FACULTY CURRICULUM COMMITTEE
SIGNATURE PAGE

• In section A, list ALL of the forms covered by this signature page. If you submit a form that is not listed in A, your proposal will be held back until we receive a new, updated signature page.
• You must obtain the signature of your department chair and dean before submitting your proposal.

A. FORMS COVERED BY THIS SIGNATURE PAGE. List each form you are submitting—for instance, PSYC 383, Course Form; PSYC, Change of Major Form; PSYC, Change of Minor Form.

IIAS Change to minor form
IIAS 401 new course form

B. APPROVAL AND SIGNATURES.

1. Signature of Department Chair or Program Director:

2. Signature of Academic Dean:

3. Signature of Provost:

4. Signature of Business Affairs (only for course fees):

5. Signature of Curriculum Committee Chair:

6. Signature of Budget Committee Chair (only for new programs):

7. Signature of Academic Planning Committee Chair (only for new programs):

8. Signature of Faculty Senate Secretary:

Date Approved by Faculty Senate: ________________

☐ fee approved on __________
☐ BOT approval pending
MEMORANDUM

To: Gibbs Knotts, Chair, Curriculum Committee
    Conseula Francis, Associate Provost

From: Joe Kelly

RE: Changes to the IIAS minor

Date: 2 March 2016

Please find attached the following documents, per my proposal to make changes to the IIAS interdisciplinary minor:

1. Change to Minor Form
2. revised IIAS Minor catalog copy, with additions highlighted in red (because we are eliminating the three required categories, it became too complex to indicate deletions and additions in one document, and it seemed advisable to provide a clean version of the new catalog copy)
3. old IIAS Minor catalog copy, with deletions marked by strikethrough
4. De-activate course forms for IIAS 301, 302, and 303
5. Signature page

These changes were made after lengthy consultation with Dean Jerry Hale and Associate Provost Conseula Francis. The original revision submitted in January included letters of support from Anthropology, English, History, and Political Science. The timing of this latest revision precludes securing new letters of support. However, I am cc-ing the chair of History, which is the only department with significant differences from the 5 January version of the proposed revisions.

The changes proposed here address certain problems with this new minor as revealed in this, our first, year of operation:

1. the difficulty in assigning credit towards the minor to students who transfer into CofC courses taken elsewhere—including Irish universities—with at least 1/3rd Irish credit;
2. the difficulty in capturing all the possible catalog special topics courses in various departments that could reasonably be expected to be taught with Irish credit;
3. the inadvisability of building a curriculum on a foundation of special topics courses;
4. an anticipated difficulty in providing a steady supply of courses in each of our original three areas of study—culture, history, and social science.

This revision is modeled on the minor in Japanese Studies.

843-953-4815
kellyj@cofc.edu
FACULTY CURRICULUM COMMITTEE
MINOR FORM

Instructions:
- Please fill out all of the portions of the form that are specified in section B. You must do this before your request can move forward!
- Remember that your changes will not be implemented until the next catalog year at the earliest.
- If you have questions, please start by checking the detailed instructions on the website. Please feel free to contact the committee chair with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: Joe Kelly
Phone: 953-4815
Email: kellyj@cofc.edu

School: HSS
Department or Program: Irish and Irish American Studies

Name and Acronym of Minor: Irish and Irish American Studies IIAS

B. TYPE OF REQUEST. Please check all that apply, then fill out the specified parts of the form.

☐ Add a New Minor (complete all portions)

☒ Change an Existing Minor (complete C, D, E, G, H, and I)
  ☒ Add existing course or courses to requirements or electives
  ☒ Add new course(s) to requirements or electives (attach completed course form for each)
  ☒ Delete courses from requirements or electives

☐ Terminate a Minor (complete E, G, H, and I)

C. GENERAL INFORMATION.

Number of Current Credit Hours (for existing minors): _18_______
Number of Proposed Credit Hours (for new or changing minors): _18_______

Catalog year in which changes will take effect: FALL _2016___________

☒ Interdisciplinary (please see guidelines on the Curriculum Committee website and include acknowledgments from relevant departments)

According to academic policy, students may not obtain a major/concentration and minor in the same subject. Will students in specific majors be prohibited from declaring this minor because of this policy?

___ Yes—Which major(s) or concentration(s)? ____________
___X___ No

D. CURRICULUM. For a changed minor, please list every change you are making below AND attach the current catalog entry for this minor (from the Minor Requirements section) with changes marked in RED. Additions should show where the course will be inserted, deletions should be noted by crossing out the course, and moves indicated with arrows. Distinguish between required and elective courses, and note any prerequisites, co-requisites, sequencing, or other restrictions. For each new course, submit the Curriculum Committee’s Course Form and a sample syllabus. For

This form was last updated on 6/6/2013 and replaces all others.
a new program, please submit the complete curriculum and catalog description exactly as they should appear in the catalog.

1. Add 5 courses:

   HIST 241 Special Topics in Modern European History
   HIST 270 Special Topics in Pre-Modern History
   HIST 344 Modern European Cultural History
   HIST 347 Special Topics in Modern European History
   POLI 352 Geographies and Politics of the European Union

2. De-activate 3 classes

   IIAS 301 Studies in Irish and Irish American Culture
   IIAS 302 Studies in Irish and Irish American History
   IIAS 303 Studies in Irish and Irish American Social Science

3. Eliminate required categories

E. RATIONALE AND EXPLANATION. Please provide a narrative addressing the request you are making and why you are making it. In addition, for a new minor, please address its objectives, provide evidence of student interest (e.g. interviews with student focus groups, enrollment in special-topics courses in this area), and explain how the minor supports the liberal arts tradition as well as the mission of the institution.

These changes were made after lengthy consultation with Dean Jerry Hale and Associate Provost Conseula Francis. They address certain problems with this new minor as revealed in this, our first, year of operation:

1. the difficulty in assigning credit towards the minor to students who transfer into CoC courses taken elsewhere—including Irish universities—with at least 1/3rd Irish credit;

2. the difficulty in capturing all the possible catalog special topics courses in various departments that could reasonably be expected to be taught with Irish credit;

3. the inadvisability of building a curriculum on a foundation of special topics courses;

4. an anticipated difficulty in providing a steady supply of courses in each of our original three areas of study-culture, history, and social science.
This revision is modeled on the minor in Japanese Studies.

The addition of the HIST special topics is a stop-gap measure, while IIAS works with the History department to develop two regular catalog courses, Pre-Modern Irish History and Modern Irish History. It was the expectation of the steering committee that proposed the minor last year and of the dean of HSS that the minor would develop regular catalog courses gradually as it recruited various departments to offer occasional courses. The removal of the three categories should facilitate this process. IIAS expects to actively solicit participation in the minor from such departments as Music, Theatre, and International Business, all of which have faculty with the expertise to teach Irish courses.

F. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

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<td>What will students know and be able to do when they complete the minor? Attach a Curriculum Map.</td>
<td>How will each outcome be measured? Who will be assessed, when, and how often? How well should students be able to do on the assessment?</td>
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1. 

2. 

3. 

4. 

How does this minor align with the student learning outcomes articulated for the major, program, or general education? What program-level outcome or outcomes does it support? Is the content or skill introduced, reinforced, or demonstrated in this minor?

G. IMPACT ON EXISTING PROGRAMS AND COURSES. Please describe the impact of this request on other programs and courses. If you are deleting a minor, please identify all programs that will be affected. If you are adding or changing a minor, please explain any overlap with existing programs at the College.

Some seats in the added courses would be occupied by students seeking credit in the minor. But this expectation is no change to what we proposed last year when the minor was proposed.
H. COSTS. List all of the new costs or cost savings (including new faculty/staff requests, library, equipment, etc.) associated with your request.

None. The addition of these courses to our curriculum represent no change to costs calculated when the minor was approved last year.

I. CHECKLIST.

☒ I have completed all relevant parts of the form.

☒ I have attached a cover letter that describes my request and lists all the documents I am submitting.

☒ I have attached a Course Form for each newly-created or modified course.

☐ (For proposals that affect other departments in any way) I have attached an acknowledgement from the relevant department.

☒ I have provided the complete curriculum for the minor, including the description and course list, exactly as it should appear in the catalog.

☒ I have submitted one Signature Form that lists all of the different forms I am submitting.
Irish and Irish American Studies Minor

The minor in Irish and Irish American Studies is designed to provide an interdisciplinary study of Irish society, culture, and history, including the experiences of the Irish diaspora in North America. Students will practice a variety of disciplinary approaches.

Requirements

Credit Hours: 18

Introduction (3 credit hours):

IIAS 201 Introduction to Irish and Irish American Culture (3)

Electives 15 credit hours from the following:

ANTH 326 Peoples and Cultures of Europe (3)
ANTH 352 Folklore of Ireland and the British Isles (3)
ENGL 325 Modern British Literature (3)
ENGL 326 Irish Literature (3)

HIST 241 Special Topics in Modern European History*
HIST 270 Special Topics in Pre-Modern History*
HIST 344 Modern European Cultural History*
HIST 347 Special Topics in Modern European History*
IIAS 304 Special Topics in Irish and Irish American Studies (3)

POLI 352 Geographies and Politics of the European Union*
POLI 367 Geography of International Conflict (3)

*when appropriate
Certain approved special topics courses from other departments may also count toward the minor provided at least 1/3 of the content focuses on Ireland. These courses will vary on a semester by semester basis. In addition, approved independent study and tutorial courses may also count toward the minor. See Program Director.

Study Abroad

Ideally, students will earn at least 6 hours of credit towards the minor by studying in Ireland, either through a semester-long program at an Irish university or though a College of Charleston summer program. Students should seek the advice the Director of IIAS before enrolling in courses at another institution to assure their applicability to this program of study. Also, the College offers summer study abroad courses taught by our own faculty.
Irish and Irish American Studies Minor

The minor in Irish and Irish American Studies is designed to provide an interdisciplinary study of Irish society, culture, and history, including the experiences of the Irish diaspora in North America. Students will practice a variety of disciplinary approaches.

Requirements

Credit Hours: 18

Introduction (3 credit hours):

IIAS 201 Introduction to Irish and Irish American Culture (3)

Culture (literature, art, music, language, etc.). Complete 3 credit hours from the following:

ENGL 325 Modern British Literature (3)
ENGL 326 Irish Literature (3)
IIAS 304 Special Topics in Irish and Irish American Culture (3)

History. Complete 3 credit hours from the following:

IIAS 302 Special Topics in Irish and Irish American History (3)

Social Sciences (anthropology, sociology, political science, geography, etc.). Complete 3 credit hours from the following:

ANTH 326 Peoples and Cultures of Europe (3)
ANTH 352 Folklore of Ireland and the British Isles (3)
IIAS 303 Special Topics in Irish and Irish American Social Science (3)

POLI 367 Geography of International Conflict (3)

Electives. Complete 6 credit hours from the three categories above and/or the elective below:

IIAS 304 Special Topics in Irish and Irish American
Studies (3)

Study Abroad

Ideally, students will spend a semester at one of our partner institutions in Belfast, Dublin, or Cork, during which time at least two of their courses will address the requirements or electives above. Students should seek the advice of the Director of IIAS before enrolling in courses at another institution to assure their applicability to this program of study. Also, the College offers summer study abroad courses taught by our own faculty.
FACULTY CURRICULUM COMMITTEE  
COURSE FORM  

Instructions:  
- Please fill out one of these forms for each course you are adding, changing, deactivating, or reactivating.  
- Fill out the parts of the form specified in part B. You must do this before your request can move forward!  
- Remember that your changes will not be implemented until the next catalog year at the earliest.  
- If you have questions, start by checking the instructions on the website. Please feel free to contact the committee chairs with any remaining questions you might have.  

A. CONTACT/COURSE INFORMATION.  

Name: Joe Kelly  
Phone: 953-4815  
Email: kellyj@cofc.edu  

Department or Program: Irish and Irish American Studies  
School: HSS  
Subject Acronym and Course Number: IIAS 301  
Catalog Year in which changes will take effect: FALL 2016  

B. TYPE OF REQUEST. Please check all that apply, then fill out the specified parts of the form.  

☐ Add a New Course (complete parts C, D, F, G, H, I, J)  
☐ Change Part of an Existing Course (complete parts C, D, E, F, G, I, J)  
☐ Course Number (you must submit a course deactivation request for the old course number)  
☐ Course Name  
☐ Course Description  
☐ Credit/Contact Hours  
☐ Restrictions (prerequisites, co-requisites, junior/senior standing, etc.)  
☒ Deactivate an Existing Course (complete parts C, D, E, G, I, J)  
☐ Reactivate a Previously-Deactivated Course (complete parts C, D, E, G, I, J)  

C. RATIONALE AND EXPLANATION. Please describe your request and explain why you are making it.  

This request is part of a wholesale revision of the IIAS minor designed to allow students to more expeditiously proceed through the minor.  

D. IMPACT ON EXISTING PROGRAMS AND COURSES. Please briefly describe the impact of your request on your own programs and courses as well other programs and courses. If another program requires the course, you must submit their written acknowledgement with this proposal. Also, the affected program must describe any change in the number of credit hours they require. Include a list of similar courses in other departments and explain any overlap.  

None  

This form was last updated on 12/13/13 and replaces all others.
E. EXISTING COURSE INFORMATION. If you are proposing a new course, just leave this blank. Otherwise, please fill out all fields.

Department: IIAS  
School: HSS  
Subject Acronym: IIAS  
Course Number: 302

Credit hours: 3  √ lecture  __ lab  __ seminar  __ independent study  
Contact hours: 3  √ lecture  __ lab  __ seminar  __ independent study

Course title: Studies in Irish and Irish American Culture

Course description (maximum 50 words, exactly as it appears in the catalog):

A study of Irish and/or Irish American culture. May be repeated when topics vary. No more than 6 credit hours may be applied to the Irish and Irish American Studies minor

Restrictions (pre-requisites, co-requisites, majors only, etc.):

Cross-listing, if any:

Is this course repeatable? ☒ yes  ☐ no  
If yes, how many total credit hours may the student earn? 6 (for minors)

F. NEW COURSE INFORMATION. If you are deactivating a course, leave this blank. Otherwise, please fill out all fields. For changed courses, use boldface for the information that is changing.

Department:  
School:  
Subject Acronym:  
Course Number:

Credit hours:  __ lecture  __ lab  __ seminar  __ independent study  
Contact hours:  __ lecture  __ lab  __ seminar  __ independent study

Course title:

Course description (maximum 50 words, exactly as it appears in the catalog):

Restrictions (pre-requisites, co-requisites, majors only, etc.):

If this is a newly-created course, is it intended to be the equivalent of an existing course? ☐ yes  ☐ no
If so, which course? ____________

If equivalent, will the newly-created course replace the existing course? ☐ yes  ☐ no

Note: If yes, you must deactivate that course by submitting an additional Course Form.

Cross-listing, if any (submit approval from relevant department): ____________

Note: Cross-listed courses are equivalent.

Is this course repeatable? ☐ yes  ☐ no  
If yes, how many total credit hours may the student earn? ____

Is there an activity, lab, or other fee associated with this course? ☐ yes  ☐ no  
What is the fee? $_______

Note: The Senate cannot approve new fees; Business Affairs will submit any such request to the Board of Trustees. The course can still be created, but the fee will not be attached until the Board has approved it.

This form was last updated on 12/13/13 and replaces all others.
G. COSTS. List all of the new costs or cost savings (including new faculty/staff requests, library, equipment, etc.) associated with your request.

H. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

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How does this course align with the student learning outcomes articulated for the major, program, or general education? What program-level outcome or outcomes does it support? Is the content or skill introduced, reinforced, or demonstrated in this course?

I. PROGRAM CHANGES. Will this course be added to the existing degree requirements or list of approved electives of a major, minor, or concentration?  □ yes  □ no

If yes, please attach a Change Minor and/or Change Major/Program Form as appropriate.
J. CHECKLIST.

☒ I have completed all relevant parts of the form.

☒ I have attached a cover letter that describes my request and lists all the documents I am submitting.

☐ (For new courses only) I have attached a syllabus.

☐ (For courses used in any way by other departments, including cross-listing) I have attached an acknowledgement from the relevant department.

☐ (For courses intended to fulfill a Gen Ed requirement) I have submitted the proposal to the Gen Ed committee.

☒ I have submitted one Signature Form that lists all of the different forms I am submitting.

This form was last updated on 12/13/13 and replaces all others.
FACULTY CURRICULUM COMMITTEE
COURSE FORM

Instructions:
• Please fill out one of these forms for each course you are adding, changing, deactivating, or reactivating.
• Fill out the parts of the form specified in part B. You must do this before your request can move forward!
• Remember that your changes will not be implemented until the next catalog year at the earliest.
• If you have questions, start by checking the instructions on the website. Please feel free to contact the committee chairs with any remaining questions you might have.

A. CONTACT/COURSE INFORMATION.

Name: Joe Kelly                Phone: 953-4815                Email: kellyj@cofc.edu

Department or Program: Irish and Irish American Studies          School: HSS

Subject Acronym and Course Number: IIAS 302

Catalog Year in which changes will take effect: FALL _2016____________

B. TYPE OF REQUEST. Please check all that apply, then fill out the specified parts of the form.

☐ Add a New Course (complete parts C, D, F, G, H, I, J)
☐ Change Part of an Existing Course (complete parts C, D, E, F, G, I, J)
  ☐ Course Number (you must submit a course deactivation request for the old course number)
  ☐ Course Name
  ☐ Course Description
  ☐ Credit/Contact Hours
  ☐ Restrictions (prerequisites, co-requisites, junior/senior standing, etc.)
☒ Deactivate an Existing Course (complete parts C, D, E, G, I, J)
☐ Reactivate a Previously-Deactivated Course (complete parts C, D, E, G, I, J)

C. RATIONALE AND EXPLANATION. Please describe your request and explain why you are making it.

This request is part of a wholesale revision of the IIAS minor designed to allow students to more expeditiously proceed through the minor.

D. IMPACT ON EXISTING PROGRAMS AND COURSES. Please briefly describe the impact of your request on your own programs and courses as well other programs and courses. If another program requires the course, you must submit their written acknowledgement with this proposal. Also, the affected program must describe any change in the number of credit hours they require. Include a list of similar courses in other departments and explain any overlap.

None

This form was last updated on 12/13/13 and replaces all others.
E. EXISTING COURSE INFORMATION. If you are proposing a new course, just leave this blank. Otherwise, please fill out all fields.

Department: IIAS School: HSS Subject Acronym: IIAS Course Number: 302

Credit hours: 3 [√] lecture ___ lab ___ seminar ___ independent study
Contact hours: 3 [√] lecture ___ lab ___ seminar ___ independent study

Course title: Studies in Irish and Irish American History

Course description (maximum 50 words, exactly as it appears in the catalog):

IIAS 302 Special Topics in Irish and Irish American History (3) A study of a topic in Irish and Irish American history. May be repeated when topics vary. No more than 6 credit hours may be applied to the Irish and Irish American Studies minor.

Restrictions (pre-requisites, co-requisites, majors only, etc.):

Cross-listing, if any:

Is this course repeatable? [X] yes [ ] no If yes, how many total credit hours may the student earn? 6 (for minors)

F. NEW COURSE INFORMATION. If you are deactivating a course, leave this blank. Otherwise, please fill out all fields. For changed courses, use boldface for the information that is changing.

Department: School: Subject Acronym: Course Number:

Credit hours: ___ lecture ___ lab ___ seminar ___ independent study
Contact hours: ___ lecture ___ lab ___ seminar ___ independent study

Course title:

Course description (maximum 50 words, exactly as it appears in the catalog):

Restrictions (pre-requisites, co-requisites, majors only, etc.):

If this is a newly-created course, is it intended to be the equivalent of an existing course? [ ] yes [ ] no
If so, which course? ______________

If equivalent, will the newly-created course replace the existing course? [ ] yes [ ] no
Note: If yes, you must deactivate that course by submitting an additional Course Form.

Cross-listing, if any (submit approval from relevant department): ______________
Note: Cross-listed courses are equivalent.

Is this course repeatable? [ ] yes [ ] no If yes, how many total credit hours may the student earn? _____

Is there an activity, lab, or other fee associated with this course? [ ] yes [ ] no What is the fee? $ ______
Note: The Senate cannot approve new fees; Business Affairs will submit any such request to the Board of Trustees. The course can still be created, but the fee will not be attached until the Board has approved it.

G. COSTS. List all of the new costs or cost savings (including new faculty/staff requests, library, equipment, etc.) associated with your request.

H. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

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How does this course align with the student learning outcomes articulated for the major, program, or general education? What program-level outcome or outcomes does it support? Is the content or skill introduced, reinforced, or demonstrated in this course?

I. PROGRAM CHANGES. Will this course be added to the existing degree requirements or list of approved electives of a major, minor, or concentration? □ yes □ no

If yes, please attach a Change Minor and/or Change Major/Program Form as appropriate.
J. CHECKLIST.

☒ I have completed all relevant parts of the form.

☒ I have attached a cover letter that describes my request and lists all the documents I am submitting.

☐ (For new courses only) I have attached a syllabus.

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FACULTY CURRICULUM COMMITTEE
COURSE FORM

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• Remember that your changes will not be implemented until the next catalog year at the earliest.
• If you have questions, start by checking the instructions on the website. Please feel free to contact the committee chairs with any remaining questions you might have.

A. CONTACT/COURSE INFORMATION.

Name: Joe Kelly Phone: 953-4815 Email: kellyj@cofc.edu

Department or Program: Irish and Irish American Studies School: HSS

Subject Acronym and Course Number: IIAS 303

Catalog Year in which changes will take effect: FALL 2016

B. TYPE OF REQUEST. Please check all that apply, then fill out the specified parts of the form.

☐ Add a New Course (complete parts C, D, F, G, H, I, J)
☐ Change Part of an Existing Course (complete parts C, D, E, F, G, I, J)
  ☐ Course Number (you must submit a course deactivation request for the old course number)
  ☐ Course Name
  ☐ Course Description
  ☐ Credit/Contact Hours
  ☐ Restrictions (prerequisites, co-requisites, junior/senior standing, etc.)
☒ Deactivate an Existing Course (complete parts C, D, E, G, I, J)
☐ Reactivate a Previously-Deactivated Course (complete parts C, D, E, G, I, J)

C. RATIONALE AND EXPLANATION. Please describe your request and explain why you are making it.

This request is part of a whole-sale revision of the IIAS minor designed to allow students to more expeditiously proceed through the minor.

D. IMPACT ON EXISTING PROGRAMS AND COURSES. Please briefly describe the impact of your request on your own programs and courses as well other programs and courses. If another program requires the course, you must submit their written acknowledgement with this proposal. Also, the affected program must describe any change in the number of credit hours they require. Include a list of similar courses in other departments and explain any overlap.

None

This form was last updated on 12/13/13 and replaces all others.
E. EXISTING COURSE INFORMATION. If you are proposing a new course, just leave this blank. Otherwise, please fill out all fields.

Department: IIAS School: HSS Subject Acronym: IIAS Course Number: 303
Credit hours: 3 [ ] lecture [ ] lab [ ] seminar [ ] independent study
Contact hours: 3 [ ] lecture [ ] lab [ ] seminar [ ] independent study

Course title: Studies in Irish and Irish American History

Course description (maximum 50 words, exactly as it appears in the catalog):
A study of an Irish or Irish American topic in social sciences. May be repeated when topics vary. No more than 6 credit hours may be applied to the Irish and Irish American Studies minor.

Restrictions (pre-requisites, co-requisites, majors only, etc.):

Cross-listing, if any:

Is this course repeatable? [x] yes [ ] no If yes, how many total credit hours may the student earn? 6 (for minors)

F. NEW COURSE INFORMATION. If you are deactivating a course, leave this blank. Otherwise, please fill out all fields. For changed courses, use boldface for the information that is changing.

Department: School: Subject Acronym: Course Number:
Credit hours: [ ] lecture [ ] lab [ ] seminar [ ] independent study
Contact hours: [ ] lecture [ ] lab [ ] seminar [ ] independent study

Course title:

Course description (maximum 50 words, exactly as it appears in the catalog):

Restrictions (pre-requisites, co-requisites, majors only, etc.):

If this is a newly-created course, is it intended to be the equivalent of an existing course? [ ] yes [ ] no
If so, which course? __________________

If equivalent, will the newly-created course replace the existing course? [ ] yes [ ] no
Note: If yes, you must deactivate that course by submitting an additional Course Form.

Cross-listing, if any (submit approval from relevant department): __________________
Note: Cross-listed courses are equivalent.

Is this course repeatable? [ ] yes [ ] no If yes, how many total credit hours may the student earn? ____

Is there an activity, lab, or other fee associated with this course? [ ] yes [ ] no What is the fee? $________
Note: If yes, you must deactivate that course by submitting an additional Course Form.
G. COSTS. List all of the new costs or cost savings (including new faculty/staff requests, library, equipment, etc.) associated with your request.

H. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

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</tbody>
</table>

How does this course align with the student learning outcomes articulated for the major, program, or general education? What program-level outcome or outcomes does it support? Is the content or skill introduced, reinforced, or demonstrated in this course?

I. PROGRAM CHANGES. Will this course be added to the existing degree requirements or list of approved electives of a major, minor, or concentration? □ yes □ no

If yes, please attach a Change Minor and/or Change Major/Program Form as appropriate.
J. CHECKLIST.

☑ I have completed all relevant parts of the form.

☑ I have attached a cover letter that describes my request and lists all the documents I am submitting.

☐ (For new courses only) I have attached a syllabus.

☐ (For courses used in any way by other departments, including cross-listing) I have attached an acknowledgement from the relevant department.

☐ (For courses intended to fulfill a Gen Ed requirement) I have submitted the proposal to the Gen Ed committee.

☑ I have submitted one Signature Form that lists all of the different forms I am submitting.