NOTICE OF INTENT: To Change Faculty Administrative Manual to More Clearly Define Faculty Responsibilities with Regard to Students with Disabilities Policy.

With specific changes to FAM Administration section

Article VIII. FACULTY INTERACTION WITH STUDENTS
   C. Students With Disabilities

**INTENT:** The change will clarify the College, student, and instructor responsibility in making reasonable accommodations for qualified students with disabilities.

For these changes a **single strike through text** is a deletion from existing language, **underlined text** is new language. While not required, since this section of the FAM is under administrative control, a vote in favor of this change would indicate to the administration, faculty senate agreement to the change.

**C. Students With Disabilities**

The College of Charleston and the Graduate School of the College of Charleston actively and affirmatively seek to accommodate is committed to providing equal access to educational opportunities to qualified students with disabilities as required by the Americans with Disabilities Act, Section 504 of the Rehabilitation Act, and other applicable law regarding students with disabilities. Under these laws, no qualified student with a disability shall be denied access to or participation in services, programs, and activities of the College. In this regard, the College provides qualified students with reasonable accommodations that are not unduly burdensome and do not fundamentally alter the nature of the service, program or activity (referred to throughout as “reasonable accommodation”). The Center for Disability Services (CDS) is the primary office that coordinates reasonable accommodations and services any currently enrolled student with a certified disability for students with qualified disabilities.

It is the responsibility of the student to:

1. meet the admission requirements and maintain the academic and technical standards of the College and Graduate School;

2. provide adequate evidence of the disability based on established criteria. (Guidelines for These criteria may be obtained from the Center for Disability Services, [SNAP - Students Needing Access Parity] Services.);

3. apply and be approved for SNAP services;
4. request an accommodation within a reasonable time in advance of situations for which it is necessary;

5. properly raise concerns related to accommodations to an administrator at the Center for Disability Services (CDS) appeal an accommodation if he or she believes the accommodation is not adequate.

It is the responsibility of the instructor to:

1. maintain the confidentiality of a student’s disability status;

2-2. provide and administer appropriate reasonable accommodations;

2. justify the proposed accommodation (or the denial of an accommodation) if appealed by the student;

3. suggest alternative or negotiate accommodations with the student and/or SNAP coordinator if the recommended accommodations are unacceptable.

3. promptly raise concerns and recommend alternative accommodations to a CDS administrator if the accommodations recommended by CDS are incompatible with the format or nature of the course;

4. engage in an interactive dialogue with a CDS/SNAP administrator until a reasonable accommodation is agreed upon.

It is the responsibility of the College and Graduate School to:

1. provide information to the faculty about types of learning disabilities, disability-related issues and the availability of services;

2. review documentation provided as evidence of disability;

3. determine and provide reasonable provide suggestions for accommodations;

4. educate the college community faculty and students about disability-related issues learning disabilities through educational outreach teaching seminars and newsletters;

5. attempt to resolve concerns and appeals related to accommodation requests “arbitrate appeals.”