THE COLLEGE OF CHARLESTON
Committee on Academic Standards, Admissions,
and Financial Assistance
Minutes of the Meeting of January 21, 1993

Members Present: Mary Blake (Education), Chair, Paige Wisotzka (Languages), George Hopkins (History), Rohn England (Mathematics), Marsha Hass (BADM), David Frankfurter (Religious Studies), Secretary, plus Bill Lindstrom (Dean of Students).

The meeting was called to order at 3:30 PM.

Minutes for 12/3/92 were approved with minor changes.

The Committee considered a request for a waiver of three of the required hours in humanities because of misadvising (re: ENGL.104). By longstanding principle, the request was formally denied.

Discussion ensued about adding a statement to the College Bulletin making it explicit that circumstances of misadvising do not allow the waiver of requirements. The Committee makes a formal recommendation that a statement be placed in the Bulletin stating that it is ultimately the student's responsibility to meet all degree requirements.

The Committee considered a request to have placement credit earned at Coastal Carolina College transfer as credit to the College of Charleston. Her request was denied.

The Committee considered memos from Steve Gibson and Leila Thomas of the College Skills Lab re: English proficiency of foreign students at the College of Charleston. Both attested to a situation where the standard English proficiency tests--TOEFL and Nelson-Denny--were not sufficient for screening out incapable students. Mary Blake will contact Gibson and Joyce Bylander about how to proceed toward changing admissions standards for non-English-speaking students.

Mary Blake's memo to Michael Pincus expressing the Committee's endorsement of study abroad for language students was accepted.

Bill Lindstrom reported that the process of getting listed as Learning Disabled is being revised, and that the Committee will henceforth hear only final appeals.

The Committee considered Klaus DeAlbuquerque's memo to Bill Anderson about extending time between the last final exam and the deadline for grades. The short time puts an unnecessary strain on professors with late exams, and has implications for the type and quality of examinations given. Bill Lindstrom explained that, in order to get dismissal notices out to failing students before they return his office must have the grades immediately. Any extension forward of the grade deadline would require that dismissal notices only be sent at the end of the year. Furthermore, if an extension of the grading deadline is granted for the spring it will become impossible to make sure that only graduating seniors participate in the ceremony, a principle that the faculty themselves voted to maintain last year. Discussion
ensued on how to serve both the instructors' needs and the monitoring of students. Mary will draft a proposal to the faculty to reconsider the vote for only graduating seniors in the ceremony on the basis that without this stipulation faculty would gain more time to grade finals. If asked how much of an extension the faculty would receive we would state this is unspecified, but cannot be even pursued without the faculty's permission to allow non-graduating seniors in the ceremony.

The meeting adjourned at 5:00.

Respectfully submitted,

David Frankfurter
Religious Studies