

Faculty Curriculum Committee Minutes  
Friday, September 21, 2018  
Stern 201

**Present:** Chad Galuska (chair), Andrew Przeworski (secretary), Tom Carroll, Allison Foley, Kameelah Martin, Nenad Radakovic, Kathy Rogers, Wayne Smith, Gabriel Williams

**Registrar's Office:** Mary Bergstrom, Franklin Czwazka, Jerry Mackeldon, Julie Dahl

**Academic Affairs:** Lynne Ford

Presentation of the Agenda (Galuska)

### **Old Business**

1. We approved the minutes from the April meeting.
2. One of our April proposals (PRST) was withdrawn before reaching the Senate, but the others passed the Senate (in September 2018)

### **New Business**

1. Chair's report. We'll probably be receiving the proposals a little later than in recent years. However, no later than a week before the meeting. Rather than approving proposals pending certain major edits, we'll make minor edits during a meeting, and any other changes will be held for the following meeting. We'll no longer allow the curricular approval process for a proposal to cross over multiple academic years.
2. Curriculog training
3. CHEM (no representative)  
Discussion: no one from CHEM could come to the meeting, but we decided to proceed, since our meeting wasn't supposed to have happened on this particular date. Discussion about whether the SLOs are specific enough and are measurable. The syllabus doesn't list course objectives, which we're not sure are required anyway.  
Modifications: if course objectives are required on the syllabus, we'll ask for a revised syllabus  
Decision: approved, pending the possible addition of course objectives
4. CSCI (Manaris)  
Discussion: question about how the course differs from INFM 340, which is also about mobile app development. The CSCI course is at a higher level of understanding. Question about the C- grade prerequisite, which is common in CSCI courses.  
Modifications: none  
Decision: approved
5. EDFS (Perkins)

Discussion: we've been provided new SLOs, but they haven't been added to Curriculog (or the syllabus) yet.

Modifications: SLOs need to be updated

Decision: approved

6. FINC (Wang)

Discussion: the course description has changed. Have the SLOs changed? No. The content of the course isn't changing.

Modifications: none

Decision: approved

7. GEOL (Them)

Discussion: none

Modification: none

Decision: approved

8. PSYC (Galuska)

Discussion: none

Modifications: none

Decision: approved

9. Substantive change policy – Divya gave us a brief presentation on what sorts of curricular changes constitute “substantive changes”.

10. Special topics courses – Over the summer, Chad did a survey of department chairs and found widespread awareness of the 3-in-5 rule. He also ran a Cognos report to look at the last three years' ST courses. He found that there are perhaps 50 ST courses which, at first glance, appear to be in violation of the 3-in-5 rule, some of which have been offered over ten times. However, we don't have syllabi for these courses, so we can't be sure that these are actual violations.