To Whom It May Concern,

The enclosed Change of Minor Form addresses proposed changes to the British Studies minor. Almost all of the changes are relatively inconsequential efforts to make the catalog copy less redundant, remove inaccuracies, and clarify policies.

Two existing courses are added to existing requirements and the capstone experience is adjusted to include more options.

The rational for all changes is addressed in Section E.

I am happy to answer any additional questions about these proposed changes to the minor that may arise.

Sincerely,

[Signature]

Timothy L. Carens
Professor of English
Director of the British Studies Minor
FACULTY CURRICULUM COMMITTEE
SIGNATURE PAGE

- In section A, list ALL of the forms covered by this signature page. If you submit a form that is not listed in A, your proposal will be held back until we receive a new, updated signature page.
- You must obtain the signature of your department chair and dean before submitting your proposal.

A. FORMS COVERED BY THIS SIGNATURE PAGE. List each form you are submitting—for instance, PSYC 383, Course Form; PSYC, Change of Major Form; PSYC, Change of Minor Form.

Faculty Curriculum Committee Change of Minor Form.

B. APPROVAL AND SIGNATURES.

1. Signature of Department Chair or Program Director:

   [Signature]

   Date: 2/26/15

2. Signature of Academic Dean:

   [Signature]

   Date: 2/27/15

3. Signature of Provost:

   [Signature]

   Date: 3/10/15

4. Signature of Business Affairs (only for course fees):

   [Signature]

   Date: ________________

   □ fee approved on __________

   □ BOT approval pending

5. Signature of Curriculum Committee Chair:

   [Signature]

   Date: 3/20/2015

6. Signature of Budget Committee Chair (only for new programs):

   [Signature]

   Date: ________________

7. Signature of Academic Planning Committee Chair (only for new programs):

   [Signature]

   Date: ________________

8. Signature of Faculty Senate Secretary:

   [Signature]

   Date: ________________

Date Approved by Faculty Senate: ________________
MISCELLANEOUS MINOR FORM

Instructions:

• Please fill out all of the portions of the form that are specified in section B. You must do this before your request can move forward!
• Remember that your changes will not be implemented until the next catalog year at the earliest.
• If you have questions, please start by checking the detailed instructions on the website. Please feel free to contact the committee chair with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: Tim Carens Phone: 3-5658 Email: carenst@cofc.edu

School: LCWA Department or Program: British Studies

Name and Acronym of Minor: BRST

B. TYPE OF REQUEST. Please check all that apply, then fill out the specified parts of the form.

☐ Add a New Minor (complete all portions)

☒ Change an Existing Minor (complete C, D, E, G, H, and I)
  ☒ Add existing course or courses to requirements or electives
  ☐ Add new course(s) to requirements or electives (attach completed course form for each)
  ☐ Delete courses from requirements or electives

☐ Terminate a Minor (complete E, G, H, and I)

C. GENERAL INFORMATION.

Number of Current Credit Hours (for existing minors): 18
Number of Proposed Credit Hours (for new or changing minors): 18

Catalog year in which changes will take effect: FALL 2015

☒ Interdisciplinary (please see guidelines on the Curriculum Committee website and include acknowledgments from relevant departments)

According to academic policy, students may not obtain a major/concentration and minor in the same subject. Will students in specific majors be prohibited from declaring this minor because of this policy?

☐ Yes—Which major(s) or concentration(s)?

☐ No

D. CURRICULUM. For a changed minor, please list every change you are making below AND attach the current catalog entry for this minor (from the Minor Requirements section) with changes marked in RED. Additions should show where the course will be inserted, deletions should be noted by crossing out the course, and moves indicated with arrows. Distinguish between required and elective courses, and note any prerequisites, co-requisites, sequencing, or other restrictions. For each new course, submit the Curriculum Committee’s Course Form and a sample syllabus. For a new program, please submit the complete curriculum and catalog description exactly as they should appear in the catalog.

This form was last updated on 6/6/2013 and replaces all others.
List of changes:

1. Within the section on History, Politics, Economics and/or Sociology/Anthropology of the British Isles:
   a. Add asterisk in subhead of course list
   b. Conflate the two lists of pre-approved and special topics courses
   c. Add HIST 270, 301 and 347 to course list
   d. Strike sub-head for separate section on special topics course and language listing study-abroad programs

2. Within the section on Literature, Art, Architecture, Drama, and/or Music of the British Isles:
   a. Add asterisk in subhead of course list
   b. Conflate the two lists of pre-approved and special topics courses
   c. Correct course titles for ARTH 290, ARTH 340, and THTR 289
   d. Strike sub-head for separate section on special topics course and language listing study-abroad programs

3. Within the section on British Empire:
   a. Add asterisk in subhead of course list
   b. Strike parenthetical phrase following titles of POLI 359 and POLI 379
   c. Strike sub-head for separate section on special topics course and language listing study-abroad programs

4. Within the section on capstone:
   a. Change title of this requirement
   b. Add language to the paragraph below the title that instructs students to work closely with program director
   c. Re-format the options for fulfilling the capstone experience as a numbered list; add and strike language as noted

5. Add new paragraph at bottom of entry to clarify course substitutions within all categories
Revised Catalog Copy:

British Studies Minor
Phone: 843.953.5658 // carenst@cofc.edu
Tim Carens, Director

The minor in British Studies is designed to provide an integrative study of British life and culture throughout the ages. Students will examine the impact of British institutions and customs on the American experience and will gain an understanding of how British identity has been constituted in its member nations, the European Union, and the global community. The program offers courses and experiences in the study of England, Wales, Scotland, Ireland, Northern Ireland, and those countries and territories formerly a part of the British Empire.

Requirements
Credit Hours: 18

History, Politics, Economics and/or Sociology/Anthropology of the British Isles (6 credits)

Choose two three-credit courses* from the following:

ANTH 329 Special Topics: Geographic Areas
HIST 270 Special Topics in Pre-Modern History
HIST 301 Colonial America
HIST 357 Victorian Britain
HIST 370 Special Topics in Pre-modern History
HIST 347 Special Topics in Modern European History
HIST 441 Research Seminar in Modern European History
POLI 352 Geographies and Politics of the European Union
POLI 359 Special Topics in Comparative Politics

Special Topics (if appropriate) in History, Politics, Economics, and/or Sociology/Anthropology; e.g.,

Bilateral Exchange Courses at Bath Spa University College, Buckinghamshire New University, University of Lincoln, and University of Nottingham; USM British Studies Consortium Courses based at King's College, London

Literature, Art, Architecture, Drama, and/or Music of the British Isles (6 credits)

Choose two three-credit courses* from the following:

ARTH 290 Art and Theatre in London Selected Topics in Art History
ARTH 340 Art, Architecture, and Preservation in Britain/ Urbanism in Britain Special Topics in Art History
ENGL 201/202 British Literature to/since 1800
ENGL 302 Shakespeare
ENGL 304 Chaucer
ENGL 306 Milton
ENGL 314 The Sixteenth Century
ENGL 317 The Seventeenth Century
ENGL 318 The Eighteenth Century
ENGL 321 The Romantic Period
ENGL 323 The Victorian Period
ENGL 325 Modern British Literature
ENGL 327/328 British Novel I/II
ENGL 337 British Drama to 1642

This form was last updated on 6/6/2013 and replaces all others.
ENGL 340 Restoration and Eighteenth-Century Drama
MUSC 222 Special Topics for Non-Majors
MUSC 444 Seminar: Selected Topics in Music History
THTR 289 Art and Theatre in London  Special Topics in Theater

Special Topics (if appropriate) in literature, art, architecture, drama, and/or music, e.g.,
Bilateral Exchange Courses at Bath Spa University College, Buckinghamshire New University, University of Lincoln, and University of Nottingham; USM British Studies Consortium Courses based at King’s College, London

British Empire (3 credits)

Choose one three-credit course* from the following:

ARTH 241 History of the Art of India
ENGL 342 Literature of the American Revolution and Early Republic
ENGL 358 Colonial and Postcolonial British Literature
HIST 273 Modern Africa
HIST 301 Colonial America
HIST 302 Era of the American Revolution
POLI 359 Special Topics in Comparative Politics (if appropriate)
POLI 367 Geography of International Conflict
POLI 379 Special Topics in International Relations (if appropriate)

Special Topics (if relevant to British Empire/Dominions); e.g., HIST 361 Gandhi

Bilateral Exchange Courses at Bath Spa University College, Buckinghamshire New University, University of Lincoln, and University of Nottingham; USM British Studies Consortium Courses based at King’s College, London

Integrative-Capstone Experience (3 credits)

Students should work closely with the program director to plan their capstone experience; all capstone experiences must be approved by the program director. In general, students will choose one three-credit course from one of the following options:

1) BRST 400 Capstone in British Studies
2) HONS 381: Interdisciplinary Special Topics in the Humanities
3) Bachelor’s Essay, Senior Paper, Tutorial, or Independent Study on a topic relevant to British Studies
4) A study abroad course
5) An internship

By director’s permission, may also include relevant and equivalent Bilateral Exchange Courses at Bath Spa University College, Buckinghamshire New University, University of Lincoln, and University of Nottingham; USM British Studies Consortium Courses based at King’s College, London.

*Certain special topics courses from various departments may count toward the minor when the content is appropriate. These courses will vary on a semester-by-semester basis. The program director may also approve courses taken at British universities such as those maintaining a Bilateral Exchange program with the College of Charleston or those taken through study abroad programs such as the British Studies Program based at the University of Southern Mississippi.
E. **RATIONALE AND EXPLANATION.** Please provide a narrative addressing the request you are making and why you are making it. In addition, for a new minor, please address its objectives, provide evidence of student interest (e.g. interviews with student focus groups, enrollment in special-topics courses in this area), and explain how the minor supports the liberal arts tradition as well as the mission of the institution.

Many of the proposed changes are simply an endeavor to make the catalog copy less redundant and the policies easier to understand. Rather than having two separate categories of courses (regular and special topics classes), each requirement will have a single category of courses. Parenthetical phrases and blocks of text that are currently repeated throughout the entry will be reduced to a single paragraph at the end which explains that the program director may approve certain special topics and/or study abroad classes to fulfill minor requirements.

Other proposed changes correct long standing inaccuracies in the titles of special topics courses (ARTH 290, ARTH 340, and THTR 289).

Somewhat more substantial changes occur in the section on the Capstone Experience. The title change reflects the fact that the great majority of courses used to satisfy this requirement have not integrated different academic disciplines. Language added below the title encourages to work closely with the program director to plan capstone experiences. Additional options have been added to the list of experiences to encourage students to think broadly about the possibilities for fulfilling this requirement.

The new text of a final paragraph (linked with an asterisk to the lists of approved courses in each of the separate requirements) explains more clearly the process through which the program director might approve appropriate special topics and study abroad courses. It omits an outdated list of bi-lateral exchange institutions, using general language to allow for future changes in our bi-lateral exchange programs.

F. **IMPACT ON EXISTING PROGRAMS AND COURSES.** Please describe the impact of this request on other programs and courses. If you are deleting a minor, please identify all programs that will be affected. If you are adding or changing a minor, please explain any overlap with existing programs at the College.

By adding another pre-approved history course (HIST 301: Colonial America) to the list of courses approved for the first requirement, it is possible that the enrollment of that course might be somewhat increased. The same effect might occur in relation to the honors program as a result of adding HONS 381 to the list of possible capstone experiences. The addition of an internship option to the capstone experiences may also affect faculty in different departments. Although the program director would have to approve the proposed internship, the instructor of record would probably have to be a faculty person within a department that has an established internship course. The program director would be the instructor of record on English department internships.

All of the other proposed changes are simply describing the current operation of the minor more efficiently and effectively and would thus have no effect on other existing programs and courses.

G. **COSTS.** List all of the new costs or cost savings (including new faculty/staff requests, library, equipment, etc.) associated with your request.

There are no costs or cost savings associated with the proposed changes.
H. CHECKLIST.

☒ I have completed all relevant parts of the form.

☒ I have attached a cover letter that describes my request and lists all the documents I am submitting.

☐ I have attached a Course Form for each newly-created or modified course. None required

☒ (For proposals that affect other departments in any way) I have attached an acknowledgement from the relevant department.

☒ I have provided the complete curriculum for the minor, including the description and course list, exactly as it should appear in the catalog. See below

☒ I have submitted one Signature Form that lists all of the different forms I am submitting.
Revised copy as it should appear in catalog

British Studies Minor
Phone: 843.953.5658 // carenst@cofc.edu
Tim Carens, Director

The minor in British Studies is designed to provide an integrative study of British life and culture throughout the ages. Students will examine the impact of British institutions and customs on the American experience and will gain an understanding of how British identity has been constituted in its member nations, the European Union, and the global community. The program offers courses and experiences in the study of England, Wales, Scotland, Ireland, Northern Ireland, and those countries and territories formerly a part of the British Empire.

Requirements
Credit Hours: 18

History, Politics, Economics and/or Sociology/Anthropology of the British Isles (6 credits)

Choose two three-credit courses* from the following:

ANTH 329 Special Topics: Geographic Areas
HIST 270 Special Topics in Pre-Modern History
HIST 301 Colonial America
HIST 357 Victorian Britain
HIST 370 Special Topics in Pre-modern History
HIST 347 Special Topics in Modern European History
HIST 441 Research Seminar in Modern European History
POLI 352 Geographies and Politics of the European Union
POLI 359 Special Topics in Comparative Politics

Literature, Art, Architecture, Drama, and/or Music of the British Isles (6 credits)

Choose two three-credit courses* from the following:

ARTH 290 Selected Topics in Art History
ARTH 340 Special Topics in Art History
ENGL 201/202 British Literature to/since 1800
ENGL 302 Shakespeare
ENGL 304 Chaucer
ENGL 306 Milton
ENGL 314 The Sixteenth Century
ENGL 317 The Seventeenth Century
ENGL 318 The Eighteenth Century
ENGL 321 The Romantic Period
ENGL 323 The Victorian Period
ENGL 325 Modern British Literature
ENGL 327/328 British Novel I/II
ENGL 337 British Drama to 1642
ENGL 340 Restoration and Eighteenth-Century Drama
MUSC 222 Special Topics for Non-Majors
MUSC 444 Seminar: Selected Topics in Music History
THTR 289 Special Topics in Theater
British Empire (3 credits)

Choose one three-credit course* from the following:

ARTH 241 History of the Art of India
ENGL 342 Literature of the American Revolution and Early Republic
ENGL 358 Colonial and Postcolonial British Literature
HIST 273 Modern Africa
HIST 301 Colonial America
HIST 302 Era of the American Revolution
POLI 359 Special Topics in Comparative Politics (if appropriate)
POLI 367 Geography of International Conflict
POLI 379 Special Topics in International Relations (if appropriate)

Capstone Experience (3 credits)

Students should work closely with the program director to plan their capstone experience; all capstone experiences must be approved by the program director. In general, students will choose one three-credit course from one of the following options:

1) BRST 400 Capstone in British Studies
2) HONS 381: Interdisciplinary Special Topics in the Humanities
3) Bachelor’s Essay, Tutorial, or Independent Study on a topic relevant to British Studies
4) A study abroad course
5) An internship

*Certain special topics courses from various departments may count toward the minor when the content is appropriate. These courses will vary on a semester-by-semester basis. The program director may also approve courses taken at British universities such as those maintaining a Bilateral Exchange program with the College of Charleston or those taken through study abroad programs such as the British Studies Program based at the University of Southern Mississippi.
That sounds fine with me, Tim. You might keep the "if appropriate topic" language for our History special topics courses, just to avoid student quibbling.

Phyllis
Dr. Phyllis G. Jestice
Professor & Chair
Department of History
College of Charleston

From: <Carens>, Timothy L <CarensT@cofc.edu>
Date: Thursday, February 26, 2015 11:59 AM
To: Phyllis Jestice <jesticepg@cofc.edu>
Subject: Updating British Studies catalog copy

Phyllis,

I am doing some housekeeping work on the British Studies catalog copy that I want to notify you about. As you know, this is an interdisciplinary minor that involves the option to take courses from a number of disciplines, most of which come from history and English.

The first requirement in the major is six credits in British history, political science, anthropology, and sociology. Students almost always fulfill these requirements with history courses. Since Amy no longer teaches in the department, however, there are actually not many options. (Many are taking Jacob's course on Victorian history.) I thought I would add American Colonial History to this category as well as a number of special topics classes that might work if appropriate.

Please let me know if these changes are OK with you. I have attached a copy of the revised text.

Best,

Tim

Timothy L. Carens
Professor of English
Director, M.A. Program in English
Director, British Studies
English Department
College of Charleston
5 College Way
Charleston, SC 29424
72 George St., #202 (office)
843-953-5658
Bonnie,

The USM program is mentioned specifically because the College of Charleston belongs to the British Studies consortium based there and has no plans to alter that relationship, which has been consistent since Amy McCandless set it up about 15 years or so ago. USM has been sending about 150 students to London for the past 20 years and has demonstrated stability. I am currently the liaison to that program and will remain so for the foreseeable future.

The bi-lateral exchange agreements, on the other hand, have been in flux for the last several years and it looks like we are on the verge of adding another one soon; I am not in control of those agreements and I expect that will continue to change as it suits the College.

Tim

Timothy L. Carens
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