Committee on the Assessment of Institutional Effectiveness  
Minutes: September 10, 2012

Members in Attendance: Shawn Morrison, Bill Russell, William Veal, Tim Callahan, Amy Kolak, Angela Flenner, Andrew Przeworski, and Bob Mignone

1. Shawn reviewed the projects from the previous year.

2. We discussed a draft of the proposed assessment plan. The approval criteria have been converted to learning outcomes. There will have to be a uniform rubric for each Gen Ed outcome and then data will have to be collected against the rubric. In addition, Gen Ed courses will need to be reapproved based on the new learning outcomes.

3. There still isn't much assessment data. There's a little data from the FYE and some data from a few other direct or indirect sources. Starting this semester, we hope there will be more data from some Gen Ed courses.

4. The committee needs to find its role within the assessment process. Bob Mignone proposes that our role should be to facilitate the formation of other committees and workgroups that will gather and analyze the assessment data. The Gen Ed committee would then use the data to make recommendations on improving Gen Ed. It's possible that there will soon be a dedicated faculty coordinator for assessment.

5. Depending on the role the committee adopts, we may need to change the composition of future Assessment committees. As it is, not much will happen until the assessment plan is made official.

6. We approved the minutes from the April 13 meeting.