Minutes
Committee on Academic Standards, Admission and Financial Aid
November 8, 1993


I. Call to Order at 3:40 pm. by Marsha Hass, chairperson

II. New Business:
   A. Student Petitions:
      1. [Redacted] petition to take 12 of his last 37 hours at Goethe Institute in Munich, Germany.
         a. The committee wants confirmation from Nan Morrison that [Redacted] has the permission from the communications major to study abroad especially because of his low GPA (1.85).
         b. Bakanic moves that the committee write a letter stating what he need to do to complete his degree. In order to be able to graduate he must substantially improve his GPA. It is doubtful that he could do that with only 25 additional hours. Therefore, his petition may not be necessary.
         c. Motion seconded and passed. Action delayed pending letter from the registrar to [Redacted]
      2. [Redacted] petition to take 12 to 24 of his last 37 hours at the University of Salzburg in Salzburg, Austria.
         a. McIntosh moves to approve the petition. Packer seconds.
         b. Motion passed. Petition granted
      3. [Redacted] petition to be credited with 3 hours toward her degree because of an advising error. [Redacted] was advised to retake college algebra as a result of her placement tests even though she had taken an equivalent course (Math 111) in 1980. The repeated course can not be counted toward graduation. She wants the hours to be counted as electives.
         a. Packer suggests that we require her to take the required number of hours but ask the administration to cover the cost of the tuition for the extra course. Dias seconds the motion.
         b. Motion passed. Petition denied, but recommendation to waive tuition for the course will be forwarded.

B. An accusation has been circulated that a former student was offering information about how to obtain false LD Certification. The accusation was made by faculty in the geology department based on hearsay evidence. The committee discussed the need for faculty education about LD certification to prevent unsubstantiated charges.
II. Old Business
   A. Learning Disability request from the Provost - Review of progress to date.
      1. Develop a policy for establishing reasonable accommodation - committee plans to obtain input from each department on what course are essential and cannot be altered.
      2. Adjudicate controversial cases - the committee agrees to this responsibility.
      3. Establish a formal appeal process - to be developed in the spring semester.

   B. The motion to exempt study abroad from special petition for last 37 hours will be delayed until next semester.

III Meeting adjourned 4:50 pm.