FAM/By-Laws Meeting Minutes, Jan. 30, 2017, 4:00 pm

Attending: Jason Vance, Todd McNerny, Deanna Caveny-Noecker, Laura Penny, Megan Gould, Carl Wise, Christine Finnan (guest)

Minutes recorded by Laura Penny and compiled by Jason Vance.

- Approval of minutes from Dec. 5, 2016 FAM/By-Laws Meeting was tabled to include a more complete record (e.g. Penny’s minutes). The revised minutes would be presented at the following FAM/By-Laws meeting for approval.

- The Motion to Increase Duration Faculty May Serve on Committees passed the Senate. It may be appropriate for Faculty to ratify this new motion during the upcoming speaker election.

- Discussion of the Motion to Split the Committee on Grad Ed, Cont Ed, & Special Programs

Christine Finnan (Chair of the Committee on Grad Ed, Cont Ed, & Spec. Progs), the author of the motion, is present to help answer questions and receive feedback.

Deanna had several questions about the proposal. Most involve clarifying the wording of the motion:

2.b.3. What does the non-catalog terminology refer to? Can we expound on this to explain this to future readers? Finnan says the intent is to refer to courses that teachers use for re-certification courses or other courses that are used for credentialing. Possible language: “credit bearing graduate coursework not applicable to any degree or certificate (non-catalog graduate level education ….”

3. a. Does the AVP of Institutional Effectiveness … need to be on the committee? Christine will raise the question to the committee and Brian McGee. Since Continuing Ed does not fall under the purview of SACS, is it necessary to have this person there?

3.b.2 What does ‘providers’ mean? “… advise the CofC units providing …”? Where would Post-Bac certificates go to Graduate Ed or Continuing Ed? Deanna thinks they would go to Graduate Ed. That’s what Christine believes as well.

3.b.1 “… concerning policy for non-credit continuing …”
3.b.2 “… review non-credit continuing”
3.b.4 “… non-credit continuing”

We discussed whether these comments could be addressed in time for a revised motion to be presented before the Senate in February so that, if approved, it could be implemented in time for 2017-18 academic year. Christine Finnan was confident in a quick turn-around from her Committee.

- Discussion of the Motion to Form a New Standing Senate Committee: Adjunct Oversight Committee
Jason met with Julia Eichelberger Friday, January 27th. Comments from Julia are attached in the agenda packet.

The discussion of this motion resulted in generally minor comments. There was concern on behalf of Academic Affairs regarding the language of “department policies”, as policies regarding Adjuncts are College policies and Departments should not have separate policies. Perhaps the intent was to solicit information on Departments’ practices.

20.b.1. add “policies for adjunct policies from the Provost Office.”

20.a. Committee composition: Appointing membership from the selected Committees requires that members need to be aware of how many committees they are serving on, especially in regards to the recently revised FACP, which solicits membership from several of these named committees. How is adjunct faculty member elected?

20.b.4. Add language that the committee also provide their reports to the adjunct faculty population.

Add “Faculty” to appropriate “Senate” references (e.g. Faculty Senate).

Revise language about what records the Secretariat would maintain: “maintain a permanent record of each’s year’s finalized minutes and annual report”

The Motion’s intent describes that the committee would meet approximately twice per semester. They would get information annually as described in duties. Should the Committee’s Duties also include a description of this meeting commitment?

- Megan Gould informed us that the FAM includes inconsistent committee titles. For example, a committee is listed as Educational Technology committee (ETC); is this the same as the Faculty ETC (FETC)? Jason is going to review the FAM for similar inconsistencies.

- Carl Wise provided a report on footnotes in the FAM. These were given to Deanna for review.

Adjourned at 5:20pm