To: College of Charleston Faculty Senate

From: Mark Lazzaro, Chair, 2013-2014 Advisory Committee on Tenure, Promotion and Third Year Review

Subject: Annual Report, 2013-2014, Advisory Committee on Tenure, Promotion and Third Year Review

Date: 5/27/2014

Committee Business

The bulk of the 2013-2014 Tenure and Promotion Advisory Committee’s activity consisted of reviewing 35 cases, including:

- 4 Third-Year Review Cases
- 1 Promotion to Senior Instructor Cases
- 4 Renewal as Senior Instructor Cases
- 17 Tenure and Promotion to Associate Professor Cases
- 9 Promotion to Professor Cases

During the months of December, January, and February (beginning the week before winter break), we met twice a week to deliberate and formulate our recommendation. These meetings generally lasted 2-3 hours each and included a representative from Academic Affairs, who attended in order to observe our deliberations. Eighteen of the packets that we considered were submitted online (a significant increase from the previous year), as part of the pilot program of the online-packet initiative.

This was the second year under the new procedures for sending copies of the committee’s letters to the President and Provost back down to Deans, Chairs, and candidates. It was also the second year that allowed for the correction of errors of fact in letters and there five cases where this took place. Since the ability to correct errors of fact will sunset unless ratified by Academic Affairs by Fall 2014, we discussed the pros and cons of these letters at length with Academic Affairs. The Committee supports the continuation of the ability for candidates to provide letters that correct errors of fact.

The committee also conducted a forum with faculty on April 21 to discuss the tenure and promotion process. This PowerPoint presentation provided information to faculty who will stand for tenure and/or promotion next year, as well as department chairs and deans. The PowerPoint presentation will be available soon on the Academic Affairs website.

Respectfully Submitted,

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Mark Lazzaro