FYE Committee End of Year Summary Report

Committee Members

Chair and Secretary: Flynn, Susan (flynns@cofc.edu)
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Grady, Lauren (student)

Additional CofC participants
Smith, Kay H (SmithKH@cofc.edu)
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The FYE committee met five times in the fall and four times in the spring.

**Items accomplished this year**

1. The committee reviewed Fall Enrollments and Spring Courses
   
   Key points shared:
   - For 2012-13, 1351 students are enrolled in FYE classes
   - Message is strong and shared with advisors to have students take their FYE class in the fall.

2. New FYE course proposals were reviewed, revised and approved for the Fall 2013-Spring 2014 year. Courses were also submitted for consideration as General Education credit.

3. FYST – Study Abroad Proposal Suggestions were shared.

4. Proposal to adjust the Expected Learning Outcomes for the FYE courses
   - Learning Outcomes were adjusted from eight to three.
   - FYE/FYSM courses will be accountable for two of the three learning outcomes.

5. The FYES Synthesis Seminar syllabus was discussed to make them consistent and to address the learning outcomes.
   - Due to students being chronically absent from the FYES portion of courses, the following language to our FYES syllabi was changed to add consistency.

   "Students with more than 4 unexcused absences from the..."
synthesis seminar component of an FYE course will not fulfill their FYE requirement and will be required to take another FYE course."

6. Diversity and the Curriculum Proposal was shared with the committee for the possibilities of new courses developed to address diversity, acceptance, sexual misconduct etc.

7. **Task for new committee:**
In addition to looking at new course proposals, other items were recommended for the new committee:

- Look at what other universities are learning about the interdisciplinary connection and how they are assessed and make recommendations of how CofC FYE will assess learning outcomes.
- Revisit the learning outcomes with suggestions for assessment language.
- Develop a new application for FYE/FYSM proposals to add consistency in proposals submitted.

**New Committee Members:**
The Fall 2013-Spring 2014 committee members are:

*Chair and Secretary:* Flynn, Susan (flynns@cofc.edu)
Delfeld, Helen J (DelfeldH@cofc.edu)
Alwine, Andrew (alwineat@cofc.edu)
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Respectfully submitted,

Susan Flynn,
Teacher Education
Chair of FYE Committee

Below are the meeting dates and minutes

**Meeting 9-14-2013**
1. Review of Fall Enrollments and Spring Courses
2. The Information Literacy Assessment Results
2. FYST – Study Abroad Proposal Suggestions
3. HSS Summer FYE Proposal
Meetings October 19th and 26th and November 16th, 2012
1. New FYE course proposals reviewed, discussed and approval was submitted to course accepted.

Meeting 2-14-2013
1. Review of New Course Proposals that required additional information
2. Report of FYE class numbers and meeting the demand
3. Proposal to adjust the Expected Learning Outcomes for the FYE courses
4. QEP Report
5. General Education credit for FYE classes

Meeting: 3-21-2013
1. Review proposed learning outcomes
2. Rewrite the Learning Objectives for the FYE program proposal form in a context of how we might assess these outcomes in the future.
3. Decreasing the number of learning outcomes from eight to three.

Next meeting was via email to look at proposed learning outcomes and send in revisions

Meeting: 4-18-2013

1. The FYES Synthesis Seminar syllabus discussed for Fall 2013
2. FYES attendance policy consistency
3. FYSM additional proposals review
4. Review Feedback on FYE Learning Outcomes
5. Diversity and the Curriculum Proposal