1. Committee members:
Von Bakanic, Deborah Boyle, Susan Klein, Maddy Middleton (SGA representative), Myra Seaman, Martha Stackel, Meta Van Sickle, Ricard Viñas-de-Puig (Chair); Michelle Futrell (ex officio), Sonja Wall (ex officio).

2. Management:
The Committee on Academic Standards, Admission, and Financial Aid (FCAS) continued to use CofC’s own OAKS platform to distribute student petitions as a centralized, secure, and efficient system to handle confidential student information. Michelle Futrell and Sonja Wall, from the Center of Academic Performance and Persistence (CAPP) diligently organized all student petitions and managed the dissemination of information through OAKS. The 2018-19 FCAS Committee members truly appreciate their hard work and diligence working with students regarding their petitions.

3. Highlights from 2018-19 Academic Year:
In addition to the review of student petitions for late withdrawal and the eligibility to take senior credit at other institutions, FCAS undertook several responsibilities this year at the request of Academic Affairs. These are listed below, in alphabetical order:
   i. Repeal of current Redemption Policy & Review of Course Repeat Policy;
   ii. Review Minor Residency Requirements;
   iii. Review of criteria for Departmental Honors;
   iv. Review of Honor Code Sanctions;
   v. Review of Military Transfer Credit;
   vi. Review of Senior Course Elsewhere Requirements.

Note: Further details of each of these items are noted in Section 5 below; for full information, please refer to meeting minutes.

4. Total Petition Statistics: (up to 8/5/19)

<table>
<thead>
<tr>
<th></th>
<th>Late Withdrawal Petitions</th>
<th>Senior Course Elsewhere Petitions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved</td>
<td>70</td>
<td>14</td>
</tr>
<tr>
<td>Denied</td>
<td>17</td>
<td>5</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>87</strong></td>
<td><strong>19</strong></td>
</tr>
<tr>
<td>Forwarded to 2019-20 FCAS</td>
<td>1</td>
<td>0</td>
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</tbody>
</table>
5. Notable Items from Minutes:
(Full details on FCAS actions over the 2018-19 academic year are available in the individual meeting minutes.)

a. September 2018
FCAS met for the first time on September 6, 2018, and Chair Viñas-de-Puig reviewed the ‘Rules of the Road’ document revised over previous years. During the ensuing discussion on FCAS responsibilities it was pointed out that: i. FCAS seldom grants selective withdrawal from courses unless a strong case is made; ii. FCAS is reluctant to grant late withdrawal petitions for two successive semesters; iii. FCAS is reluctant to grant late withdrawal petitions based on medical treatment after the term has already ended; and iv. FCAS seldom accepts financial arguments for senior course elsewhere petitions beyond the limit of hours allowed.
Chair Viñas-de-Puig consulted with Legal Affairs regarding the possibility of FCAS to review medical paperwork for a third party. Legal Affairs indicated that FCAS cannot consider or review those documents without a legal medical release.
FCAS reviewed student petitions.

b. October 2018
Jeri Cabot (Dean of Students) and Allison Sterrett-Kraus (Chair of the Committee on Student Affairs and Athletics) presented the history and rationale behind revising Class II Honor Code sanctions. FCAS approved the revision with a unanimous vote.
FCAS reviewed student petitions.

c. November 2018
Mary Bergstrom (University Registrar) raised some issues regarding the previously approved changes to Honor Code Sanctions. After some discussion, a change to amend the proposal to 3 semesters rather than 2 for the student petition to be removed was approved unanimously. However, following a meeting with Mary Bergstrom and Allison Sterrett-Krause, Chair Viñas-de-Puig proposed to extend the influence of the sanctioned grade (xx-grade) to two years rather than three semesters; this change was also unanimously approved.
Larry Krasnoff, Chair of the Department of Philosophy, presented a proposal to change the requirements to award Departmental Honors, eliminating the ‘12-hour’ rule and indicating that students must have completed a Bachelor’s Essay or two independent studies that are comparable to the disciplinary expectation of a Bachelor’s Essay. FCAS approved this proposal.
FCAS reviewed student petitions.

d. January 2018
Jimmie Foster Jr., Vice President of Enrollment Planning, presented information regarding a newly developed test (CLT) as an indicator of ability and aptitude to succeed at college. Discussion ensued regarding the possible implementation of the test, the match between the mission of the College and the makers of the test, the percentage of students who apply to the College coming from homeschooling environments, and the how the CLT compares to ACT and SAT.
FCAS reviewed student petitions.
e.  February 2018
Godfrey Gibbison (Dean School of Professional Studies), along with Mary Bergstrom (University Registrar and Assistant Provost), presented the proposal to accept credit earned through military training to the College. According to this policy, students may earn up to 30 transfer credit hours from their Joint Services Transcript (JST), and students who have completed 1 year of military service in the United States military will be awarded 4 credit hours of elective transfer credit for the physical education activity. After some discussion, the proposal was unanimously approved. Chair Viñas-de-Puig further presented an additional proposal to change the current Bachelor’s Essay Guidelines. Bergstrom indicated that the current Bachelor’s Essay Guidelines were not sufficiently clear on the duration, type, and possible grading of the Bachelor’s Essay. According to the new proposal, a Bachelor’s Essay will be divided into two full-term three-credit hour courses, which will be graded separately. This proposal to revise Bachelor’s Essay Guidelines was unanimously approved.
Tim Johnson (Dean of the School of Languages, Cultures, and World Affairs) presented a proposal to revise minor residency requirements. This proposal separates minor requirements and residency requirements, and simplifies the language in the description. FCAS approved the proposal.

f.  March 2018
Lynne Ford (Associate Vice President for Academic Experience), Mary Bergstrom (University Registrar), and Tripp Keeffe (President of the Student Government Association, SGA) presented a proposal to rescind the current Grade Redemption Policy, as the current proposal, approved by the Faculty Senate in 2017, is incomprehensible and unenforceable. This proposal to rescind was approved by FCAS.
Lynne Ford and Mary Bergstrom also presented a proposal to replace the current Course Repeat Policy. As a result, the Course Repeat Policy would be simplified (eliminating repeat-include and repeat-exclude language and other confusing language). This proposal to was also approved by FCAS.
Lynne Ford and Mary Bergstrom also presented a proposal to approve a new Grade Exclusion Policy, designed to provide students with one way to repeat the same or equivalent course and include all grades in the calculation of the College GPA. After long discussion, FCAS decided to not take action and to bring the proposal before the Faculty Senate during the 2019-20 academic year. FCAS reviewed student petitions.

g.  April 2018
Lynne Ford and Mary Bergstrom presented a proposal to revise the current requirements for Senior Course Elsewhere. According to this proposal, students would be allowed to take up to 12 credit hours after having earned 90 hours. FCAS approved the proposal unanimously.
FCAS reviewed student petitions.

The FCAS members would like to express their gratitude to the Center of Academic Performance and Persistence (CAPP), and especially to their two representatives (Michelle Futrell and Sonja Wall) for their assistance during the academic year.
On behalf of the Committee,
Ricard Viñas-de-Puig
August 6, 2019