November 18, 2013

Dear Curriculum Committee:

With the attached application, I am seeking to create a course URST 360 “Land Use Law.” This course has been taught as a special topics course for a few years, and I’d like to transition it to a regular offering. It is currently taught by a long-term adjunct, Melinda Lucka, and she plans to teach it for the foreseeable future.

Please find attached the following documents in support of this request:

1. Signature form
2. Create course form for URST 360
3. Syllabus for the course.
4. Change major form to indicate where URST 360 will be located in the program of study
5. Updated major worksheets

Thank you.

Kevin Keenan

Kevin Keenan
• In section A, list ALL of the forms covered by this signature page. If you submit a form that is not listed in A, your proposal will be held back until we receive a new, updated signature page.
• You must obtain the signature of your department chair and dean before submitting your proposal.

A. FORMS COVERED BY THIS SIGNATURE PAGE. List each form you are submitting—for instance, PSYC 383, Course Form; PSYC, Change of Major Form; PSYC, Change of Minor Form.

1. Create course form for URST 360
2. Syllabus for the course.
3. Change major form to indicate where URST 360 will be located in the program of study
4. Updated major worksheets

B. APPROVAL AND SIGNATURES.

1. Signature of Department Chair or Program Director:
   _______________________________ Date: 11/18/13
   [Signature]

2. Signature of Academic Dean:
   _______________________________ Date: 12/4/13
   [Signature]

3. Signature of Provost:
   _______________________________ Date: 1/5/14
   [Signature]

4. Signature of Business Affairs (only for course fees):
   _______________________________ Date: ____________
   □ fee approved on ____________
   □ BOT approval pending

5. Signature of Curriculum Committee Chair:
   _______________________________ Date: ____________

6. Signature of Budget Committee Chair (only for new programs):
   _______________________________ Date: ____________

7. Signature of Academic Planning Committee Chair (only for new programs):
   _______________________________ Date: ____________

8. Signature of Faculty Senate Secretary:
   _______________________________ Date: ____________

Date Approved by Faculty Senate: ____________
FACULTY CURRICULUM COMMITTEE
COURSE FORM

Instructions:
- Please fill out one of these forms for each course you are adding, changing, deactivating, or reactivating.
- Fill out the parts of the form specified in part B. You must do this before your request can move forward!
- Remember that your changes will not be implemented until the next catalog year at the earliest.
- If you have questions, start by checking the instructions on the website. Please feel free to contact the committee chairs with any remaining questions you might have.

A. CONTACT/COURSE INFORMATION.

Name: Kevin Keenan  Phone: 953-5679  Email: KeenanK@cofc.edu
Department or Program: Urban Studies  School: HSS
Subject Acronym and Course Number: URST 360
Catalog Year in which changes will take effect: FALL 2014

B. TYPE OF REQUEST. Please check all that apply, then fill out the specified parts of the form.

☐ Add a New Course (complete parts C, D, F, G, H, I, J, K)
☐ Change Part of an Existing Course (complete parts C, D, E, F, G, I, J, K)
  ☐ Course Number
  ☐ Course Name
  ☐ Course Description
  ☐ Credit/Contact Hours
  ☐ Restrictions (prerequisites, co-requisites, junior/senior standing, etc.)
☐ Deactivate an Existing Course (complete parts C, D, E, G, I, J, K)
☐ Reactivate a Previously-Deactivated Course (complete parts C, D, E, G, I, J, K)

C. RATIONALE AND EXPLANATION. Please describe your request and explain why you are making it.

Melinda Lucka has been teaching an undergraduate Land Use Law class for many years. The course has been offered as a special topics class. Having this course listed as a regular offering would help keep student records in order, and would streamline administration a bit. (For example, right now, I have to email the registrar and ask them to have the class counted towards one of the concentrations in the Urban Studies Program.)

Melinda is an adjunct instructor. However, she has been teaching here for many years, and she intends to continue teaching this course for the foreseeable future. I have been contacted many times by adjuncts who would like to teach the course. So, in the event that she can no longer offer it, there should not be a problem finding another adjunct to teach it.

D. IMPACT ON EXISTING PROGRAMS AND COURSES. Please briefly describe the impact of your request on your own programs and courses as well other programs and courses. If another program requires the course, you must submit their written acknowledgement with this proposal. Also, the affected program must describe any change in the number of credit hours they require. Include a list of similar courses in other departments and explain any overlap.

This form was last updated on 06/03/13 and replaces all others.
There is a positive impact on the Urban Studies Program by moving this course from a special topics designation to a permanent designation. Doing so will create greater efficiency, and it will help students navigate the degree with greater ease.

**EXISTING COURSE INFORMATION.** If you are proposing a new course, just leave this blank. Otherwise, please fill out all fields.

- Department: 
- School: 
- Subject Acronym: 
- Course Number: 

- Credit hours: ____ lecture ____ lab ____ seminar ____ independent study
- Contact hours: ____ lecture ____ lab ____ seminar ____ independent study

Course title:

Course description (maximum 50 words, exactly as it appears in the catalog):

Restrictions (pre-requisites, co-requisites, majors only, etc.):

Cross-listing, if any:

Is this course repeatable? □ yes □ no  If yes, how many total credit hours may the student earn? ____

**E. NEW COURSE INFORMATION.** If you are deactivating a course, leave this blank. Otherwise, please fill out all fields. For changed courses, use **boldface** for the information that is changing.

- Department: Urban Studies
- School: HSS
- Subject Acronym: URST
- Course Number: 360

- Credit hours: 3 lecture 0 lab 0 seminar 0 independent study
- Contact hours: 3 lecture 0 lab 0 seminar 0 independent study

Course title: Land Use Law

Course description (maximum 50 words, exactly as it appears in the catalog):

Land Use Law introduces the foundational legal framework that enables the practice of urban planning. Through this course, students will learn about the history and background of zoning and land use controls, enabling legislation for counties and municipalities, the development process, the mechanism for enforcement of ordinances, and appeals.

Restrictions (pre-requisites, co-requisites, majors only, etc.): None

If this is a newly-created course, is it intended to be the equivalent of an existing course and replace it?  □ yes □ no
If so, which course? Currently, the course is offered as URST 399 (which is our special topics designation). So, it won’t be offered as that course any longer, but we still want URST 399 available for other special topics that may come up.

Note: You must deactivate that course by submitting an additional Course Form.

Cross-listing, if any (submit approval from relevant department):

Note: Cross-listed courses are equivalent.
Is this course repeatable? □ yes  ☒ no  If yes, how many total credit hours may the student earn? _____

Is there an activity, lab, or other fee associated with this course? □ yes  ☒ no  What is the fee? $_____
Note: The Senate cannot approve new fees; Business Affairs will submit any such request to the Board of Trustees. The course can still be created, but the fee will not be attached until the Board has approved it.

F. COSTS. List all of the new costs or cost savings (including new faculty/staff requests, library, equipment, etc.) associated with your request.

No new costs would be necessary; Melinda Lucka is an adjunct. She is paid through the HSS adjunct budget.

H. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

<table>
<thead>
<tr>
<th>Student Learning Outcomes</th>
<th>Assessment Method and Performance Expected</th>
</tr>
</thead>
<tbody>
<tr>
<td>What will students know and be able to do when they complete the course?</td>
<td>How will each outcome be measured? Who will be assessed, when, and how often? How well should students be able to do on the assessment?</td>
</tr>
<tr>
<td>1. Students successfully completing URST 360 should be able to explain why land use controls exist, how they are implemented in U.S. contexts, and what the interface is between local government, state, and federal land use controls, as well as the relationship between public and private land use controls.</td>
<td>Each semester, students enrolled in this class who are URST majors will be required to either answer a question on the final examination that illustrates achievement of this objective, or complete a final project that illustrates achievement of the objective. [The instructor currently gives the students a collective choice to either complete a final exam or a final project.] A standard rubric will be used to assess the students’ ability to explain why land use controls exist and how they are implemented in the U.S. All assessed students should achieve a cumulative score of 65 or higher.</td>
</tr>
<tr>
<td>2. Students successfully completing URST 360 should be able to identify and define the key processes, principles, and legal precedents governing the development process in the U.S.</td>
<td>Each semester, students enrolled in this class who are URST majors will be required to either answer a question on the final examination that illustrates achievement of this objective, or complete a final project that illustrates achievement of the objective. [The instructor currently gives the students a collective choice to either complete a final exam or a final project.] A standard rubric will be used to assess the students’ ability to identify and define the key processes, principles, and legal precedents that govern the development process. All assessed students should achieve a cumulative score of 65 or higher.</td>
</tr>
<tr>
<td>3. Students successfully completing URST 360 should be able to apply land use development concepts to</td>
<td>Each semester, students enrolled in this class who are URST majors will submit a written explanation of how</td>
</tr>
</tbody>
</table>
understanding contemporary development events and issues in the Lowcountry and many other areas in the United States.

| 4. | a concept regarding development is illustrated in a local news article or broadcast. A standard rubric will be used to assess the students’ grasp of the concept and their application of it. All assessed students should achieve a cumulative score of 65 or higher. |

|  | |

How does this course align with the student learning outcomes articulated for the major, program, or general education? What program-level outcome or outcomes does it support? Is the content or skill introduced, reinforced, or demonstrated in this course?

This course aligns with student learning outcomes #1 and #2 for the Urban Studies Program.

1. **Identify** the major theoretical traditions and approaches to scholarship and practice in Urban Studies (URST 201).

   a. Students who achieve employment in Urban Studies will be required to understand the legal framework that affects planning and urban policy. URST 360 will provide the necessary background. The legal dimensions of planning are introduced in this course. The general idea of zoning, as well as the problems related to zoning, are introduced in URST 101. So, the URST 360 course expands the knowledge of and reinforces those topics.

2. **Explain** the urban economic formations, structures, and processes that shape cities and *contrast* the operation of these processes within different contexts (ECON 307).

   a. URST 360 provides students with foundational knowledge in understanding the development process, including how to initiate that process, ideas for how to manage it, and limitations on the process. The economic aspects of development are also introduced in ECON 307 (a core class in the URST major). So, URST 360 reinforces concepts introduced elsewhere.

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**I. PROGRAM CHANGES.** Will this course be added to the existing degree requirements or list of approved electives of a major, minor, or concentration? ☒ yes ☐ no

If yes, please attach a Change Minor and/or Change Major/Program Form as appropriate.

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**J. CHECKLIST.**
☒ I have completed all relevant parts of the form.

☒ I have attached a cover letter that describes my request and lists all the documents I am submitting.

☒ (For new courses only) I have attached a syllabus.

☐ (For courses used in any way by other departments, including cross-listing) I have attached an acknowledgement from the relevant department.

☐ (For courses intended to fulfill a Gen Ed requirement) I have submitted the proposal to the Gen Ed committee.

☒ I have submitted one Signature Form that lists all of the different forms I am submitting.
Course Description

Land Use Law introduces the foundational legal framework that enables the practice of urban planning. In this course, students will learn about the history and background of zoning and land use controls, enabling legislation for counties and municipalities, the development process, the mechanism for enforcement of ordinances, and appeals.

Course Objectives

1. Students successfully completing URST 360 should be able to explain why land use controls exist, how they are implemented in U.S. contexts, and what the interface is between local government, state, and federal land use controls, as well as the relationship between public and private land use controls.

2. Students successfully completing URST 360 should be able to identify and define the key processes, principles, and legal precedents governing the development process in the U.S.

3. Students successfully completing URST 360 should be able to apply land use development concepts to understanding contemporary development events and issues in the Lowcountry and many other areas in the United States.

Course Schedule

I. History and background of zoning and land use controls [1-10]
   b. Purpose and function of police powers
   c. Goal of zoning laws to maintain character of residential neighborhoods while allowing commercial and mixed use growth to develop

II. Enabling legislation for counties and municipalities: Title 6-29, SC Code of Laws
   a. Local government regulations, controlled by underlying state law [5-8, 71-72]
   b. 1994 S.C. Comprehensive Planning Enabling Act

III. What is regulated?
   a. Subdivision of land/ exactions [107-129]
   b. Zoning of uses:
      1. Classifications [67-71]
      2. Specific building requirements
      3. 1st amendment: Signs, Adult Uses [162-172]
      4. Historic districts; landmark protection [299-318]
      5. Tree and buffer protection [292-294]
      6. Freshwater/saltwater wetlands
IV. The development process
   a. Master Plan / Comprehensive Plan [53-61]
   b. Administrative permits
   c. Conditional Use Permits [86-88]
   d. Variances [80-86]
   e. Zoning changes/amendments [88-92]
   f. Smart Growth: Clustering, Planned developments, floating zones [214-233]
   g. Neighborhood input
   h. Zoning boards and Local government councils

V. Appealing Commission and Council decisions
   a. Planning Board decisions only appealable for subdivision decisions
   b. Board of Zoning Appeals: mediation and appeals to Circuit Courts
   c. Judicial Standard of Review [331-341]

VI. Non-conforming lots and non-conforming uses [93-99]
    a. Vested rights
    b. Existence prior to zoning laws
    c. Generally no expansion of non-conforming uses
    d. Amortization of certain non-conforming uses

VII. Eminent domain v. Police power [149-179]
     a. Public Use Doctrine
     b. Dedication of rights-of-way/easements/exactions
     c. Moratorium [200-203]
     d. Condemnations [236-242]
     e. Fifth Amendment issues: Regulatory Takings/Due process [130-161]

VIII. Contract/Conditional zoning [92-93; Inverness v. Bedford/Reinbolt]

IX. Private covenants and conservation easements [34-37]
    a. Supersede zoning if they are more restrictive
    b. Disputes/ violations

X. Violations and enforcement of land use regulations
    a. Warnings
    b. Fines
    c. Options to rectify by removal, cease and desist, or requesting variances/ zoning changes
    d. Judicial remedies
SOURCES:
Title 6-29 S.C. Code of Laws [available online]
South Carolina Subdivision and Zoning Law Update: M.A. Lucka
Land Use Articles

GRADING:
- Class participation and assignments: 1) Briefing a case (10%), 2) On a weekly basis, finding and discussing articles related to land use controls, locally, or from your hometown (25%); 3) Reading and written assignments during the semester (15%).

- Mid-term exam (25%)

- Final project or exam (class to decide (25%).

- We will attend a Board of Zoning Appeals or City council meeting that will involve local zoning laws as they are applied in actual development situations.
FACULTY CURRICULUM COMMITTEE
CHANGE/DELETE PROGRAM FORM

Instructions:
- Please fill out all of the portions of the form that are specified in section B. You must do this before your request can move forward!
- Remember that your changes will not be implemented until the next catalog year at the earliest.
- If you have questions, please start by checking the detailed instructions on the website.
- Please feel free to contact the committee chair with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: Kevin Keenan Phone: 953-5679 Email: KeenanK@cofc.edu

School: HSS Department or Program: Urban Studies Program

Name and Acronym of Major: URST

B. CATEGORY OF REVIEW. Please check all that apply, then fill out the specified parts of the form.

☐ Change Request (fill out all sections)
  ☑ Add an existing course to requirements or electives
  ☑ Add a new course to requirements or electives (attach completed course form for each)
  ☑ Delete courses from requirements or electives
  ☑ Add or modify concentration*
  ☑ Add or modify cognate*

*Note: Only concentrations and cognates requiring 18 or more credit hours will be tracked in Banner and Degree Works and noted on the transcript.

☐ Terminate Program (fill out E, G, H, and I)
  ☑ Terminate degree
  ☑ Terminate major
  ☑ Terminate concentration
  ☑ Terminate cognate

C. GENERAL INFORMATION

Number of Current Credit Hours (for existing program): 41+
Number of Proposed Credit Hours (for changed program): 41+
Catalog Year in which changes will take effect: FALL 2014

D. CURRICULUM. Please list every change you are making below AND attach the current Program of Study Worksheet for this major (http://registrar.cofc.edu/program-of-study-worksheets/index.php) with changes marked in red. Additions should show where the course will be inserted, deletions should be noted by crossing out the course, and moves indicated with arrows. Distinguish between required and elective courses, and note any prerequisites, corequisites, sequencing, or other restrictions. Provide the catalog description and course list exactly as they should appear in the catalog. For each new course, submit the Curriculum Committee’s Course Form and a sample syllabus.

This form was last updated on 6/6/2013 and replaces all others. Page 1 of 7
Urban Studies Major Requirements

Degree: Bachelor of Arts

Credit Hours: 41+

"PR" indicates a pre-requisite. "CO" indicates a co-requisite.

Courses within this major may also satisfy general education requirements. Please consult http://registrar.cofc.edu/general-edu for more information.

Required Courses

URST 101* Introduction to Urban Studies (3) PR: None
ECON 307 Urban Economics (3) PR: Junior standing; ECON 200, 201, MATH 105 or 120 or instructor permission
HIST 211 American Urban History (3) PR: One course in pre-modern history and one course in modern history from the list of approved courses satisfying the general education history requirement (see http://registrar.cofc.edu/general-edu).
POLI 305 Urbanization and Urban Geography (3) PR: None
OR
Poli 333 Suburbia: People, Place, and Politics (3) PR: None
SOCY 351 Urban Sociology (3) PR: SOCY 101 or HONS 167 or SOCY 102
URST 400 Practicum (2) PR: Instructor permission

Notes: *This should be one of the first courses taken in this major.

Choose one course from the following:

DSCI 232 Business Statistics (3) PR: MATH 104 or 250
POLI 205 Doing Research in Politics (3) PR: None
PSYC 211 Psychological Statistics (3) PR: PSYC 103
SOCY 272 Making Sense of Sociological Data (3) PR: SOCY 101 or HONS 167 or SOCY 102

Select one of the following two concentration areas (Urban Policy and Social Problems or Urban Planning and Administration):

Urban Policy and Social Problems Concentration

Select three courses totaling 9 credit hours with no more than two from any one field from the following:

HIST 307 History of the United States: Cold War America, 1945-present (3) PR: One course in pre-modern history and one course in modern history from the list of approved courses satisfying the general education history requirement (see

This form was last updated on 6/6/2013 and replaces all others.

Page 2 of 7
http://registrar.cofc.edu/general-edu).

PHIL 155 Environmental Ethics (3) PR: None
POJ 1211 Introduction to Public Policy (3) PR: None
POJ 1322 Urban Government and Politics (3) PR: POLI 101 or instructor permission
SOCY 102 Contemporary Social Issues (3) PR: None

Select four courses totaling 12 credit hours from the following:

ECON 304 Labor Economics (3) PR: Junior standing; ECON 200, 201, MATH 105 or 120 or instructor permission. DSCI 232 is recommended.
ECON 318 Macroeconomic Analysis (3) PR: Junior standing; ECON 200, 201, MATH 120
ECON 325 Economics for Development (3) PR: Junior standing; ECON 200, 201, MATH 105 or 120 or instructor permission
HIST 212 American Labor History (3) PR: One course in pre-modern history and one course in modern history from the list of approved courses satisfying the general education history requirement (see http://registrar.cofc.edu/general-edu).
HIST 217 African American History Since 1865 (3) PR: One course in pre-modern history and one course in modern history from the list of approved courses satisfying the general education history requirement (see http://registrar.cofc.edu/general-edu).
HIST 225 History of the South Since 1865 (3) PR: One course in pre-modern history and one course in modern history from the list of approved courses satisfying the general education history requirement (see http://registrar.cofc.edu/general-edu).
POLI 120 Introduction to Public Administration (3) PR: None
POLI 306 Urban Policy (3) PR: None
POLI 327 Political Parties (3) PR: POLI 101 or instructor permission
PSYC 307 Abnormal Psychology (3) PR: PSYC 103
PSYC 310 Social Psychology (3) PR: PSYC 103
PSYC 321 Industrial Psychology (3) PR: PSYC 103
PSYC 329 Environmental Psychology (3) PR: PSYC 103
PSYC 334 Psychology of Stress (3) PR: PSYC 103
PSYC 358 Nonverbal Communication (formerly PSYC 340) (3) PR: PSYC 103, 211, 220 (or 230 in lieu of 211 and 220) or instructor permission
SOCY 331 Society and the Individual (3) PR: SOCY 101 or HONS 167 or SOCY 102
SOCY 332 Collective Behavior (3) PR: SOCY 101 or HONS 167 or SOCY 102
SOCY 341 Criminology (3) PR: SOCY 101 or HONS 167 or SOCY 102
SOCY 342 Juvenile Delinquency (3) PR: SOCY 101 or HONS 167 or SOCY 102
SOCY 344 Social Gerontology (3) PR: SOCY 101 or HONS 167 or SOCY 102
SOCY 358 Living in an Organizational World (3) PR: SOCY 101 or HONS 167 or SOCY 102
SOCY 362 Social and Culture Change (3) PR: SOCY 101 or HONS 167 or SOCY 102
SOCY 366 Race and Ethnic Relations (3) PR: SOCY 102 or HONS 167 or SOCY 102
URST 398 Special Topics in Humanities (3) PR: None
URST 399 Special Topics in Social Sciences (3) PR: None
URST 401 Independent Study (3) PR: Instructor and faculty advisor permission is required

This form was last updated on 6/6/2013 and replaces all others.
before registration. A student may take no more than 6 credit hours of independent study.

**URST 499** Bachelor's Essay (6) PR: A project proposal must be submitted in writing and approved by the faculty prior to registration for the course.

**Urban Planning and Administration Concentration**

Select three courses totaling 9 credit hours from the following:

- **ACCT 203** Financial Accounting (3) PR: Sophomore standing
- **HTMT 210** Principles and Practices in Hospitality and Tourism (3) PR: None
- **PHIL 155** Environmental Ethics (3) PR: None
- **POLI 210** Introduction to Public Administration (3) PR: None
- **URST 310** Urban Planning (3) PR: None
  OR
- **URST 320** Town and Country Planning (3) PR: None
- **URST 360** Land Use Law

Select four courses totaling 12 credit hours from the following:

- **ACCT 204** Managerial Accounting (3) PR: ACCT 203; sophomore standing
- **ARTH 105** Introduction to Architecture (3) PR: None
- **ARTH 395** History of 20th Century Architecture (3) PR: Instructor permission or 6 hours of ARTH or ARTH 299
- **BIOL 204** Man and the Environment (3) PR: None
- **ECON 304** Labor and Economics (3) PR: Junior standing; ECON 200, 201; MATH 105 or 120, or instructor permission. DSCI 232 is recommended.
- **ECON 318** Macroeconomic Analysis (3) PR: Junior standing; ECON 200, 201 and MATH 105 or 120
- **HPCP 315** Urban Design Studio (3) PR: URST 310 or instructor permission
- **HPCP 299** Preservation Planning Studio (3) PR: HPCP 199 or instructor permission
- **MGMT 307** Human Resource Management (3) PR: MGMT 301, junior standing
- **POLI 211** Introduction to Public Policy (3) PR: None
- **POLI 307** Environmental Policy (3) PR: None
- **PSYC 329** Environmental Psychology (3) PR: PSYC 103
- **SOCY 352** Population and Society (3) PR: SOCY 101 or HONS 167 or SOCY 102
- **SOCY 358** Living in an Organizational World (3) PR: SOCY 101 or HONS 167 or SOCY 102
- **URST 398** Special Topics in Humanities (3) PR: None
- **URST 399** Special Topics in Social Sciences (3) PR: None
- **URST 401** Independent Study (3) PR: Instructor and faculty advisor permission is required before registration. A student may take no more than 6 credit hours of independent study.

This form was last updated on 6/6/2013 and replaces all others. Page 4 of 7
URST 499  Bachelor's Essay (6) PR: A project proposal must be submitted in writing and approved by the faculty prior to registration for the course.

Notes:

- Students should plan their courses of study with their faculty advisor to assure that pre-requisites are satisfied early enough in their program so as not to interfere with enrollment.

E. RATIONALE AND EXPLANATION. Please provide a narrative addressing the request you are making and why you are making it.

URST 360 is a Land Use Law class that has formerly been taught as a special topics course. Land Use Law provides the legal underpinning for the practice of planning in the U.S. Students who are seeking to be either urban planners or urban administrators will use their legal knowledge to effectively craft plans and guide projects to swift completion.

F. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

<table>
<thead>
<tr>
<th>Student Learning Outcomes</th>
<th>Assessment Method and Performance Expected</th>
</tr>
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<tbody>
<tr>
<td>What will students know and be able to do when they complete the major or program?</td>
<td>How will each outcome be measured? Who will be assessed, when, and how often? How well should students be able to do on the assessment?</td>
</tr>
</tbody>
</table>

1. Identify the major theoretical traditions and approaches to scholarship and practice in Urban Studies (URST 101).

   All students who are declared majors in this class will be assessed each semester that the class is taught. The assessment will either be based on their final, essay examination or a written paper that they complete in the class. A rubric will be crafted that will ask the assessor to determine if the student has correctly identified one or more major theoretical traditions within Urban Studies, and that the student has correctly defined and applied the concept. Depending on the assignment, the assessment might also provide the option to assess whether or not the student can appropriately articulate a methodological approach within urban studies.

2. Explain the urban economic formations, structures, and processes that shape cities and contrast the operation of these processes within different contexts

   This class is offered in the Spring of 2014; syllabus and assignments are not available.
(ECON 307).

<table>
<thead>
<tr>
<th>3. Explain urban social formations, structures, and processes that exist within cities (SOCY 351).</th>
<th>All declared majors in SOCY 351 will be assessed using their final projects.</th>
</tr>
</thead>
<tbody>
<tr>
<td>4. Outline and Critique western urban development (HIST 211 and POLI 305 or POLI 333).</td>
<td>These classes are not offered this semester; syllabi and assignments are not available.</td>
</tr>
</tbody>
</table>

Additional Outcomes or Comments:

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G. IMPACT ON EXISTING PROGRAMS AND COURSES. Please describe the impact of this request on other programs and courses. If you are deleting a program, please describe the effect on all programs that will be impacted; if you are adding or changing a program, please explain any overlap with existing programs at the College.

The proposed course addition provides students with another option to fulfill the core requirements of the Urban Planning and Administration tract within the Urban Studies Program.

H. COSTS ASSOCIATED WITH THE REQUESTED ACTION. List all of the new costs or cost savings (including new faculty/staff requests, library, or equipment) associated with your request.

There are no new costs associated with this request.

I. CHECKLIST

- I have completed all relevant parts of the form.
- I have attached a cover letter that describes my request and lists all the documents I am submitting.
☒ I have attached a Course Form for each newly-created or modified course.

☐ (For proposals that affect other departments in any way) I have attached an acknowledgement from the relevant department.

☒ I have provided the complete curriculum for the program, concentration, emphasis, etc., including the description and course list, exactly as it should appear in the catalog.

☒ I have submitted one Signature Form that lists all of the different forms I am submitting.
Urban Studies Major with Concentration in Urban Planning and Administration Requirements
Catalog Year: 2013-14
Degree: Bachelor of Arts
Credit Hours: 41+

"PR" indicates a pre-requisite. "CO" indicates a co-requisite.

Courses within this major may also satisfy general education requirements. Please consult http://registrar.cofc.edu/general-edu for more information.

Required Courses

- [ ] URST 201* Introduction to Urban Studies (3) PR: None
- [ ] ECON 307 Urban Economics (3) PR: Junior standing; ECON 200, 201; MATH 105 or 120; or instructor permission
- [ ] HIST 211 American Urban History (3) PR: One course in pre-modern history and one course in modern history from the list of approved courses satisfying the general education history requirement (see http://registrar.cofc.edu/general-edu).
- [ ] POLI 305 Urbanization and Urban Geography (3) PR: None
- [ ] SOCY 251 Urban Sociology (3) PR: SOCY 101 or HONS 167 or SOCY 102
- [ ] URST 400 Practicum (2) PR: Instructor permission

Notes: *This should be one of the first courses taken in this major.

Choose one course from the following:

- [ ]

  - DISC 232 Business Statistics (3) PR: MATH 104 or 250
  - POLI 205 Doing Research in Politics (3) PR: None
  - PSYC 211 Psychological Statistics (3) PR: PSYC 103
  - SOCY 272 Making Sense of Sociological Data (3) PR: SOCY 101 or HONS 167 or SOCY 102

Select one of the following two concentration areas (Urban Policy and Social Problems or Urban Planning and Administration):

Urban Planning and Administration Concentration

Select three courses totaling 9 credit hours from the following:

- [ ]

  - ACCT 203 Financial Accounting (3) PR: Sophomore standing
  - HTMT 210 Principles and Practices in Hospitality and Tourism (3) PR: None
  - PHIL 155 Environmental Ethics (3) PR: None
  - POLI 210 Introduction to Public Administration (3) PR: None
  - URST 310 Urban Planning (3) PR: None
  - OR
  - URST 320 Town and Country Planning (3) PR: None

Select four courses totaling 12 credit hours from the following:

- [ ]

  - ACCT 204 Managerial Accounting (3) PR: ACCT 203; Sophomore standing

Add URST 360 Land Use Law
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTH 105</td>
<td>Introduction to Architecture</td>
<td>(3) PR: None</td>
</tr>
<tr>
<td>ARTH 395</td>
<td>History of 20th Century Architecture</td>
<td>(3) PR: Instructor permission or 6 hours of ARTH or ARTH 299</td>
</tr>
<tr>
<td>BIOL 204</td>
<td>Man and the Environment</td>
<td>(3) PR: None</td>
</tr>
<tr>
<td>ECON 304</td>
<td>Labor Economics</td>
<td>(3) PR: Junior standing; ECON 200, 201; MATH 105 or 120; or instructor permission. OSCI 232 is recommended.</td>
</tr>
<tr>
<td>ECON 313</td>
<td>Macroeconomic Analysis</td>
<td>(3) PR: Junior standing; ECON 200, 201 and MATH 120</td>
</tr>
<tr>
<td>HPCP 315</td>
<td>Urban Design Studio</td>
<td>(3) PR: URST 310 or instructor permission</td>
</tr>
<tr>
<td>HPCP 299</td>
<td>Preservation Planning Studio</td>
<td>(3) PR: HPCP 199 or instructor permission</td>
</tr>
<tr>
<td>MGMT 307</td>
<td>Human Resource Management</td>
<td>(3) PR: MGMT 301, junior standing</td>
</tr>
<tr>
<td>POLI 211</td>
<td>Introduction to Public Policy</td>
<td>(3) PR: None</td>
</tr>
<tr>
<td>POLI 307</td>
<td>Environmental Policy</td>
<td>(3) PR: None</td>
</tr>
<tr>
<td>PSYC 329</td>
<td>Environmental Psychology</td>
<td>(3) PR: PSYC 103</td>
</tr>
<tr>
<td>SOCY 352</td>
<td>Population and Society</td>
<td>(3) PR: SOCY 101 or HONS 167 or SOCY 102</td>
</tr>
<tr>
<td>SOCY 358</td>
<td>Living in an Organizational World</td>
<td>(3) PR: SOCY 101 or HONS 167 or SOCY 102</td>
</tr>
<tr>
<td>URST 398</td>
<td>Special Topics in Humanities</td>
<td>(3) PR: None</td>
</tr>
<tr>
<td>URST 399</td>
<td>Special Topics in Social Sciences</td>
<td>(3) PR: None</td>
</tr>
<tr>
<td>URST 401</td>
<td>Independent Study</td>
<td>(3) PR: Instructor and faculty advisor permission is required before registration. A student may take no more than 6 credit hours of independent study.</td>
</tr>
<tr>
<td>URST 499</td>
<td>Bachelor's Essay</td>
<td>(6) PR: A project proposal must be submitted in writing and approved by the faculty prior to registration for the course.</td>
</tr>
</tbody>
</table>

Notes:

- Students should plan their courses of study with their faculty advisor to assure that prerequisites are satisfied early enough in their program so as not to interfere with enrollment.
Hi Dan, way back when, you had asked me to send you the descriptions of the assignments for the proposed URST 360. Here they are. Please let me know if you’d like me to help this instructor develop any other aspect to get this course on the books (and out of special topics).

As always, thanks for bringing this issue up and helping to improve the quality of the instruction we offer!

Kevin

-----Original Message-----
From: Lucka, Melinda A
Sent: Monday, February 10, 2014 12:38 PM
To: Keenan, Kevin P
Cc: Lucka, Melinda A
Subject: FW: URST 360 assignments
Importance: High

Kevin,

My Land Use assignments are as follows:

Weekly: Students have weekly reading assignments from the textbook. They are also required to find articles about a land use case or development project that pertains to the topics that are being covered in class. The article needs to reflect a controversial project and one that is in process for permitting, or one that is on administrative or judicial appeal. They are to write a report on the project, describing the project, the process that is involved, who the applicant is, who the opposition is, and what jurisdiction is reviewing the project for permitting. The article can be from the students’ hometown or another area of interest to the students. The articles are discussed in class each week. I ask questions of the presenting student as well as the other students, to encourage more depth in understanding and to make sure that all points are covered.

Twice during the semester: Students must brief a land use law related case. The briefs must be in writing and are orally presented. The brief must include a description of the case facts, the legal, land use issues involved in the case, the pertinent laws/ordinances, and the ruling of the court.

Once during the semester: Since most of the class involved local and state government laws and procedures relating to land use, I devote one class to Federal Acts related to development. Each student is assigned a particular Act to research and summarize to the class.

Once during the semester: Students attend a City of Charleston Board of Zoning Appeals meeting. They prepare a written report for the next class with points that stood out to them as being interesting or that they have comments about. They need to have an understanding of the kinds of cases that are heard and considered by all city and county zoning boards, as well as the "legal test" that the boards must follow in decision-making.
The mid-term is an objective test, consisting of 20 questions, covering all topics discussed from the start of the semester. Answers are expected to be in short answer format, with enough detail to show that they understand the facts, the issues, and the controlling law.

Students vote on whether or not they would like to have a final exam or prepare and present projects. [Kevin, I can elaborate on that if you think I should].

Please let me know what isn't clearly stated and I can modify or add to the wording. -ML

Melinda A. Lucka  
Attorney at Law  
Urban Studies-Adjunct Faculty  
LuckaM@cofc.edu  
O-(843)576-6306 / M-(843)830-0718  
Facsimile: (843) 577-5135  
www.SCLandUseLaw.com  
www.FinkelLaw.com

From: Melinda Lucka [mlucka@FinkelLaw.com]  
Sent: Monday, February 10, 2014 12:07 PM  
To: Lucka, Melinda A  
Subject: Re: URST 360 assignments

Melinda A. Lucka  
Of Counsel  
Finkel Law Firm LLC  
Post Office Box 41489  
Charleston, South Carolina 29423  
Direct line:  
(843 576-6306)

Sent from my Verizon Wireless 4G LTE DROID

"Keenan, Kevin P" <KeenanK@cofc.edu> wrote:

Hi Melinda,

I have to have everything in to the curriculum committee this week – how are those assignment descriptions looking?

I would love to have URST 360 on the books by the fall.

Thanks!
Kevin Keenan, Ph.D.
Assistant Professor
Director, Graduate Urban and Regional Planning Certificate Program Director, Undergraduate Urban Studies Program
College of Charleston, Department of Political Science
66 George Street
Charleston, SC 29424-0001

p: (843) 953-5679

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