College of Charleston  
Committee on Academic Standards, Admissions, and Financial Assistance  
November 18, 1996

Walter Pharr, Chair 96-97  
William Lindstrom  
Susan Simonistrom, Secretary  
Elaine Griffin  
John Creed  
Chip Condon  
Deborah Miller  

Computer Science  
Dean of Undergraduate Studies  
Psychology  
Languages  
Political Science  
Business/Economics  
Education

The meeting of the Committee for November 18, 1996 was called to order at 1:05 P.M. The minutes of the last meeting of October 21, 1996 were approved as submitted.

petitioned to take her senior year courses in France. Courses requested are related to France. Petition was granted.

petitioned the committee to reconsider her original petition to expunge her College of Charleston academic record. The two professors that previously refused to change failing grades to withdrawals have now agreed to such a change. There was considerable discussion about changing failing grades to withdrawals after a final examination is taken. The petition to expunge the record was denied. Bill Lindstrom proposed changing only the failing grades in History and Computer Science (Spring, 1995) to withdrawals. This was the semester during which was misdiagnosed. The motion was granted.

Walter Pharr discussed results of the Committee's motions before the Faculty Senate. There were some wording issues in the paragraph regarding absences that was passed by the Senate at the November 12, 1996 meeting. Walter Pharr will confer with Bob Mignon, the Speaker, regarding changing "permissible number" to "maximum allowed absences". The First Day of Class resolution was not passed by Senate. The Europe as a "single area" for SNAP Foreign Language alternatives was not passed. Walter Pharr has requested copies of the existing substitutes and policies and the working documents from last year's Committee. John Creed asked for data regarding the number of SNAP students served from the onset of the program to present. It was suggested that the discussion of the SNAP Foreign Language alternatives be broadened to include participation from other relevant departments (e.g., Learning Skills, etc.).

The Committee discussed concerns raised by Susan Morrison regarding a statement allegedly made in a Continuing Education Bulletin regarding auditing courses. The discussion was tabled until the Committee secures a copy of the Continuing Education Bulletin in question.

Bill Lindstrom began a discussion of the Leave of Absence policy. He proposed formalization of the Leave policy with divisions according to temporal factors. The discussion was tabled until the next meeting. The meeting was adjourned at 2:35 P.M.

Respectfully submitted,
College of Charleston
Committee on Academic Standards, Admissions, and Financial Assistance

At the Nov. 12 meeting of the Senate, this Committee moved that the existing paragraph concerning attendance and the WA policy be changed to the following:

Since class attendance is a crucial part of any course, students are expected to attend all classes and laboratory meetings of the courses in which they enroll. During the first week of classes instructors will announce and distribute their attendance policies. However, whatever the policy may be, each student is responsible for all information disseminated in the course. As a student approaches the maximum allowable absences, the professor will notify the student that exceeding the limit will result in a grade of WA. If the student then misses more than the permissible number, the professor may instruct the Registrar to record a grade of WA for the student.

A friendly amendment in the Senate resulted in the following paragraph:

Since class attendance is a crucial part of any course, students are expected to attend all classes and laboratory meetings of the courses in which they enroll. During the first week of classes instructors will announce and distribute their attendance policies. However, whatever the policy may be, each student is responsible for all information disseminated in the course. If the student misses more than the permissible number, the professor may instruct the Registrar to record a grade of WA for the student.

Unfortunately, this has a missing antecedent. I therefore propose the following paragraph:

Since class attendance is a crucial part of any course, students are expected to attend all classes and laboratory meetings of the courses in which they enroll. During the first week of classes instructors will announce and distribute their attendance policies. However, whatever the policy may be, each student is responsible for all information disseminated in the course. If a student has more than the maximum allowed absences, the professor may instruct the Registrar to record a grade of WA for the student.

The question is, do we have to take this back to the Senate for further action, can we send it to the Senate "for information," or can we even assume that it is so obvious a change that we can make it without bothering the Senate with it at all.

P. 35 - places 1st paragraph under "Attendance"