Committee on the Assessment of Institutional Effectiveness  
September 13, 2013  
Members in attendance: William Veal, Kevin Keenan, Neal Tonks, Gioconda Quesada, Chad Galuska, and Jason Howell  
Non-Members in attendance: Karin Roof (OIEP), Penny Brunner (OIEP), David Owens (Graduate Studies)  
Location: HHP Dean’s conference room, second floor of 86 Wentworth  
Time: 9:00-10:00 am

1) Minutes from the May 8 meeting were approved.

2) The committee was visited by Penny Brunner (Associate VP for Institutional Effectiveness) and Karin Roof (Director of Academic Assessment and Planning). Dr. Brunner explained some of the procedures and requirements for SACSCOC accreditation and assessment, and also reviewed the SACSCOC Substantive Change Policy. Dr. Roof distributed the results of the Class of 2013 Senior Exit Survey. Both Drs. Brunner and Roof discussed how their office interacts with the Dean’s Assessment Committee and possible ways for the Committee on the Assessment of Institutional Effectiveness could interact with their office.

3) W. Veal discussed the suggested modifications to the entry in the Faculty-Administration Manual that names the committee, describes the composition of the committee, and specifies the duties of the committee.

4) The committee discussed how to define its purpose and several possible activities/objectives for the committee this year. Pending a discussion with some members of the Faculty Senate, the committee decided to postpone any decisions on these topics.