September 9, 2013

Dear Curriculum Committee:

With this request, I am seeking to change the URST 201 Introduction to Urban Studies class to URST 101 Introduction to Urban Studies. The course is improperly listed as a 200-level course, and no one on the URST Executive Committee can remember why it was listed at this level. It is 100-level material and should be designated that way to avoid confusion among the students.

Please find attached the following documents in support of this request:

1. Signature form
2. Faculty Curriculum Committee Course Form
3. Change Major Form
4. Acknowledgement from HPCP, which lists URST 201 as an elective in the HPCP major
5. Program worksheets with changes marked in red

Thank you.

Kevin Keenan
FACULTY CURRICULUM COMMITTEE
COURSE FORM

Instructions:
- Please fill out one of these forms for each course you are adding, changing, deactivating, or reactivating.
- Fill out the parts of the form specified in part B. You must do this before your request can move forward!
- Remember that your changes will not be implemented until the next catalog year at the earliest.
- If you have questions, start by checking the instructions on the website. Please feel free to contact the committee chairs with any remaining questions you might have.

A. CONTACT/COURSE INFORMATION.

Name: Kevin Keenan  Phone: 3-5679  Email: KeenanK@cofc.edu

Department or Program: URST  School: HSS

Subject Acronym and Course Number: URST 201

Catalog Year in which changes will take effect: FALL 2014

B. TYPE OF REQUEST. Please check all that apply, then fill out the specified parts of the form.

☐ Add a New Course (complete parts C, D, F, G, H, I, J, K)
☒ Change Part of an Existing Course (complete parts C, D, E, F, G, I, J, K)
☒ Course Number
☐ Course Name
☐ Course Description
☐ Credit/Contact Hours
☐ Restrictions (prerequisites, co-requisites, junior/senior standing, etc.)
☐ Deactivate an Existing Course (complete parts C, D, E, G, I, J, K)
☐ Reactivate a Previously-Deactivated Course (complete parts C, D, E, G, I, J, K)

C. RATIONALE AND EXPLANATION. Please describe your request and explain why you are making it.

Currently, URST 201 “Introduction to Urban Studies” is really a 100-level, introductory survey of the field of urban planning. It is improperly listed as a 200-level course, and this may potentially be confusing for students. I have checked with all members of the URST Executive Committee, and no one can remember the rationale for having this course listed as a 200-level course. I have checked, also, with the regular instructors of this course (Barry Stieffel and George Hopkins), and both think moving it to the 100-level is o.k.

D. IMPACT ON EXISTING PROGRAMS AND COURSES. Please briefly describe the impact of your request on your own programs and courses as well other programs and courses. If another program requires the course, you must submit their written acknowledgement with this proposal. Also, the affected program must describe any change in the number of credit hours they require. Include a list of similar courses in other departments and explain any overlap.

There is no impact beyond the Urban Studies Program, though the course number will need to be revised in all documents that list it as 201.

This form was last updated on 06/03/13 and replaces all others.
EXISTING COURSE INFORMATION. If you are proposing a new course, just leave this blank. Otherwise, please fill out all fields.

Department: Urban Studies  School: HSS  Subject Acronym: URST  Course Number: 201

Credit hours:  3 lecture  __  lab  __  seminar  __  independent study
Contact hours:  3 lecture  __  lab  __  seminar  __  independent study

Course title: Introduction to Urban Studies

Course description (maximum 50 words, exactly as it appears in the catalog):

This course provides an introductory overview of the interdisciplinary field of urban studies. Various aspects of urban life will be explored, utilizing the insights derived from disciplines such as history, sociology, political science, economics and architecture. The focus will be the multi-faceted city and the continual interaction between its components, especially the efforts of human beings to shape the city while also being shaped by it.

Restrictions (pre-requisites, co-requisites, majors only, etc.):

Note: This should be one of the first courses taken in the major.

Cross-listing, if any: None

Is this course repeatable? ☑ yes  ☐ no  If yes, how many total credit hours may the student earn?

E. NEW COURSE INFORMATION. If you are deactivating a course, leave this blank. Otherwise, please fill out all fields. For changed courses, use boldface for the information that is changing.

Department: Urban Studies  School: HSS  Subject Acronym: URST  Course Number: 101

Credit hours:  3 lecture  __  lab  __  seminar  __  independent study
Contact hours:  3 lecture  __  lab  __  seminar  __  independent study

Course title: Introduction to Urban Studies

Course description (maximum 50 words, exactly as it appears in the catalog):

This course provides an introductory overview of the interdisciplinary field of urban studies. Various aspects of urban life will be explored, utilizing the insights derived from disciplines such as history, sociology, political science, economics and architecture. The focus will be the multi-faceted city and the continual interaction between its components, especially the efforts of human beings to shape the city while also being shaped by it.

Restrictions (pre-requisites, co-requisites, majors only, etc.):
Note: This should be one of the first courses taken in the major.

If this is a newly-created course, is it intended to be the equivalent of an existing course and replace it? □ yes □ no
If so, which course? ___________________
Note: You must deactivate that course by submitting an additional Course Form.

Cross-listing, if any (submit approval from relevant department):
Note: Cross-listed courses are equivalent.

Is this course repeatable? □ yes □ no If yes, how many total credit hours may the student earn? 6

Is there an activity, lab, or other fee associated with this course? □ yes □ no What is the fee? $_______
Note: The Senate cannot approve new fees; Business Affairs will submit any such request to the Board of Trustees. The course can still be created, but the fee will not be attached until the Board has approved it.

F. COSTS. List all of the new costs or cost savings (including new faculty/staff requests, library, equipment, etc.) associated with your request.

There are no new costs or cost savings associated with this request.

H. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

<table>
<thead>
<tr>
<th>Student Learning Outcomes</th>
<th>Assessment Method and Performance Expected</th>
</tr>
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<td>What will students know and be able to do when they complete the course?</td>
<td>How will each outcome be measured? Who will be assessed, when, and how often? How well should students be able to do on the assessment?</td>
</tr>
</tbody>
</table>

1. The student should be able to identify and define either a major theoretical tradition within urban studies, or an approach to studying cities as espoused by scholars of urban studies.

All students who are declared majors in this class will be assessed each semester that the class is taught. The assessment will either be based on their final, essay examination or a written paper that they complete in the class. A rubric will be crafted that will ask the assessor to determine if the student has correctly identified one or more major theoretical traditions within Urban Studies, and that the student has correctly defined and applied the concept. Depending on the assignment, the assessment might also provide the option to assess whether or not the student can appropriately articulate a methodological approach within urban studies.

This form was last updated on 06/03/13 and replaces all others.
How does this course align with the student learning outcomes articulated for the major, program, or general education? What program-level outcome or outcomes does it support? Is the content or skill introduced, reinforced, or demonstrated in this course?

[Program-level outcome] Identify the major theoretical traditions and approaches to scholarship and practice in Urban Studies (URST 101).

- This skill is introduced in the URST 101 course.

I. PROGRAM CHANGES. Will this course be added to the existing degree requirements or list of approved electives of a major, minor, or concentration? ☒ yes ☐ no

If yes, please attach a Change Minor and/or Change Major/Program Form as appropriate.

J. CHECKLIST.

- ☒ I have completed all relevant parts of the form.
- ☐ I have attached a cover letter that describes my request and lists all the documents I am submitting.
- ☐ (For new courses only) I have attached a syllabus.
- ☐ (For courses used in any way by other departments, including cross-listing) I have attached an acknowledgement from the relevant department.
- ☐ (For courses intended to fulfill a Gen Ed requirement) I have submitted the proposal to the Gen Ed committee.
- ☒ I have submitted one Signature Form that lists all of the different forms I am submitting.

This form was last updated on 06/03/13 and replaces all others.
September 9, 2013

To the Curriculum Committee:

The art history department and the program in historic preservation & community planning support the re-numbering of Introduction of Urban Studies from 201 to 101.

Thank you,

Dr. Marian Mazzone
Chair, Art History
Interim Director, HIPCP
FACULTY CURRICULUM COMMITTEE
SIGNATURE PAGE

- In section A, list ALL of the forms covered by this signature page. If you submit a form that is not listed in A, your proposal will be held back until we receive a new, updated signature page.
- You must obtain the signature of your department chair and dean before submitting your proposal.

A. FORMS COVERED BY THIS SIGNATURE PAGE. List each form you are submitting—for instance, PSYC 383, Course Form; PSYC, Change of Major Form; PSYC, Change of Minor Form.

- Faculty Curriculum Committee - Course Form URST 201 to URST 101

B. APPROVAL AND SIGNATURES.

1. Signature of Department Chair or Program Director:
   
   ___________________________ Date: 9/9/13

2. Signature of Academic Dean:
   
   ___________________________ Date: 9/12/13

3. Signature of Provost:
   
   ___________________________ Date: 11/1/13

4. Signature of Business Affairs (only for course fees):
   
   ___________________________ Date: ____________________________

   □ fee approved on __________□ BOT approval pending

5. Signature of Curriculum Committee Chair:

   ___________________________ Date: ____________________________

6. Signature of Budget Committee Chair (only for new programs):

   ___________________________ Date: ____________________________

7. Signature of Academic Planning Committee Chair (only for new programs):

   ___________________________ Date: ____________________________

8. Signature of Faculty Senate Secretary:

   ___________________________ Date: ____________________________

Date Approved by Faculty Senate: ____________________________
FACULTY CURRICULUM COMMITTEE
CHANGE/DELETE PROGRAM FORM

Instructions:
- Please fill out all of the portions of the form that are specified in section B. You must do this before your request can move forward!
- Remember that your changes will not be implemented until the next catalog year at the earliest.
- If you have questions, please start by checking the detailed instructions on the website.
- Please feel free to contact the committee chair with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: Kevin Keenan  Phone: 953-5679  Email: KeenanK@cofc.edu
School: HSS  Department or Program: Urban Studies Program
Name and Acronym of Major: URST

B. CATEGORY OF REVIEW. Please check all that apply, then fill out the specified parts of the form.

[ ] Change Request (fill out all sections)
  [ ] Add an existing course to requirements or electives
  [ ] Add a new course to requirements or electives (attach completed course form for each)
  [ ] Delete courses from requirements or electives
  [ ] Add or modify concentration*
  [ ] Add or modify cognate*

*Note: Only concentrations and cognates requiring 18 or more credit hours will be tracked in Banner and Degree Works and noted on the transcript.

[ ] Terminate Program (fill out E, G, H, and I)
  [ ] Terminate degree
  [ ] Terminate major
  [ ] Terminate concentration
  [ ] Terminate cognate

C. GENERAL INFORMATION

Number of Current Credit Hours (for existing program): 41+
Number of Proposed Credit Hours (for changed program): 41+
Catalog Year in which changes will take effect: FALL 2014

D. CURRICULUM. Please list every change you are making below AND attach the current Program of Study Worksheet for this major (http://registrar.cofc.edu/program-of-study-worksheet/index.php) with changes marked in RED. Additions should show where the course will be inserted, deletions should be noted by crossing out the course, and moves indicated with arrows. Distinguish between required and elective courses, and note any prerequisites, co-requisites, sequencing, or other restrictions. Provide the catalog description and course list exactly as they should appear in the catalog. For each new course, submit the Curriculum Committee’s Course Form and a sample syllabus.

This form was last updated on 6/6/2013 and replaces all others.
Urban Studies Major Requirements

Degree: Bachelor of Arts

Credit Hours: 41+

"PR" indicates a pre-requisite. "CO" indicates a co-requisite.

Courses within this major may also satisfy general education requirements. Please consult http://registrar.cooc.edu/general-edu for more information.

Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>PR/CO</th>
</tr>
</thead>
<tbody>
<tr>
<td>URST 1201</td>
<td>Introduction to Urban Studies (3) PR: None</td>
<td></td>
</tr>
<tr>
<td>ECON 307</td>
<td>Urban Economics (3) PR: Junior standing; ECON 200, 201, MATH 105 or 120 or instructor permission</td>
<td></td>
</tr>
<tr>
<td>HIST 211</td>
<td>American Urban History (3) PR: One course in pre-modern history and one course in modern history from the list of approved courses satisfying the general education history requirement (see <a href="http://registrar.cooc.edu/general-edu">http://registrar.cooc.edu/general-edu</a>).</td>
<td></td>
</tr>
<tr>
<td>POLI 305</td>
<td>Urbanization and Urban Geography (3) PR: None</td>
<td></td>
</tr>
<tr>
<td>or</td>
<td></td>
<td></td>
</tr>
<tr>
<td>POLI 333</td>
<td>Suburbia: People, Place, and Politics (3) PR: None</td>
<td></td>
</tr>
<tr>
<td>SOCY 351</td>
<td>Urban Sociology (3) PR: SOCY 101 or HONS 167 or SOCY 102</td>
<td></td>
</tr>
<tr>
<td>URST 400</td>
<td>Practicum (2) PR: Instructor permission</td>
<td></td>
</tr>
</tbody>
</table>

Notes: *This should be one of the first courses taken in this major.

Choose one course from the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>PR/CO</th>
</tr>
</thead>
<tbody>
<tr>
<td>DSCI 232</td>
<td>Business Statistics (3) PR: MATH 104 or 250</td>
<td></td>
</tr>
<tr>
<td>POLI 205</td>
<td>Doing Research in Politics (3) PR: None</td>
<td></td>
</tr>
<tr>
<td>PSYC 211</td>
<td>Psychological Statistics (3) PR: PSYC 103</td>
<td></td>
</tr>
<tr>
<td>SOCY 272</td>
<td>Making Sense of Sociological Data (3) PR: SOCY 101 or HONS 167 or SOCY 102</td>
<td></td>
</tr>
</tbody>
</table>

Select one of the following two concentration areas (Urban Policy and Social Problems or Urban Planning and Administration):

Urban Policy and Social Problems Concentration

Select three courses totaling 9 credit hours with no more than two from any one field from the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>PR/CO</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIST 307</td>
<td>History of the United States: Cold War America, 1945-present (3) PR: One course in pre-modern history and one course in modern history from the list of approved courses satisfying the general education history requirement (see <a href="http://registrar.cooc.edu/general-edu">http://registrar.cooc.edu/general-edu</a>).</td>
<td></td>
</tr>
</tbody>
</table>

This form was last updated on 6/6/2013 and replaces all others.
courses satisfying the general education history requirement (see http://registrar.cofc.edu/general-edu).

**PHIL 155** Environmental Ethics (3) PR: None

**POLI 211** Introduction to Public Policy (3) PR: None

**POLI 322** Urban Government and Politics (3) PR: POLI 101 or instructor permission

**SOCY 102** Contemporary Social Issues (3) PR: None

Select four courses totaling 12 credit hours from the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>PR/Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ECON 304</strong></td>
<td>Labor Economics (3) PR: Junior standing; ECON 200, 201, MATH 105 or 120 or instructor permission. DSCI 232 is recommended.</td>
<td></td>
</tr>
<tr>
<td><strong>ECON 318</strong></td>
<td>Macroeconomic Analysis (3) PR: Junior standing; ECON 200, 201, MATH 120</td>
<td></td>
</tr>
<tr>
<td><strong>ECON 325</strong></td>
<td>Economics for Development (3) PR: Junior standing; ECON 200, 201, MATH 105 or 120 or instructor permission</td>
<td></td>
</tr>
<tr>
<td><strong>HIST 212</strong></td>
<td>American Labor History (3) PR: One course in pre-modern history and one course in modern history from the list of approved courses satisfying the general education history requirement (see <a href="http://registrar.cofc.edu/general-edu">http://registrar.cofc.edu/general-edu</a>).</td>
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</tr>
<tr>
<td><strong>HIST 217</strong></td>
<td>African American History Since 1865 (3) PR: One course in pre-modern history and one course in modern history from the list of approved courses satisfying the general education history requirement (see <a href="http://registrar.cofc.edu/general-edu">http://registrar.cofc.edu/general-edu</a>).</td>
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</tr>
<tr>
<td><strong>HIST 225</strong></td>
<td>History of the South Since 1865 (3) PR: One course in pre-modern history and one course in modern history from the list of approved courses satisfying the general education history requirement (see <a href="http://registrar.cofc.edu/general-edu">http://registrar.cofc.edu/general-edu</a>).</td>
<td></td>
</tr>
<tr>
<td><strong>POLI 210</strong></td>
<td>Introduction to Public Administration (3) PR: None</td>
<td></td>
</tr>
<tr>
<td><strong>POLI 306</strong></td>
<td>Urban Policy (3) PR: None</td>
<td></td>
</tr>
<tr>
<td><strong>POLI 327</strong></td>
<td>Political Parties (3) PR: POLI 101 or instructor permission</td>
<td></td>
</tr>
<tr>
<td><strong>PSYC 307</strong></td>
<td>Abnormal Psychology (3) PR: PSYC 103</td>
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</tr>
<tr>
<td><strong>PSYC 310</strong></td>
<td>Social Psychology (3) PR: PSYC 103</td>
<td></td>
</tr>
<tr>
<td><strong>PSYC 321</strong></td>
<td>Industrial Psychology (3) PR: PSYC 103</td>
<td></td>
</tr>
<tr>
<td><strong>PSYC 329</strong></td>
<td>Environmental Psychology (3) PR: PSYC 103</td>
<td></td>
</tr>
<tr>
<td><strong>PSYC 334</strong></td>
<td>Psychology of Stress (3) PR: PSYC 103</td>
<td></td>
</tr>
<tr>
<td><strong>PSYC 358</strong></td>
<td>Nonverbal Communication (formerly PSYC 340) (3) PR: PSYC 103, 211, 220 (or 250 in lieu of 211 and 220) or instructor permission</td>
<td></td>
</tr>
<tr>
<td><strong>SOCY 331</strong></td>
<td>Society and the Individual (3) PR: SOCY 101 or HONS 167 or SOCY 102</td>
<td></td>
</tr>
<tr>
<td><strong>SOCY 332</strong></td>
<td>Collective Behavior (3) PR: SOCY 101 or HONS 167 or SOCY 102</td>
<td></td>
</tr>
<tr>
<td><strong>SOCY 341</strong></td>
<td>Criminology (3) PR: SOCY 101 or HONS 167 or SOCY 102</td>
<td></td>
</tr>
<tr>
<td><strong>SOCY 342</strong></td>
<td>Juvenile Delinquency (3) PR: SOCY 101 or HONS 167 or SOCY 102</td>
<td></td>
</tr>
<tr>
<td><strong>SOCY 344</strong></td>
<td>Social Gerontology (3) PR: SOCY 101 or HONS 167 or SOCY 102</td>
<td></td>
</tr>
<tr>
<td><strong>SOCY 358</strong></td>
<td>Living in an Organizational World (3) PR: SOCY 101 or HONS 167 or SOCY 102</td>
<td></td>
</tr>
<tr>
<td><strong>SOCY 362</strong></td>
<td>Social and Culture Change (3) PR: SOCY 101 or HONS 167 or SOCY 102</td>
<td></td>
</tr>
<tr>
<td><strong>SOCY 366</strong></td>
<td>Race and Ethnic Relations (3) PR: SOCY 102 or HONS 167 or SOCY 102</td>
<td></td>
</tr>
<tr>
<td><strong>URST 398</strong></td>
<td>Special Topics in Humanities (3) PR: None</td>
<td></td>
</tr>
<tr>
<td><strong>URST 399</strong></td>
<td>Special Topics in Social Sciences (3) PR: None</td>
<td></td>
</tr>
</tbody>
</table>

This form was last updated on 6/6/2013 and replaces all others.
**URST 401** Independent Study (3) PR: Instructor and faculty advisor permission is required before registration. A student may take no more than 6 credit hours of independent study.

**URST 499** Bachelor's Essay (6) PR: A project proposal must be submitted in writing and approved by the faculty prior to registration for the course.

### Urban Planning and Administration Concentration

Select three courses totaling 9 credit hours from the following:

- **ACCT 203** Financial Accounting (3) PR: Sophomore standing
- **HTMT 210** Principles and Practices in Hospitality and Tourism (3) PR: None
- **PHIL 155** Environmental Ethics (3) PR: None
- **POLI 210** Introduction to Public Administration (3) PR: None
- **URST 310** Urban Planning (3) PR: None
- **OR**
- **URST 320** Town and Country Planning (3) PR: None

Select four courses totaling 12 credit hours from the following:

- **ACCT 204** Managerial Accounting (3) PR: ACCT 203; sophomore standing
- **ARTH 105** Introduction to Architecture (3) PR: None
- **ARTH 396** History of 20th Century Architecture (3) PR: Instructor permission or 6 hours of ARTH or ARTH 299
- **BIOL 204** Man and the Environment (3) PR: None
- **ECON 304** Labor and Economics (3) PR: Junior standing; ECON 200, 201; MATH 105 or 120, or instructor permission. DSCI 232 is recommended.
- **ECON 318** Macroeconomic Analysis (3) PR: Junior standing; ECON 200, 201 and MATH 105 or 120
- **HPCP 315** Urban Design Studio (3) PR: URST 310 or instructor permission
- **HPCP 299** Preservation Planning Studio (3) PR: HPCP 199 or instructor permission
- **MGMT 307** Human Resource Management (3) PR: MGMT 301, junior standing
- **POLI 211** Introduction to Public Policy (3) PR: None
- **POLI 307** Environmental Policy (3) PR: None
- **PSYC 329** Environmental Psychology (3) PR: PSYC 103
- **SOCY 352** Population and Society (3) PR: SOCY 101 or HONS 167 or SOCY 102
- **SOCY 358** Living in an Organizational World (3) PR: SOCY 101 or HONS 167 or SOCY 102
- **URST 398** Special Topics in Humanities (3) PR: None
- **URST 399** Special Topics in Social Sciences (3) PR: None
- **URST 401** Independent Study (3) PR: Instructor and faculty advisor permission is required before registration. A student may take no more than 6 credit hours of independent study.

This form was last updated on 6/6/2013 and replaces all others.
URST 499 Bachelor's Essay (6) PR: A project proposal must be submitted in writing and approved by the faculty prior to registration for the course.

Notes:
- Students should plan their courses of study with their faculty advisor to assure that pre-requisites are satisfied early enough in their program so as not to interfere with enrollment.

E. RATIONALE AND EXPLANATION. Please provide a narrative addressing the request you are making and why you are making it.

Currently, URST 201 "Introduction to Urban Studies" is really a 100-level, introductory survey of the field of urban planning. It is improperly listed as a 200-level course, and this may potentially be confusing for students. I have checked with all members of the URST Executive Committee, and no one can remember the rationale for having this course listed as a 200-level course. I have checked, also, with the regular instructors of this course (Barry Stiefel and George Hopkins), and both think moving it to the 100-level is O.K.

F. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

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<tr>
<td>1. Identify the major theoretical traditions and approaches to scholarship and practice in Urban Studies (URST 101).</td>
<td>All students who are declared majors in this class will be assessed each semester that the class is taught. The assessment will either be based on their final, essay examination or a written paper that they complete in the class. A rubric will be crafted that will ask the assessor to determine if the student has correctly identified one or more major theoretical traditions within Urban Studies, and that the student has correctly defined and applied the concept. Depending on the assignment, the assessment might also provide the option to assess whether or not the student can appropriately articulate a methodological approach within urban studies.</td>
</tr>
</tbody>
</table>
2. Explain the urban economic formations, structures, and processes that shape cities and contrast the operation of these processes within different contexts (ECON 307).

This class is offered in the Spring of 2014; syllabus and assignments are not available.

3. Explain urban social formations, structures, and processes that exist within cities (SOCY 351).

All declared majors in SOCY 351 will be assessed using their final projects.

4. Outline and Critique western urban development (HIST 211 and POLI 305 or POLI 333).

These classes are not offered this semester; syllabi and assignments are not available.

Additional Outcomes or Comments:

G. IMPACT ON EXISTING PROGRAMS AND COURSES. Please describe the impact of this request on other programs and courses. If you are deleting a program, please describe the effect on all programs that will be impacted; if you are adding or changing a program, please explain any overlap with existing programs at the College.

HPCP lists URST 201 as an elective in that major. Marian Mazzone, interim director for HPCP, has provided an acknowledgement of the change. No broader impacts are expected.

H. COSTS ASSOCIATED WITH THE REQUESTED ACTION. List all of the new costs or cost savings (including new faculty/staff requests, library, or equipment) associated with your request.

There are no new costs associated with changing URST 201 to URST 101.

I. CHECKLIST

☒ I have completed all relevant parts of the form.

☒ I have attached a cover letter that describes my request and lists all the documents I am submitting.

This form was last updated on 6/6/2013 and replaces all others. Page 6 of 7
I have attached a Course Form for each newly-created or modified course.

(For proposals that affect other departments in any way) I have attached an acknowledgement from the relevant department.

I have provided the complete curriculum for the program, concentration, emphasis, etc., including the description and course list, exactly as it should appear in the catalog.

I have submitted one Signature Form that lists all of the different forms I am submitting.
Urban Studies Major with Concentration in Urban Planning and Administration Requirements
Catalog Year: 2013-14
Degree: Bachelor of Arts
Credit Hours: 41+

"PR" indicates a pre-requisite. "CO" indicates a co-requisite.

Courses within this major may also satisfy general education requirements. Please consult http://registrar.cofc.edu/general-edu for more information.

Required Courses
☐ URST 201* Introduction to Urban Studies (3) PR: None
☐ ECON 307 Urban Economics (3) PR: Junior standing; ECON 200, 201; MATH 105 or 120; or instructor permission
☐ HIST 211 American Urban History (3) PR: One course in pre-modern history and one course in modern history from the list of approved courses satisfying the general education history requirement [see http://registrar.cofc.edu/general-edu].
☐ POLI 305 Urbanization and Urban Geography (3) PR: None
☐ SOCY 351 Urban Sociology (3) PR: SOCY 101 or HONS 167 or SOCY 102
☐ URST 400 Practicum (2) PR: Instructor permission

Notes: *This should be one of the first courses taken in this major.

Choose one course from the following:
☐

□ DSCI 232 Business Statistics (3) PR: MATH 104 or 250
□ POLI 205 Doing Research in Politics (3) PR: None
□ PSYC 211 Psychological Statistics (3) PR: PSYC 103
□ SOCY 272 Making Sense of Sociological Data (3) PR: SOCY 101 or HONS 167 or SOCY 102

Select one of the following two concentration areas (Urban Policy and Social Problems or Urban Planning and Administration):

Urban Planning and Administration Concentration
Select three courses totaling 9 credit hours from the following:
☐

□ ACCT 203 Financial Accounting (3) PR: Sophomore standing
□ HTMT 210 Principles and Practices in Hospitality and Tourism (3) PR: None
□ PHIL 155 Environmental Ethics (3) PR: None
□ POLI 210 Introduction to Public Administration (3) PR: None
□ URST 310 Urban Planning (3) PR: None
□ OR
□ URST 320 Town and Country Planning (3) PR: None

Select four courses totaling 12 credit hours from the following:
☐

□ ACCT 204 Managerial Accounting (3) PR: ACCT 203; sophomore standing
ARITH 105  Introduction to Architecture (3) PR: None
ARITH 395  History of 20th Century Architecture (3) PR: Instructor permission or 6 hours of ARITH or ARITH 299
BIOL 204  Man and the Environment (3) PR: None
ECON 304  Labor Economics (3) PR: Junior standing; ECON 200, 201; MATH 105 or 120; or instructor permission. DSCI 232 is recommended.
ECON 318  Macroeconomic Analysis (3) PR: Junior standing; ECON 200, 201 and MATH 120
HPCP 315  Urban Design Studio (3) PR: URST 310 or instructor permission
HPCP 299  Preservation Planning Studio (3) PR: HPCP 199 or instructor permission
MGMT 307  Human Resource Management (3) PR: MGMT 301, junior standing
POLI 211  Introduction to Public Policy (3) PR: None
POLI 307  Environmental Policy (3) PR: None
PSYC 329  Environmental Psychology (3) PR: PSYC 103
SOCY 352  Population and Society (3) PR: SOCY 101 or HONS 167 or SOCY 102
SOCY 358  Living in an Organizational World (3) PR: SOCY 101 or HONS 167 or SOCY 102
URST 398  Special Topics in Humanities (3) PR: None
URST 399  Special Topics in Social Sciences (3) PR: None
URST 401  Independent Study (3) PR: Instructor and faculty advisor permission is required before registration. A student may take no more than 6 credit hours of independent study.
URST 499  Bachelor's Essay (6) PR: A project proposal must be submitted in writing and approved by the faculty prior to registration for the course.

Notes:
- Students should plan their courses of study with their faculty advisor to assure that pre-requisites are satisfied early enough in their program so as not to interfere with enrollment.
Urban Studies Major with Concentration in Urban Policy and Social Problems Requirements
Catalog Year: 2013-14
Degree: Bachelor of Arts
Credit Hours: 41+

"PR" indicates a pre-requisite. "CO" indicates a co-requisite.

Courses within this major may also satisfy general education requirements. Please consult http://registrar.cofc.edu/general-edu for more information.

Required Courses:
- [ ] URSI 201* Introduction to Urban Studies (3) PR: None
- [ ] ECON 307 Urban Economics (3) PR: Junior standing; ECON 200, 201; MATH 105 or 120; or instructor permission
- [ ] HIST 211 American Urban History (3) PR: One course in pre-modern history and one course in modern history from the list of approved courses satisfying the general education history requirement (see http://registrar.cofc.edu/general-edu).
- [ ] POLI 305 Urbanization and Urban Geography (3) PR: None
- [ ] SOCY 351 Urban Sociology (3) PR: SOCY 101 or HONS 167 or SOCY 102
- [ ] URSI 400 Practicum (2) PR: Instructor permission

Notes: *This should be one of the first courses taken in this major.

Choose one course from the following:
- [ ]
  - DSCI 232 Business Statistics (3) PR: MATH 104 or 250
  - POLI 215 Doing Research in Politics (3) PR: POLI 150
  - PSYC 211 Psychological Statistics (3) PR: PSYC 103
  - SOCY 272 Making Sense of Sociological Data (3) PR: SOCY 101 or HONS 167 or SOCY 102

Select one of the following two concentration areas (Urban Policy and Social Problems or Urban Planning and Administration):

Urban Policy and Social Problems Concentration

Select three courses totaling 9 credit hours with no more than two from any one field from the following:
- [ ]
  - HIST 307 History of the United States, Cold War America, 1945-present (3) PR: One course in pre-modern history and one course in modern history from the list of approved courses satisfying the general education history requirement (see http://registrar.cofc.edu/general-edu).
  - PHIL 155 Environmental Ethics (3) PR: None
  - POLI 211 Introduction to Public Policy (3) PR: POLI 101
  - POLI 322 Urban Government and Politics (3) PR: POLI 101
  - SOCY 102 Contemporary Social Issues (3) PR: None

Select four courses totaling 12 credit hours from the following:
- [ ]
  - ECON 304 Labor Economics (3) PR: Junior standing; ECON 200, 201, MATH 105 or 120 or instructor permission. DSCI 232 is recommended.
ECON 318  Macroeconomic Analysis (3) PR: Junior standing; ECON 200, 201; MATH 120; or instructor permission
ECON 325  Economics for Development (3) PR: Junior standing; ECON 200, 201; MATH 105 or 120; or instructor permission
HIST 212  American Labor History (3) PR: One course in pre-modern history and one course in modern history from the list of approved courses satisfying the general education history requirement (see http://registrar.cofc.edu/general-edu).
HIST 217  African American History Since 1865 (3) PR: One course in pre-modern history and one course in modern history from the list of approved courses satisfying the general education history requirement (see http://registrar.cofc.edu/general-edu).
HIST 225  History of the South Since 1865 (3) PR: One course in pre-modern history and one course in modern history from the list of approved courses satisfying the general education history requirement (see http://registrar.cofc.edu/general-edu).
POU 210  Introduction to Public Administration (3) PR: POLI 101
POU 306  Urban Policy (3) PR: POLI 101
POU 327  Political Parties (3) PR: None
PSYC 221  Abnormal Psychology (formerly PSYC 307) (3) PR: PSYC 103
PSYC 223  Social Psychology (formerly PSYC 310) (3) PR: PSYC 103
PSYC 321  Industrial Psychology (3) PR: PSYC 103
PSYC 329  Environmental Psychology (3) PR: PSYC 103
PSYC 334  Psychology of Stress (3) PR: PSYC 103
PSYC 358  Nonverbal Communication (formerly PSYC 340) (3) PR: PSYC 103, 211, 220 (or 250 in lieu of 211 and 220) or instructor permission
SOCY 331  Society and the Individual (3) PR: SOCY 101 or HONS 167 or SOCY 102
SOCY 332  Collective Behavior (3) PR: SOCY 101 or HONS 167 or SOCY 102
SOCY 341  Criminology (3) PR: SOCY 101 or HONS 167 or SOCY 102
SOCY 342  Juvenile Delinquency (3) PR: SOCY 101 or HONS 167 or SOCY 102
SOCY 344  Social Gerontology (3) PR: SOCY 101 or HONS 167 or SOCY 102
SOCY 358  Living in an Organizational World (3) PR: SOCY 101 or HONS 167 or SOCY 102
SOCY 362  Social and Culture Change (3) PR: SOCY 101 or HONS 167 or SOCY 102
URST 398  Special Topics in Humanities (3) PR: None
URST 399  Special Topics in Social Sciences (3) PR: None
URST 401  Independent Study (3) PR: Instructor and faculty advisor permission is required before registration. A student may take no more than 6 credit hours of independent study.
URST 499  Bachelor’s Essay (6) PR: A project proposal must be submitted in writing and approved by the faculty prior to registration for the course.

Notes:

- Students should plan their courses of study with their faculty advisor to assure that pre-requisites are satisfied early enough in their program so as not to interfere with enrollment.
October 31, 2013

Dear Curriculum Committee:

With this request, I am seeking to deactivate URST 201 Introduction to Urban Studies. I am deactivating this course because I have moved the class to URST 101 Introduction to Urban Studies. The course was improperly listed as a 200-level course, and no one on the URST Executive Committee can remember why it was listed at this level. It is 100-level material and should be designated that way to avoid confusion among the students.

Please find attached the following documents in support of this request:

1. Signature form
2. Change Course Form – Deactivate
3. Acknowledgement from HPCP, which lists URST 201 as an elective in the HPCP major, was provided in the application to change URST 201 to 101.
4. Bog Mignone indicated that a separate form was not necessary for the General Education Committee.

Thank you.

Kevin Keenan
FACULTY CURRICULUM COMMITTEE
SIGNATURE PAGE

- In section A, list ALL of the forms covered by this signature page. If you submit a form that is not listed in A, your proposal will be held back until we receive a new, updated signature page.
- You must obtain the signature of your department chair and dean before submitting your proposal.

A. FORMS COVERED BY THIS SIGNATURE PAGE. List each form you are submitting—for instance, PSYC 383, Course Form; PSYC, Change of Major Form; PSYC, Change of Minor Form.

B. APPROVAL AND SIGNATURES.

1. Signature of Department Chair or Program Director:
   ___________________________ Date: 10/31/13

2. Signature of Academic Dean:
   ___________________________ Date: 10/31/13

3. Signature of Provost:
   ___________________________ Date: 11/5/13

4. Signature of Business Affairs (only for course fees):
   ___________________________ Date: ______________
   □ fee approved on ________
   □ BOT approval pending

5. Signature of Curriculum Committee Chair:
   ___________________________ Date: ______________

6. Signature of Budget Committee Chair (only for new programs):
   ___________________________ Date: ______________

7. Signature of Academic Planning Committee Chair (only for new programs):
   ___________________________ Date: ______________

8. Signature of Faculty Senate Secretary:
   ___________________________ Date: ______________

Date Approved by Faculty Senate: ______________
FACULTY CURRICULUM COMMITTEE
COURSE FORM

Instructions:
- Please fill out one of these forms for each course you are adding, changing, deactivating, or reactivating.
- Fill out the parts of the form specified in part B. You must do this before your request can move forward!
- Remember that your changes will not be implemented until the next catalog year at the earliest.
- If you have questions, start by checking the instructions on the website. Please feel free to contact the committee chairs with any remaining questions you might have.

A. CONTACT/COURSE INFORMATION.

Name: Kevin Keenan
Phone: 953-5679
Email: KeenanK@cofc.edu

Department or Program: Urban Studies
School: Humanities and Social Sciences

Subject Acronym and Course Number: URST 201 (this form is being submitted to deactivate this course; a separate form has already been submitted to create URST 101. URST 101 is the same content formerly taught in 201. The 201 designation was improper.)

Catalog Year in which changes will take effect: FALL 2014

B. TYPE OF REQUEST. Please check all that apply, then fill out the specified parts of the form.

☐ Add a New Course (complete parts C, D, F, G, H, I, J, K)
☐ Change Part of an Existing Course (complete parts C, D, E, F, G, I, J, K)
☐ Course Number
☐ Course Name
☐ Course Description
☐ Credit/Contact Hours
☐ Restrictions (prerequisites, co-requisites, junior/senior standing, etc.)
☒ Deactivate an Existing Course (complete parts C, D, E, G, I, J, K)
☐ Reactivate a Previously-Deactivated Course (complete parts C, D, E, G, I, J, K)

C. RATIONALE AND EXPLANATION. Please describe your request and explain why you are making it.

A separate form has been submitted to change URST 201 to URST 101. This means that URST 201 has to be deactivated, as per Cathy Boyd in email dated 10/30/13.

D. IMPACT ON EXISTING PROGRAMS AND COURSES. Please briefly describe the impact of your request on your own programs and courses as well other programs and courses. If another program requires the course, you must submit their written acknowledgement with this proposal. Also, the affected program must describe any change in the number of credit hours they require. Include a list of similar courses in other departments and explain any overlap.

Changing the course number from URST 201 to URST 101 will require that all locations where 201 appears are changed to 101. This means that Gen Ed descriptions and the HPCP major description area, as well as URST sections of the Undergraduate Catalog reflect this change.
Marian Mazzone, interim director of Historic Preservation and Community Planning, provided acknowledgement of this change, which was submitted with the application to create URST 101.

I contacted Bob Mignone at the suggestion of Cathy Boyd. A separate general education form is not needed to acknowledge the course number change.

EXISTING COURSE INFORMATION. If you are proposing a new course, just leave this blank. Otherwise, please fill out all fields.

Department: Urban Studies School: HSS Subject Acronym: URST Course Number: 201
Credit hours: 3 lecture ___ lab ___ seminar ___ independent study
Contact hours: 3 lecture ___ lab ___ seminar ___ independent study

Course title: Introduction to Urban Studies – THIS COURSE IS BEING DEACTIVATED AT THE 200 LEVEL.

Course description (maximum 50 words, exactly as it appears in the catalog):

This course provides an introductory-overview of the interdisciplinary field of urban studies. Various aspects of urban life will be explored, utilizing the insights derived from disciplines such as history, sociology, political science, economics and architecture. The focus will be the multi-faceted city and the continual interaction between its components, especially the efforts of human beings to shape the city while also being shaped by it.

Note: This should be one of the first courses taken.

Restrictions (pre-requisites, co-requisites, majors only, etc.):

There are no restrictions.

Cross-listing, if any:

There is no cross-listing.

Is this course repeatable? ☐ yes ☑ no If yes, how many total credit hours may the student earn? ___

E. NEW COURSE INFORMATION. If you are deactivating a course, leave this blank. Otherwise, please fill out all fields. For changed courses, use boldface for the information that is changing.

Department: Urban Studies School: HSS Subject Acronym: URST Course Number: 101
Credit hours: 3 lecture ___ lab ___ seminar ___ independent study
Contact hours: 3 lecture ___ lab ___ seminar ___ independent study

This form was last updated on 06/03/13 and replaces all others.
Course title: Introduction to Urban Studies

Course description (maximum 50 words, exactly as it appears in the catalog):

NOTE: THIS IS THE SAME DESCRIPTION USED FOR 201.

This course provides an introductory overview of the interdisciplinary field of urban studies. Various aspects of urban life will be explored, utilizing the insights derived from disciplines such as history, sociology, political science, economics and architecture. The focus will be the multi-faceted city and the continual interaction between its components, especially the efforts of human beings to shape the city while also being shaped by it.

Note: This should be one of the first courses taken.

Restrictions (pre-requisites, co-requisites, majors only, etc.): NONE

If this is a newly-created course, is it intended to be the equivalent of an existing course and replace it? ☒ yes ☐ no
If so, which course? URST 201
Note: You must deactivate that course by submitting an additional Course Form.

Cross-listing, if any (submit approval from relevant department): This course is also part of the HPCP major.
Marian Mazzone provided acknowledgement / approval in the application to create URST 101.
Note: Cross-listed courses are equivalent.

Is this course repeatable? ☐ yes ☒ no If yes, how many total credit hours may the student earn? ___

Is there an activity, lab, or other fee associated with this course? ☐ yes ☒ no What is the fee? $_____
Note: The Senate cannot approve new fees; Business Affairs will submit any such request to the Board of Trustees. The course can still be created, but the fee will not be attached until the Board has approved it.

F. COSTS. List all of the new costs or cost savings (including new faculty/staff requests, library, equipment, etc.) associated with your request.

There are no new costs or associated cost savings from this change.

H. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

<table>
<thead>
<tr>
<th>Student Learning Outcomes</th>
<th>Assessment Method and Performance Expected</th>
</tr>
</thead>
<tbody>
<tr>
<td>What will students know and be able to do when they complete the major or program?</td>
<td>How will each outcome be measured? Who will be assessed, when, and how often? How well should students be able to do on the assessment?</td>
</tr>
</tbody>
</table>

This form was last updated on 06/03/13 and replaces all others.
1. **Identify** the major theoretical traditions and approaches to scholarship and practice in Urban Studies (URST 101).

All students who are declared majors in this class will be assessed each semester that the class is taught. The assessment will either be based on their final, essay examination or a written paper that they complete in the class. A rubric will be crafted that will ask the assessor to determine if the student has correctly identified one or more major theoretical traditions within Urban Studies, and that the student has correctly defined and applied the concept. Depending on the assignment, the assessment might also provide the option to assess whether or not the student can appropriately articulate a methodological approach within urban studies.

2. **Explain** the urban economic formations, structures, and processes that shape cities and **contrast** the operation of these processes within different contexts (ECON 307).

This class is offered in the Spring of 2014; syllabus and assignments are not available.

3. **Explain** urban social formations, structures, and processes that exist within cities (SOCY 351).

All declared majors in SOCY 351 will be assessed using their final projects.

4. **Outline and Critique** western urban development (HIST 211 and POLI 305 or POLI 333).

These classes are not offered this semester; syllabi and assignments are not available.

Additional Outcomes or Comments:

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**I. PROGRAM CHANGES.** Will this course be added to the existing degree requirements or list of approved electives of a major, minor, or concentration?  □ yes  ☒ no

If yes, please attach a Change Minor and/or Change Major/Program Form as appropriate.
This form is being submitted to deactivate URST 201 because the Urban Studies Program is designating the URST 201 course as a 101 course. The changes to the URST major were submitted via a separate form.

J. CHECKLIST.

☒ I have completed all relevant parts of the form.

☒ I have attached a cover letter that describes my request and lists all the documents I am submitting.

☐ (For new courses only) I have attached a syllabus.

☐ (For courses used in any way by other departments, including cross-listing) I have attached an acknowledgement from the relevant department.

☐ (For courses intended to fulfill a Gen Ed requirement) I have submitted the proposal to the Gen Ed committee.

☒ I have submitted one Signature Form that lists all of the different forms I am submitting.