FACULTY CURRICULUM COMMITTEE
SIGNATURE PAGE

- In section A, list ALL of the forms covered by this signature page. If you submit a form that is not listed in A, your proposal will be held back until we receive a new, updated signature page.
- You must obtain the signature of your department chair and dean before submitting your proposal.

A. FORMS COVERED BY THIS SIGNATURE PAGE. List each form you are submitting—for instance, PSYC 383, Course Form; PSYC, Change of Major Form; PSYC, Change of Minor Form.

PBHL 496, Course Form
BA, Public Health, Change of Major Form

B. APPROVAL AND SIGNATURES.

1. Signature of Department Chair or Program Director:

   [Signature]
   Date: 2/22/2015

2. Signature of Academic Dean:

   [Signature]
   Date: 2/25/15

3. Signature of Provost:

   [Signature]
   Date: ______________

4. Signature of Business Affairs (only for course fees):

   [Signature]
   Date: ______________
   □ fee approved on __________
   □ BOT approval pending

5. Signature of Curriculum Committee Chair:

   [Signature]
   Date: ______________

6. Signature of Budget Committee Chair (only for new programs):

   [Signature]
   Date: ______________

7. Signature of Academic Planning Committee Chair (only for new programs):

   [Signature]
   Date: ______________

8. Signature of Faculty Senate Secretary:

   [Signature]
   Date: ______________

Date Approved by Faculty Senate: ______________
FACULTY CURRICULUM COMMITTEE
CHANGE/DELETE PROGRAM FORM

Instructions:
- Please fill out all of the portions of the form that are specified in section B. **You must do this before your request can move forward!**
- Remember that your changes will not be implemented until the next catalog year at the earliest.
- If you have questions, please start by checking the detailed instructions on the website.
- Please feel free to contact the committee chair with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: Deborah Socha McGee   Phone: 953-8297   Email: mcgeed@cofc.edu

School: HSS   Department or Program: BA Public Health

Name and Acronym of Major: Public Health: PBHL

B. CATEGORY OF REVIEW. Please check all that apply, then fill out the specified parts of the form.

XX☐ Change Request (fill out all sections)
   ☐ Add an existing course to requirements or electives
   ☐ Add a new course to requirements or electives (attach completed course form for each)
   ☐ Delete courses from requirements or electives
   ☐ Add or modify concentration*
   ☐ Add or modify cognate*

*Note: Only concentrations and cognates requiring 18 or more credit hours will be tracked in Banner and Degree Works and noted on the transcript.

☐ Terminate Program (fill out E, G, H, and I)
   ☐ Terminate degree
   ☐ Terminate major
   ☐ Terminate concentration
   ☐ Terminate cognate

C. GENERAL INFORMATION

Number of Current Credit Hours (for existing program): __36_________
Number of Proposed Credit Hours (for changed program): __36_________
Catalog Year in which changes will take effect: FALL _2015-2016_________

D. CURRICULUM. Please list every change you are making below AND attach the current Program of Study Worksheet for this major (http://registrar.cofc.edu/program-of-study-resources/program-of-study-worksheets/index.php) with changes marked in RED. Additions should show where the course will be inserted, deletions should be noted by crossing out the course, and moves indicated with arrows. Distinguish between required and elective courses, and note any prerequisites, corequisites, sequencing, or other restrictions. Provide the catalog description and course list exactly as they should appear in the catalog. For each new course, submit the Curriculum Committee’s Course Form and a sample syllabus.

This form was last updated on 6/6/2013 and replaces all others.
1. Add BIOL 201, 201L and BIOL 202, 202L as an option for completion of the science requirement for the major.

2. Enlarge the selection of Health Electives by adding the following courses as elective options:
   a. BIOL 305 (Genetics), BIOL 310 (Microbiology), and BIOL 314 (Immunology)
   b. URST 320 (Town and Country Planning)
   c. PSYC 335 (Positive Psychology: Optimizing Psychological Well-being)
   c. Any 300- or 400-level course designated in the major that is not being used to fulfill a specific requirement

E. RATIONALE AND EXPLANATION. Please provide a narrative addressing the request you are making and why you are making it.

1. BIOL 111 and 112 are the preferred natural sciences sequence for Public Health majors. However, some students, especially transfer students, come in with credit for BIOL 201 and 202 (Anatomy and Physiology). BIOL 201 and 202 are upper-level biology courses which are perfectly acceptable for biology sequence for students in public health.

2. Current students are having difficulty meeting the six hours of elective requirements. This is due to two factors. First, the large number of Public health majors overall, especially in the BS program (over 275) leaves seats in the Health courses difficult to come by. Second, the only other courses currently listed as electives are Sociology courses. If a student has not had an introduction to sociology course, s/he is not able to enroll in the upper-level sociology courses. This change will help us meet enrollment challenges, given the unforeseen growth in the major. In addition, the change will provide a wider variety of courses from which students can choose electives, based upon their specific interests and career goals. A stated goal of the interdisciplinary major, BA in Public Health, is that students are able to design a program, through careful selection among their choices and in consultation with their advisers, which allows them to work in a variety of public health fields. After consultation with the appropriate departments, five new courses that are not already approved for the major are being added to the Health Electives list (BIOL 305, 310, and 314, URST 320, and PSYC 335). In addition, students may use any 300- or 400-level course listed on the degree worksheet that is not being used to fulfill a specific major requirement as a Health Elective.

   Following the list, I am asking to include the following language:
   Students may also opt from any 300- or 400-level course listed on the program worksheet that is not being used to fulfill a specific major requirement.

   This language change will add a total of 13 courses from Political Science (2 courses), Sociology (6 courses), Urban Studies (1 course), and Psychology (2 courses) Anthropology (1 course), and Communication (1 course) to the list of elective possibilities.

F. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

<table>
<thead>
<tr>
<th>Student Learning Outcomes</th>
<th>Assessment Method and Performance Expected</th>
</tr>
</thead>
<tbody>
<tr>
<td>What will students know and be able to do when they complete the major or program?</td>
<td>How will each outcome be measured? Who will be assessed, when, and how often? How well should students be able to do on the assessment?</td>
</tr>
</tbody>
</table>

This form was last updated on 6/6/2013 and replaces all others.
A stated goal of the interdisciplinary major, BA in Public Health, is that students are able to design a program, through careful selection among their choices and in consultation with their advisers, which allows them to work in a wide variety of public health fields.

G. IMPACT ON EXISTING PROGRAMS AND COURSES. Please describe the impact of this request on other programs and courses. If you are deleting a program, please describe the effect on all programs that will be impacted; if you are adding or changing a program, please explain any overlap with existing programs at the College.

There will be a small increase (approx. 8 students per year) in the number of students who choose to take the advanced biology courses in preparation for graduate school in the health sciences.

For Courses in Major that will now be eligible for health elective credit: it is expected that enrollments will increase by about five students per year.
H. COSTS ASSOCIATED WITH THE REQUESTED ACTION. List all of the new costs or cost savings (including new faculty/staff requests, library, or equipment) associated with your request.

None

I. CHECKLIST

☐ I have completed all relevant parts of the form.

☐ I have attached a cover letter that describes my request and lists all the documents I am submitting.

☐ I have attached a Course Form for each newly-created or modified course.

☐ (For proposals that affect other departments in any way) I have attached an acknowledgement from the relevant department.

☐ I have provided the complete curriculum for the program, concentration, emphasis, etc., including the description and course list, exactly as it should appear in the catalog.

☐ I have submitted one Signature Form that lists all of the different forms I am submitting.
Public Health Major Requirements
Catalog Year: 2014-15
Degree: Bachelor of Arts
Credit Hours: 50+

"PR" indicates a pre-requisite. "CR" indicates a co-requisite.

Courses within this major may also satisfy general education requirements. Please consult http://registrar.colc.edu/general-std for more information.

Required Courses

[ ] BIOL 111 Introduction to Cell and Molecular Biology (3) PR: None; CO: BIOL 111L
[ ] BIOL 111L Introduction to Cell and Molecular Biology Lab (1) CO: BIOL 111
[ ] BIOL 112 Evolution, Form, and Function of Organisms (3) PR: BIOL 111 and 111L; CO: BIOL 112L
[ ] BIOL 112L Evolution, Form, and Function of Organisms Lab (1) CO: BIOL 112
[ ] BIOL 201 Human Physiology (4) PR: BIOL 111 and 111L
[ ] BIOL 213 Human Physiology (4) PR: BIOL 111 and 111L
[ ] BIOL 336 Addressing Problems in Context (cross-listed with PBHL 336) (3) PR: COMM 104 or COMM 280;
[ ] BIOL 214 or COMM 215; or instructor permission.
[ ] PBHL 215 Introduction to Public Health (cross-listed with HEAL 215) (3) PR: None
[ ] PBHL 230 Global Health (cross-listed with HEAL 230) (3) PR: None
[ ] PBHL 350 Epidemiology (cross-listed with HEAL 250) (3) PR: PBHL/HEAL 215

Note: *When section covers Health Communication.

Mathematics Requirement

[ ] MATH 104 Elementary Statistics (3) PR: MATH 101 or placement
OR
[ ] MATH 250 Statistical Methods (3) PR: MATH 105 with a C- grade or better or MATH 111 or MATH 120 or permission of instructor

AND

[ ] MATH 103 Contemporary Math with Applications (3) PR: MATH 101 or placement
OR
[ ] MATH 111 Pre-Calculus Mathematics (4) PR: Placement or C- or better in MATH 101
OR
[ ] MATH 120 Introductory Calculus (4) PR: Placement or C- or better in MATH 111
OR
[ ] MATH 220 Calculus II (4) PR: MATH 120 or HONS 115

Note: For higher level MATH courses that can count for this requirement, please consult with the Health and Human Performance Department.

Complete at least 3 hours from the following:

[ ] PBHL 405 Independent Study in Public Health (1-3); repeatable up to 6) PR: Junior or senior standing; declared Public Health major; and
instructor and program director permission

[ ] PBHL 495 Internship in Public Health (1-3) PR: Junior or senior standing; declared Public Health major; and a 2.50 major GPA in Public Health

Select one of the following Research Methods courses:

[ ] COMM 301 Communication Research Methods (3) PR: COMM 104 or 280; COMM 214 or 215; MATH 104 or equivalent all with a grade of C- or better.
HEAL 395  Biostatistics in the Health Sciences
PSYC 220  Research Methods (3) PR: PSYC 103 and 211
SOCY 271  Introduction to Social Research (3) PR: SOCY 101 or HONS 167 or SOCY 102
SOCY 272  Making Sense of Sociological Data (3) PR: SOCY 101 or HONS 167 or SOCY 102

Select one of the following Health Policy courses:

☐

POLI 210  Introduction to Public Administration (3) PR: None
POLI 211  Introduction to Public Policy (3) PR: None
POLI 307  Environmental Policy (3) PR: None
POLI 309  Health Policy (3) PR: None
SOCY 345  Social Policy (3) PR: SOCY 101 or HONS 167 or SOCY 102
SOCY 358  Living in an Organizational World (3) PR: SOCY 101 or HONS 167 or SOCY 102
URST 310  Urban Planning (3) PR: None

Select one of the following Environmental courses:

☐

ANTH 340  Medical Anthropology (3) PR: ANTH 101 or ANTH 203 or instructor permission
ENVT 200  Introduction to Environmental Studies (3) PR: Sophomore standing.
HIST 291  Disease, Medicine and History (3) PR: One course in pre-modern history and one course in modern history from the list of approved courses satisfying the general education history requirement (see http://registrar.cofc.edu/general-edu).
PSYC 329  Environmental Psychology (3) PR: PSYC 103
SOCY 340  Medical Sociology (3) PR: SOCY 101 or HONS 167 or SOCY 102
SOCY 344  Social Gerontology (3) PR: SOCY 101 or HONS 167 or SOCY 102
SOCY 346  Environmental Sociology (3) PR: SOCY 101 or HONS 167 or SOCY 102

Select one of the following Ethics courses:

☐

COMM 315*  Ethical Communication (3) PR: COMM 104 or COMM 280; COMM 214 or COMM 215; or department chair permission
PHIL 155  Environmental Ethics (3) PR: None
PHIL 170  Biomedical Ethics (3) PR: None
PHIL 207  Ethics (3) PR: None

Note: *When section covers Health Ethics

Select one of the following Issues in Health:

☐
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 221</td>
<td>Abnormal Psychology (3) PR: PSYC 103</td>
</tr>
<tr>
<td>PSYC 333</td>
<td>Health Psychology (3) PR: PSYC 103</td>
</tr>
<tr>
<td>COMM 310*</td>
<td>Message Design and Influence (3) PR: COMM 104 or 280; COMM 214 or COMM 215; CSCI 112 or higher; or department chair permission. PR or CO: COMM 111</td>
</tr>
<tr>
<td>PBHL 336</td>
<td>Addressing Problems in Context (cross-listed with COMM 336*) (3) PR: COMM 104 or COMM 280; COMM 214 or COMM 215; or department chair permission.</td>
</tr>
<tr>
<td>SOCY 336</td>
<td>Death and Dying (3) PR: SOCY 101 or HONS 167 or SOCY 102</td>
</tr>
<tr>
<td>HEAL 325</td>
<td>Health Promotion (3) PR: HEAL 215, 216; junior standing; CO: HEAL 325L</td>
</tr>
<tr>
<td>HEAL 325L</td>
<td>Field Experience in Health Promotion (1) PR: HEAL 215, 216; junior standing; CO: HEAL 325</td>
</tr>
</tbody>
</table>

**Note:** *Only if section topic is Health related topic*

**Select at least 6 credit hours from:** Select at least 6 credit hours from listed 300 or 400 level courses not already used to fulfill a specific major requirement

- ANTH 340, BIOL 305, BIOL 310, BIOL 314, COMM 301
- COMM 310* Message Design and Influence (3) PR: COMM 104 or 280; COMM 214 or COMM 215; CSCI 112 or higher; or department chair permission. PR or CO: COMM 111
- COMM 315* Ethical Communication (3) PR: COMM 104 or COMM 280; COMM 214 or COMM 215; or department chair permission
- HEAL 317    | Sexual Behavior/Relationships (3) PR: HEAL 217 |
- HEAL 320    | Special Topics in Health (3) PR: None |
- HEAL 323    | Women’s Health Issues (3) PR: None |
- HEAL 325    | Health Promotion (3) PR: HEAL 215, 216; junior standing; CO: HEAL 325L |
- HEAL 325L   | Field Experience in Health Promotion (1) PR: HEAL 215, 216; junior standing; CO: HEAL 325 |
- HEAL 333    | Sports and Exercise Nutrition (3) PR: BIOL 201 |
- HEAL 347    | Emergency Preparedness and First Aid (4) PR: Junior standing |
- HEAL 395    | Biostatistics in Health Sciences (3) PR: MATH 104 or any higher level statistics course; HEAL 215 |
- HEAL 399    | Tutorial (3) PR: Junior standing, and permission of the department chair |
- HEAL 401    | Independent Study in Health Education (1-3; repeatable up to 9) PR: Instructor permission or department chair permission |
- HEAL 403    | Health Internship and Practicum (3-6) PR: A senior public health major. Students must attend the mandatory internship meeting in the semester prior to their internship semester. Students are responsible for their own transportation to off campus internship sites. |
- HEAL 442    | Healthy Aging (3) PR: BIOL 201, 202, and junior standing; or department chair permission |
- HEAL 460    | Public Health Administration (3) PR: HEAL 325/325L or permission of the instructor |
- HEAL 495    | Capstone Seminar (1) PR or CO: HEAL 395, HEAL 460 |
- HEAL 499    | Bachelor’s Essay (3) PR: Senior standing, and approval of department chair |
- PSYC 335    | Positive Psychology (3) PR: PSYCH 103 |
- POLI 307, POLI 309 |
- SOCY 335    | Aging and the Family (3) PR: SOCY 101 or HONS 167 or SOCY 102 |
- SOCY 341    | Criminology (3) PR: SOCY 101 or HONS 167 or SOCY 102 |
SOCIETY 345

SOCIETY 348 Sociology of Alcohol and Drugs (3) PR: SOCY 101 or HONS 167 or SOCY 102

SOCIETY 351 Urban Sociology (3) PR: SOCY 101 or HONS 167 or SOCY 102

SOCIETY 361 Child Welfare (3) PR: SOCY 101 or HONS 167 or SOCY 102

URST 320 Town and Country Planning (3)

Note: *When section covers Health related topic.
Deb –

I am writing to let you know that the Department of Psychology supports the use of the following courses as health electives in the BA in Public Health program:

PSYC 329 (Environmental Psychology)
PSYC 333 (Health Psychology)
PSYC 335 (Positive Psychology)

All the best,
Gabby

~~~~~~~~~~~~~~~~~~~~~~~~~~
Gabrielle F. Principe, Ph.D.
Professor and Chair
Department of Psychology
College of Charleston
66 George Street
Charleston, SC 29401
Tel: 843.953.8204
principeg@cofc.edu

Office: 57 Coming St., Rm. 104
February 20, 2015

To: Deb McGee, Program Director, BA in Public Health

From: Gibbs Knotts, Chair of Political Science

Re: Change to BA in Public Health

The Political Science Department acknowledges and approves of its two affected courses – POLI 307 (Environmental Policy) and POLI 309 (Health Policy) – being used by public health students as electives in the BA in Public Health major if these courses are not already being used to fulfill a specific health requirement in the major.
Hi Deb,

The Department of Sociology supports the use of the following courses as health electives in the BA in Public Health program:

- SOCY 336 (Death and Dying)
- SOCY 340 (Medical Sociology)
- SOCY 344 (Social Gerontology)
- SOCY 346 (Environmental Sociology)
- SOCY 359 (Living in an Organizational World)

Best,

Tracy

Tracy Burkett, Ph.D.
Professor and Interim Chair
Department of Sociology and Anthropology
College of Charleston
Phone: 843-953-7143
Office: Room 302, 88 Wentworth
Hi Deb,

Biology supports the addition of Biol 305 (Genetics; 3 ch, 1 ch lab is optional), Biol 310 (Microbiology; 4 ch, lab required) and Biol 314 (Immunology, 3 ch, no lab) as electives to the BA in Public Health curriculum.

Cheers,
Jaap

-----
Jaap Hillenius
Professor & Chair
Department of Biology
College of Charleston
66 George Street
Charleston, SC 29424
USA

T: (843) 953-5504
F: (843) 953-5453
E: hilleniusw@cofc.edu
Hi Deb, yes, I support this change.

Thanks for asking!

Kevin

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Hi, Kevin!

I think you are the right person for this! As Program director of the BA in Public Health, I am sending through a major change that I am hoping you will support. I am hoping to allow students to use any course in the major that is not already being used to meet a specific major requirement as a health elective. This would affect your Urban Planning (URST 310). Here is a summary of the proposal:

There currently are 80 majors in this program. As an interdisciplinary program designed to allow students to craft a major that will help them prepare for a wide variety of careers in public health, allowing students to choose electives in a specialty area would aid those students looking to prepare for graduate study in a specific health career. Based on my advising of all of these students, I do not foresee an increase of more than 3 students a year in this course.

I am hoping that you will be willing to send me a letter in support of this change in the curriculum. Thank you for your time, and if you have any questions, please feel free to contact me!

Deborah Socha McGee, PhD
Associate Professor, Dept. of Communication
Program Director, BA in Public Health
College of Charleston
9 College Way, Room 301

Email: mcgeed@cofc.edu
Hi Deb,

Yes, I support adding URST 320 to the curriculum for Public Health.

I believe you can just use this email for your proposal.

Kevin

From: McGee, Deborah S  
Sent: Thursday, February 12, 2015 1:45 PM  
To: Keenan, Kevin P  
Subject: RE: curriculum change proposal

No! Want to include that in the letter of support? I'll add it to proposal!

Peace,  
Deb

Deborah Socha McGee, PhD  
Associate Professor, Dept. of Communication  
Program Director, BA in Public Health  
College of Charleston  
9 College Way, Room 301

Email: mcgeed@cofc.edu

From: Keenan, Kevin P  
Sent: Thursday, February 12, 2015 1:16 PM  
To: McGee, Deborah S  
Subject: RE: curriculum change proposal

Shouldn't be a problem, but let me run it by our curriculum committee.

Have you looked at the URST 320 class? That one is Town and Country Planning, and it currently doesn't count toward the BA but it is actually relevant I think (given the health issues in rural parts of SC).

Kevin

From: McGee, Deborah S  
Sent: Thursday, February 12, 2015 1:04 PM
Hi, Lynn,

No response was requested, so I wasn't sure what to do. I thought they were things I needed to address in the meeting. Sorry, my lack of admin experience is showing. I will get on it.

Thanks,
Deb

Deborah Socha McGee, PhD
Associate Professor, Dept. of Communication
Program Director, BA in Public Health
Office: 9 College Way (the green building), room 301

Deb:

We have not received response to the questions below. Without a response the proposal cannot move forward. Please reply all as soon as possible. This is the last cycle for curriculum review for this year.

thanks for your attention,

Lynne

Deborah,

The RO reviewed your public health curriculum packet and have the following questions concerning your proposal:

- Change/Delete Program Form for PBHL (B.A.) Major
Section D

1.) In speaking with Mary Bergstrom, the current request to change the BIOL 111/111L & BIOL 112/112L course requirements is a result of exception management requests that have allowed BIOL 201 and 202 to count in place of BIOL 111/111L & 112/112L. Along with adding BIOL 201 and 202 as course options, this current request also seeks to add BIOL 101 and 102 as course options, but only if students are coming into the major having already earned credit in BIOL 101 & 102 or BIOL 201 and 202. This last
qualifier is not transparent as it is not offered to all students, but rather only to those that have prior credit for these courses. This must be offered to all students regardless of their current program of study status (undeclared, declared PBHL, etc.). Otherwise, the workaround to this, would be to advise students to complete BIOL 101 and 102 or BIOL 201 or 202 prior to declaring the PBHL (B.A.) program of study.

Sections E & G

1.) The second requested change is to allow any 300+ level course listed in the worksheet to count toward the Electives requirement. According to the proposal in Section E, this would add 11 courses: POLI (2), SOCY (5), URST (1), and PSYC (3). There are currently only 2 PSYC 300+ courses listed in the worksheet—PSYC 329 and PSYC 333 as mentioned in Section G. What is the third PSYC 300+ course currently listed in the worksheet?

2.) Omitted from this list in Section E and Section G are: ANTH 340, COMM 301, and SOCY 345. Is this intended? If not, and these courses should be added, the “SOCY (5)” in Section E should be SOCY (6), and SOCY 345 (Social Policy) needs to be added to Section G.

A concern to keep in mind...while the addition of these 10-13 current courses to the Electives course requirement can be programmed in the degree audit code, Degree Works may not always apply them to the course requirements in a consistent manner. Initially, for an example, Degree Works might apply POLI 307 to the Electives requirement for one student, but might apply this same exact POLI 307 course to the Health Policy requirement for another student. The course placement algorithm in Degree Works views a student’s complete history of coursework when determining a best fit, and may or may not be what the student has in mind.

Signature Page

- The signature page lists the following:
  - “PBHL 496, Course Form”
  - “BA, Public Health, Change of Major Form”
- But there is no proposal for PBHL 496, was this an error or is this a New Course Proposal missing for PBHL 496?

Thanks!
Franklin

Franklin J. Czwaszka, M.A.
Catalog Manager | Office of the Registrar, College of Charleston
66 George Street | Charleston, SC 29424
843.953.5421 (voice) | 843.953.6560 (fax) | czwaszka@cofc.edu
Office of the Registrar website: http://registrar.cofc.edu/
Academic Catalogs: http://catalogs.cofc.edu/

Treasurer | Carolina Association of Collegiate Registrars and Admissions Officers (CACRAO)

From: Mackeldon, Jerry W
Sent: Wednesday, March 04, 2015 3:35 PM
To: Boyd, Cathy; Czwaszka, Franklin James
Subject: Questions/Issues for PBHL (B.A.) Proposal for March Curriculum Committee

Jerry Mackeldon | Degree Works Curriculum Scribe | College of Charleston
(P):843.953.5678 | (F): 843.953.6560
Dear Deb,
Thanks for your message. We would be happy to allow COMM 301 to count as an elective for Public Health as long as the students taking the course are required to meet the pre-requisites for the course.

Best,
Beth

Bethany C. Goodier, Ph.D.
Associate Professor and Chair
Department of Communication
College of Charleston
66 George Street
Charleston, SC 29424
(843) 953-7420 (Telephone)
(843) 953-7037 (Fax)

Office located in 9 College Way

Make an Appointment with Dr. Goodier