FACULTY CURRICULUM COMMITTEE
SIGNATURE PAGE

- In section A, list ALL of the forms covered by this signature page. If you submit a form that is not listed in A, your proposal will be held back until we receive a new, updated signature page.
- You must obtain the signature of your department chair and dean before submitting your proposal.

A. FORMS COVERED BY THIS SIGNATURE PAGE. List each form you are submitting—for instance, PSYC 383, Course Form; PSYC, Change of Major Form; PSYC, Change of Minor Form.

- Creation of course form URST 450 "Senior Student Ambassadorship"
- Program change form to include URST 450 as elective within each concentration

B. APPROVAL AND SIGNATURES.

1. Signature of Department Chair or Program Director:
   ___________________________ Date: 6/4/15
   Kevin Keenan

2. Signature of Academic Dean:
   ___________________________ Date: 6/8/15
   [Signature]

3. Signature of Provost:
   ___________________________ Date: 9/7/15
   [Signature]

4. Signature of Business Affairs (only for course fees):
   ___________________________ Date: __________________

5. Signature of Curriculum Committee Chair:
   ___________________________ Date: 10-16-15
   [Signature]

6. Signature of Budget Committee Chair (only for new programs):
   ___________________________ Date: __________________

7. Signature of Academic Planning Committee Chair (only for new programs):
   ___________________________ Date: __________________

8. Signature of Faculty Senate Secretary:
   ___________________________ Date: __________________

 Date Approved by Faculty Senate: ____________________

[Stamp: School of HSS
JUN 05 2015
Dean's Office
Received Date]

☐ fee approved on _________
☐ BOT approval pending
June 4, 2015

Dear College of Charleston Curriculum Committee:

Please find attached an application to create a new course, URST 450 "Senior Student Ambassadorship." This is intended to be the culminating course in the 3 year sequenced course structure for the Student Ambassador Program. The Senior Student Ambassadorship course is an internship course that mirrors the academic structure of most such courses offered at the College.

One of the goals of the Student Ambassador Program is to equip students with skills to solve issues related to community growth and economic change here in the Lowcountry. Community mentors will be involved with the students throughout the program, and we are hoping to enlist these mentors to find students internships in the fall semester of the senior year. The internships will be directly related to the Student Ambassador Program mission. These internships will provide structured opportunities for the student to demonstrate his or her mastery of program concepts and apply those concepts to solve problems in the workplace.

In the event that the student’s home department offers an internship course and the ambassador internship is suitable to the learning objectives of that course, the student will enroll in that course under the normal procedures of the home department. For example, an URST student who is in the Student Ambassador Program will enroll in URST 400 “Practicum” in the senior year, and URST 450 will not be used. However, in the case that the student’s home department does not offer an internship class, or the desired student learning outcomes of an existing internship do not align with the Student Ambassador Program internship, the URST 450 course will be used.

Please do not hesitate to contact me should you have any questions about the Student Ambassador Program. I may be reached at KeenanK@cofc.edu or (843) 953-5679.

Sincerely,

Kevin Keenan, Ph.D., AICP
Associate Professor, Political Science Department
Director, Urban Studies Program

843.953.5679 | F: 843.953.8140
66 GEORGE ST. | CHARLESTON, SC | 29424-0001
FACULTY CURRICULUM COMMITTEE
CHANGE/DELETE PROGRAM FORM

Instructions:
- Please fill out all of the portions of the form that are specified in section B. You must do this before your request can move forward!
- Remember that your changes will not be implemented until the next catalog year at the earliest.
- If you have questions, please start by checking the detailed instructions on the website.
- Please feel free to contact the committee chair with any remaining questions you might have.

A. CONTACT INFORMATION.

Name: Kevin Keenan  Phone: 953-5679  Email: KeenanK@cofc.edu
School: HSS  Department or Program: Urban Studies Program
Name and Acronym of Major: URST

B. CATEGORY OF REVIEW. Please check all that apply, then fill out the specified parts of the form.

☑ Change Request (fill out all sections)
  ☑ Add an existing course to requirements or electives
  ☐ Add a new course to requirements or electives (attach completed course form for each)
  ☐ Delete courses from requirements or electives
  ☐ Add or modify concentration*
  ☐ Add or modify cognate*

*Note: Only concentrations and cognates requiring 18 or more credit hours will be tracked in Banner and Degree Works and noted on the transcript.

☐ Terminate Program (fill out E, G, H, and I)
  ☐ Terminate degree
  ☐ Terminate major
  ☐ Terminate concentration
  ☐ Terminate cognate

C. GENERAL INFORMATION

Number of Current Credit Hours (for existing program): 41+
Number of Proposed Credit Hours (for changed program): 41+
Catalog Year in which changes will take effect: FALL 2016

D. CURRICULUM. Please list every change you are making below AND attach the current Program of Study Worksheet for this major (http://Registrar.cofc.edu/Program-of-Study-Resources/Program-of-Study-Worksheets/index.php) with changes marked in RED. Additions should show where the course will be inserted, deletions should be noted by crossing out the course, and moves indicated with arrows. Distinguish between required and elective courses, and note any prerequisites, co-requisites, sequencing, or other restrictions. Provide the catalog description and course list exactly as they should appear in the catalog. For each new course, submit the Curriculum Committee’s Course Form and a sample syllabus.

This form was last updated on 6/6/2013 and replaces all others.
Urban Studies, B.A.

Degree: Bachelor of Arts

Credit Hours: 41+

"PR" indicates a pre-requisite. "CO" indicates a co-requisite.

Courses within this major may also satisfy general education requirements. Please consult http://registrar.cofc.edu/general-edu for more information.

Required Courses

URST 101* Introduction to Urban Studies (3) PR: None
ECON 307 Urban Economics (3) PR: Junior standing; ECON 200, 201, MATH 105 or 120 or instructor permission
HIST 211 American Urban History (3) PR: One course in pre-modern history and one course in modern history from the list of approved courses satisfying the general education history requirement (see http://registrar.cofc.edu/general-edu).
POLI 305 Urbanization and Urban Geography (3) PR: None
OR
POLI 333 Suburbia: People, Places, and Politics (3) PR: None
SOCY 351 Urban Sociology (3) PR: SOCY 101 or HONS 167 or SOCY 102
URST 400 Practicum (2) PR: Instructor permission
ADD
OR
URST 450 Senior Student Ambassadorship (2); PR: URST 351; Approval of URST Director.

In this course, which is open only to student ambassadors, the students select and develop concepts that they find useful for solving workplace issues under the guidance of a professor and community mentor. The course is designed to prompt students to begin thinking about their future after CofC through direct application of their knowledge.

Notes: *This should be one of the first courses taken in this major.

Choose one statistics course from the following:

DSCI 232 Business Statistics (3) PR: MATH 104 or 250
PSYC 211 Psychological Statistics (3) PR: PSYC 103
SOCY 272 Making Sense of Sociological Data (3) PR: SOCY 101 or HONS 167 or SOCY 102

This form was last updated on 6/6/2013 and replaces all others.
Choose one research design course from the following:

HPCP 215  Researching Historic Properties (3) PR: HPCP 199
POLI 205  Doing Research in Politics (3) PR: None
PSYC 220  Research Methods (3) PR: PSYC 103, PSYC 211
SOCY 271  Introduction to Social Research (3) PR: SOCY 101 or HONS 167 or SOCY 102

Select one of the following two concentration areas (Urban Policy and Social Problems or Urban Planning and Administration):

**Urban Policy and Social Problems Concentration**

Select 9 credit hours from the following:

HIST 307  History of the United States: Cold War America, 1945-present (3) PR: One course in pre-modern history and one course in modern history from the list of approved courses satisfying the general education history requirement (see http://registrar.cofc.edu/general-edu):
PHIL 155  Environmental Ethics (3) PR: None
POLI 211  Introduction to Public Policy (3) PR: None
POLI 322  Urban Government and Politics (3) PR: POLI 101 or instructor permission
SOCY 102  Contemporary Social Issues (3) PR: None

Select 9 credit hours from the following:

ECON 318  Macroeconomic Analysis (3) PR: Junior standing; ECON 200, 201, MATH 120
ECON 325  Economics for Development (3) PR: Junior standing; ECON 200, 201, MATH 105 or 120 or instructor permission
HIST 217  African American History Since 1865 (3) PR: One course in pre-modern history and one course in modern history from the list of approved courses satisfying the general education history requirement (see http://registrar.cofc.edu/general-edu).
HIST 225  History of the South Since 1865 (3) PR: One course in pre-modern history and one course in modern history from the list of approved courses satisfying the general education history requirement (see http://registrar.cofc.edu/general-edu).
HIST 323  Society and Culture of Early Charleston (3) PR: One course in pre-modern history and one course in modern history from the list of approved courses satisfying the general education history requirement (see http://registrar.cofc.edu/general-edu).
POLI 210  Introduction to Public Administration (3) PR: None
POLI 306  Urban Policy (3) PR: None
POLI 307  Environmental Policy (3) PR: None
POLI 310  Urban Applications of Geographic Information Systems (3) PR: None
POLI 327  Political Parties (3) PR: POLI 101 or instructor permission
PSYC 221  Abnormal Psychology (3) PR: PSYC 103
PSYC 223  Social Psychology (3) PR: PSYC 103
PSYC 321  Psychology in the Workplace (3) PR: PSYC 103

This form was last updated on 6/6/2013 and replaces all others.
PSYC 329  Environmental Psychology (3) PR: PSYC 103
PSYC 334  Psychology of Stress (3) PR: PSYC 103
PSYC 358  Nonverbal Communication (formerly PSYC 340) (3) PR: PSYC 103, 211. 220 (or 250 in lieu of 211 and 220) or instructor permission
SOCY 331  Society and the Individual (3) PR: SOCY 101 or HONS 167 or SOCY 102
SOCY 332  Collective Behavior (3) PR: SOCY 101 or HONS 167 or SOCY 102
SOCY 341  Criminology (3) PR: SOCY 101 or HONS 167 or SOCY 102
SOCY 342  Juvenile Delinquency (3) PR: SOCY 101 or HONS 167 or SOCY 102
SOCY 344  Social Gerontology (3) PR: SOCY 101 or HONS 167 or SOCY 102
SOCY 346  Environmental Sociology (3) PR: SOCY 101 or HONS 167 or SOCY 102
SOCY 358  Living in an Organizational World (3) PR: SOCY 101 or HONS 167 or SOCY 102
SOCY 362  Social and Culture Change (3) PR: SOCY 101 or HONS 167 or SOCY 102
SOCY 366  Race and Ethnic Relations (3) PR: SOCY 102 or HONS 167 or SOCY 102
URST 250  Sophomore Student Ambassadorship (1) PR: Approval of the Urban Studies director
URST 251  Sophomore Student Ambassadorship (2) PR: Approval of the Urban Studies director

**URST 350 “Junior Student Ambassadorship” (1) PR: URST 251; Approval of URST Director**

In this course, the student will identify, develop, and critique a variety of community engagement techniques. The student will then work with his or her mentor and with faculty to identify a researchable policy problem affecting a community, and will then craft an independent policy review project that seeks solutions.

**URST 351 “Junior Student Ambassadorship” (2) PR: URST 350; Approval of URST Director**

This course is a continuation of URST 350. The student will identify, develop, and critique a variety of community engagement techniques. The student will then work with his or her mentor and with faculty to identify a researchable policy problem affecting a community, and will then craft an independent policy review project that seeks solutions.

URST 398  Special Topics in Humanities (3) PR: None
URST 399  Special Topics in Social Sciences (3) PR: None
URST 401  Independent Study (1-3) PR: Instructor and faculty advisor permission is required before registration. A student may take no more than 6 credit hours of independent study.
URST 499  Bachelor’s Essay (6) PR: A project proposal must be submitted in writing and approved by the faculty prior to registration for the course.

**Urban Planning and Administration Concentration**

Select 9 credit hours from the following:

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This form was last updated on 6/6/2013 and replaces all others.
ACCT 203  Financial Accounting (3) PR: Sophomore standing
HTMT 210  Principles and Practices in Hospitality and Tourism (3) PR: None
PHIL 155  Environmental Ethics (3) PR: None
POLI 210  Introduction to Public Administration (3) PR: None
URST 310  Urban Planning (3) PR: None
OR
URST 320  Town and Country Planning (3) PR: None
URST 360  Land Use Law (3) PR: None
URST 361  Water Use Law (3) PR: None

Select 9 credit hours from the following:

ACCT 204  Managerial Accounting (3) PR: ACCT 203; sophomore standing
ARTH 105  Introduction to Architecture (3) PR: None
ARTH 265  The City as a Work of Art (3) PR: None
ARTH 395  History of 20th Century Architecture (3) PR: Instructor permission or 6 hours of
          ARTH or ARTH 299
BIOL 204  Man and the Environment (3) PR: None
CLAS 225  The Archaeology or Athens (3) PR: None
CLAS 226  The Archaeology of Rome (3) PR: None
ECON 318  Macroeconomic Analysis (3) PR: Junior standing; ECON 200, 201 and MATH 105 or 120
HPCP 275  History of Land Design (3) PR: None
HPCP 299  Preservation Planning Studio (3) PR: HPCP 199 or instructor permission
HPCP 315  Urban Design Studio (3) PR: URST 310 or instructor permission
MGMT 307  Human Resource Management (3) PR: MGMT 301, junior standing
POLI 211  Introduction to Public Policy (3) PR: None
POLI 310  Urban Applications of Geographic Information Systems (3) PR: None
PSYC 329  Environmental Psychology (3) PR: PSYC 103
REAL 310  Principles of Real Estate (3) PR: Junior standing
REAL 376  Real Estate Market Analysis (3) PR: Junior standing, ACCT 203, ACCT 204,
          ECON 200, ECON 201, MATH 104 or MATH 250, or instructor permission
SOCY 352  Population and Society (3) PR: SOCY 101 or HONS 167 or SOCY 102
SOCY 358  Living in an Organizational World (3) PR: SOCY 101 or HONS 167 or SOCY 102
URST 250  Sophomore Student Ambassadorship (1) PR: Approval of the Urban Studies
          director
URST 251  Sophomore Student Ambassadorship (2) PR: Approval of the Urban Studies
          director
URST 350  "Junior Student Ambassadorship" (1) PR: URST 251; Approval of URST
          Director

In this course, the student will identify, develop, and critique a variety of
community engagement techniques. The student will then work with his or her mentor and with faculty to identify a researchable policy problem affecting a community, and will then craft an independent policy review project that seeks solutions.

**URST 351** "Junior Student Ambassadorship" (2) PR: URST 350; Approval of URST Director
This course is a continuation of URST 350. The student will identify, develop, and critique a variety of community engagement techniques. The student will then work with his or her mentor and with faculty to identify a researchable policy problem affecting a community, and will then craft an independent policy review project that seeks solutions.

**URST 313** Sustainable Urbanism (3) PR: None
**URST 398** Special Topics in Humanities (3) PR: None
**URST 399** Special Topics in Social Sciences (3) PR: None
**URST 401** Independent Study (1-3) PR: Instructor and faculty advisor permission is required before registration. A student may take no more than 6 credit hours of independent study.
**URST 499** Bachelor’s Essay (6) PR: A project proposal must be submitted in writing and approved by the faculty prior to registration for the course.

Notes:
- Students should plan their courses of study with their faculty advisor to assure that pre-requisites are satisfied early enough in their program so as not to interfere with enrollment.

E. RATIONALE AND EXPLANATION. Please provide a narrative addressing the request you are making and why you are making it.

This course is being added to the Urban Studies Program major requirements in the event that a student who is NOT an urban studies major, but IS a student ambassador, decides to declare urban studies as his or her major while in the senior year and in the process of finishing the ambassadorships. In such a rare case, we would want the 450 class to count towards the student’s degree program in lieu of URST 400. Because URST 400 is an internship class, if URST 450 did not count in the case of a student ambassador who switched to URST at the end of the year, then he or she would have to find another internship and enroll in URST 400 to complete the degree. This would be cumbersome and time consuming for the student. The student who takes URST 450 as an Urban Studies major would receive 2 credits for the course, just as if they had finished the URST 400 practicum (which is the class that URST majors who are student ambassadors would complete).

F. STUDENT LEARNING OUTCOMES AND ASSESSMENT.
<table>
<thead>
<tr>
<th>Student Learning Outcomes</th>
<th>Assessment Method and Performance Expected</th>
</tr>
</thead>
<tbody>
<tr>
<td>What will students know and be able to do when they complete the major or program?</td>
<td>How will each outcome be measured? Who will be assessed, when, and how often? How well should students be able to do on the assessment?</td>
</tr>
<tr>
<td>1. <em>select</em>, <em>define</em>, and appropriately <em>use</em> at least three concepts.</td>
<td>The internship course is structured to have concept-issue analysis papers, in which the students have to define and apply a concept in order to solve a real world problem or issue that they are encountering in their internship. All students should evidence a level of understanding and engagement much higher than a basic (C-level) understanding. The faculty supervising the student in this internship course will assess whether or not they are performing satisfactorily.</td>
</tr>
<tr>
<td>2. analyze and propose a <em>solution</em> to a real world problem or issue that they encounter in their internship</td>
<td>The internship course is structured so that the students complete a final issue analysis paper, in which the students have to identify a problem faced by their workplace, define several concepts related to this issue that help them solve it, and then propose conceptually grounded solutions. All students should evidence a level of understanding and engagement much higher than a basic (C-level) understanding. The faculty supervising the student in this internship course will assess whether or not they are performing satisfactorily.</td>
</tr>
<tr>
<td>3. Students will be able to <em>evaluate</em> the issues and solutions proposed by their peers.</td>
<td>Students will be engaged with the other ambassadors about issues that they are encountering in their internships and possible solutions to these issues. The students are expected to show a high-level of sophistication in these discussions, as they will have been read about and engaged the various issues facing Charleston over the previous two years of the Ambassadorship. All students should evidence a level of understanding and engagement much higher than a basic (C-level) understanding.</td>
</tr>
<tr>
<td>4.</td>
<td></td>
</tr>
</tbody>
</table>
G. IMPACT ON EXISTING PROGRAMS AND COURSES. Please describe the impact of this request on other programs and courses. If you are deleting a program, please describe the effect on all programs that will be impacted; if you are adding or changing a program, please explain any overlap with existing programs at the College.

The proposed change to the URST major does not impact other programs in any way.

H. COSTS ASSOCIATED WITH THE REQUESTED ACTION. List all of the new costs or cost savings (including new faculty/staff requests, library, or equipment) associated with your request.

The Director of Urban Studies and the Director of the Riley Center will be primarily responsible for managing the ambassadors. These tasks will take time from both directors' administrative responsibilities, for which they both receive stipends. The Riley Center will provide all administrative support associated with the ambassadorships, as agreed to by the Dean of HSS and Kendra Stewart (the Riley Center director).

The Urban Studies Director receives 2 course releases each year (1 each semester) to initiate activities that advance the mission and goals of Urban Studies at the College. The ambassadorships will be managed utilizing this workload reduction given to the URST director. A letter of support has been provided by the HSS Dean. In this letter, the HSS Dean indicates that he will pay close attention to issues of workload related to Urban Studies and the ambassadorships. Currently, the Dean and the URST director feel that the ambassadorships will create a reasonable amount of work for the URST director, particularly given the course reductions and administrative support provided by Riley. Both have indicated that they will honestly revisit workload questions as the ambassadorships develop.

There will be no use of adjuncts in the ambassador courses. The Urban Studies Program receives a library budget to spend on instructional materials directly aligned with the URST mission; should there be library expenses associated with the creation of the ambassadorships, there will not be a problem redirecting these resources to meet such needs.

I. CHECKLIST

☒ I have completed all relevant parts of the form.

☒ I have attached a cover letter that describes my request and lists all the documents I am submitting.

☒ I have attached a Course Form for each newly-created or modified course.
☐ (For proposals that affect other departments in any way) I have attached an acknowledgement from the relevant department.

☒ I have provided the complete curriculum for the program, concentration, emphasis, etc., including the description and course list, exactly as it should appear in the catalog.

☒ I have submitted one Signature Form that lists all of the different forms I am submitting.
Urban Studies Major with Concentration in Urban Planning and Administration Requirements
Catalog Year: 2015-16
Degree: Bachelor of Arts
Credit Hours: 41+

*PR* indicates a pre-requisite.  *CO* indicates a co-requisite.

Courses within this major may also satisfy general education requirements. Please consult http://registrar.cofc.edu/general-edu for more information.

Required Courses

- □ URST 101*  Introduction to Urban Studies  (3) PR: None
- □ ECON 307  Urban Economics (3) PR: Junior standing; ECON 200, 201; MATH 105 or 120; or instructor permission
- □ HIST 211  American Urban History (3) PR: One course in pre-modern history and one course in modern history from the list of approved courses satisfying the general education history requirement (see http://registrar.cofc.edu/general-edu).
- □ POLI 305  Urbanization and Urban Geography (3) PR: None
- □ POLI 333  Suburbia: People, Places, and Politics (3) PR: None
- □ SOCY 351  Urban Sociology (3) PR: SOCY 101 or HONS 167 or SOCY 102
- □ URST 400  Practicum (2) PR: Instructor permission

Notes: *This should be one of the first courses taken in this major.

Choose one statistics course (3 credit hours) from the following:

- □ DSCI 232  Business Statistics (3) PR: MATH 104 or 250
- □ PSYC 211  Psychological Statistics (3) PR: PSYC 103
- □ SOCY 272  Making Sense of Sociological Data (3) PR: SOCY 101 or HONS 167 or SOCY 102

Choose one research design course (3 credit hours) from the following:

- □ HFCP 215  Researching Historic Properties (3) PR: HFCP 199
- □ POLI 205  Doing Research in Politics (3) PR: None
- □ PSYC 220  Research Methods (3) PR: PSYC 103 and 211
- □ SOCY 271  Introduction to Social Research (3) PR: SOCY 101 or HONS 167 or SOCY 102

Urban Planning and Administration Concentration

Select three courses totaling 9 credit hours from the following:

- □ ACCT 203  Financial Accounting (3) PR: Sophomore standing
- □ HTMT 210  Principles and Practices in Hospitality and Tourism (3) PR: None
- □ PHIL 155  Environmental Ethics (3) PR: None
- □ POLI 210  Introduction to Public Administration (3) PR: None
Select three courses totaling 9 credit hours from the following:

☐ _______  ☐ _______  ☐ _______  ☐ _______

ACCT 204  Managerial Accounting (3) PR: ACCT 203; sophomore standing
ARTH 105  Introduction to Architecture (3) PR: None
ARTH 265  The City as a Work of Art (3) PR: None
ARTH 395  History of 20th Century Architecture (3) PR: Instructor permission or 6 hours of ARTH or ARTH 299
BIOL 204  Man and the Environment (3) PR: None
CLAS 225  The Archaeology of Athens (3) PR: None
CLAS 226  The Archaeology of Rome (3) PR: None
ECON 318  Macroeconomic Analysis (3) PR: Junior standing; ECON 200, 201 and MATH 120
HPCP 275  History of Land Design (3) PR: None
HPCP 299  Preservation Planning Studio (3) PR: HPCP 199 or instructor permission
HPCP 315  Urban Design Studio (3) PR: URST 310 or instructor permission
MGMT 307  Human Resource Management (3) PR: MGMT 301, junior standing
POLI 211  Introduction to Public Policy (3) PR: None
POLI 310  Urban Applications of Geographic Information Systems (GIS) (3) PR: None
PSYC 329  Environmental Psychology (3) PR: PSYC 103
REAL 310  Principles of Real Estate (3) PR: Junior standing
REAL 376  Real Estate Market Analysis (3) CO or PR: Junior standing, ACCT 203, 204, ECON 200, 201, MATH 104 or 250, or instructor permission
SOCY 352  Population and Society (3) PR: SOCY 101 or HONS 167 or SOCY 102
SOCY 358  Living in an Organizational World (3) PR: SOCY 101 or HONS 167 or SOCY 102
URST 250  Sophomore Student Ambassadorship (1) PR: Approval of Urban Studies Director
URST 251  Sophomore Student Ambassadorship (2) PR: Approval of Urban Studies Director
URST 313  Sustainable Urbanism (3) PR: None
URST 398  Special Topics in Humanities (3) PR: None
URST 399  Special Topics in Social Sciences (3) PR: None
URST 401  Independent Study (1-3) PR: Instructor and faculty advisor permission is required before registration. A student may take no more than 6 credit hours of independent study.
URST 499  Bachelor's Essay (6) PR: A project proposal must be submitted in writing and approved by the faculty prior to registration for the course.
Notes:

- Students should plan their courses of study with their faculty advisor to assure that pre-requisites are satisfied early enough in their program so as not to interfere with enrollment.
Urban Studies Major with Concentration in Urban Policy and Social Problems Requirements
Catalog Year: 2015-16
Degree: Bachelor of Arts
Credit Hours: 41+

"PR" indicates a pre-requisite. "CO" indicates a co-requisite.

Courses within this major may also satisfy general education requirements. Please consult http://registrar.cofc.edu/general-edu for more information.

Required Courses

☐ URST 101* Introduction to Urban Studies (3) PR: None
☐ ECON 307 Urban Economics (3) PR: Junior standing; ECON 200, 201; MATH 105 or 120; or instructor permission
☐ HIST 211 American Urban History (3) PR: One course in pre-modern history and one course in modern history from the list of approved courses satisfying the general education history requirement (see http://registrar.cofc.edu/general-edu).
☐ POLI 305 Urbanization and Urban Geography (3) PR: None
OR
☐ POLI 333 Suburbia: People, Places, and Politics (3) PR: None
☐ SOCY 351 Urban Sociology (3) PR: SOCY 101 or HONS 167 or SOCY 102
☐ URST 400 Practicum (2) PR: Instructor permission

Notes: *This should be one of the first courses taken in this major.

Choose one statistics course (3 credit hours) from the following:

☐ DSCI 232 Business Statistics (3) PR: MATH 104 or 250
☐ PSYC 211 Psychological Statistics (3) PR: PSYC 103
☐ SOCY 272 Making Sense of Sociological Data (3) PR: SOCY 101 or HONS 167 or SOCY 102

Choose one research design course (3 credit hours) from the following:

☐ HPCP 215 Researching Historic Properties (3) PR: HPCP 199
☐ POLI 205 Doing Research in Politics (3) PR: None
☐ PSYC 220 Research Methods (3) PR: PSYC 103 and 211
☐ SOCY 271 Introduction to Social Research (3) PR: SOCY 101 or HONS 167 or SOCY 102

Urban Policy and Social Problems Concentration

Select three courses totaling 9 credit hours from the following:

☐ HIST 307 History of the United States: Cold War America, 1945-present (3) PR: One course in pre-modern history and one course in modern history from the list of approved courses satisfying the general education history requirement (see http://registrar.cofc.edu/general-edu).
☐ PHIL 155 Environmental Ethics (3) PR: None
Select three courses totaling 9 credit hours from the following:

[ ] [ ] [ ] [ ]

- **ECON 318**: Macroeconomic Analysis (3) PR: Junior standing; ECON 200, 201; MATH 120; or instructor permission
- **ECON 325**: Economics for Development (3) PR: Junior standing; ECON 200, 201; MATH 105 or 120; or instructor permission
- **HIST 217**: African American History Since 1865 (3) PR: One course in pre-modern history and one course in modern history from the list of approved courses satisfying the general education history requirement (see http://registrar.cofc.edu/general-edu).
- **HIST 225**: History of the South Since 1865 (3) PR: One course in pre-modern history and one course in modern history from the list of approved courses satisfying the general education history requirement (see http://registrar.cofc.edu/general-edu).
- **HIST 323**: Society and Culture of Early Charleston (3) PR: One course in pre-modern history and one course in modern history from the list of approved courses satisfying the general education history requirement (see http://registrar.cofc.edu/general-edu).
- **POLI 210**: Introduction to Public Administration (3) PR: POLI 101
- **POLI 306**: Urban Policy (3) PR: POLI 101
- **POLI 307**: Environmental Policy (3) PR: None
- **POLI 310**: Urban Applications of Geographic Information Systems (GIS) (3) PR: None
- **POLI 327**: Political Parties (3) PR: None
- **PSYC 221**: Abnormal Psychology (3) PR: PSYC 103
- **PSYC 223**: Social Psychology (3) PR: PSYC 103
- **PSYC 321**: Psychology in the Workplace (3) PR: PSYC 103
- **PSYC 329**: Environmental Psychology (3) PR: PSYC 103
- **PSYC 334**: Psychology of Stress (3) PR: PSYC 103
- **PSYC 358**: Nonverbal Communication (3) PR: PSYC 103, 211, 220 (or 250 in lieu of 211 and 220) or instructor permission
- **SOCY 331**: Society and the Individual (3) PR: SOCY 101 or HONS 167 or SOCY 102
- **SOCY 332**: Collective Behavior (3) PR: SOCY 101 or HONS 167 or SOCY 102
- **SOCY 341**: Criminology (3) PR: SOCY 101 or HONS 167 or SOCY 102
- **SOCY 342**: Juvenile Delinquency (3) PR: SOCY 101 or HONS 167 or SOCY 102
- **SOCY 344**: Social Gerontology (3) PR: SOCY 101 or HONS 167 or SOCY 102
- **SOCY 346**: Environmental Sociology (3) PR: SOCY 101 or HONS 167 or SOCY 102
- **SOCY 358**: Living in an Organizational World (3) PR: SOCY 101 or HONS 167 or SOCY 102
- **SOCY 362**: Social and Cultural Change (3) PR: SOCY 101 or HONS 167 or SOCY 102
- **SOCY 366**: Race and Ethnic Relations (3) PR: SOCY 101 or HONS 167 or SOCY 102
- **URST 250**: Sophomore Student Ambassadorship (1) PR: Approval of Urban Studies Director
URST 251  Sophomore Student Ambassadorship (2) PR: Approval of Urban Studies Director

URST 398  Special Topics in Humanities (3) PR: None

URST 399  Special Topics in Social Sciences (3) PR: None

URST 401  Independent Study (1-3) PR: Instructor and faculty advisor permission is required before registration. A student may take no more than 6 credit hours of independent study.

URST 499  Bachelor's Essay (3) PR: A project proposal must be submitted in writing and approved by the faculty prior to registration for the course.

Notes:

- Students should plan their courses of study with their faculty advisor to assure that pre-requisites are satisfied early enough in their program so as not to interfere with enrollment.
Hi Conseula,

Thanks for the note and phone call earlier in the week. See my responses below. Let me know if this is now o.k.

Thanks!

Hi Kevin—

I have a couple of questions about the URST proposals. First, you will need a change of program form to add URST 450 has an option, similar to how you have added URST 350 and 351.

URST 450 is intended for student ambassadors who are not Urban Studies majors and whose home department does not have an internship class, or the student is unable to use the internship class for some reason. In Urban Studies, we have an URST 400 class that will be used for an Urban Studies major who is an ambassador as well. However, as you noted on the phone, it is possible—though VERY unlikely that a senior would switch to Urban Studies. In this rare circumstance, however, I could envision wanting to have the URST 450 class count towards the major. Thus, I have included a program change form as you note.

Second, I am not sure why you need all three courses? Why not offer a single 3-credit course? Why is a 350/351 sequence necessary?

The student ambassador program begins in the sophomore year, and we have already created an URST 250/251 sequence as recommended by the RO. The ambassadors continue in the program their junior year, and so we want a structure to grade them in fall and spring (hence, 350 and 351—keeps them accountable as the program stretches over the year). By the senior year, we envision the ambassadors transitioning into an internship and hopefully the workforce by graduation. I hope this makes sense. If not, I'm happy to talk it through.

It is not clear why we need four different courses (350, 351, 400, and 450) to cover this experience, especially given that URST is a small interdisciplinary program. Should the program grow into a large major (always the goal), you will begin to have workload issues.

~conseula
FACULTY CURRICULUM COMMITTEE
COURSE FORM

Instructions:
• Please fill out one of these forms for each course you are adding, changing, deactivating, or reactivating.
• Fill out the parts of the form specified in part B. You must do this before your request can move forward!
• Remember that your changes will not be implemented until the next catalog year at the earliest.
• If you have questions, start by checking the instructions on the website. Please feel free to contact the committee chairs with any remaining questions you might have.

A. CONTACT/COURSE INFORMATION.
Name: Kevin Keenan Phone: 953-5679 Email: KeenanK@cofc.edu
Department or Program: Urban Studies Program School: HHS
Subject Acronym and Course Number: URST 450
Catalog Year in which changes will take effect: FALL 2016

B. TYPE OF REQUEST. Please check all that apply, then fill out the specified parts of the form.

☒ Add a New Course (complete parts C, D, F, G, H, I, J)
☐ Change Part of an Existing Course (complete parts C, D, E, F, G, I, J)
☐ Course Number (you must submit a course deactivation request for the old course number)
☐ Course Name
☐ Course Description
☐ Credit/Contact Hours
☐ Restrictions (prerequisites, co-requisites, junior/senior standing, etc.)
☐ Deactivate an Existing Course (complete parts C, D, E, G, I, J)
☐ Reactivate a Previously-Deactivated Course (complete parts C, D, E, G, I, J)

C. RATIONALE AND EXPLANATION. Please describe your request and explain why you are making it.
This application seeks to create a course for the “Senior Student Ambassadorship,” which is the culminating part of a 3 year ambassadorship structure and corresponds to the student’s senior year (and last year as a Student Ambassador). The goal of the Student Ambassadorships, which has been described at length elsewhere, is to introduce students to problems caused by dramatic population and economic growth in the Lowcountry, immerse them in in-depth study of these issues alongside a community mentor, and then hopefully place the students in an internship by the senior year. The role of the mentors will be to help the ambassadors grow as young professionals, but also to possibly find them internships. In the case that the student successfully finds an internship, I (Kevin Keenan) will look to the student’s home department to enroll the student in an existing internship class (under normal acronym, title, and supervision of the home department). For example, in the case of an Urban Studies major, the student would be enrolled in the existing URST 400 “Practicum” course for 2 credits. However, in cases in which the student’s declared major does not have an internship class or in which the student’s internship does not correspond with the learning objectives of the home department’s internship class, we will use the URST 450 “Senior Student Ambassadorship” for the student’s credits. In this case, as occurs for the other Ambassador courses, the student’s academic component to the internship will be supervised by the director of URST and/or the director of the Riley Center.

D. IMPACT ON EXISTING PROGRAMS AND COURSES. Please briefly describe the impact of your request on your own programs and courses as well other programs and courses. If another program requires the course, you must

This form was last updated on 12/13/13 and replaces all others.
submit their written acknowledgement with this proposal. Also, the affected program must describe any change in the number of credit hours they require. Include a list of similar courses in other departments and explain any overlap.

It is unlikely that there will be any impact on existing courses, or on the Urban Studies Program. It is possible that a student will need to take the URST 450 class rather than an internship class in his or her department because the home department class has learning objectives that will not be met by the ambassador internship. This could deprive the home department of 1 or 2 students in the internship class. (There will only be at most 10 ambassadors in the senior year placed in an internship, so the impact will be very, very small if there is one at all.) However, I (Kevin Keenan), will be finding the internships for the student, and not the home department, so I don’t really view this as creating a deficit.

EXISTING COURSE INFORMATION. If you are proposing a new course, just leave this blank. Otherwise, please fill out all fields.

Department: 
School: 
Subject Acronym: 
Course Number: 
Credit hours: 
Contact hours: 
Course title: 
Course description (maximum 50 words, exactly as it appears in the catalog):

Restrictions (pre-requisites, co-requisites, majors only, etc.):

Crosslisting, if any:

Is this course repeatable? Yes No If yes, how many total credit hours may the student earn? ____

E. NEW COURSE INFORMATION. If you are deactivating a course, leave this blank. Otherwise, please fill out all fields. For changed courses, use boldface for the information that is changing.

Department: Urban Studies Program School: HSS Subject Acronym: URST Course Number: 450
Credit hours: Variable 1-3 lecture __ lab __ seminar __ independent study
Contact hours: Variable 1-3 lecture __ lab __ seminar __ independent study
Course title: Senior Student Ambassadorship
Course description (maximum 50 words, exactly as it appears in the catalog):

URST 450 "Senior Student Ambassadorship" (1-3): PR: URST 351; Approval of URST Director. In this course, which is open only to student ambassadors, students select and develop concepts that they find useful for solving workplace issues under the guidance of a professor and community mentor. The course is designed to prompt students to begin thinking about their future after CofC through direct application of their knowledge.

This form was last updated on 12/13/13 and replaces all others.
Restrictions (pre-requisites, co-requisites, majors only, etc.): URST 351; Approval of URST Director. (Both noted above).

If this is a newly-created course, is it intended to be the equivalent of an existing course? ☐ yes ☒ no
If so, which course? ________________

If equivalent, will the newly-created course replace the existing course? ☐ yes ☐ no

Note: If yes, you must deactivate that course by submitting an additional Course Form.

Cross-listing, if any (submit approval from relevant department): ________________

Note: Cross-listed courses are equivalent.

Is this course repeatable? ☐ yes ☒ no If yes, how many total credit hours may the student earn? _____

Is there an activity, lab, or other fee associated with this course? ☐ yes ☒ no What is the fee? $_______

Note: The Senate cannot approve new fees; Business Affairs will submit any such request to the Board of Trustees. The course can still be created, but the fee will not be attached until the Board has approved it.

F. COSTS. List all of the new costs or cost savings (including new faculty/staff requests, library, equipment, etc.) associated with your request.

There are no new costs associated with the creation of this course.

H. STUDENT LEARNING OUTCOMES AND ASSESSMENT.

<table>
<thead>
<tr>
<th>Student Learning Outcomes</th>
<th>Assessment Method and Performance Expected</th>
</tr>
</thead>
<tbody>
<tr>
<td>What will students know and be able to do when they complete the course?</td>
<td>How will each outcome be measured? Who will be assessed, when, and how often? How well should students be able to do on the assessment?</td>
</tr>
</tbody>
</table>

1. **select, define, and appropriately use** at least three concepts.

   The internship course is structured to have concept-issue analysis papers, in which the students have to define and apply a concept in order to solve a real world problem or issue that they are encountering in their internship. All students should evidence a level of understanding and engagement much higher than a basic (C-level) understanding. The faculty supervising the student in this internship course will assess whether or not they are performing satisfactorily.

2. **analyze and propose a solution** to a real world problem or issue that they encounter in their internship.

   The internship course is structured so that the students complete a final issue analysis paper, in which the students have to identify a problem faced by their workplace, define several concepts related to this issue that help them solve it, and then propose conceptually grounded solutions. All students should evidence a level of understanding and engagement much higher.
3. Students will be able to evaluate the issues and solutions proposed by their peers.

Students will be engaged with the other ambassadors about issues that they are encountering in their internships and possible solutions to these issues. The students are expected to show a high-level of sophistication in these discussions, as they will have been read about and engaged the various issues facing Charleston over the previous two years of the Ambassadorship. All students should evidence a level of understanding and engagement much higher than a basic (C-level) understanding.

4.

How does this course align with the student learning outcomes articulated for the major, program, or general education? What program-level outcome or outcomes does it support? Is the content or skill introduced, reinforced, or demonstrated in this course?

The student learning outcome for the senior Student Ambassadorship is that students are able to solve complex community issues resulting from growth and economic change in the Lowcountry region. The Senior Student Ambassadorship seeks to find internships via the community mentor, who will be noted leaders in the community, in which the student can demonstrate mastery of this outcome. Directly working in the field, marrying academic concepts to real-world problems in an effort to find solutions, is one of the main goals of the Student Ambassador Program.

I. PROGRAM CHANGES. Will this course be added to the existing degree requirements or list of approved electives of a major, minor, or concentration? [ ] yes [ ] no

If yes, please attach a Change Minor and/or Change Major/Program Form as appropriate.

See separate form for changes to the URST major.

J. CHECKLIST.

[ ] I have completed all relevant parts of the form.

[ ] I have attached a cover letter that describes my request and lists all the documents I am submitting.

[ ] (For new courses only) I have attached a syllabus.

This form was last updated on 12/13/13 and replaces all others.
☐ (For courses used in any way by other departments, including cross-listing) I have attached an acknowledgement from the relevant department.

☐ (For courses intended to fulfill a Gen Ed requirement) I have submitted the proposal to the Gen Ed committee.

☒ I have submitted one Signature Form that lists all of the different forms I am submitting.
Senior Student Ambassadorship
URST 450

Example Syllabus

(In this syllabus, the Senior Student Ambassadorship is offered online; however, the content could also be offered face-to-face.)

Summer Evening, Online-Distance Education Asynchronous Course
Dates TBA

Kevin Keenan, Ph.D.
Office Address: 26 Coming Street, Room 101
Phone: (843) 953-5679

Email: KeenanK@cofc.edu
Office hours: By appointment (online or on the phone)

Course Description

The Senior Student Ambassadorship provides students with an opportunity to apply core concepts that they have learned to understanding workplace politics, issues, and complexities. The course is also designed to help prompt you to begin thinking about your future after CofC. Via frequent discussion with other students, concept-application assignments, and a final integrative paper on a workplace issue or problem, students learn about the wide variety of ways to successfully advance as a young professional. In this course, students have freedom to select and develop concepts that they find useful and relevant to a workplace setting under the guidance of a professor. Students also learn how to evaluate and potentially solve a workplace issue by drawing upon the knowledge they are acquiring from their course work at the College of Charleston.

Objectives

Students successfully completing URST 450 Senior Student Ambassadorship will be able to select, define, and appropriately use at least three concepts. Students will be able to analyze and propose a solution to a real world problem or issue that they encounter in their internship. Students will be able to evaluate the issues and solutions proposed by their peers.

Online Course Philosophy

(This is an example syllabus; URST 450 could be offered online or face-to-face.)
This course is offered in an online, asynchronous format. This means that you do not have to be present in a classroom. However, you will have ample opportunities to discuss topics with your classmates and me, and there is a regular schedule of engagement and due dates for assignments (posted below). Course related issues will be addressed online via email or by telephone. Online, asynchronous courses require the same amount of work, if not more, than traditional face-to-face courses. You must be highly motivated, task oriented, and able to work independently in order to be successful in an online course.

This course will require about 5 hours of work outside of your internship. The assignments (writing and reading) will take about 5 hours of work each week for the average student to receive an average grade. More time may be required to produce excellent work. Because there are only two students in this class, the professor will email you at the start of each week with a schedule of things that you must do that week. (Generally, the course will follow the structure outlined below, but more context and specific items due will be given by the professor each week.)

The class will largely be administered through OAKS and via email. OAKS will be used to facilitate discussions, to exchange documents, and to post links and various student work products (via dropbox).

Course Texts


There are several readings available on the OAKS site that you must download and read. They are sorted by class session.

Map of the Course

Because there are only 2 students in this course, we will not follow a traditional “module” format. The professor will email you each Monday with a list of things for you to do over the course of the week. The assignments will correspond to the outline below, which notes when the various papers are due.

Technology Requirements and Academic Policies
• **High speed-internet access** is required to take this course.

• **Technology problems:** If you have problems related to the course, please contact me immediately. If you have technical problems, please contact the Student Computing Support Desk at (843) 953-5457 or email studentcomputingsupport@cofc.edu. Please check for computing downloads and tutorials at [http://blogs.cofc.edu/scs/category/tutorial/](http://blogs.cofc.edu/scs/category/tutorial/).

  Computer failure or unavailability does not constitute an excuse for not completing an assignment by the due date.

• **Late submissions will not be accepted.** You are responsible for reading and viewing all assigned materials and must adhere to deadlines.

• **Faculty email:** The email address that I use is KeenanK@cofc.edu. You can generally expect a response from me within 48 hours, usually sooner. If you do not get a reply from me within 48 hours, please resend your message or call me on the telephone as it is possible that the message is caught in SPAM filters.

• **Student-email:** You must have access to your College of Charleston email, or have that account forwarded to the email address that you use regularly. All course announcements will be sent to your College of Charleston email via the OAKS site.

• **Communication:** All general questions about the course should be directed to Kevin Keenan at KeenanK@cofc.edu.

• **Statement on Academic Integrity:** The College of Charleston regards acts of academic dishonesty (e.g., plagiarism, cheating on examinations, obtaining unfair advantage, and falsification of records and official documents) as serious offenses against the values of intellectual honesty. The College is committed to enforcing the Student Honor Code and the Code of Conduct. The College will pursue cases of academic dishonesty.

  Complete information about the College of Charleston’s academic integrity policies is available through the Office of Student Services. Please see the following document, available online: [http://studentaffairs.cofc.edu/general_info/honor_system/index.html](http://studentaffairs.cofc.edu/general_info/honor_system/index.html).

• **Special needs or concerns:** Any students who have special learning needs or concerns are urged to speak with me during the first week of the semester if accommodations are needed. The Center for Disability Services provides a comprehensive list of accessibility resources available at the College on the following website: [http://spinner.cofc.edu/~cds](http://spinner.cofc.edu/~cds).

• **Mutual respect for differing questions and ideas:** The College’s online environment is a place for open inquiry and exchange of ideas. All members of the College should treat all other members of the College and members of society with mutual respect and appreciation.
Assignments & Evaluation

Participation in online discussion forums – Each week, I will post a discussion board on OAKS and I will prompt you to expand on your internship experiences and to link these experiences to academic content. Participation in online discussion forums is worth **15% of your final grade**. Please see Rubric #1 “Evaluating participation in online discussion forums” available on Content > Rubrics for the specific guidelines that I will use to evaluate your participation.

Concept-issue analyses – You are required to define three concepts and explain how these concepts can help you understand an issue or aspect of your workplace. Concept-issue papers are not longer than 1 page of single spaced, Times New Roman 12 point font text. Please see Rubric #2 “Evaluating concept-issue analyses” available on Content > Rubrics for the specific guidelines that I will use to evaluate your concept-issue analyses. Each concept issue paper is worth **5% of your final grade**.

Describing your job – You are required to write an “entry” for the Gig book in which you explain the nature of your job / internship to some future student who may be reading this book. You are also required to create a 5 minute video in which you explain your job to the camera. You will send this video to me via dropbox, and I will post it on our OAKS site for the other students to view, along with your text descriptions. Please see Rubric #3 “Describing your job for Gig” available on Content > Rubrics for the specific guidelines that I will use to evaluate your job description. This project is worth **10% of your final grade**.

Final issue evaluation and recommendation paper – The final issue evaluation and recommendation paper is an opportunity for you to focus on one of the issues that you have written about in your concept-issue paper (or a different one) and explain how concepts from your major might help you manage or solve this issue. You are welcome to use the concepts from the concept-issue papers, but you should include at least one new concept in the final analysis. The final issue evaluation and recommendation paper should not be longer than 5 pages of double-spaced, Times New Roman 12 point font text. Please see Rubric #3 “Evaluating the final issue evaluation and recommendation paper” available on Content > Rubrics for the specific guidelines that I will use to evaluate your final paper. The final issue evaluation and recommendation paper is worth **30% of your final grade**.

Personal self-assessment of internship and on-site assessment by manager – Your on-site internship manager will be given a final assessment form to fill out that will assess your performance over the course of the summer semester. You will also be given a personal assessment to assess your own performance over the course of the semester. Please review these assessments at the outset of the course so that you are familiar with how you will be assessed. They are available at Content > Internship Evaluations. Together, these two assessments (yours and your manager's) are worth **30% of your final grade**.

Your final grade for the course will be calculated using the following point distribution:

- A+ = 97.5 - 100 %
- A = 92.5 - 97.4
- B+ = 87.5 - 89.9
- B = 82.5 - 87.4
- C+ = 77.5 - 79.9
- C = 70 - 77.4
- F = 0.0 - 59.9
A = 90 – 92.4  B = 80 – 82.4  D = 60 – 69.9

Course Schedule

1 July (Tuesday) – Introductions

7 July (Monday) – Applying concepts in the workplace

What to do by Friday, 11 July:

☐ Read *Navigating Newbie-Ism*, entire book.

☐ Check folder for Week 1 supplemental readings for additional, light reading. Please read these materials.

☐ Post reactions to *Navigating Newbie-Ism* on the OAKS discussion forum, and respond to the other student. You may also post thoughts on the supplemental readings.

☐ Concept-issue paper #1 is due in the OAKS dropbox by 11:59 p.m. EST on Friday, 11 July.

14 July (Monday) – The world of direct experience

What to do by Friday, 18 July:

☐ Read *A Life at Work*, entire book.

☐ Check folder for Week 2 supplemental readings for additional, light reading. Please read these materials.

☐ Post reactions to *A Life at Work* on the OAKS discussion forum, and respond to the other student. You may also post thoughts on the supplemental readings.

☐ Concept-issue paper #2 is due in the OAKS dropbox by 11:59 p.m. EST on Friday, 18 July.

21 July (Monday) – The organizational landscape
What to do by Friday, 25 July:

☐ Read one selection from each category of work in *Gig* (e.g., workers and managers; goods and services etc.). You are encouraged to read more as you are interested.

☐ Check folder for Week 3 supplemental readings for additional, light reading. Please read these materials. Post thoughts that you may have on any of these readings.

☐ A written and video description of your job is due in the OAKS dropbox by 11:59 EST on Friday, 25 July.

☐ Concept-issue paper #3 is due in the OAKS dropbox by 11:59 p.m. EST on Friday, 25 July.

☐ For extra credit, respond to your peer’s job description video.

28 July (Monday) Your interests and expectations

What to do by Friday, 1 August:

☐ Read selection from Argyris on *Organizational Traps* (available on OAKS under supplemental readings)

☐ Check folder for Week 4 supplemental readings for additional, light reading. Please read these materials.

☐ Post your reactions and reflections to Organizational Traps on the OAKS discussion forum and respond to your peer’s posting by midnight on Friday, 1 August. You may also post thoughts on the supplemental readings.

☐ Hold a phone meeting with the professor to discuss your final integrative paper.

4 August (Monday) Reflecting on your past and thinking about your future.

What to do by Thursday, 7 August (last day of summer evening schedule):

☐ Have a second phone meeting with the professor to discuss your final integrative paper.
☐ Complete personal self-assessment of internship. Submit the self-assessment via drop box by 11:59 p.m. on Thursday, 7 August (last day of class).

☐ The final integrative paper is due in the OAKS dropbox by 11:59 p.m. EST on Friday, 8 August.
June 1, 2015

Dear College of Charleston Curriculum Committee:

Please find attached two applications: one is a request to create two new courses (URST 350 and URST 351), while the other request is to have these courses added to the Urban Studies major as an elective course within each concentration. The URST 350 and 351 courses are both titled “Junior Student Ambassadorship”; they reflect the junior-level courses for the Student Ambassador Program.

As a reminder, the Student Ambassador Program is a new, credit-bearing program serving students at the College. The purpose of this program is to help students study emergent issues over time that are the result of development in the Lowcountry. The program is open to all majors. Students will begin the program in their sophomore year, continue in the junior year, and hopefully find related internships by the senior year. The sophomore-level courses were approved at the March 10 Faculty Senate. The structure of the currently proposed 300-level courses reflects the advice of the College of Charleston Curriculum Committee and the Registrar’s Office, which was offered when the sophomore-level classes were discussed and approved.

Please do not hesitate to contact me should you have any questions about these proposals or the Student Ambassador Program. I may be reached at 953-5679 or KeenanK@cofc.edu.

Sincerely,

Kevin Keenan

Kevin Keenan, Ph.D., AICP
Associate Professor, Political Science Department
Director, Urban Studies Program
TO: Curriculum Committee and Faculty Senate
FR: Jerold L. Hale, Dean, School of Humanities and Social Sciences
DA: May 26, 2015
RE: Student Ambassador Program Courses

Kevin Keenan, Director of the Urban Studies Program, is creating a Student Ambassador Program in collaboration with Kendra Stewart, Director of the Riley Center for Livable Communities. A full description of the academic and administrative nature of this program is in the application provided by Dr. Keenan. This program will be open to all majors at the College. Administrative support will be provided by the Riley Center. Drs. Keenan and Stewart will supervise Student Ambassador participants and will ensure the academic rigor of the courses.

I support the application to create six additional Urban Studies credits for the junior and senior levels of the Student Ambassador Program. The sophomore level credits (URST 250 and URST 251) were approved at the March 10, 2015 meeting of the Faculty Senate.

I meet monthly with Dr. Keenan to discuss various issues related to Urban Studies, his leadership of the program, and his workload. I will pay close attention to the development and implementation of the Student Ambassador Program.