FCAS Meeting 11 January 2013: Minutes

Time: 1 – 2 PM

Place: JCLONG 217

Attending Members:

Jim Bowring - Computer Science (Chair)
Maria Colomina-Garrigos - Hispanic Studies
Mike Duvall - English
Martha Stackel - Library
Rhonda Swickert – Psychology

Attending ex-officio Members:

Dawn Bare-Registrar's Office
Catherine Boyd-Registrar's Office
Lynn Cherry- Associate Dean of Undergraduate Studies, Director of UAS
Lynne Ford- Associate Provost for Curriculum and Academic Administration
Michelle Futrell- Undergraduate Academic Services
Leize Gaillard - Undergraduate Academic Services

1. The Minutes from both Nov. 16 and 30, 2012, were unanimously approved.

2. A new meeting time, 2-3pm, on every other Friday, was unanimously approved.

3. Senior Coursework Elsewhere Scope of FCAS responsibilities:
   a. Presentation by Lynne Ford, Dawn Bare, Catherine Boyd, Lynn Cherry
   b. Discussion
With regard to the FCAS request for justification of jurisdiction on a particular case of Senior Coursework Elsewhere (where a student is seeking 15 hours of transfer credit and where 10 of these fall in the “Senior Coursework” category, and since FCAS thought the student must have 87 hours to be considered a “senior” for the purpose of this petition and only had 82 at the time he took the courses in questions), D. Bare explained how “when deciding if the coursework should be reviewed as “Senior Coursework,” the Registrar looks at earned hours at the time of the petition (in this case 82) PLUS the hours under review. If this number is OVER 87, then it is considered senior course work.” Then, it was explained how the Registrar can only approve 7 hours out of the 15, and both D. Bare and L. Ford explained how the institution needs FCAS to decide whether only 7 hours can be taken outside. At that time, it had been over 87 hours outside and that is why the Registrar sent it to FCAS.) A discussion followed on where were those 7 hours taken and the need to clarify the 9 hours earned in Bio 490 (since the Catalog says it is a 1-4 hour course). It was noted that even if FCAS denied the transfer of more than 7 hours outside, the student could still transfer a total of 12 hours [5 of the hours would be reviewed as regular transfer credit (82 to 87), and 7 of the hours would be approved by the Registrar as Senior Coursework Elsewhere, to count towards the 37 senior hours.

D. Bare also pointed out how the Registrar's Office will not post those credits until students are approved 60 hours in residence.

L. Cherry observed how there might have been a gap in keeping Minutes at FCAS meetings in the past and how often Minutes were kept in the UAS Office. She stressed the importance of keeping and posting Minutes.

4. Senior Coursework Elsewhere Decisions:

On the first case discussed above, J. Bowring asked FCAS members to vote. On a second case, R. Swickert would like to see if there is a record of exchange credit since it was not attached to the application (and is, therefore, in violation of the request).

5. Withdrawal decisions:

Regarding a particular case, some FCAS members want the student to explain her selective withdrawal. L. Gaillard will write the student asking her to reconsider petitioning withdrawal from the two courses she took in the Fall of 2012.

Adjourned.

Respectfully submitted,

Lola Colomina-Garrigós

Secretary