The following items were discussed:

- The numbers in the proposal were confusing for the final year. It was stated that the program will graduate 15 students and that 30 new students by that time would enroll making the numbers valid.
- CofC is operating at a below capacity enrollment now at about 9,800 students. There is room to accept up to 180-220 new engineering students without disturbing the balance of operations on campus. New students will add revenue so that CofC can try to optimize at 10,500 students.
- The actual program with students will start in 2020 and the program description will be in the catalog for the academic year of 2019-2020.
- Astronomy and Physics department has determined that there is capacity in the department to house engineering for the foreseeable future.
- Since engineering will be in the Department of Astronomy and Physics, it was suggested that operating costs be given and provided to the department. Paul Patrick suggested that new faculty would come with some operating expenses for the department.
- The practice of requesting 22.98% in “Institutional Costs” is a good barometer to use in the future.
- It was stated and promised that all new lines were new and that no lines would be “redistributed” or taken from another academic unit on campus.
- The implementation of the program will operate like all other undergraduate programs in that money is delivered to the E&G budget. This program is and will not be a stand-alone budgetary program like the MBA.

The Senate Budget Committee voted 7-0 to approve the Electrical and System Engineering proposals based upon the supplied, revised budget document submitted by Paul Patrick entitled, “Engineering – Budget Projection Split – with Indirect Cost Adjustment.” The two tables were modified to include a zero budget year for Year 0, which is the implementation year. The column for Year 0 for 2019-2020 will be empty to reflect implementation. Income in the Table cells were changed to represent yearly numbers, not semester. The two tables, one for each program, are uploaded as one attachment to Curriculog. Based upon suggestions from the Senate Budget Committee, the revised budget for the System and Electrical Engineering programs take into account a “Calculated Tuition Revenue” that excludes carve-outs (fees). In addition, the expenses include a line item for overhead, Institutional Costs of 22.98%. The budget does not take into account potential attrition from the program, which nationally is an average of 50% across all engineering fields and schools. The conservative nature of the enrollment considers the potential attrition. It has been assured to the Committee that all faculty lines are new and these lines will not be ‘reallocated’ from another department.
Discussion ensued about implementing a new practice for the Senate Budget Committee so that all New Program Proposals will include:

1. A column for Year 0 with any associated startup costs,
2. Tuition Revenue to reflect only tuition and no fees,
3. Expenses would include Institutional Costs of 22.98%,
4. A statement about any known potential attrition, when applicable,
5. A change in the wording on the Senate web page indicating that the Budget Committee can be used as an advisory body to help develop Table F of a proposal, and
6. Table F numbers should reflect expenses for the year if possible.

Arts Management

The following items were discussed.

- The salaries proposed as expenses were for a new course that will be co-taught by adjuncts.
- The “Other Funding” source is from a private donor and has been ascertained.
- Table F does not add properly across and down the rows and columns respectively.

The Senate Budget Committee voted 7-0 to accept the certificate program with the following fixes:

1. Properly add up the dollar expenses in Table F for rows and columns, and
2. Add columns in Table A to show the difference between credits taken and credit hours earned.