General Education Committee Meeting
September 9, 2016

Attendees: Kristen Ashworth, Lindsay Hall, Lisa Covert, Renling Jin, Shawn Morrison (Chair), Gioconda Quesada, Lynne Ford, Lynn Cherry, Karin Roof, Mary Bergstrom
Recorded by Kristen Ashworth

1. Welcome and introductions

2. Committee approved minutes from last meeting (Spring 2016).

3. Kristen Ashworth agreed to serve as this year’s minute-taker.

4. Math alternatives: Math Dept. has a subcommittee to develop a plan for math alternatives.

5. General Education freeze and course certification
   
   a. Lynne Ford provided an update/history of General Education at CofC
      • We must decide to make a change or the Senate needs to affirm the system we currently have in place.
      • Most recent changes: Signature assignments/rubrics and SLOs developed and reported on a regular basis; reduction in Gen Ed courses (certification process)
      • The need for a certified body of coursework (assessment) led us to the freeze.
      • This year, this committee must make decisions regarding the following:
         o How long will the freeze last?
         o Incoming student issues (e.g., General Education catalog is attached to admission year)
      • Question from committee: How do we compare to other SC schools? A: Our curriculum changes more often than that of other SC schools.
   
   b. Discussion of freeze length
      • Registrar’s Office is in favor of a longer freeze.
      • Committee tends to agree with 3-year freeze.
      • Proposal to do workshops for department chairs to share about certification process and discuss length of freeze
      • Recommendation that we have a sense of what levels count as General Education courses to be prepared to discuss with chairs
   
   c. Announcement to chairs
      • Add brand new courses
      • Add existing courses that are not currently General Education
      • Remove courses from General Education
      • Must meet SLOs
      • Assignment must be aligned to SLO rubrics
      • Information must be on syllabus
d. Workshops
   - Include examples of successful proposals
   - Provide examples of what might cause a course to not be certified

e. Timeline

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>Sept. 16</td>
<td>Announcement and protocols to department chairs</td>
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<tr>
<td>Sept. 23</td>
<td>Workshop, 11:00-12:00</td>
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<td>Sept. 27</td>
<td>Workshop, 3:00-4:00</td>
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<td>Oct. 14</td>
<td>Round 1 deadline</td>
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<td>Oct. 20</td>
<td>Agenda to Senate (request permission to send Oct. 21)</td>
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<td>Nov. 1</td>
<td>Senate to vote on freeze</td>
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<td>Nov. 11</td>
<td>Round 2 deadline (final)</td>
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f. Other points
   - We do not need help from Assessment Committee.
   - We do not need to change forms.