Committee on Institutional Effectiveness

1st Meeting

Date: 09/01/2017

The members in attendance were Brenton LeMesurier (chair), Gabriel Williams (secretary), Christian Coseru, Christine Moore, Deborah McGee, Ghazi Abuhakema, John Peters, Lynn Cherry, and Rana Mikati

Start Time: 305 pm

- Brenton provided an overview of the AIE committee for new members, which is responsible for providing an in-house version of academic program review and following up on what has occurred.

- For the 2017-2018 academic year, the AIE committee will perform a program review of History, Mathematics (BA and BS), Dance Program, and Classics. The official program reviews are to be done during the Spring 2018 semester.

- It was suggested that the AIE committee should standardize the review schedule, in which program reviews occur during the Spring and follow-up on prior program reviews should be done in the Fall.

- It was agreed by the committee to use Yammer for the purpose of committee discussion outside of meetings. Furthermore, documents from the AIE committee will be updated and uploaded to the SharePoint page.

- It was agreed that the future meeting time for the committee will be on Fridays at 245 pm. Brenton will send Doodle poll for possible dates in the next meeting.

End Time: 332 pm