FACULTY CURRICULUM COMMITTEE
CHANGE/DELETE PROGRAM FORM

Instructions:
- Please fill out all of the portions of the form that are specified in section B. **You must do this before your request can move forward!**
- Remember that your changes will not be implemented until the next catalog year at the earliest.
- If you have questions, please start by checking the detailed instructions on the website.
- Please feel free to contact the committee chair with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: Mark P. Del Mastro Phone: 843-953-6748 Email: delmastromp@cofc.edu

School: LCWA Department or Program: Hispanic Studies

Name and Acronym of Major: SPAN

B. CATEGORY OF REVIEW. Please check all that apply, then fill out the specified parts of the form.

☐ Change Request
  - ☑ Add an existing course to requirements or electives (fill out all sections)
  - ☑ Add a new course to requirements or electives (attach completed course form for each; fill out all sections)
  - ☑ Delete courses from requirements or electives (fill out all sections)
  - ☐ Add or modify concentration (fill out C, D, E, G, H, and l)*
  - ☐ Add or modify cognate (fill out C, D, E, G, H, and l)*

*Note: Only concentrations and cognates requiring **18 or more credit hours will be tracked in Banner and Degree Works and noted on the transcript.**

☐ Terminate Program (fill out E, G, H, and l)
  - ☐ Terminate degree
  - ☐ Terminate major
  - ☐ Terminate concentration
  - ☐ Terminate cognate

C. GENERAL INFORMATION

Number of Current Credit Hours (for existing program): __36___
Number of Proposed Credit Hours (for changed program): __36___
Catalog Year in which changes will take effect: FALL 2015

D. CURRICULUM. Please list every change you are making below AND attach the current Program of Study Worksheet for this major (http://registrar.cofc.edu/program-of-study-worksheets/index.php) with changes marked in RED. Additions should show where the course will be inserted, deletions should be noted by crossing out the course, and moves indicated with arrows. Distinguish between required and elective courses, and note any prerequisites, corequisites, sequencing, or other restrictions. Provide the catalog description and course list exactly as they should appear in the catalog. For each new course, submit the Curriculum Committee's Course Form and a sample syllabus.

This form was last updated on 6/6/2013 and replaces all others.
E. RATIONALE AND EXPLANATION. Please provide a narrative addressing the request you are making and why you are making it.

Two relatively recent reports by the Modern Languages Association (2009: "Report to the Teagle Foundation on the Undergraduate Major in Language and Literature"; 2007: "Foreign Languages and Higher Education: New Structures for a Changed World") respond to the radically changing global landscape while recognizing the consequential need for university curricula reassessments of the English and language majors. And although both studies emphasize the importance of language and literature as central components of language programs, they also acknowledge the following:

At once structured and flexible, the major in language and literature should follow an integrative, synergetic model responsive to the demands of technological innovation and the realities of globalized societies. The major also needs to accommodate the explosion of disciplinary knowledge that, in language and literature as in other fields of study, creates daunting challenges while giving rise to new opportunities. ("Report to the Teagle Foundation" 2)

Boasting the most comprehensive and largest undergraduate program in Spanish in the southeast, the Department of Hispanic Studies at the College of Charleston has an important responsibility to reassess its curriculum periodically to ensure that students are optimally prepared for the ever-changing global communities of the 21st century. A similar responsibility has already been conscientiously assumed by such institutions as the College of William and Mary (Dr. Francie Cate-Arries' talk on curriculum to the department in September 2013) and the University of Minnesota, institutions, among others, whose programs have responded impressively to the aforementioned demands. Our own department has already taken an admirable step in this direction with our recent change of the 300-level civilization and culture courses effective fall 2013, yet broader curriculum considerations should now be made to include the overall requirements for both the Spanish major and minor.

In addition, Ph.D.s in our respective fields increasingly represent non-traditional areas that complement the aforementioned interdisciplinary trends, yet our department's current curriculum often struggles to accommodate the innovative disciplinary landscape that continues to emerge and evolve. In fact, as a "work-around" approach to respond to this reality, over the past few years our department has increasingly offered 400-level special topics courses. However, the more logical move now is to continue these steps with more comprehensive curricular adjustments proposed here.
F. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

<table>
<thead>
<tr>
<th>Student Learning Outcomes</th>
<th>Assessment Method and Performance Expected</th>
</tr>
</thead>
<tbody>
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<td>What will students know and be able to do when they complete the major or program?</td>
<td>How will each outcome be measured? Who will be assessed, when, and how often? How well should students be able to do on the assessment?</td>
</tr>
<tr>
<td>1. Students analyze how ideas are represented, interpreted or valued in various expressions of human culture.</td>
<td>A final exam essay where students analyze an idea or ideas related to the course content employing the concepts, methods or practices appropriate to the discipline. At least 80% of students score 3 or 4 on rubric.</td>
</tr>
<tr>
<td>2. Students examine relevant primary source materials as understood by the discipline and interpret the material in writing assignments.</td>
<td>A final exam essay where students analyze an idea or ideas related to the course content employing the concepts, methods or practices appropriate to the discipline. 80% of students receive a score of 3 or 4 on each dimension.</td>
</tr>
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<td>3.</td>
<td></td>
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<tr>
<td>4.</td>
<td></td>
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</tbody>
</table>

Additional Outcomes or Comments:

Via the Spanish Major, the Department of Hispanic Studies develops language competence, a global perspective, and an understanding of the Spanish language, literatures and cultures of the Hispanic world.
G. IMPACT ON EXISTING PROGRAMS AND COURSES. Please describe the impact of this request on other programs and courses. If you are deleting a program, please describe the effect on all programs that will be impacted; if you are adding or changing a program, please explain any overlap with existing programs at the College.

These changes would impact the Latin American & Caribbean Studies major and minor, the International Studies major, the European Studies Minor and the Comparative Literature Minor as the new courses would substitute others currently part of these programs curricula. Only two of the five newly proposed courses (492 and 495) reflect varying content that the department chair of Hispanic Studies will need to communicate closely with the program directors in question as is currently done with the Spanish 333: Topics in Hispanic Cultures. However, the newly proposed Spanish 366, 367, 493 and 494 courses already reflect content that is clearly identifiable for the interdisciplinary programs affected, which addresses a concern previously expressed about such identifications.

H. COSTS ASSOCIATED WITH THE REQUESTED ACTION. List all of the new costs or cost savings (including new faculty/staff requests, library, or equipment) associated with your request.

None.

I. CHECKLIST

☒ I have completed all relevant parts of the form.

☒ I have attached a cover letter that describes my request and lists all the documents I am submitting.

☒ I have attached a Course Form for each newly-created or modified course.

☒ (For proposals that affect other departments in any way) I have attached an acknowledgement from the relevant department.

☒ I have provided the complete curriculum for the program, concentration, emphasis, etc., including the description and course list, exactly as it should appear in the catalog.

☒ I have submitted one Signature Form that lists all of the different forms I am submitting.

This form was last updated on 6/6/2013 and replaces all others.
Spanish Major Requirements
Catalog Year: 2015-16 Degree: Bachelor of Arts
Credit Hours: 36+

“PR” indicates a pre-requisite. “CO” indicates a co-requisite.

Courses within this major may also satisfy general education requirements. Please consult http://registrar.cofc.edu/general-edu for more information.

Required Courses (from all five “Levels” as indicated)

Level 1 (3 credit hours)

SPAN 275 Spanish Skills Review (3) PR: SPAN 202

Level 2 (6 credit hours)

SPAN 313 Spanish Composition (3) PR: SPAN 275

AND-
SPAN 314* Spanish Conversation (3) PR: SPAN 275

OR-
SPAN 316 Applied Spanish (3) PR: SPAN 275

SPAN 317 Introduction to Spanish for Business (3) PR: SPAN 275

SPAN 350 Intensive Conversation and Composition (6) PR: SPAN 275

AND-

Level 3 (15 credit hours)

SPAN 320 Introduction to the Study of Hispanic Literature (3) PR: SPAN 350 or Two of the following: SPAN 313, 314 or 328, or 312, 316, 317 or permission of the instructor.

SPAN 333 Topics in Hispanic Cultures (3) PR: SPAN 350 or Two of the following: SPAN 313, 314 or 328, or 312, 316, 317. Department chair permission required.

SPAN 344 Advanced Grammar and Lexicon (3) PR: SPAN 350 or Two of the following: SPAN 313, 314 or 328, or 312, 316, 317 or permission of the instructor.

SPAN 366 or 367 Select Readings (3) PR: SPAN 320

SPAN 381 Introduction to Spanish Linguistics PR: SPAN 350 or Two of the following: SPAN 313, 314 or 328, or 312, 316, 317 or permission of the instructor.

Note: *SPAN 328 Spanish Language Study Abroad or SPAN 312 Spanish as a Heritage Language may also be used to satisfy the Spanish 314 requirement.

Two courses selected from:
SPAN 361–Survey of Spanish Literature I (3) PR: SPAN 320 or instructor permission.
SPAN 362–Survey of Spanish Literature II (3) PR: SPAN 320 or instructor permission.
SPAN 371–Survey of Spanish-American Literature I (3) PR: SPAN 320 or instructor permission.
SPAN 372–Survey of Spanish-American Literature II (3) PR: SPAN 320 or instructor permission.

Level 4 (9 credit hours)

**Three courses totaling 9 credit hours at the 400-level including at least one course in literature and one in linguistics:**

Three elective 400-level courses: one in literature, one in linguistics and one free elective.

________________________  __________________________  __________________________

Level 5 (3 credit hours)

Spanish 495: Senior Capstone (offered spring and fall)

**SPAN 400-level Literature (at least one):**

SPAN 451–18th and 19th Century Spanish Literature (3) PR: SPAN 320 and an additional 300-level literature course (SPAN 361, 362, 371 or 372; 390 may also be an option if the topic is literature or instructor permission).
SPAN 452-20th Century Spanish Literature (4) PR: SPAN 320 and an additional 300-level literature course. (SPAN 361, 362, 371 or 372; 390 may also be an option if the topic is literature; or instructor permission).

SPAN 453 Don Quijote de la Mancha (3) PR: SPAN 320 and an additional 300-level literature course. (SPAN 361, 362, 371 or 372; 390 may also be an option if the topic is literature; or instructor permission).

SPAN 454 Contemporary Spanish American Poetry (3) PR: SPAN 320 and an additional 300-level literature course. (SPAN 361, 362, 371 or 372; 390 may also be an option if the topic is literature; or instructor permission).

SPAN 455 Contemporary Spanish American Fiction (3) PR: SPAN 320 and an additional 300-level literature course. (SPAN 361, 362, 371 or 372; 390 may also be an option if the topic is literature; or instructor permission).

SPAN 456 Contemporary Spanish American Theatre (3) PR: SPAN 320 and an additional 300-level literature course. (SPAN 361, 362, 371 or 372; 390 may also be an option if the topic is literature; or instructor permission).

SPAN 457 Early Colonial Spanish American Texts (3) PR: SPAN 320 and an additional 300-level literature course. (SPAN 361, 362, 371 or 372; 390 may also be an option if the topic is literature; or instructor permission).

SPAN 458 Contemporary Hispanic Caribbean Theatre (3) PR: SPAN 320 and an additional 300-level literature course. (SPAN 361, 362, 371 or 372; 390 may also be an option if the topic is literature; or instructor permission).

SPAN 459 Chicano/a Literature (3) PR: SPAN 320 and an additional 300-level literature course. (SPAN 361, 362, 371 or 372; 390 may also be an option if the topic is literature; or instructor permission).

SPAN 473 The Golden Age (3) PR: SPAN 320 and an additional 300-level literature course. (SPAN 361, 362, 371 or 372; 390 may also be an option if the topic is literature; or instructor permission).

SPAN 474 Contemporary Spanish Theatre (3) PR: SPAN 320 and an additional 300-level literature course. (SPAN 361, 362, 371 or 372; 390 may also be an option if the topic is literature; or instructor permission).

SPAN 475 Medieval Literature of the Iberian Peninsula (3) PR: SPAN 320 and an additional 300-level literature course. (SPAN 361, 362, 371 or 372; 390 may also be an option if the topic is literature; or instructor permission).

SPAN 490 Seminar: Special Topics in Hispanic Literature (3) PR: SPAN 320 and an additional 300-level literature course. (SPAN 366 or 367; 390 may also be an option if the topic is literature; or instructor permission).

SPAN 492 Seminar in Hispanic Studies (3) PR: SPAN 320 and an additional 300-level course; 390 may count if designated a “readings” class.

SPAN 493 Seminar in Spanish Literature (3) PR: SPAN 320 and an additional 300-level literature course. (SPAN 366 or 367; 390 may also be an option if the topic is literature; or instructor permission).

SPAN 494 Seminar in Spanish American Literature (3) PR: SPAN 320 and an additional 300-level literature course. (SPAN 366 or 367; 390 may also be an option if the topic is literature; or instructor permission).
SPAN 496 Directed Reading (1-3) PR: SPAN 320 and an additional 300-level literature course (SPAN 366 or 367; 390 may also be an option if the topic is literature; or instructor permission)

SPAN 400-level Linguistics (at least one):

SPAN 443 Morphology and Syntax (3) PR: SPAN 381 or instructor permission

SPAN 445 Spanish Phonetics and Phonology (3) PR: SPAN 381 or instructor permission

SPAN 446 History of the Spanish Language (3) PR: SPAN 381 or instructor permission

SPAN 447 Spanish Dialectology (3) PR: SPAN 381 or instructor permission

SPAN 448 Spanish Sociolinguistics (3) PR: SPAN 381 or instructor permission

SPAN 491 Special Topics in Language Studies (3) PR: SPAN 381 or instructor permission

SPAN 498 Independent Study (1-3) PR: The topic must be verified by the department chair as Linguistics, one 300-level Spanish class in Linguistics and instructor permission.

SPAN 400-level Electives:
SPAN 443 Morphology and Syntax (3) PR: SPAN 301 or instructor permission

SPAN 445 Spanish Phonetics and Phonology (3) PR: SPAN 381 or instructor permission

SPAN 446 History of the Spanish Language (3) PR: SPAN 381 or instructor permission

SPAN 447 Spanish Dialectology (3) PR: SPAN 381 or instructor permission

SPAN 448 Spanish Sociolinguistics (3) PR: SPAN 381 or instructor permission

SPAN 451-18th and 19th Century Spanish Literature (3) PR: SPAN 320 and an additional 300-level literature course (SPAN 361, 362, 371 or 372; 390 may also be an option if the topic is literature; or instructor permission).

SPAN 452-20th Century Spanish Literature (3) PR: SPAN 320 and an additional 300-level literature course (SPAN 361, 362, 371 or 372; 390 may also be an option if the topic is literature; or instructor permission).

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SPAN 490 Seminar: Special Topics in Hispanic Literature (3) PR: SPAN 320 and an additional 300-level literature course (SPAN 366, or 367; 390 may also be an option if the topic is literature; or instructor permission)

SPAN 491 Special Topics in Language Studies (3) PR: SPAN 381; or instructor permission

SPAN 492 Seminar in Hispanic Studies (3) PR: SPAN 320 and an additional 300-level course; 390 may count if designated a "readings" class.

SPAN 493 Seminar in Spanish Literature (3) PR: SPAN 320 and an additional 300-level literature course (SPAN 366 or 367; 390 may also be an option if the topic is literature; or instructor permission)

SPAN 494 Seminar in Spanish American Literature (3) PR: SPAN 320 and an additional 300-level literature course (SPAN 366 or 367; 390 may also be an option if the topic is literature; or instructor permission)

SPAN 496 Directed Reading (3) PR: SPAN 320 and an additional 300-level literature course (SPAN 366 or 367 or 390; or instructor permission)

SPAN 498 Independent Study (1-3) PR: One 300-level Spanish class and instructor permission.

SPAN 499 Bachelor's Essay (6) PR: One 400-level Spanish class in the field of study and instructor permission.
Notes:

- Majors in Spanish are required to take a proficiency exam during their last year prior to graduation. Information about the nature of the exam and the schedule for each credit is available in the department and on its website.

Spanish Teacher Education Program (Grades PK-12)

Students interested in teacher certification in foreign language must complete both the Spanish major and the foreign language education major requirements. See the School of Education, Health and Human Performance section of this catalog for a listing of the required foreign language education major courses.

After declaration of a major in Spanish, students interested in teacher certification in foreign language must meet with the director of certification and clinical practice, School of Education, Health, and Human Performance, 843-953-5613. Students must take EDFS 201 during their sophomore year and apply for acceptance into this program no later than the second semester of their sophomore year. In addition to meeting with an assigned advisor in Spanish, candidates in all languages must meet with Dr. Shawn Morrison, 404 J.C. Long Building, morrisonsh@cofc.edu, for additional information as soon as possible. Requirements include:

- admission to and successful completion of the approved Teacher Education Program
- passing score on PRAXIS II World Language Test in Spanish
- a passing score on the Praxis II Principles of Teaching and Learning Test
- a rating of Advanced Low in Spanish on the official OPI test
- and the successful completion of the content major in Spanish, with its specific course requirements and GPA requirements (see below).

In order to be admitted to the Clinical Internship (EDFS 460), candidates must have met the following requirements:

- Completion of all Spanish course requirements for the Spanish major in Education.
- 3.00 GPA in Spanish courses
- 3.00 GPA in EDFS courses
- 2.50 overall GPA

When declaring teacher certification in Spanish through the Program of Study Management System (POSM), students must first select "Declare or Add a Major" and then "Secondary Education Cognate" from the major list. Once this selection is made, a second menu box will appear with a list of the associated majors. Select the Spanish major and follow the on-screen instructions.
FACULTY CURRICULUM COMMITTEE
MINOR FORM

Instructions:
- Please fill out all of the portions of the form that are specified in section B. You must do this before your request can move forward!
- Remember that your changes will not be implemented until the next catalog year at the earliest.
- If you have questions, please start by checking the detailed instructions on the website. Please feel free to contact the committee chair with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: Mark P. Del Mastro   Phone: 843-953-6748   Email: delmstromp@cofc.edu

School: LCWA   Department or Program: Hispanic Studies

Name and Acronym of Minor: SPAN

B. TYPE OF REQUEST. Please check all that apply, then fill out the specified parts of the form.

☐ Add a New Minor (complete all portions)

☒ Change an Existing Minor (complete C, D, E, G, H, and I)
   ☒ Add existing course or courses to requirements or electives
   ☒ Add new course(s) to requirements or electives (attach completed course form for each)
   ☒ Delete courses from requirements or electives

☐ Terminate a Minor (complete E, G, H, and I)

C. GENERAL INFORMATION.

Number of Current Credit Hours (for existing minors): __18__
Number of Proposed Credit Hours (for new or changing minors): __18__

Catalog year in which changes will take effect: FALL __2015__

☐ Interdisciplinary (please see guidelines on the Curriculum Committee website and include acknowledgments from relevant departments)

According to academic policy, students may not obtain a major/concentration and minor in the same subject. Will students in specific majors be prohibited from declaring this minor because of this policy?

☒ Yes—Which major(s) or concentration(s)? __Spanish__

☐ No

D. CURRICULUM. For a changed minor, please list every change you are making below AND attach the current catalog entry for this minor (from the Minor Requirements section) with changes marked in RED. Additions should show where the course will be inserted, deletions should be noted by crossing out the course, and moves indicated with arrows. Distinguish between required and elective courses, and note any prerequisites, co-requisites, sequencing, or other restrictions. For each new course, submit the Curriculum Committee’s Course Form and a sample syllabus. For a new program, please submit the complete curriculum and catalog description exactly as they should appear in the catalog.

This form was last updated on 6/6/2013 and replaces all others.
Spanish Minor Requirements (18 credit hours)

*Current program in black, proposed changes in red, credit hours in green*

Level 1

Spanish 275 (pre-requ: Spanish 202): 3 credit hours
Optional: Spanish 275-C, one credit-hour elective

Level 2

Spanish 313 & 314 or 328 (pre-requ: 275, Spanish Skills Review)
*Take 6 hours of the following:*
Spanish 313, 314 or 328 (or 312 Spanish as a Heritage Language), 316, 317 and 350
*(pre-requ for these courses: Level 1, SPAN 275)*
6 credit hours

Level 3

Spanish 320 and 333 (pre-requ: 313 & 314)
Spanish 320
*Change Spanish 320 course title and description: Introduction to Textual Analysis*
3 credit hours

*Take 2 different courses of 4 of the following (replaces fixed requirement of 333 and one elective at 300/400 level):*
Spanish 333, Topics in Hispanic Cultures
Spanish 344, Advanced Grammar and Lexicon
Spanish 366 or 367, Select Readings (substitutes lit surveys: 361, 362, 371 & 372; pre-requ: Spanish 320)
Spanish 381, Introduction to Spanish Linguistics
*(pre-reqs for Level 3: Level 2)*

6 credit hours (currently there are 6 credit hours required from this group: 320, 333, one elective at 300 or 400 level)

E. RATIONALE AND EXPLANATION. Please provide a narrative addressing the request you are making and why you are making it. In addition, for a new minor, please address its objectives, provide evidence of student interest (e.g. interviews with student focus groups, enrollment in special-topics courses in this area), and explain how the minor supports the liberal arts tradition as well as the mission of the institution.

Compared to the changes proposed for our Spanish major, the changes for the minor are minimal; we are replacing the current, fixed requirement of 333 and one elective at 300/400 level to a more flexible requirement that allows students to choose from four 300-level courses. We also eliminated the 400-level elective in part because very few minors opt to take a 400-level elective and instead opt for a 300-level course. This together with the additional 300-level choices we are providing to Spanish majors at Level 2 with our proposal, we believe this small change to the major will complement our curricular changes with the major; by focusing on 300-level coursework, minors better prepare themselves for a possible move to the Spanish major.

This form was last updated on 6/6/2013 and replaces all others.
F. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

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<th>Assessment Method and Performance Expected</th>
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<td>What will students know and be able to do when they complete the minor? Attach a Curriculum Map.</td>
<td>How will each outcome be measured? Who will be assessed, when, and how often? How well should students be able to do on the assessment?</td>
</tr>
</tbody>
</table>

1.  

2.  

3.  

4.  

How does this minor align with the student learning outcomes articulated for the major, program, or general education? What program-level outcome or outcomes does it support? Is the content or skill introduced, reinforced, or demonstrated in this minor?

G. IMPACT ON EXISTING PROGRAMS AND COURSES. Please describe the impact of this request on other programs and courses. If you are deleting a minor, please identify all programs that will be affected. If you are adding or changing a minor, please explain any overlap with existing programs at the College.

It will likely shift enrollment among our 300-level Spanish courses, but these changes are not expected to impact other programs, nor will this create additional costs since more course sections offered per semester will NOT be required.

H. COSTS. List all of the new costs or cost savings (including new faculty/staff requests, library, equipment, etc.) associated with your request.

This form was last updated on 6/6/2013 and replaces all others.
None. No additional credit hours are being required, and not additional course sections per semester will be offered, therefore no new costs are expected.

I. CHECKLIST.

☒ I have completed all relevant parts of the form.
☒ I have attached a cover letter that describes my request and lists all the documents I am submitting.
☒ I have attached a Course Form for each newly-created or modified course.
☒ (For proposals that affect other departments in any way) I have attached an acknowledgement from the relevant department.
☒ I have provided the complete curriculum for the minor, including the description and course list, exactly as it should appear in the catalog.
☒ I have submitted one Signature Form that lists all of the different forms I am submitting.
Spanish Minor

Credit Hours: 18 (above 202 or 250)

Minor Requirements:

Requirements:
Level 1

SPAN 275  Spanish Skills
          Review

Level 2

Take 6 hours of the following:

SPAN 313*  Spanish Composition
SPAN 314*  Spanish Conversation**
SPAN 316  Applied Spanish
SPAN 317  Introduction to Spanish for Business
SPAN 350  Intensive Conversation and Composition

Level 3
Required:
SPAN 320  Introduction to Hispanic Literature

Take 2 of the following:

SPAN 333  Topics in Hispanic Cultures
Span 344  Advanced Grammar and Lexicon
Span 366 or 367  Select Readings

Span 381  Introduction to Spanish Linguistics

NOTES:

*SPAN 350 Intensive Spanish fulfills the SPAN 313 and SPAN 314 requirement.

**SPAN 312 Spanish as a Heritage Language (required of heritage/near-native speakers) can substitute for SPAN 314.

**SPAN 328 Spanish Language Study Abroad can substitute for SPAN 314.

One elective at the 300 or 400 level.

SPAN 333 may be taken again as long as the subtitle differs from the SPAN 333 required course.

See course listings for a complete list of courses offered.
FACULTY CURRICULUM COMMITTEE
MINOR FORM

Instructions:
- Please fill out all of the portions of the form that are specified in section B. You must do this before your request can move forward!
- Remember that your changes will not be implemented until the next catalog year at the earliest.
- If you have questions, please start by checking the detailed instructions on the website. Please feel free to contact the committee chair with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: Mark P. Del Mastro  Phone: 843-953-6748  Email: delmastrmp@cofc.edu

School: LCWA  Department or Program: Hispanic Studies

Name and Acronym of Minor: BLSP

B. TYPE OF REQUEST. Please check all that apply, then fill out the specified parts of the form.

☐ Add a New Minor (complete all portions)

☒ Change an Existing Minor (complete C, D, E, G, H, and I)
  ☒ Add existing course or courses to requirements or electives
  ☒ Add new course(s) to requirements or electives (attach completed course form for each)
  ☒ Delete courses from requirements or electives

☐ Terminate a Minor (complete E, G, H, and I)

C. GENERAL INFORMATION.

Number of Current Credit Hours (for existing minors): ___18___
Number of Proposed Credit Hours (for new or changing minors): ___18___

Catalog year in which changes will take effect: FALL ___2015___

☐ Interdisciplinary (please see guidelines on the Curriculum Committee website and include acknowledgments from relevant departments)

According to academic policy, students may not obtain a major/concentration and minor in the same subject. Will students in specific majors be prohibited from declaring this minor because of this policy?
☐ X Yes—Which major(s) or concentration(s)? __Spanish___
☐ No

D. CURRICULUM. For a changed minor, please list every change you are making below AND attach the current catalog entry for this minor (from the Minor Requirements section) with changes marked in RED. Additions should show where the course will be inserted, deletions should be noted by crossing out the course, and most deletions with arrows. Distinguish between required and elective courses, and note any prerequisites, corequisites, core courses, or other restrictions. For each new course, submit the Curriculum Committee’s Course Form and a sample syllabus. For a new program, please submit the complete curriculum and catalog description exactly as they appear in the catalog.

This form was last updated on 6/6/2013 and replaces all others.
Business Language Spanish Minor Requirements (18 credit hours)

The only change proposed is to add three 300-level courses—Spanish 312, 314 and 316—to the current list of choices designated as “One course selected from” for the BLSP minor.

**E. RATIONALE AND EXPLANATION.** Please provide a narrative addressing the request you are making and why you are making it. In addition, for a new minor, please address its objectives, provide evidence of student interest (e.g., interviews with student focus groups, enrollment in special-topics courses in this area), and explain how the minor supports the liberal arts tradition as well as the mission of the institution.

The only change proposed is to add three 300-level courses—Spanish 312, 314 and 316—to the current list of choices designated as “One course selected from” for the BLSP minor. The purposes is to ensure the BLSP minor structure is parallel to the proposed changes in the SPAN minor structure and to allow more acceptable options for students at the 300-level. Such

**F. STUDENT LEARNING OUTCOMES AND ASSESSMENT.**

<table>
<thead>
<tr>
<th>Program-Level Student Learning Outcomes</th>
<th>Assessment Method and Performance Expected</th>
</tr>
</thead>
<tbody>
<tr>
<td>What will students know and be able to do when they complete the minor? Attach Curriculum Map.</td>
<td>How will each outcome be measured? Who will be assessed, when, and how often? How well should students be able to do on the assessment?</td>
</tr>
<tr>
<td>1. Acquire and use correctly business vocabulary in Spanish.</td>
<td>Students completing the BLSP minor are assessed via a specific final exam exercise in SPAN 418. Minimum target outcome: 70% accuracy for exercise.</td>
</tr>
<tr>
<td>2. Write coherent and cohesive business correspondence, forms and documents in Spanish.</td>
<td>Select letters and forms administered to students of SPAN 418 during 2nd half of the semester. Minimum target outcome: 70% accuracy for exercise.</td>
</tr>
<tr>
<td>3. Communicate effectively in Spanish in everyday business situations using standard oral and written means of communication and showing awareness of communication purpose and intended audience.</td>
<td>Oral/aural evaluation via student role-plays and various translation and interpreting exercises for students of SPAN 418 during 2nd half of the semester. Minimum target outcome: 70% accuracy for exercise.</td>
</tr>
<tr>
<td>4. Obtain information related to business Spanish using traditional and electronic sources. Synthesize the information into a written or oral business report.</td>
<td>Written report for students of SPAN 418 during 2nd half of the semester. Minimum target outcome: 70% accuracy for exercise.</td>
</tr>
</tbody>
</table>

How does this minor align with the student learning outcomes articulated for the major, program, or general education? What program-level outcome or outcomes does it support? Is the content or skill introduced, reinforced, or demonstrated in this minor?

Via the Spanish Major, the Department of Hispanic Studies develops language competence, a global perspective, and an understanding of the Spanish language, literatures and cultures of the Hispanic world. The SLOs for the BLSP minor align with these outcomes through content and the language practice; i.e., language competence in the context of business in the Hispanic world is reinforced through class discussion and oral/aural practice and extensive reading and writing activities in the content area (Spanish for business); this provides a broadened, global cultural perspective along with bolstered Spanish language competence.

This form was last updated on 6/6/2013 and replaces all others.
G. IMPACT ON EXISTING PROGRAMS AND COURSES. Please describe the impact of this request on other programs and courses. If you are deleting a minor, please identify all programs that will be affected. If you are adding or changing a minor, please explain any overlap with existing programs at the College.

It will likely shift enrollment among our 300-level Spanish courses because of the additional options, but these changes are not expected to impact other programs, nor will this create additional costs since more course sections offered per semester will NOT be required.

H. COSTS. List all of the new costs or cost savings (including new faculty/staff requests, library, equipment, etc.) associated with your request.

None. No additional credit hours are being required, and not additional course sections per semester will be offered, therefore no new costs are expected.

I. CHECKLIST.

☑ I have completed all relevant parts of the form.

☑ I have attached a cover letter that describes my request and lists all the documents I am submitting.

☐ I have attached a Course Form for each newly-created or modified course.

☐ (For proposals that affect other departments in any way) I have attached an acknowledgement from the relevant department.

☑ I have provided the complete curriculum for the minor, including the description and course list, exactly as it should appear in the catalog.

☐ I have submitted one Signature Form that lists all of the different forms I am submitting.
Business Language Minor in Spanish

Credit Hours: 18 (above 202 or 250)

Minor Requirements:

Requirements:

SPAN 275 Spanish Skills Review

One course selected from:

- SPAN 313 Spanish Composition
- SPAN 312 Spanish as a Heritage Language
- SPAN 314 Spanish Conversation
- SPAN 316 Applied Spanish
- SPAN 328 Spanish Language Study Abroad

Prerequisite: SPAN 275 or permission of the instructor

SPAN 317 Introduction to Spanish for Business

SPAN 318 Spanish for International Business

SPAN 333* Topics in Hispanic Cultures

SPAN 418 Advanced Spanish for Business

Communication

* The SPAN 333 course in question must cover a contemporary topic as confirmed with the Chair of Hispanic Studies.
From: Cuvillier-Hiers, Martine
Sent: Saturday, March 01, 2014 1:22 PM
To: Del Mastro, Mark P
Subject: Acknowledgement

Dear Mark,

I apologize for the delay. I missed your e-mail altogether.

I acknowledge the changes made to the Spanish curriculum. I agree with the fact that those updates reflect students' present academic needs while providing them with more flexibility for the upper-level courses.

Have a great weekend.

Best,
Martine

Martine C Hiers, Senior Instructor
Department of French, Francophone and Italian Studies
Director of the Interdisciplinary Minor in Comparative Literature
J C Long #409
953-6715
hiersm@cofc.edu

From: Douglas Friedman [mailto:friedmand@cofc.edu]
Sent: Saturday, February 15, 2014 4:55 PM
To: Del Mastro, Mark P
Subject: Re: Proposal for Spanish Curriculum Changes: Acknowledgement Requested

Dear Mark,

This email is sent to acknowledge the proposed changes your department has submitted to the Curriculum Committee which have potential impact on the LACS major/minor and INTL major concentrations in Latin America and the Caribbean, Europe, and International Comparative Literature.

thanks

doug

Dr. Douglas Friedman, Director
Latin American and Caribbean Studies
International Studies
College of Charleston
Charleston, SC
9 Glebe Street
843-953-6701
friedmand@cofc.edu
http://lacs.cofc.edu/
http://internationalstudies.cofc.edu/
Hi Mark,
I forgot that my response was needed! Here is the official acknowledgment.
Best, Bill