Minutes - Library Committee
April 4, 2019

1. The meeting is called in order at 2pm

2. Roll call
   - Présents
     - Juliette Bourdier, Francophone, and Italian Studies, Chair
     - Timothy Callahan - Geology and Environmental Geosciences
     - Michael Giuliano - Chemistry and Biochemistry
     - Bethany Goodier, Communication
     - David Slucki, proxy for Shari Rabin - Jewish Studies
   - Absent
     - Adam Domby, History,
     - Saif Mir - Supply Chain and Information Management
   - Non-voting ex-officio members:
     - Dean of the Libraries, John White
     - Associate Dean of Collection & Content Services, Heather Gilbert

3. Agenda
   The agenda was presented

4. Approval of the minutes from the previous meeting
   The minutes from November 16, 2018 were approved by the committee

5. Budget update for FY 18/19
   the DBA is right on track

6. Proposed budget for FY 19/20 and discussion of Budget’s scenarios
   Two scenarios were proposed

7. Scenario #1 manages the budget in case the inflationary cost is not approved by the board.
   In that case, the newer fund “One-time Electronic resources” budget would be interrupted,
   while the Approval Plan would be reduced (10%) and Firm Orders (-17.5%) and Streaming
   on Demand (-20%) would be significantly cut back. Serials would be maintained but no new
   journal would be acquired.

8. New Library Resources
   A series of new resources have been added in 2019 and will continue to be implemented in 2020,
   including but not limited to: Nineteenth Century Collections Online (NCCO), African American
   Historical Serials Collection, Archives of Gender and Sexuality: LGBTQ History and Culture since
9. **Update on new library Classroom**
   Rooms at the library are dedicated to students and to certain teaching situations. Rooms may be reserved in advance via the Library webpage. Rooms 120, 122, 127 are classrooms for library instruction activities. Room 121 is a meeting room (Skype conferencing). Room 136 “One Button Studio”. Room 236 “Multimedia” may be used by faculty for webinars. Room 227 is used for lectures and events. Room 360 “Flexroom” is designed primarily for student use as open study space.

10. **Update on Library technology lending for FY 19/20**
   We are circulating more technology, especially laptops and tablets, and are working to supply more power outlets. We are experimenting with them.
   Laptop checkout system was discussed. Many laptops are used by students who don’t want to carry their own computers and others by those who cannot afford to acquire one.

11. **Update on Avery Construction**
   Avery should reopen in Fall 2019.

12. **Still in the data collection phase will be reported in the Fall:**
   - Update on Open/Affordable Educational Resources
   - Update on the Survey of Library use

13. **Announcement**
   - Juliette Bourdier announced after 4 years of service for the Faculty Committee for the Library Budget, that she will be serving as a member in the Faculty Research and Development Committee. She is asking if any Faculty who has already served in the Library Committee and wished to continue would accept to step up.
   - It is decided by the committee that Elections will be conducted electronically during June 2019 among the members of the committee 2019-2020.

14. **Adjournment at 3pm**

Respectfully submitted,

*Juliette Bourdier*, Chair 2016-2019