Committee on Institutional Effectiveness

2nd Meeting

Date: 10/27/2017

The members in attendance where Brenton LeMesurier (chair), Gabriel Williams (secretary), Deborah McGee, Lynn Cherry, Divya Bhati, John Peters, and Rana Mikati

Start Time: 254 pm

- The minutes from the last meeting were approved

- It was suggested that the program review should be coordinated per topic, rather than randomly generated. The group suggested that we can cluster the program review items into categories in which Points 1-5 are connected together (program goals); 6-8, 13, and 14b (faculty) are connected together; and 9 – 12 and 14a (program output).

- Brenton suggested that the committee should report its findings for improving undergraduate program review to the Faculty Senate before Spring Break of Spring 2018.

- Divya has information for all the programs that have performed external reviews (with the review date) and it will be given to Brenton. It should be posted on the webpage for undergraduate program review. It was also suggested that the committee should track the programs which have completed the AIE program review.

- It was suggested that the committee should track the programs which has come through AIE program review for the purpose of 2021-2022. This is to ensure that the master schedule is well-designed and followed-through appropriately.

- The committee discussed whether or not there is any assessment of the administration’s support of the undergraduate program review process (in terms of funding and etc.). This lead to a larger discussion on the nature of the committee in regards to its “advisory role”. The committee agreed that the advisory role for the committee exists on two levels: (1) the program level (via “closing the loop”) and (2) the administrative level by accessing the actual effectiveness of college policy in address weaknesses within various programs.

End: 358 pm