INSTRUCTIONS:

- Please fill out one of these forms for each course you are adding, changing, deactivating, or reactivating.
- Fill out the parts of the form specified in part B. **You must do this before your request can move forward!**
- Remember that your changes will not be implemented until the next catalog year at the earliest.
- If you have questions, start by checking the instructions on the website. Please feel free to contact the committee chairs with any remaining questions you might have.

A. CONTACT/COURSE INFORMATION.

Name: Tom Kent  
Phone: 953-7658  
Email: kenttt@cofc.edu  
Department or Program: Management & Entrepreneurship  
School: Business  
Subject Acronym and Course Number: MGMT 445  
Catalog Year in which changes will take effect: FALL 2014

B. TYPE OF REQUEST. Please check all that apply, then fill out the specified parts of the form.

☐ Add a New Course (complete parts C, D, F, G, H, I, J, K)
☒ Change Part of an Existing Course (complete parts C, D, E, F, G, I, J, K)
☐ Course Number
☐ Course Name  From MGMT to ENTR
☐ Credit/Contact Hours
☒ Restrictions (prerequisites, co-requisites, junior/senior standing, etc.)
☐ Deactivate an Existing Course (complete parts C, D, E, G, I, J, K)
☐ Reactivate a Previously-Deactivated Course (complete parts C, D, E, G, I, J, K)

C. RATIONALE AND EXPLANATION. Please describe your request and explain why you are making it.

This is an Entrepreneurship course with a Management course title. This request is simply to change the course name/number from MGMT 445 to ENTR 445.

D. IMPACT ON EXISTING PROGRAMS AND COURSES. Please briefly describe the impact of your request on your own programs and courses as well other programs and courses. If another program requires the course, you must submit their written acknowledgement with this proposal. Also, the affected program must describe any change in the number of credit hours they require. Include a list of similar courses in other departments and explain any overlap.

E. None

This form was last updated on 06/03/13 and replaces all others.
EXISTING COURSE INFORMATION. If you are proposing a new course, just leave this blank. Otherwise, please fill out all fields.

Department: MGMT & ENTR  School: Business  Subject Acronym: MGMT  Course Number: 445

Credit hours:   __ lecture  __ lab  __ seminar  __ independent study
Contact hours:   __ lecture  __ lab  __ seminar  __ independent study

Course title:  "Seminar in Entrepreneurship"

Course description (maximum 50 words, exactly as it appears in the catalog):
This course offers lectures and interaction with a number of entrepreneurs, selected for their entrepreneurial accomplishments. This takes place in a small group setting. Businesses are analyzed and/or developed.

Restrictions (pre-requisites, co-requisites, majors only, etc.):
Pre-requisite or co-requisite: ENTR 320 or ENTR 405

Cross-listing, if any:

Is this course repeatable?  □ yes  X☐ no  If yes, how many total credit hours may the student earn? ___

F. NEW COURSE INFORMATION. If you are deactivating a course, leave this blank. Otherwise, please fill out all fields. For changed courses, use boldface for the information that is changing.

Department:  School:  Subject Acronym:  ENTR  Course Number: 445

Credit hours:   __ lecture  __ lab  __ seminar  __ independent study
Contact hours:   __ lecture  __ lab  __ seminar  __ independent study

Course title:

Course description (maximum 50 words, exactly as it appears in the catalog):

Restrictions (pre-requisites, co-requisites, majors only, etc.):

If this is a newly-created course, is it intended to be the equivalent of an existing course and replace it?  □ yes  □ no
If so, which course? ________________
Note: You must deactivate that course by submitting an additional Course Form.

Cross-listing, if any (submit approval from relevant department):
Note: Cross-listed courses are equivalent.

Is this course repeatable?  □ yes  □ no  If yes, how many total credit hours may the student earn? ___

Is there an activity, lab, or other fee associated with this course?  □ yes  □ no  What is the fee? $______
Note: The Senate cannot approve new fees; Business Affairs will submit any such request to the Board of Trustees. The course can still be created, but the fee will not be attached until the Board has approved it.

G. COSTS. List all of the new costs or cost savings (including new faculty/staff requests, library, equipment, etc.) associated with your request.

None

H. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

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<td>No change</td>
</tr>
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<td>2.</td>
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<td>3.</td>
<td></td>
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How does this course align with the student learning outcomes articulated for the major, program, or general education? What program-level outcome or outcomes does it support? Is the content or skill introduced, reinforced, or demonstrated in this course?

I. PROGRAM CHANGES. Will this course be added to the existing degree requirements or list of approved electives of a major, minor, or concentration? □ yes □ no

If yes, please attach a Change Minor and/or Change Major/Program Form as appropriate.
J. CHECKLIST.

☐ I have completed all relevant parts of the form.

☐ I have attached a cover letter that describes my request and lists all the documents I am submitting.

☐ (For new courses only) I have attached a syllabus.

☐ (For courses used in any way by other departments, including cross-listing) I have attached an acknowledgement from the relevant department.

☐ (For courses intended to fulfill a Gen Ed requirement) I have submitted the proposal to the Gen Ed committee.

☐ I have submitted one Signature Form that lists all of the different forms I am submitting.
• In section A, list ALL of the forms covered by this signature page. If you submit a form that is not listed in A, your proposal will be held back until we receive a new, updated signature page.
• You must obtain the signature of your department chair and dean before submitting your proposal.

A. FORMS COVERED BY THIS SIGNATURE PAGE. List each form you are submitting—for instance, PSYC 383, Course Form; PSYC, Change of Major Form; PSYC, Change of Minor Form.

CHANGE: MAMT 445 TO ENTR 445

B. APPROVAL AND SIGNATURES.

1. Signature of Department Chair or Program Director:

[Signature] Date: 10/1/12

2. Signature of Academic Dean:

[Signature] Date: 10/1/13

3. Signature of Provost:

[Signature] Date: 11/5/13

4. Signature of Business Affairs (only for course fees):

[Signature] Date: 

☐ fee approved on ________
☐ BOT approval pending

5. Signature of Curriculum Committee Chair:

[Signature] Date: 

6. Signature of Budget Committee Chair (only for new programs):

[Signature] Date: 

7. Signature of Academic Planning Committee Chair (only for new programs):

[Signature] Date: 

8. Signature of Faculty Senate Secretary:

[Signature] Date: 

Date Approved by Faculty Senate: ___________________
To: Curriculum Committee

Subj: Course Subject Change

From: Tom Kent, Chair, Dept. of Management & Entrepreneurship

November 5, 2013

The attached is documentation of our request to change the course Subject heading for an existing course. The change is from MGMT 445 to ENTR 445.
FACULTY CURRICULUM COMMITTEE
COURSE FORM

Instructions:
- Please fill out one of these forms for each course you are adding, changing, deactivating, or reactivating.
- Fill out the parts of the form specified in part B. You must do this before your request can move forward!
- Remember that your changes will not be implemented until the next catalog year at the earliest.
- If you have questions, start by checking the instructions on the website. Please feel free to contact the committee chairs with any remaining questions you might have.

A. CONTACT/COURSE INFORMATION.

Name: Tom Kent
Phone: 953-7658
Email: KENTTE@COFC.EDU
Department or Program: MGMT + ETR
School: Business
Subject Acronym and Course Number: MGMT 445
Catalog Year in which changes will take effect: FALL 2014

B. TYPE OF REQUEST. Please check all that apply, then fill out the specified parts of the form.

☐ Add a New Course (complete parts C, D, F, G, H, I, J, K)
☐ Change Part of an Existing Course (complete parts C, D, E, F, G, I, J, K)
☐ Course Number
☐ Course Name
☐ Course Description
☐ Credit/Contact Hours
☐ Restrictions (prerequisites, co-requisites, junior/senior standing, etc.)
☐ Deactivate an Existing Course (complete parts C, D, E, G, I, J, K)
☐ Reactivate a Previously-Deactivated Course (complete parts C, D, E, G, I, J, K)

C. RATIONALE AND EXPLANATION. Please describe your request and explain why you are making it.

Course is being relabeled as ETR 445.

D. IMPACT ON EXISTING PROGRAMS AND COURSES. Please briefly describe the impact of your request on your own programs and courses as well other programs and courses. If another program requires the course, you must submit their written acknowledgement with this proposal. Also, the affected program must describe any change in the number of credit hours they require. Include a list of similar courses in other departments and explain any overlap.

NONE

This form was last updated on 06/03/13 and replaces all others.
E. EXISTING COURSE INFORMATION. If you are proposing a new course, just leave this blank. Otherwise, please fill out all fields.

Department: School: Subject Acronym: Course Number:

Credit hours: ___ lecture ___ lab ___ seminar ___ independent study
Contact hours: ___ lecture ___ lab ___ seminar ___ independent study

Course title:

Course description (maximum 50 words, exactly as it appears in the catalog):

Restrictions (pre-requisites, co-requisites, majors only, etc.):

Cross-listing, if any:

Is this course repeatable? □ yes □ no If yes, how many total credit hours may the student earn? ___

F. NEW COURSE INFORMATION. If you are deactivating a course, leave this blank. Otherwise, please fill out all fields. For changed courses, use boldface for the information that is changing.

Department: School: Subject Acronym: Course Number:

Credit hours: ___ lecture ___ lab ___ seminar ___ independent study
Contact hours: ___ lecture ___ lab ___ seminar ___ independent study

Course title:

Course description (maximum 50 words, exactly as it appears in the catalog):

Restrictions (pre-requisites, co-requisites, majors only, etc.):

If this is a newly-created course, is it intended to be the equivalent of an existing course and replace it? □ yes □ no
If so, which course? ____________________
Note: You must deactivate that course by submitting an additional Course Form.

Cross-listing, if any (submit approval from relevant department):
Note: Cross-listed courses are equivalent.

Is this course repeatable? □ yes □ no If yes, how many total credit hours may the student earn? ___

Is there an activity, lab, or other fee associated with this course? □ yes □ no What is the fee? $_____
Note: The Senate cannot approve new fees; Business Affairs will submit any such request to the Board of Trustees. The course can still be created, but the fee will not be attached until the Board has approved it.

Page 2 of 4

This form was last updated on 06/03/13 and replaces all others.
G. COSTS. List all of the new costs or cost savings (including new faculty/staff requests, library, equipment, etc.) associated with your request.

\[ \text{NONE} \]

H. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

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</tr>
<tr>
<td>1. SAME AS COURSE CALLED MCT 445</td>
<td>NO CHANGE</td>
</tr>
<tr>
<td>2.</td>
<td></td>
</tr>
<tr>
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How does this course align with the student learning outcomes articulated for the major, program, or general education? What program-level outcome or outcomes does it support? Is the content or skill introduced, reinforced, or demonstrated in this course?

I. PROGRAM CHANGES. Will this course be added to the existing degree requirements or list of approved electives of a major, minor, or concentration?  

☐ yes  

\[ \text{X} \]  no

If yes, please attach a Change Minor and/or Change Major/Program Form as appropriate.
J. CHECKLIST.

☑ I have completed all relevant parts of the form.

☑ I have attached a cover letter that describes my request and lists all the documents I am submitting.

☐ (For new courses only) I have attached a syllabus.

☐ (For courses used in any way by other departments, including cross-listing) I have attached an acknowledgement from the relevant department.

☐ (For courses intended to fulfill a Gen Ed requirement) I have submitted the proposal to the Gen Ed committee.

☑ I have submitted one Signature Form that lists all of the different forms I am submitting.
FACULTY CURRICULUM COMMITTEE
CHANGE/DELETE PROGRAM FORM

Instructions:
• Please fill out all of the portions of the form that are specified in section B. You must do this before your request can move forward!
• Remember that your changes will not be implemented until the next catalog year at the earliest.
• If you have questions, please start by checking the detailed instructions on the website.
• Please feel free to contact the committee chair with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: Tom Kent Phone: 953-7658 Email: kent@cofc.edu
School: Business Department or Program: Management & Entrepreneurship
Name and Acronym of Major: Business Administration major (BADM) and Entrepreneurship Concentration

B. CATEGORY OF REVIEW. Please check all that apply, then fill out the specified parts of the form.

☐ Change Request (fill out all sections)
☐ Add an existing course to requirements or electives
☐ Add a new course to requirements or electives (attach completed course form for each)
☐ Delete courses from requirements or electives
☐ Add or modify concentration*
☐ Add or modify cognate*

*Note: Only concentrations and cognates requiring 18 or more credit hours will be tracked in Banner and Degree Works and noted on the transcript.

☐ Terminate Program (fill out E, G, H, and I)
☐ Terminate degree
☐ Terminate major
☐ Terminate concentration
☐ Terminate cognate

C. GENERAL INFORMATION

Number of Current Credit Hours (for existing program): ___________
Number of Proposed Credit Hours (for changed program): ___________
Catalog Year in which changes will take effect: FALL ___________

D. CURRICULUM. Please list every change you are making below AND attach the current Program of Study Worksheet for this major (http://registrar.cofc.edu/program-of-study-worksheets/index.php) with changes marked in RED. Additions should show where the course will be inserted, deletions should be noted by crossing out the course, and moves indicated with arrows. Distinguish between required and elective courses, and note any prerequisites, co-requisites, sequencing, or other restrictions. Provide the catalog description and course list exactly as they should appear in the catalog. For each new course, submit the Curriculum Committee's Course Form and a sample syllabus.

This form was last updated on 6/6/2013 and replaces all others.
MGMT 445 will be dropped from the major and ENTR concentration; ENTR 445 will be added to the BADM major and ENTR concentration.

E. RATIONALE AND EXPLANATION. Please provide a narrative addressing the request you are making and why you are making it.

F. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

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1.  

2.  

3.  

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Additional Outcomes or Comments:
G. IMPACT ON EXISTING PROGRAMS AND COURSES. Please describe the impact of this request on other programs and courses. If you are deleting a program, please describe the effect on all programs that will be impacted; if you are adding or changing a program, please explain any overlap with existing programs at the College.

NONE

H. COSTS ASSOCIATED WITH THE REQUESTED ACTION. List all of the new costs or cost savings (including new faculty/staff requests, library, or equipment) associated with your request.

NONE

I. CHECKLIST

☐ I have completed all relevant parts of the form.

☐ I have attached a cover letter that describes my request and lists all the documents I am submitting.

☐ I have attached a Course Form for each newly-created or modified course.

☐ (For proposals that affect other departments in any way) I have attached an acknowledgement from the relevant department.

☐ I have provided the complete curriculum for the program, concentration, emphasis, etc., including the description and course list, exactly as it should appear in the catalog.

☐ I have submitted one Signature Form that lists all of the different forms I am submitting.
Business Administration Major with Concentration in Entrepreneurship Requirements
Catalog Year: 2013-14
Degree: Bachelor of Science
Credit Hours: 60+

"PR" indicates a pre-requisite. "CO" indicates a co-requisite.

Courses within this major may also satisfy general education requirements. Please consult http://registrar.rofc.edu/general-edu for more information.

Required Courses

☐ ACCT 203 Financial Accounting (3) PR: Sophomore standing
☐ ACCT 204 Managerial Accounting (3) PR: Sophomore standing, ACCT 203
☐ BLAW 205 Legal Environment of Business (3) PR: Sophomore standing
☐ DSCI 232 Business Statistics (3) PR: MATH 104 or 250
☐ DSCI 304 Production and Operations Management (3) PR: Junior standing, DSCI 232, MGMT 301, MATH 104 or 250, MATH 105 or 120
☐ DSCI 320 Management Information Systems (3) PR: Junior standing, ACCT 203,204, DSCI 232, MATH 104 or 250
☐ ECON 200 Principles of Microeconomics (3) PR: None
☐ ECON 201 Principles of Macroeconomics (3) PR: ECON 200
☐ FINC 303 Business Finance (3) PR: Junior standing, major declaration, ACCT 203, 204, ECON 200, 201, MATH 104 or 250, (DSCI 232 suggested)
☐ MATH 104 Elementary Statistics (3) PR: MATH 101 or placement
☐ MATH 250 Statistical Methods I (3) PR: Either MATH 111, MATH 120 or instructor permission
☐ MATH 105 Calculus for Business and the Social Sciences (3) PR: MATH 101 or placement
☐ MATH 120 Introductory Calculus (4) PR: Placement or C or better in MATH 111
☐ MGMT 301 Management and Organizational Behavior (3) PR: Junior Standing, major declaration
☐ MGMT 408 Business Policy (3) PR: Senior standing, ACCT 203, 204, DSCI 232, 304, ECON 200, 201, FINC 303, MGMT 301, MKTG 302, MATH 104 or 250, MATH 105 or 120
☐ MKTG 302 Marketing Concepts (3) PR: Junior standing, major declaration, ECON 200, 201

Entrepreneurship Concentration

Required courses:
☐ ENTR 320 Principles of Entrepreneurship (3) PR: Junior standing
☐ ENTR 321 New Venture Planning (3) PR: ACCT 203, MGMT 301, ENTR 320

Choose four courses from the following; at least one must be ENTR:

☐ ENTR 335 Financing New Ventures (3) PR: ENTR 320; CO or PR: ENTR 321
☐ ENTR 375 Research in Entrepreneurship (3) PR: PSYC 103, ENTR 320 and DSCI 232 or PSYC 103, PSYC 220 and ENTR 320
ENTR 405  Small Business Management (3) PR: Junior standing, ACCT 203, 204, ENTR 320, MGMT 301, MKTG 302, FINC 303, ECON 200, 201, MATH 104 or 250

ENTR 406  Social Entrepreneurship (3) PR: ENTR 320

ENTR 407  Ecopreneurship (3) PR: Junior standing; ENTR 320 or ENVT 200 or instructor permission

ENTR 451  Health Sciences Entrepreneurship (3) PR: ENTR 320 or instructor permission for non-Business majors

MGMT 351  Minority Entrepreneurship (3) PR: Junior standing

MGMT 377  Psychology of Entrepreneurship (3) PR: Junior standing; PSYC 103 or HONS 163 or MGMT 301; PSYC 211 or DSCI 232

MGMT 403  Entrepreneurial Leadership (3) PR: ENTR 320 or MGMT 345

MGMT 445  Seminar in Entrepreneurship (1) CO or PR: One of MGMT 319, ENTR 320, or ENTR 405

Notes:

- The School of Business has the following admission standard: You must complete the following courses with a minimum grade of *C-*: ECON 200, 201, *MATH 104 or 250, 105 or 120, *DSCI 232, *ACCT 203, 204. *Note: ECON majors must make a C- or better in MATH 120 and 250 as MATH 105 and 104 are not options in the major. ECON majors may take either DSCI 232 or MATH 350. ECON majors are not required to take ACCT 203 and 204.

- The business and accounting programs offered by the School of Business is accredited by The Association to Advance Collegiate Schools of Business (AACSBD).
FACULTY CURRICULUM COMMITTEE
CHANGE/DELETE PROGRAM FORM

Instructions:
- Please fill out all of the portions of the form that are specified in section B. You must do this before your request can move forward!
- Remember that your changes will not be implemented until the next catalog year at the earliest.
- If you have questions, please start by checking the detailed instructions on the website.
- Please feel free to contact the committee chair with any remaining questions you might have.

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Name: Tom Kent Phone: 953-7658 Email: kenttt@cofc.edu
School: Business Department or Program: Management & Entrepreneurship
Name and Acronym of Major: Business Administration major (BADM) and Entrepreneurship Concentration

B. CATEGORY OF REVIEW. Please check all that apply, then fill out the specified parts of the form.

☐ Change Request (fill out all sections)
☐ Add an existing course to requirements or electives
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☐ Add or modify concentration*
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*Note: Only concentrations and cognates requiring 18 or more credit hours will be tracked in Banner and Degree Works and noted on the transcript.

☐ Terminate Program (fill out E, G, H, and I)
☐ Terminate degree
☐ Terminate major
☐ Terminate concentration
☐ Terminate cognate

C. GENERAL INFORMATION

Number of Current Credit Hours (for existing program): _____________
Number of Proposed Credit Hours (for changed program): _____________
Catalog Year in which changes will take effect: FALL _____________

D. CURRICULUM. Please list every change you are making below AND attach the current Program of Study Worksheet for this major (http://registrar.cofc.edu/program-of-study-worksheets/index.php) with changes marked in RED. Additions should show where the course will be inserted, deletions should be noted by crossing out the course, and moves indicated with arrows. Distinguish between required and elective courses, and note any prerequisites, co-requisites, sequencing, or other restrictions. Provide the catalog description and course list exactly as they should appear in the catalog. For each new course, submit the Curriculum Committee’s Course Form and a sample syllabus.

MGMT 319 was replaced by ENTR 320 2 years ago but was never deactivated. This requests simply asks to deactivate MGMT 319.

This form was last updated on 6/6/2013 and replaces all others.  Page 1 of 3
MGMT 319 should be deactivated from BADM and HTMT as an elective in the concentrations and from the BADM major.

E. RATIONALE AND EXPLANATION. Please provide a narrative addressing the request you are making and why you are making it.

F. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

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Additional Outcomes or Comments:

G. IMPACT ON EXISTING PROGRAMS AND COURSES. Please describe the impact of this request on other programs and courses. If you are deleting a program, please describe the effect on all programs that will be impacted; if you are adding or changing a program, please explain any overlap with existing programs at the College.

This form was last updated on 6/6/2013 and replaces all others. 
H. COSTS ASSOCIATED WITH THE REQUESTED ACTION. List all of the new costs or cost savings (including new faculty/staff requests, library, or equipment) associated with your request.

NONE

I. CHECKLIST

☐ I have completed all relevant parts of the form.

☐ I have attached a cover letter that describes my request and lists all the documents I am submitting.

☐ I have attached a Course Form for each newly-created or modified course.

☐ (For proposals that affect other departments in any way) I have attached an acknowledgement from the relevant department.

☐ I have provided the complete curriculum for the program, concentration, emphasis, etc., including the description and course list, exactly as it should appear in the catalog.

☐ I have submitted one Signature Form that lists all of the different forms I am submitting.