To: Faculty Curriculum Committee
From: Yoshiki Chikuma
        Director, Japanese Studies Minor
Date: September 25, 2014
Reason: Adding a clause to the Japanese Studies minor requirement

Enclosed is the following form:

Minor Form
FACULTY CURRICULUM COMMITTEE
SIGNATURE PAGE

- In section A, list ALL of the forms covered by this signature page. If you submit a form that is not listed in A, your proposal will be held back until we receive a new, updated signature page.
- You must obtain the signature of your department chair and dean before submitting your proposal.

A. FORMS COVERED BY THIS SIGNATURE PAGE. List each form you are submitting—for instance, PSYC 383, Course Form; PSYC, Change of Major Form; PSYC, Change of Minor Form.

Minor Form

B. APPROVAL AND SIGNATURES.

1. Signature of Department Chair or Program Director:

[Signature]
Date: 9/25/14

2. Signature of Academic Dean:

[Signature]
Date: 9/26/14

3. Signature of Provost:

[Signature]
Date: 11/3/14

4. Signature of Business Affairs (only for course fees):

[Signature]
Date: ________________

☐ fee approved on __________
☐ BOT approval pending

5. Signature of Curriculum Committee Chair:

[Signature]
Date: 11/14/2014

6. Signature of Budget Committee Chair (only for new programs):

[Signature]
Date: ________________

7. Signature of Academic Planning Committee Chair (only for new programs):

[Signature]
Date: ________________

8. Signature of Faculty Senate Secretary:

[Signature]
Date: ________________

Date Approved by Faculty Senate: __________________________
FACULTY CURRICULUM COMMITTEE
MINOR FORM

Instructions:
• Please fill out all of the portions of the form that are specified in section B. You must do this before your request can move forward!
• Remember that your changes will not be implemented until the next catalog year at the earliest.
• If you have questions, please start by checking the detailed instructions on the website. Please feel free to contact the committee chair with any remaining questions you might have.

A. CONTACT INFORMATION.
Name: Yoshiki Chikuma  Phone: 843-953-7821  Email: ChikumaY@cofc.edu
School: LCWA  Department or Program: International & Intercultural Studies
Name and Acronym of Minor: Japanese Studies

B. TYPE OF REQUEST. Please check all that apply, then fill out the specified parts of the form.

☐ Add a New Minor (complete all portions)
☒ Change an Existing Minor (complete C, D, E, G, H, and I)
☒ Add an existing course to requirements or electives
☐ Add a new course to requirements or electives (attach completed course form for each)
☐ Delete courses from requirements or electives

☐ Terminate a Minor (complete E, G, H, and I)

C. GENERAL INFORMATION.
Number of Current Credit Hours (for existing minors): 18
Number of Proposed Credit Hours (for new or changing minors): 18

Catalog year in which changes will take effect: FALL 2015

☒ Interdisciplinary (please see guidelines on the Curriculum Committee website and include acknowledgments from relevant departments)

According to academic policy, students may not obtain a major/concentration and minor in the same subject. Will students in specific majors be prohibited from declaring this minor because of this policy?

☐ Yes—Which major(s) or concentration(s)?
☒ No

D. CURRICULUM. For a changed minor, please list every change you are making below AND attach the current catalog entry for this minor (from the Minor Requirements section) with changes marked in RED. Additions should show where the course will be inserted, deletions should be noted by crossing out the course, and moves indicated with arrows. Distinguish between required and elective courses, and note any prerequisites, co-requisites, sequencing, or other restrictions. For each new course, submit the Curriculum Committee's Course Form and a sample syllabus. For a new program, please submit the complete curriculum and catalog description exactly as they should appear in the catalog.

This form was last updated on 6/6/2013 and replaces all others.
1. **ADD Current Courses to the Electives section:**

   "Departmental special topics, tutorials, and independent study courses will also be offered as appropriate, provided that at least 1/3 of the course content focuses on Japan."

   [Curriculum committee recommendation 1/17/2014 are attached]

2. **RATIONALE AND EXPLANATION.** Please provide a narrative addressing the request you are making and why you are making it. In addition, for a new minor, please address its objectives, provide evidence of student interest (e.g. interviews with student focus groups, enrollment in special-topics courses in this area), and explain how the minor supports the liberal arts tradition as well as the mission of the institution.

   *Making these changes enable Japanese Studies minor students to take additional courses both at CofC and abroad which are deemed “special topics” or “independent study.”* Including this clause in the minor will increase the number of courses available to students to take and will also bring the Japanese Studies minor more in line with other area studies minors and the International Studies major.

3. **STUDENT LEARNING OUTCOMES AND ASSESSMENT.**

   [NB—adding these courses has no direct impact on the assessment and curriculum map of the minor]

4. **IMPACT ON EXISTING PROGRAMS AND COURSES.** Please describe the impact of this request on other programs and courses. If you are deleting a minor, please identify all programs that will be affected. If you are adding or changing a minor, please explain any overlap with existing programs at the College.

   *This can only have a positive impact on other programs and courses, because by adding these courses to the JPST minor we can promise increased enrollment in those respective courses.*

5. **COSTS.** List all of the new costs or cost savings (including new faculty/staff requests, library, equipment, etc.) associated with your request.

   *There is no cost associated with adding these courses to the Japanese Studies program.*

6. **CHECKLIST.**

   ✖ I have completed all relevant parts of the form.

   ✖ I have attached a cover letter that describes my request and lists all the documents I am submitting.

   □ I have attached a Course Form for each newly-created or modified course. NOT APPLICABLE

   □ (For proposals that affect other departments in any way) I have attached an acknowledgement from the relevant department. NOT APPLICABLE

   ✖ I have provided the complete curriculum for the minor, including the description and course list, exactly as it should appear in the catalog.

   ✖ I have submitted one Signature Form that lists all of the different forms I am submitting.
Certain approved special topics courses from other departments may also count toward the minor provided at least 1/3 of the content focuses on Japan. These courses will vary on a semester by semester basis. In addition, approved independent study and tutorial courses may also count toward the minor. See Program Director.

Approved at 11/14/2014 Faculty Curriculum Committee meeting
Japanese Studies Minor

Phone: 843.953.7821

Yoshiki Chikuma, Director/Coordinator

The Japanese studies minor is a structured course of study designed to acquaint students with Japanese language, civilization, and culture.

Requirements

Credit Hours: 18

At least nine hours in the minor at the 200 level or above must be earned at the College of Charleston.

The two core courses:

JPNS 313  Japanese Conversation and Composition I
JPNS 314  Japanese Conversation and Composition II

Electives:

Four courses selected from:

ARTH 103  History of Asian Art
ARTH 243  History of the Art of Japan
HIST 286  History of Japan to 1800
HIST 287  History of Modern Japan
JPNS 343  Advanced Japanese Conversation and Composition
JPNS 390  Special Topics
LTJP 250  Japanese Literature in (English) Translation
LTJP 350  Japanese Literature in (English) Translation
LTJP 390  ST: Japanese Literature in (English) Translation
POLI 343  Politics of East Asia
RELS 248  Religious Traditions of China and Japan

We do not want to add specific course numbers, but rather the following clause (also found in the African Studies minor and similarly included in the Asian Studies minor)

“Departmental special topics, tutorials, and independent study courses will also be counted as appropriate*."

*provided that at least 1/3 of the course content focuses on Japan