To: College of Charleston Faculty Senate  
From: Jason Coy, Chair, 2011-2 Tenure and Promotion Advisory Committee  
Subject: Annual Report, 2011-2 Tenure and Promotion Advisory Committee  
Date: 05/08/2012

Committee Business

The bulk of the 2011-2 Tenure and Promotion Advisory Committee’s activity consisted of reviewing 37 cases, including:

- 4 Third-Year Review Cases
- 2 Promotion to Senior Instructor Cases
- 5 Renewal as Senior Instructor Cases
- 16 Tenure and Promotion to Associate Professor Cases
- 8 Promotion to Professor Cases
- 2 Tenure Cases (Librarians)

During the months of December, January, and February (beginning the week before winter break), we met twice a week to deliberate and formulate our recommendation. These meetings generally lasted 2-3 hours each and included a representative from Academic Affairs, who attended in order to observe our deliberations. Several of the packets that we considered were submitted online, as part of the pilot program of the online-packet initiative.

The committee also conducted a forum with faculty to discuss the tenure and promotion process. This PowerPoint presentation provided information to junior faculty who will stand for tenure and promotion next year, as well as department chairs and deans. Given that next year will see the introduction of several new procedures pertaining to tenure and promotion (see below), this year’s presentation was especially important. The PowerPoint presentation, prepared in conjunction with Academic Affairs, is available on the Academic Affairs website: http://academicaffairs.cofc.edu/procedures-and-practices/general-information.php.

The committee also took part in the campus-wide discussions of the tenure and promotion process that took place during the 2011-2 academic year. The committee chair attended all of the campus workshops organized by the provost and the committee met on several occasions to provide feedback to Academic Affairs about proposed procedural modifications. These discussions, intended to improve our campus tenure and promotion procedures, resulted in a series of modifications to the tenure and promotion process that were approved by the Faculty Senate. These modifications include providing candidates undergoing evaluation for tenure and promotion with the recommendations not only of their departmental panel, but also of their dean, the tenure and promotion advisory committee, and the provost. In addition, new provisions for the solicitation of information necessary for a decision and for the correction of factual errors have been added at specific points in the tenure and promotion process. Detailed information about these modifications will be posted on the Academic Affairs website: http://academicaffairs.cofc.edu/procedures-and-practices/general-information.php.