committee chair with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: Godfrey Gibbison Phone: 843-760-3292 Email: gibbison@gofc.edu
School: North Campus Department or Program: Bachelor of Professional Studies
Name and Acronym of Major: Professional Studies, PRST

B. CATEGORY OF REVIEW. Please check all that apply, then fill out the specified parts of the form.

☐ Change Request (fill out all sections)
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  ☐ Add or modify cognate*

*Note: Only concentrations and cognates requiring 18 or more credit hours will be tracked in Banner and Degree Works and noted on the transcript.

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  ☐ Terminate degree
  ☐ Terminate major
  ☐ Terminate concentration
  ☐ Terminate cognate

C. GENERAL INFORMATION

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Number of Proposed Credit Hours (for changed program): __30__________
Catalog Year in which changes will take effect: FALL 2014

D. CURRICULUM. Please list every change you are making below AND attach the current Program of Study Worksheet for this major (http://registrar.cofc.edu/program-of-study-worksheets/index.php) with changes marked in RED. Additions should show where the course will be inserted, deletions should be noted by crossing out the course, and moves indicated with arrows. Distinguish between required and elective courses, and note any prerequisites, corequisites, sequencing, or other restrictions. Provide the catalog description and course list exactly as they should appear in the catalog. For each new course, submit the Curriculum Committee’s Course Form and a sample syllabus.

This form was last updated on 6/6/2013 and replaces all others.
The requirements for this concentration are as follows:

Information Systems Required Courses (take at least 18 hours)

CSCI 112 (Communications Technology and the Internet)
CSCI 115 (Website Design)
CSCI 120 (Building Virtual Worlds)
DATA 210 (Dataset Organization and Management)
INFS 211 (Database Security)
INFS 260 (Information Systems Analysis and Design)
INFS 392 (Ethics in Information Systems)

Information Systems Elective Courses (take at least 12 hours)

APCP 321 (Interpersonal and Small Group Communication)
APCP 322 (Communication for Business and Professions)
APCP 323 (Interviewing)
APCP 324 (Leadership in Concept and Practice)
APCP 325 (Strategic Communication Practices)
ACCT 203 (Financial Accounting)
ACCT 204 (Managerial Accounting)
BLAW 205 (Legal Environment of Business)
BLAW 306 (Law for Business Managers (prerequisite BLAW 205 or permission of instructor))
ECON 200 (Principles of Microeconomics)
ECON 201 (Principles of Macroeconomics)
CSCI 112 (Communications Technology and the Internet)
CSCI 115 (Website Design)
CSCI 120 (Building Virtual Worlds)
DCSI 232 (Business Statistics)
ENGL 334 (Technical Writing (prerequisite: ENGL 110 or equivalent))
INFS 211 (Database Security (prerequisite DATA 210))
INFS 260 (Information Systems Analysis and Design (prerequisite DATA 210))
INFS 392 (Ethics in Information Systems)
MGMT 301 (Management and Organizational Behavior)
MGMT 308 (Managing Diversity)
MGMT 345 (Leadership Development and Management)
MGMT 403 (Entrepreneurial Leadership (prerequisite ENTR 320 or MGMT 345))
PSYC 321 (Industrial Psychology (prerequisite PSYC 103))
PSYC 358 (Nonverbal Communication (prerequisite PSYC 103, 211 and 220 or 250, or permission of the instructor))
SOCY 358 (Living in an Organizational World (prerequisite SOCY 101 and 102))

E. RATIONALE AND EXPLANATION. Please provide a narrative addressing the request you are making and why you are making it.

This change creates a concentration in Information Systems in the Bachelor of Professional Studies major. Students are required to complete 18 hours from a select list of courses plus 12 hours of electives from an extensive list of course in Applied Communication, Business, Information Systems and Social Sciences. The list of required courses is selected to ensure students who complete the concentration are engaged in a common set of learning experiences that would be naturally anticipated based on the title of the concentration.

F. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

This form was last updated on 6/6/2013 and replaces all others.  

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<table>
<thead>
<tr>
<th>Student Learning Outcomes</th>
<th>Assessment Method and Performance Expected</th>
</tr>
</thead>
<tbody>
<tr>
<td>What will students know and be able to do when they complete the major or program?</td>
<td>How will each outcome be measured? Who will be assessed, when, and how often? How well should students be able to do on the assessment?</td>
</tr>
<tr>
<td>1. Graduates will be able to apply computing and information technology concepts to solve data and process problems commonly seen in the world of business</td>
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<td>2.</td>
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<td>3.</td>
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<td>4.</td>
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</tbody>
</table>

Additional Outcomes or Comments:

G. IMPACT ON EXISTING PROGRAMS AND COURSES. Please describe the impact of this request on other programs and courses. If you are deleting a program, please describe the effect on all programs that will be impacted; if you are adding or changing a program, please explain any overlap with existing programs at the College.

There is no impact on existing programs or courses.

H. COSTS ASSOCIATED WITH THE REQUESTED ACTION. List all of the new costs or cost savings (including new faculty/staff requests, library, or equipment) associated with your request.

There are no costs associated with this action.
I. CHECKLIST

☑ I have completed all relevant parts of the form.

☐ I have attached a cover letter that describes my request and lists all the documents I am submitting.

☐ I have attached a Course Form for each newly-created or modified course.

☐ (For proposals that affect other departments in any way) I have attached an acknowledgement from the relevant department.

☐ I have provided the complete curriculum for the program, concentration, emphasis, etc., including the description and course list, exactly as it should appear in the catalog.

☐ I have submitted one Signature Form that lists all of the different forms I am submitting.
February 4, 2014

Dear Faculty Curriculum Committee:

The Computer Science Department supports the change request for the Bachelor of Professional Studies program. Specifically, the department supports:

1. The change in the name of the concentration from Communication and Information Systems to Information Systems;
2. The separation of the areas of study into topical concentration areas including Information Systems as one of the concentrations; and
3. The newly articulated set of required and elective courses in the concentration in Information Systems.

It is my understanding that these changes do not change the previously proposed timeline for course offerings or the number of faculty needed for courses in INFS at the North Campus at this time.

Computer Science looks forward to a successful program.
Best regards,

[Signature]

Christopher W. Starr, PhD, Chair