College of Charleston
Committee on Academic Standards, Admissions, and Financial Assistance
April 27, 1998

In Attendance:

Amy McCandless, 1997-98 Chair
Brian Scholtens, 1998-99 Chair
Mary Sadler, Secretary
Doug Friedman
Walter Fuentes
Walter Pharr
Tom Ross
Chris Warnquist

History
Biology
English/Communication
Political Science
Spanish/Italian
Computer Science
Psychology
Registrar's Office

The meeting of the Committee for April 27, 1998 was called to order at 11:00 A.M.

The 1997-98 committee had no business and adjourned at 11:05.

The 1998-99 committee was called to order by Amy McCandless who asked for nominations or volunteers for Chair and Secretary of the committee. Brian Scholtens volunteered to act as Chair; Mary Sadler volunteered to act as Secretary, and both were elected nem.con.

Amy McCandless described the duties of the committee, including attending weekly meetings, reading e-mail during the summer in case the committee is asked to act on a petition, and observing confidentiality. She also advised new committee members to familiarize themselves with the college's academic policies by reading The College of Charleston's current catalog.

All members were asked to submit fall schedules to Brian Scholtens as soon as possible so that he can determine a standing meeting time for the Committee.

The meeting was adjourned at 11:30 A.M.

Respectfully submitted,

Mary A. Sadler