FACULTY COMMITTEE ON GRADUATE EDUCATION, CONTINUING EDUCATION AND SPECIAL PROGRAMS

CHANGE/DELETE GRADUATE PROGRAM PROPOSAL FORM

Contact Name: Tim Carens   Email: carenst@cofc.edu   Phone: 3-5658

Department and School Name: HSS, English   Name and Acronym of Graduate Program: ENGL MA

Date (Semester/Year) changed/deleted program will take effect: fall 2015

I. CATEGORY OF REVIEW (Check all that apply)

☒ Change Request (attach details):
☐ Add existing course or courses to requirements or electives
☒ Add new course(s) to requirements or electives (complete and attach COURSE FORM for each)
☐ Delete courses from requirements or electives
☐ Add new emphasis (check one):     ☐ concentration     ☐ track     Total # of hours:
                                      (note: any emphasis involving more than 18 credit hours will also require CHE approval)

☐ Terminate Program (check one): 
☐ Degree 
☐ Certificate 
☐ Emphasis (concentration/track)
(if checked, skip section II, IV, V, and VII below)

Are students currently enrolled in the program? ☐ Yes   ☐ No
If yes, what semester will students complete the program?

If the program termination includes deleting courses from the inventory, a COURSE FORM must be included with this form for each course deletion.

☐ Interdisciplinary (attach evidence of acknowledgement from relevant departments)

II. DESCRIPTION OF CHANGES: If a changed program—please explain changes below; if a new emphasis—please provide the details below.

The changes involve adding six new courses to the M.A. in English program. The courses fall into two groups.

The first group includes three new special topics classes: ENGL 574: Special Topics in British Literature Before 1800; ENGL 575: Special Topics in British Literature After 1800; and ENGL 576: Special Topics in American Literature.

The second group includes three new seminar classes: ENGL 703: Seminar in British Literature Before 1800; ENGL 704: Seminar in British Literature After 1800; and ENGL 705: Seminar in American Literature.
III. RATIONALE or JUSTIFICATION

For changes or termination, please provide a detailed justification. For a new emphasis, briefly address the goals/objectives for the new emphasis, provide evidence of student interest (i.e., has the program offered special topics courses in this area? has the program interviewed student focus groups as part of an internal assessment? etc.), and explain how the emphasis supports the liberal arts tradition and the mission of the institution.

The objective is the same for both groups of new courses: to create three different classes that align with our period distribution requirements: British literature before 1800, British Literature after 1800, and American literature.

These two groups or proposed courses will complement two existing courses. The group of special topics classes will complement ENGL 517: Special Topics. The group of seminar classes will complement ENGL 700: Seminar.

The fact that we currently only have ENGL 517 and ENGL 700 has led to problems with tracking student progress for administrators and students alike. Both courses are offered frequently by different professors teaching completely different special topics or seminar classes, and students frequently take 517 and 700 multiple times. Banner cannot distinguish between different versions of the classes or appropriately designate distribution requirements fulfilled by them.

The new courses will radically improve the accuracy of degree audits and diminish the number of exceptions requested to insure that a special topics or seminar class fulfills the correct requirement.

It makes sense to keep 517 and 700 on the books for circumstances in which a special topics or seminar course might include transcend the categories. A course on a specific genre such as the lyric, for example, might study an equal number of works from all three distribution categories.

IV. CURRICULUM

Provide the COMPLETE curriculum for the changed program and/or new emphasis distinguishing between required and elective courses. Note pre-requisite courses where appropriate. Note any sequencing of courses or requirements in the program, listed exactly as it should appear in the catalog.

The M.A. in English program requires 36 hours, including at least six hours within each of three distribution categories: British Literature Before 1800; British Literature After 1800; and American Literature. Students must take at least one seminar, which additionally fulfills either 3 credits within one of these categories or an elective credit.

Each of the proposed special topics classes will fulfill 3 credits within the corresponding distribution category. ENGL 574 will fulfill 3 credits for British Literature Before 1800; ENGL 575 will fulfill 3 credits for British Literature After 1800; and ENGL 576 will fulfill 3 credits for American Literature. If the student has already completed 6 credits in any of these categories, the course would fulfill 3 elective credits.

Similarly, each of the proposed seminar classes would fulfill the seminar requirement and, additionally, 3 credits within the corresponding distribution category. ENGL 703 will fulfill 3 credits for British Literature...
Before 1800; ENGL 704 will fulfill 3 credits for British Literature After 1800; and ENGL 705 will fulfill 3 credits for American Literature. If the student has already completed 6 credits in any of these categories, the course would fulfill 3 elective credits.

Attach the completed COURSE FORM and a sample syllabus for each new course.

Is a syllabus for each new course attached?  ☒ Yes   ☐ No

V. STUDENT LEARNING OUTCOMES and ASSESSMENT

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<tr>
<th>Program-Level Student Learning Outcomes</th>
<th>Assessment Method and Performance Expected</th>
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<tr>
<td>What will students know and be able to do when they complete the program/emphasis? Attach Curriculum Map.</td>
<td>How will each outcome be measured? Who will be assessed, when, and how often? How well should students be able to do on the assessment?</td>
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Additional Outcomes or Comments:

VI. IMPACT ON EXISTING PROGRAMS and COURSES Please briefly document the impact of this changed/deleted program or new emphasis on other programs and courses; if changing/deleting a program—list all programs that will be impacted (and how); if adding a new emphasis—explain any overlap with existing programs or courses in the same or different departments.

The proposed courses will have no impact on any program outside the English M.A. Within the program, they will only decrease the number of times that the two existing “bucket courses” – ENGL 517 and ENGL 700 – are listed. There will not be any fewer special topics or seminars offered; rather, the ones that are offered will be more accurately categorized.

Is this changed/deleted program used by others?  ☐ Yes   ☒ No

September 2011
If yes, please provide a letter of support in each case.

**VII. COSTS ASSOCIATED WITH THE ACTION REQUESTED** List all of the new costs or cost savings, (including new faculty/staff requests, library or equipment, etc.) associated with the action requested.

There will be no costs associated with the new courses.
VIII. APPROVAL and SIGNATURES

Signature of Program Director:

[Signature] Date: 2/18/15

Signature of Department Chair:

[Signature] Date: 2/18/15

Signature of School Dean:

[Signature] Date: 2/18/15

Signature of the Provost:

[Signature] Date: 2/18/15

Return form to the Graduate School Office for Further Processing

Signature of Chair of the Faculty Committee on Graduate Education, Continuing Education & Special Programs:

[Signature] Date: 2/24/2015

Signature of Chair of the Graduate Council:

[Signature] Date: 3/13/15

Signature of Faculty Senate Secretary:

[Signature] Date: 

Date Approved by Faculty Senate: 

September 2011