FACULTY CURRICULUM COMMITTEE  
SIGNATURE PAGE

• In section A, list ALL of the forms covered by this signature page. If you submit a form that is not listed in A, your proposal will be held back until we receive a new, updated signature page.
• You must obtain the signature of your department chair and dean before submitting your proposal.

A. FORMS COVERED BY THIS SIGNATURE PAGE. List each form you are submitting—for instance, PSYC 383, Course Form; PSYC, Change of Major Form; PSYC, Change of Minor Form.

1. Major Change Form; Applied Communication ✓
2. Major Change Form; Organizational Leadership and Management ✓
3. Major Change Form; Healthcare and Medical Services Management ✓
4. Major Change Form; Information Systems ✓
5. Major Change Form; Add PRST 220 and PRST 230 to Professional Studies requirements ✓

B. APPROVAL AND SIGNATURES.

1. Signature of Department Chair or Program Director:


Date: 2/6/2016

2. Signature of Academic Dean:


Date: 2/6/2016

3. Signature of Provost:


Date: 2/16/16

4. Signature of Business Affairs (only for course fees):


Date: __________________________

☐ fee approved on __________

☐ BOT approval pending

5. Signature of Curriculum Committee Chair:


Date: __________________________

6. Signature of Budget Committee Chair (only for new programs):


Date: __________________________

7. Signature of Academic Planning Committee Chair (only for new programs):


Date: __________________________

8. Signature of Faculty Senate Secretary:


Date: __________________________

Date Approved by Faculty Senate: ________________
FACULTY CURRICULUM COMMITTEE
CHANGE/DELETE PROGRAM FORM

Instructions:
- Please fill out all of the portions of the form that are specified in section B. You must do this before your request can move forward!
- Remember that your changes will not be implemented until the next catalog year at the earliest.
- If you have questions, please start by checking the detailed instructions on the website.
- Please feel free to contact the committee chair with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: Godfrey Gibbison  Phone: 3-3596  Email: gibbison@gcofc.edu

School: Professional Studies  Department or Program: Bachelor of Professional Studies

Name and Acronym of Major: Professional Studies, PRST

B. CATEGORY OF REVIEW. Please check all that apply, then fill out the specified parts of the form.

☐ Change Request (fill out all sections)
  ☐ Add an existing course to requirements or electives
  ☐ Add a new course to requirements or electives (attach completed course form for each)
  ☐ Delete courses from requirements or electives
  ☒ Add or modify concentration*
  ☐ Add or modify cognate*

*Note: Only concentrations and cognates requiring 18 or more credit hours will be tracked in Banner and Degree Works and noted on the transcript.

☐ Terminate Program (fill out E, G, H, and I)
  ☐ Terminate degree
  ☐ Terminate major
  ☐ Terminate concentration
  ☐ Terminate cognate

C. GENERAL INFORMATION

Number of Current Credit Hours (for existing program): 122

Number of Proposed Credit Hours (for changed program): 122

Catalog Year in which changes will take effect: FALL 2016

D. CURRICULUM. Please list every change you are making below AND attach the current Program of Study Worksheet for this major (http://registrar.cofc.edu/program-of-study-worksheets/index.php) with changes marked in RED. Additions should show where the course will be inserted, deletions should be noted by crossing out the course, and moves indicated with arrows. Distinguish between required and elective courses, and note any prerequisites, corequisites, sequencing, or other restrictions. Provide the catalog description and course list exactly as they should appear in the catalog. For each new course, submit the Curriculum Committee’s Course Form and a sample syllabus.

This form was last updated on 6/6/2013 and replaces all others.  Page 1 of 3
I am proposing the addition of two new courses to the BPS program as program requirements. These courses are required for all three BPS concentrations: Applied Communication, Organizational Leadership and Management and Healthcare and Medical Services Management. Both courses were created during the last academic year and were intended to be added to the program as required courses in order to better accomplish BPS learning goals in analytical reasoning and communication.

PRST 220 – Introduction to Analytical and Critical Reasoning
PRST 230 – Professional Presentation

E. RATIONALE AND EXPLANATION. Please provide a narrative addressing the request you are making and why you are making it.

The Professional Presentation and Analytical and Critical Reasoning courses will close existing gaps in the program and improve attainment of learning outcomes.

F. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

<table>
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<th>Student Learning Outcomes</th>
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</tr>
</tbody>
</table>

Additional Outcomes or Comments:

The BPS has an extensive list of learning outcomes covering communication (written and oral), ethical reasoning, global awareness, numeracy, scientific literacy and integrative learning.
G. IMPACT ON EXISTING PROGRAMS AND COURSES. Please describe the impact of this request on other programs and courses. If you are deleting a program, please describe the effect on all programs that will be impacted; if you are adding or changing a program, please explain any overlap with existing programs at the College.

There is no impact on existing programs or courses.

H. COSTS ASSOCIATED WITH THE REQUESTED ACTION. List all of the new costs or cost savings (including new faculty/staff requests, library, or equipment) associated with your request.

There are no new costs associated with this action.

I. CHECKLIST

☒ I have completed all relevant parts of the form.

☐ I have attached a cover letter that describes my request and lists all the documents I am submitting.

☐ I have attached a Course Form for each newly-created or modified course.

☐ (For proposals that affect other departments in any way) I have attached an acknowledgement from the relevant department.

☐ I have provided the complete curriculum for the program, concentration, emphasis, etc., including the description and course list, exactly as it should appear in the catalog.

☐ I have submitted one Signature Form that lists all of the different forms I am submitting.
FACULTY CURRICULUM COMMITTEE
CHANGE/DELETE PROGRAM FORM

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- Remember that your changes will not be implemented until the next catalog year at the earliest.
- If you have questions, please start by checking the detailed instructions on the website.
- Please feel free to contact the committee chair with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: Godfrey Gibbison
Phone: 760-429-3396
Email: gibbison@cofc.edu

School: North Campus Professional Studies
Department or Program: Bachelor of Professional Studies

B. CATEGORY OF REVIEW. Please check all that apply, then fill out the specified parts of the form.

☐ Change Request (fill out all sections)
☐ Add an existing course to requirements or electives
☐ Add a new course to requirements or electives (attach completed course form for each)
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☐ Terminate Program (fill out E, G, H, and I)
☐ Terminate degree
☐ Terminate major
☐ Terminate concentration
☐ Terminate cognate

C. GENERAL INFORMATION

Number of Current Credit Hours (for existing program): 30
Number of Proposed Credit Hours (for changed program): 30
Catalog Year in which changes will take effect: FALL 2014-2016

D. CURRICULUM. Please list every change you are making below AND attach the current Program of Study Worksheet for this major (http://registrar.cofc.edu/programofstudyworksheets/index.php) with changes marked in RED. Additions should show where the course will be inserted, deletions should be noted by crossing out the course, and moves indicated with arrows. Distinguish between required and elective courses, and note any prerequisites, corequisites, sequencing, or other restrictions. Provide the catalog description and course list exactly as they should appear in the catalog. For each new course, submit the Curriculum Committee's Course Form and a sample syllabus.

This form was last updated on 6/6/2013 and replaces all others.

Page 1 of 4
The requirements for this concentration are as follows:

Applied Communication Required Courses (take at least 18 hours):
- APCP 321 (Interpersonal and Small Group Communication)
- APCP 322 (Communication for Business and Professionals)
- APCP 323 (Interviewing)
- APCP 324 (Leadership in Concept and Practice)
- APCP 325 (Strategic Communication Practices)
- PSYC 358 (Nonverbal Communication (prerequisite: PSYC 103, 211, 322, or 352, or permission of the instructor))
- ENGL 334 (Technical Writing (prerequisite: ENGL 110 or equivalent))

Applied Communication Elective Courses (take at least 12 hours):
- APCP 321 (Interpersonal and Small Group Communication)
- APCP 322 (Communication for Business and Professionals)
- APCP 323 (Interviewing)
- APCP 324 (Leadership in Concept and Practice)
- APCP 325 (Strategic Communication Practices)
- ACCT 203 (Financial Accounting)
- ACCT 204 (Managerial Accounting)
- BLAW 205 (Legal Environment of Business)
- BLAW 305 (Law for Business Managers (prerequisite BLAW 205 or permission of instructor))
- ECON 100 (Principles of Microeconomics)
- ECON 101 (Principles of Macroeconomics)
- CSCI 112 (Communications Technology and the Internet)
- CSCI 115 (Website Design)
- CSCI 120 (Building Virtual Worlds)
- DATA 210 (Data Maturity and Management)
- ENGL 334 (Technical Writing (prerequisite: ENGL 110 or equivalent))
- INFO 311 (Database Security (prerequisite: DATA 210))
- INFO 360 (Information Systems Analysis and Design (prerequisite: DATA 210))
- INFO 392 (Ethics in Information Systems)
- MGMT 301 (Management and Organizational Behavior)
- MGMT 308 (Managing Diversity)
- MGMT 345 (Leadership Development and Management)
- MGMT 350 (Business, Leadership and Society)
- MGMT 403 (Entrepreneurial Leadership (prerequisite: ENTR 320 or MGMT 345))
- PSYC 321 (Industrial Psychology (prerequisite: PSYC 103))
- PSYC 358 (Nonverbal Communication (prerequisite: PSYC 103, 211, 322, or 352, or permission of the instructor))
- SOCY 338 (Living in an Organizational World (prerequisite: SOCY 101 and 102))
- HMMS 325 (Healthcare Information Management)
- HMMS 340 (Human Resources Management in Healthcare Organizations)
- HMMS 342 (Healthcare Marketing)

E. RATIONALE AND EXPLANATION. Please provide a narrative addressing the request you are making and why you are making it.

This change creates a new concentration in Applied Communication in the Bachelor of Professional Studies major. Students are required to complete 18 hours from a select list of courses plus 12 hours of electives from an extensive list of course in Applied Communication, Business, Information Systems and Social Sciences. The list of required courses is selected to ensure students who complete the concentration are engaged in a common set of learning experiences that would be naturally anticipated based on the title of the concentration.

This form was last updated on 6/6/2013 and replaces all others.
This change removes courses from the list of required courses and the list of elective courses that have either not been taught, or for which BPS students will not have the prerequisites, or both. Other adjustments reflect changes that are being made in other concentrations that impact the Applied Communication concentration (for example, the deletion of the Information Systems concentration triggers the deletion of certain courses from the curriculum).

F. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

<table>
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<th>Student Learning Outcomes</th>
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</tr>
<tr>
<td>1. Students will be able to understand and apply communication theories, strategies and practices across a variety of professional contexts.</td>
<td>Learning will be assessed using written and oral instruments. Assessment will occur every other year and will be undertaken in the capstone course PRST 400. Students are expected to score at least 7 out of 10 points on each instrument.</td>
</tr>
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Additional Outcomes or Comments:
G. IMPACT ON EXISTING PROGRAMS AND COURSES. Please describe the impact of this request on other programs and courses. If you are deleting a program, please describe the effect on all programs that will be impacted; if you are adding or changing a program, please explain any overlap with existing programs at the College.

There is no impact on existing programs or courses.

H. COSTS ASSOCIATED WITH THE REQUESTED ACTION. List all of the new costs or cost savings (including new faculty/staff requests, library, or equipment) associated with your request.

There are no costs associated with this action.

I. CHECKLIST

- [x] I have completed all relevant parts of the form.
- [ ] I have attached a cover letter that describes my request and lists all the documents I am submitting.
- [ ] I have attached a Course Form for each newly-created or modified course.
- [ ] (For proposals that affect other departments in any way) I have attached an acknowledgement from the relevant department.
- [ ] I have provided the complete curriculum for the program, concentration, emphasis, etc., including the description and course list, exactly as it should appear in the catalog.
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FACULTY CURRICULUM COMMITTEE
CHANGE/DELETE PROGRAM FORM

Instructions:
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- If you have questions, please start by checking the detailed instructions on the website.
- Please feel free to contact the committee chair with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: Godfrey Gibbison
Phone: 3-3596
Email: gibbisinga@cofc.edu

School: Professional Studies
Program: Bachelor of Professional Studies
Name and Acronym of Major: Professional Studies, BPS

B. CATEGORY OF REVIEW. Please check all that apply, then fill out the specified parts of the form.

☐ Change Request (fill out all sections)
  ☐ Add an existing course to requirements or electives
  ☐ Add a new course to requirements or electives (attach completed course form for each)
  ☐ Delete courses from requirements or electives
  ☒ Add or modify concentration*
  ☐ Add or modify cognate*

*Note: Only concentrations and cognates requiring 18 or more credit hours will be tracked in Banner and Degree Works and noted on the transcript.

☐ Terminate Program (fill out E, G, H, and I)
  ☐ Terminate degree
  ☐ Terminate major
  ☐ Terminate concentration
  ☐ Terminate cognate

C. GENERAL INFORMATION

Number of Current Credit Hours (for existing program): __30________
Number of Proposed Credit Hours (for changed program): __30________
Catalog Year in which changes will take effect: FALL __2015________

D. CURRICULUM. Please list every change you are making below AND attach the current Program of Study Worksheet for this major (http://registrar.cofc.edu/program-of-study-resources/program-of-study-worksheets/index.php) with changes marked in RED. Additions should show where the course will be inserted, deletions should be noted by crossing out the course, and moves indicated with arrows. Distinguish between required and elective courses, and note any prerequisites, co-requisites, sequencing, or other restrictions. Provide the catalog description and course list exactly as they should appear in the catalog. For each new course, submit the Curriculum Committee’s Course Form and a sample syllabus.

This form was last updated on 6/6/2013 and replaces all others.
The requirements for this concentration are as follows:

(Students are required to have at least one year of work experience in the US healthcare delivery system in any capacity (supplier, provider, regulator, insurance etc.). Clinical practicum may substitute for work experience.)

Healthcare and Medical Services Management Required Courses (complete all courses)

ECON 200: Principles of Microeconomics
MGMT 301: Management and Organizational Behavior
HSM 302: Structure of Healthcare Delivery in the US
HSM 303: Law and Regulation in Healthcare
HSM 320: Healthcare Financial Management
HSM 402: Healthcare Operations Management (pre-requisite HSM 302)
HSM 406: Leadership and Management in Healthcare Operations (pre-requisite HSM 302)

Healthcare and Medical Services Management Elective Courses (take at least 9 hours)

APCP 321: Interpersonal and Small Group Communication
APCP 322: Communication for Business and Professions
APCP 323: Interviewing
APCP 325: Strategic Communication Practices
ACCT 203: Financial Accounting
ACCT 204: Managerial Accounting
ECON 201: Principles of Macroeconomics
DATA 210: Dataset Organization and Management
DCSI 232: Business Statistics
ENGL 334: Technical Writing (prerequisite: ENGL 110 or equivalent)
INFS 211: Database Security (prerequisite: DATA 210)
INFS 260: Information Systems Analysis and Design (prerequisite: DATA 210)
INFS 392: Ethics in Information Systems
MGMT 308: Managing Diversity
MGMT 350: Business, Leadership and Society
HSM 325 (Healthcare Information Management)
HSM 340 (Human Resources Management in Healthcare Organizations)
HSM 342 (Healthcare Marketing)

E. RATIONALE AND EXPLANATION. Please provide a narrative addressing the request you are making and why you are making it.

This change deletes three courses that have not been offered from the concentration. These courses were included in the Information Systems concentration. The concentration is being deleted due to poor student interest.

F. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

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</table>
1. Students will be able to explain the structure of the US Healthcare delivery system.

   In HMSM 302 students will write a series of short papers that demonstrate their understanding of the industry.

2. Students will be able to explain the financing of healthcare in the United States.

   Tests and other assignments will be developed in HMSM 320 to assess students understanding of how the healthcare industry is financed and the role of various payers.

3. Students will understand the laws and regulations that govern the healthcare system.

   In HMSM 303 students will write a series of short papers that demonstrate their understanding of the laws and regulations that govern various aspects of the industry.

4. Students will understand the fundamental principles of management as applied to the healthcare industry.

   Assessments based on case studies will be used in HMSM 346 to assess students understanding of how management principles apply to the healthcare industry.

Additional Outcomes or Comments:

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G. IMPACT ON EXISTING PROGRAMS AND COURSES. Please describe the impact of this request on other programs and courses. If you are deleting a program, please describe the effect on all programs that will be impacted; if you are adding or changing a program, please explain any overlap with existing programs at the College.

There is no impact on existing programs and courses.

H. COSTS ASSOCIATED WITH THE REQUESTED ACTION. List all of the new costs or cost savings (including new faculty/staff requests, library, or equipment) associated with your request.

There is no cost associated with this change.

This form was last updated on 6/6/2013 and replaces all others.
I. CHECKLIST

☒ I have completed all relevant parts of the form.

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FACULTY CURRICULUM COMMITTEE
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A. CONTACT INFORMATION.

Name: Godfrey Gibbison    Phone: 3-3596    Email: gibbison.g@cofc.edu

School: Professional Studies    Department or Program: Bachelor of Professional Studies

Name and Acronym of Major: Bachelor of Professional Studies, BPS

B. CATEGORY OF REVIEW. Please check all that apply, then fill out the specified parts of the form.

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  ☑ Terminate degree
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  ☑ Terminate cognate

C. GENERAL INFORMATION

Number of Current Credit Hours (for existing program): ____30__________
Number of Proposed Credit Hours (for changed program): ____30__________
Catalog Year in which changes will take effect: FALL __2014___2016____

D. CURRICULUM. Please list every change you are making below AND attach the current Program of Study Worksheet for this major (http://registrar.cofc.edu/program-of-study-worksheets/index.php) with changes marked in RED. Additions should show where the course will be inserted, deletions should be noted by crossing out the course, and moves indicated with arrows. Distinguish between required and elective courses, and note any prerequisites, corequisites, sequencing, or other restrictions. Provide the catalog description and course list exactly as they should appear in the catalog. For each new course, submit the Curriculum Committee’s Course Form and a sample syllabus.

This form was last updated on 6/6/2013 and replaces all others.   Page 1 of 4
Organizational Leadership & Management (take at least 18 hours)

MGMT 301 (Org Behavior)
MGMT 308 (Managing Diversity)
MGMT 345 (Leadership Development)
MGMT 350 (Business, Leadership & Society)
MGMT 403 (Entrepreneurial Leadership)
APCP 324 (Leadership in Concept and Practice)
PSYC 321 (Industrial Psychology)
SOCI 358 (Living in an Organizational World)

Organizational Leadership & Management Elective Courses (take at least 12 hours)

APCP 321 (Interpersonal and Small Group Communication)
APCP 322 (Communication for Business and Professions)
APCP 323 (Interviewing)
APCP 324 (Leadership in Concept and Practice)
APCP 325 (Strategic Communication Practices)
ACCT 203 (Financial Accounting)
ACCT 204 (Managerial Accounting)
BLAW 205 (Legal Environment of Business)
BLAW 306 (Law for Business Managers (prerequisite BLAW 205 or permission of instructor))
ECON 200 (Principles of Microeconomics)
ECON 201 (Principles of Macroeconomics)
CSCI 112 (Communications Technology and the Internet)
CSCI 115 (Website Design)
CSCI 120 (Building Virtual Worlds)
DATA 210 (Dataset Organization and Management)
ENGL 334 (Technical Writing (prerequisite: ENGL 110 or equivalent))
INF 211 (Database Security (prerequisite DATA 210))
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HSM 325 (Healthcare Information Management)
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MGMT 308 (Managing Diversity)
MGMT 345 (Leadership Development and Management)
MGMT 350 (Business, Leadership & Society)
MGMT 403 (Entrepreneurial Leadership (prerequisite ENTR 320 or MGMT 345))
PSYC 321 (Industrial Psychology (prerequisite PSYC 103))
PSY 358 (Nonverbal Communication (prerequisite PSYC 103, 211 and 220 or 250, or permission of the instructor))
SOCI 358 (Living in an Organizational World (prerequisite SOCY 101 and 102))

E. RATIONALE AND EXPLANATION. Please provide a narrative addressing the request you are making and why you are making it.

This change modifies the concentration in Organizational Leadership and Management in the Bachelor of Professional Studies major. Students are required to complete 18 hours from a select list of courses plus 12 hours of electives from an extensive list of course in Business, Information Systems and Social Sciences. The list of required courses is selected to ensure students who complete the concentration are engaged in a common set of learning experiences that would be naturally anticipated based on the title of the concentration.

This change removes courses from the list of required courses and the list of elective courses that have either not been taught, or for which BPS students will not have the prerequisites, or both. Other adjustments reflect changes that are being made in other concentrations that impact the Organizational Leadership and Management concentration (for

This form was last updated on 6/6/2013 and replaces all others.  Page 2 of 4
example, the deletion of the Information Systems concentration triggers the deletion of certain courses from the curriculum.

MGMT 350 (Business, Leadership and Society) is also being added as an option for students taking this concentration. This change modifies the concentration in Organizational Leadership and Management in the Bachelor of Professional Studies major. Students are required to complete 18 hours from a select list of courses plus 12 hours of electives from an extensive list of course in Applied Communication, Business, Information Systems and Social Sciences. The list of required courses is selected to ensure students who complete the concentration are engaged in a common set of learning experiences that would be naturally anticipated based on the title of the concentration.

F. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

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<tr>
<td>1. Students will demonstrate an understanding of the critical factors that produce effective leadership within organizations</td>
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There are no impact on existing programs or courses.

H. COSTS ASSOCIATED WITH THE REQUESTED ACTION. List all of the new costs or cost savings (including new faculty/staff requests, library, or equipment) associated with your request.

There are no new costs associated with these changes.

I. CHECKLIST

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A. CONTACT INFORMATION.

Name: Godfrey Gibbison            Phone: 3-3596           Email: gibbison@cofc.edu

School: Professional Studies      Department or Program: Bachelor of Professional Studies

Name and Acronym of Major: BPS  

B. CATEGORY OF REVIEW. Please check all that apply, then fill out the specified parts of the form.

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C. GENERAL INFORMATION

Number of Current Credit Hours (for existing program): ___________

Number of Proposed Credit Hours (for changed program): ___________

Catalog Year in which changes will take effect: FALL __2016_____

D. CURRICULUM. Please list every change you are making below AND attach the current Program of Study Worksheet for this major (http://registrar.cofc.edu/program-of-study-resources/program-of-study-worksheets/index.php) with changes marked in RED. Additions should show where the course will be inserted, deletions should be noted by crossing out the course, and moves indicated with arrows. Distinguish between required and elective courses, and note any prerequisites, co-requisites, sequencing, or other restrictions. Provide the catalog description and course list exactly as they should appear in the catalog. For each new course, submit the Curriculum Committee’s Course Form and a sample syllabus.

The proposed change is the deletion of the Information System concentration from the Bachelor of Professional Studies.

This form was last updated on 6/6/2013 and replaces all others.
E. RATIONALE AND EXPLANATION. Please provide a narrative addressing the request you are making and why you are making it.

This concentration has not attracted many students over the past two years. As a result most of the courses associated with the concentration have not been offered. There is currently no student in this concentration.

F. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

<table>
<thead>
<tr>
<th>Student Learning Outcomes</th>
<th>Assessment Method and Performance Expected</th>
</tr>
</thead>
<tbody>
<tr>
<td>What will students know and be able to do when they complete the major or program?</td>
<td>How will each outcome be measured? Who will be assessed, when, and how often? How well should students be able to do on the assessment?</td>
</tr>
</tbody>
</table>

1.  

2.  

3.  

4.  

Additional Outcomes or Comments:  

G. IMPACT ON EXISTING PROGRAMS AND COURSES. Please describe the impact of this request on other programs and courses. If you are deleting a program, please describe the effect on all programs that will be impacted; if you are adding or changing a program, please explain any overlap with existing programs at the College.

There is no impact on existing programs beyond the BPS. The impact on BPS concentrations has been noted in new program changes for each of the concentrations.
H. COSTS ASSOCIATED WITH THE REQUESTED ACTION. List all of the new costs or cost savings (including new faculty/staff requests, library, or equipment) associated with your request.

There are no costs associated with this change.

I. CHECKLIST

☐ I have completed all relevant parts of the form.

☐ I have attached a cover letter that describes my request and lists all the documents I am submitting.

☐ I have attached a Course Form for each newly-created or modified course.

☐ (For proposals that affect other departments in any way) I have attached an acknowledgement from the relevant department.

☐ I have provided the complete curriculum for the program, concentration, emphasis, etc., including the description and course list, exactly as it should appear in the catalog.

☐ I have submitted one Signature Form that lists all of the different forms I am submitting.