MINUTES OF THE FACULTY SENATE

The eighth and final regular meeting of the Faculty Senate of The College of Charleston for the academic year 1993-94 convened at 5:00 p.m. on Tuesday, April 5 in Room 116 of The Education Center, Speaker of the Faculty David Mann presiding. Forty-three Senators attended. The Minutes of the previous meeting (March 1, 1994) were approved as circulated.

Speaker's Report

Mr. Mann mentioned, in response to a question from Hugh Wilder, that there is no major in "International Business" as such, but there is one in Languages and International Business. He noted that there would be a Board of Trustees meeting on April 19 and 20, and encouraged faculty members to attend. Chairmen of committees should please send their year-end reports to the Speaker (or the Secretary). To repeat what had been mentioned at the previous meeting: those interested in attending the conference on Race and Ethnicity, to be held in Atlanta in early June, should get in touch with Joyce Bylander; funding would be available for up to five participants from the College. At the forthcoming meeting of the full Faculty on April 18, a list of candidates for degrees would be presented for approval, and service awards handed out; also at that final meeting, Standing Committees of the Faculty and Senate (to be nominated today) would be elected for next year, including a new Committee on Nominations and Elections. Randy Sparks had asked that senators remind their constituents that the next round of applications for Research and Development grants should be submitted to Dr. Wayne Patterson's office by April 8. Finally, the Speaker called attention to the current furor over teaching loads at San Diego State University in California, caused apparently by a politician getting involved in the question of what constitutes academic "work." This was, Mr. Mann suggested, a symptom of a growing problem nation-wide, and something we should be aware of, and on guard against, at the College.

New Business

Richard Nunan, for the Committee on Nominations and Elections, put forward the names of nominees for next year's Standing Committees as previously circulated to the faculty in a memorandum of March 30. One further name was added from the floor: David Sattler (Psychology), for the Bylaws Committee. These nominations would remain open until the actual election, at the final meeting of the full faculty on April 18. From the same memorandum, Mr. Nunan nominated candidates for Self-Study Committees, who were then immediately elected, with no changes from the circulated list, which is attached to the Secretary's copy of the Minutes:
Self Study Committees

CURRICULAR INITIATIVES (Chair: Paul Jursa)

Doug Friedman--POSC, Assoc.
Mary Beth Heston--ARTH, Asst.
Paige Wisotzka--FREN, Assoc.
Ewa Wojcicka--MATH, Asst.

STUDENT RECRUITMENT & RETENTION (Chair: Amy McCandless)

Alpha Bah--HIST, Assoc.
Rose Hamm--MATH/Honors, Assoc.
Kathy Haney--ENGL, Asst.
Andy Lewis--PEHD, Prof.
Stephanie Mignone--LANG, Vis. Instr.

FACULTY RECRUITMENT & DEVELOPMENT (Chair: José Escobar)

Barbara Borg, ANTH, Asst.
Jane Clary--ECON, Assoc.
Sara Davis--EDFS, Asst.
Hugh Wilder--PHIL, Full (Senator)

STUDENT LIFE PROGRAMS (Chair: Joyce Bylander; Co-Chair: Sue Prazak)

Abdellatif Attafi--FREN, Asst.
Stephanie Chenault--CSCI, Instr.
Jeff Foster--FREN, Assoc.
Shannon Studer--CHEM, Asst.

COMMUNITY RELATIONSHIPS & INTERACTION (Chair: Bernard Powers)

Myrtle Glascoe, EDFS, Assoc.
Chris Hope--SOCY, Assoc.
Kristin Krantzman--CHEM, Asst.
Jim Snyder--MGMK, Prof.

INSTITUTIONAL ENROLLMENT (Chair: William Golightly)

Gary Harrison--MATH, Prof.
Rick Heldrich--CHEM, Assoc.
Nominations from the floor were then requested for the new Committee on Nominations and Elections, to be elected at the April 18th faculty meeting. Seven names were put forward:

Robin Bowers  
Rosemary Brana-Shute  
Beverly Diamond  
Dinesh Sarvate

Talaat Elshazly  
Glen Lesses  
Frank Morris

(Note: a candidate who had been nominated from the floor but had respectfully declined -- Richard Nunan -- agreed later to serve in place of one nominee -- Rosemary Brana-Shute -- who was not able to do so.) Nominations were to remain open until the election on April 18.

Lynne Ford, for the Curriculum Committee, then proposed a series of new courses and curricular changes. After one significant modification (suggested by the committee itself, and noted below), these changes were approved, and may be summarized as follows:

**Biology**

New Course: Biology 3XX: Entomology (4hrs.)

**Languages**

New Courses:
- Russian 313: Russian Conversation and Comp. I (3)
- Russian 314: Russian Conversation and Comp. II (3)
- Italian 313: Italian Conversation and Comp. I (3)
- Italian 314: Italian Conversation and Comp. II (3)

Course Changes/Changes in Course Title [for information]:
- Japanese 313: Japanese Conversation and Comp. I (3)
- Japanese 314: Japanese Conversation and C. II (3)

**English and Communication**

New Minor in Creative Writing (Requirements)

**New Interdisciplinary Minor**

**Environmental Studies Minor** (Requirements)
[Change from the original document: in the lists of required courses in both "Natural Science and Mathematics" and "Social Science and Humanities," the phrase, "At least one course must be outside the student's major," should be replaced by, "Only one course may be taken in the student's major department."]

New Courses: ENVT 200: Introduction to Environmental Studies (3)  
ENVT 350: Independent Study in Env. Stud. (1-4)  
ENVT 352: Special Topics in Env. Stud. (1-4)  
ENVT 395: Interdisciplinary Env. St. Seminar (1)

During the short discussion of the minor in Environmental Studies, Susan Morrison answered questions, while Frank Petrusak served as temporary Parliamentarian in her absence. The Curriculum Committee's original memorandum, dated March 29, 1994, is attached to the Secretary's copy of the Minutes.

Change in the By-Laws

The Committee on the By-Laws and the Faculty-Administration Manual (Mary Blake, John Newell, and Herb Silverman, chairman) reported that they unanimously approved the proposed change in the By-Laws introduced at the previous meeting, concerning the procedure for amendment of the By-Laws themselves, as follows:

Change the second sentence of Article VI, Section IA

FROM: The motion shall be referred to an ad-hoc committee.  
TO: The motion shall be referred to the Committee on the By-Laws and the Faculty Administration Manual.

This motion has the effect of simplifying the procedure for making changes in the By-Laws; it passed without discussion.

Jake Halford, for the Academic Standards Committee, introduced a Faculty Resolution on In-Class Hours. After some discussion and amendment suggested by Joe Benich and Hugh Wilder, the Resolution was passed on a voice vote:

All 3-credit-hour classes shall be scheduled to meet no less than thirty-five (35) in-class hours, exclusive of the final examination. (For example, 50 minutes x 3 classes/week x 14 weeks/semester x 1 hour/60 minutes = 35 hours.)

Though not specified in the resolution, it was made clear during the discussion that courses with a credit-hour value other than three should be treated proportionally.

Randy Sparks, for the Research and Development Committee, presented a "Draft Revised Policy and Procedures for Misconduct in Research and Scholarship" for adoption by the College. Charles Kaiser wanted more time to study the matter before voting on it. Hugh Wilder asked if it would go into the Manual. The answer was, not necessarily, but it might not be a bad idea to have
it there. Would funds be cut off if the College did not adopt such a policy? The answer was, most probably. The subject of animal abuse came up, and it was suggested that some further refinements might be needed in order to protect them. Dr. Wayne Patterson said that there are adequate procedures for dealing with this matter already in place. The policy was endorsed, and is attached to the Secretary's copy of the Minutes.

**Discussion**

President Sanders then came forward and asked for questions. Hugh Wilder wondered if there were any more news about the Non-Smoking Policy. No, Mr. Sanders said; the students will probably have more to say about it next year. He then mentioned that he had had a lively debate with several students about the street preacher who had recently favored the campus with his attentions, and about the need to protect the rights of those we disagree with the most. Charles Kaiser said that he was still concerned with the dangers of bicycle traffic; the President agreed that he would ask the foot patrol to stop bikers and request that they *not* ride their machines on campus. On the matter of the various efforts being made to revamp the Commission on Higher Education, Mr. Sanders thought that some sort of compromise would probably emerge, but it was not at all certain. In the meantime, there have been attacks in the Legislature on tenure, on sabbatical leaves, and on the funding process for colleges; some are urging that all fees generated go into a common tax pool, but this would deprive us of any control over our own affairs. Perhaps the best we can do is to ask our legislators simply to "support Higher Education" as one of their highest priorities. (The President noted that his own highest priority, for at least the next few days, was undoubtedly basketball; he had not, by the way, given coach Kresse *money* to induce him to stay, but *guilt* at the idea of leaving!)

The Speaker thanked President Sanders, and then asked if there were any comments on the Draft Faculty Manual (they could be addressed, in Herb Silverman's absence, to David Cohen). There were no questions.

Amy McCandless, for the President's Advisory Committee, called attention to the updated version, circulated for today's meeting, of the procedures for "Evaluation of Chairs and Deans by Faculty," which begin as follows:

The purpose of using these forms is to provide a way for faculty to give input into the evaluation of Department Chairs and Deans. Chairs will continue to be evaluated by Deans, and Deans will continue to be evaluated by the Provost. All will continue to be reviewed by the President. These forms are meant to be only one part of the evaluation process. The input into that process is useful and important. In many cases faculty work very closely with the Dean. Peer evaluation can provide useful information to both the person being evaluated and to the person(s) responsible for evaluation. It is for that reason that these instruments and policies have been developed.

The main change in this version was that a category called "neutral" in the "mark-sense" section had been eliminated, because some had felt that it was confusing. In the brief discussion, James Carew asked what would happen if some of the questions were left blank. The answer was, it will not be figured into the averages, but we will see figures on how many answers were left blank.
Philip Dustan asked if we might receive a synopsis of written comments; another solution might be a typed version of the comments themselves. Mr. Carew said that he hoped summary statistics would be available so that we could, for example, compare one chairman or dean with others.

Dr. Festa then spoke about our response to the BEST committee and the base closures in Charleston. He said that we have been asked by ACE (the American Council on Higher Education) to be a host institution for a committee examining courses and programs which businesses provide to their employees. We would not necessarily accept these programs for credit, but the faculty may have a number of opportunities if we take part, and there might be a certain amount of national recognition. One of the committees involved would be the NCSI (committee on Non-Collegiate Sponsored Instruction). Other institutions in the Consortium have pledged their support for helping to retrain displaced workers. Mostly, of course, this involves vocational training and therefore Trident Tech, but we may be able to help also, especially since we have a good deal of flexibility about the place and time of courses. We are being asked to consider giving credit for military courses; of the approximately 300 students involved, perhaps 100 might request this special kind of credit. The problem, of course, is one for the whole community, and we ought, Dr. Festa thought, to help out if we can do so, as long as we can be sure that we are not giving away our academic standards.

A brief discussion followed. Susan Morrison asked what the distribution of these students would be by academic discipline. The answer was, there are four main categories: engineering (these would go to the Citadel), business (Charleston Southern, the College, and the Citadel), education, and a few who are just after a Bachelor's degree. Joe Benich asked whether peripheral employees of the naval base -- for example, suppliers -- would be eligible; Dr. Festa said, just base employees (civilian, as well as military). "Will this be a 'one-time' operation?", Mr. Benich asked; "we have that option," Dr. Festa replied.

Constituents' Concerns

The meeting concluded with a brief speech from a representative of People Against Rape, introduced by Klaus DeAlbuquerque, and a request from Maggie Pennington that the Senate give serious consideration to the questions she had proposed on p.3 of the April Faculty Newsletter. There, she had been deeply concerned with the large number of badly educated and unmotivated students we were now getting, despite apparently ever-rising SAT scores and better retention; with final examinations being given during the last week of classes (if at all) by some of our colleagues; by the number of unwarranted late withdrawals from courses; by the growth of the student body at the College; and by the real question of whether we are "minding the store" and carrying out our responsibilities toward our students. Make no mistake, Mrs. Pennington said: growth does affect quality. If we can "take back our streets" from criminals, she concluded, we ought to be able to regain the quality of our institution.

The meeting adjourned at 7:00 p.m.

Respectfully submitted,

[Signature]

Faculty Secretary