Committee on the Assessment of Institutional Effectiveness
October 14, 2014
Members in attendance: William Veal, Jason Howell, Neal Tonks, Jolanda Van Arnhem. (no quorum)
Ex-Officio Members in attendance: none
Guests in attendance: Bonnie Springer (Chair, Curriculum Committee), Kevin Keenan (Director, Urban Studies Program)
Location: HHP Dean's conference room, second floor of 86 Wentworth
Time: 9:00-10:00am

1) Minutes from the September 19 meeting were unavailable for approval.

2) Bonnie Springer discussed the New Course proposal form. Several aspects of the form were discussed, including further integration of the form with SACS accreditation procedures and Compliance Assist. W. Veal will work with B. Springer on the course change forms, in collaboration with the provost and P. Brunner.

3) Kevin Keenan discussed the committee’s involvement in the program assessment Urban Studies program. W. Veal discussed constructing an assessment plan for the program. W. Veal will draft a plan of action for the committee’s next meeting.