Minutes – Votes in red

1. Call to Order – 5:03 pm meeting called to order (waited on a quorum)

2. Approval of the November 1, 2022 minutes - approved by acclamation

3. Announcements and Information –
   1. Forming a focus group to discuss master plan, if you are interested in being a part let Speaker Veal know.
   2. The Education Advisory Board (EAB) will present the Higher Education State of the Sector in January to all faculty proceeding the Senate meeting. During January’s Senate meeting the EAB will give a synopsis of their longer report.
   3. The College has joined the National Center for Development and Diversity. Please activate your faculty account.
   4. Two new names on faculty wall of honor: Dr. Renee McCauley, who received the SIGCSE Lifetime Service Award, and Dr. John Thomas, who became a member of the Martin Luther King Jr International College of Ministers and Laity—see more about their awards here: https:// facultysenate.cofc.edu/faculty-news/wall-of-honor/index.php

4. Reports
   a. Speaker of the Faculty William Veal
      • Google now charging for emails therefore administration decided not to keep email address for alumni. Alumni Affairs was supportive of this decision. This is common among other colleges. Provost Austin interjected that Deans were concerned about losing access to alums. She has heard that there is a plan to allow alumni emails to remain for one year and then migrate to Microsoft 365 accounts.
      • Last year, Sen Hector Qirko created an anonymous survey asking for Senator feedback on the Senate process. Results of that survey are found below. 12 out of 53 senators participated. The results were presented and briefly discussed. No action was taken.
      • In keeping with the idea of building community among the Senators and thus across campus, SSME Dean Sebastian van Delden has agreed to pay for a gathering after the January Senate meeting.

   b. Provost Suzanne Austin
      • Deanna Caveny (Associate Provost) moved to approve the candidates for graduation in December – Approved unanimously
      • Margaret Hagood (CETL and SEDU, Senator) announced two 3-hour workshops on January 20 separated by a lunch hosted by the Provost. Look for sign-ups from your Dean and Margaret via CETL.
      • Chris Korey and Provost Austin have been visiting schools to talk about retention, progression, and graduation data. They presented the same data with next steps during the Senate meeting. In order from best retention to least
retention: First year students, students with declared major, undeclared students, transfer students, then student with unmet financial obligations. Approximately, 1/3 of our students have not declared their major by their 3rd semester. Do not have to declare until 60 hours. They presented acceptance and retention rates at other institutions. Based on our acceptance rate, we should be graduating around 70% in a 6-year window. Report from Kennedy and Company determined several reasons for students leaving the campus. An idea to improve retention after the first year, is to have students declare a meta-major upon applying to CofC (examples could be exploratory or human health) allowing for targeted contact from the school and first-year experience opportunities geared toward their area of interest. Meta-majors are an intentional grouping of majors. Would help insure better advising with professional advisors.

c. Without objection a report was added. John Morris spoke about the Master Plan
   • CofC has hired Beyer Blinder Belle Architects to advise on Master Plan for the next 15-20 years. Phases: 1) October – December is their discovery phase. 2) Programming and visioning concepts ends in January 3) Draft of plan by April 4) Final Campus Framework plan by June ’23. Have formed a steering group, held campus community engagement groups, and given consultant tours. Have met with many different administrators around campus. In near future, will meet with Senate focus group, student focus groups and others around campus and throughout our local community.
   Question:
   Margaret Keneman (French, Senator) – Where can we view Master Plan?
   Answer: He will send information through email.

5. New Business
   a. Faculty Curriculum Committee (Beatriz Maldonado, Chair)
      Broken into groups for voting/discussion:
      Group 1: No discussion. – Approved unanimously
         i. Archeology – Adding existing courses to the major and minor
         ii. Psychology – Changing prerequisites for some course: PSYC: 385, 386, 387, 464
         iii. English –
            B. Removing existing catalog note “ENGL 110 (or its equivalent) or HONS 110 are prerequisites for all other English courses”
      Group 2: No discussion. – Approved unanimously
         iv. Accounting –
            A. Creating a new course (ACCT 301).
            B. Changing the major - removing a required course (MGMT 408) and replacing with the newly created course
         v. Chemistry –
            A. Removing Calculus III (and alternative) as a pre-requisite for existing courses (CHEM 341 and 342) and as a required math class for Biochemistry BS, Chemistry BS and BA;
B. Creating new course (CHEM 358);
C. Adding new courses to the Biochemistry BS (CHEM 358 and CHEM 360, the latter was approved in Sept. FCC meeting)

Group 3: No discussion. – Approved unanimously

vi. **HCIF** – Creating a new Health Informatics Minor
vii. **Math** – Creating a new statistics minor

b. General Education Committee (Will McCorkle, Co-Chair)
i. Approval of MATH - 229 - Vector Calculus with Chemical Applications; Removal of Math 229 from the list of Gen Ed requirements or as a requirement to courses in other degrees [https://cofc.curriculog.com/proposal:4113/form](https://cofc.curriculog.com/proposal:4113/form) -- No discussion. – Approved unanimously

ii. Approval of ENVT - 210 - Sustainable Humanities; General Education: Humanities [https://cofc.curriculog.com/proposal:3989/form](https://cofc.curriculog.com/proposal:3989/form) -- No discussion. – Approved unanimously

c. Committee on Graduate Education (Shawn Morrison, Chair)
i. Community Planning, Policy and Design, MA
   A. **Program termination: effective Fall 2023**
   B. Course deactivations: effective Fall 2023 – No discussion. – Approved unanimously
      1. ARTH 535 Architecture and Urbanism of the United States
      2. ARTH 565 A Global History of Urban Form
      3. CPAD 605 Drawing Charleston
      4. CPAD 615 Introduction to Urban Design
      5. CPAD 619 Architectural Design Studio
      6. CPAD 631 Introduction to Real Estate
      7. CPAD 690 Special Topics
      8. CPAD 700 Independent Study
      9. CPAD 710 Internship
     10. CPAD 790 Independent Urban Design Field Study
     11. CPAD 830 Sustainable Design and Adaptive Reuse
     12. CPAD 895 Urban Design Graduate Thesis Studio

   ii. *(Removed from agenda; does not require Senate approval)* Computer and Information Sciences, MS - **Accelerated program update**

6. Constituent’s General Concerns
   Susan Kattwinkel (SOA, Senator): Wonder what is the state of hiring in registrar’s office?
   Answer Deanna Caveny (Associate Provost): Improving.
   Renee McCauley (guest): Office on grants – what is the status of hiring in that office.
   Answer Deanna Caveny (Associate Provost): Provost Austin supportive of ORGA. Susan Anderson is trying some new software for the office.
   Answer William Veal (Speaker): He will try to find an answer.
   Deb McGee (Communication, Senator): Public appreciation sought for Sarah Owens as she completes her tenure in FYE. Round of applause
   Ashley Pagnotta (Physics, Senator): Could we get an update from the campus on hiring around the campus in staff positions? Also, asking for update on custodial services.
   Answer William Veal (Speaker): Will follow up. President Hsu says there are 200 positions at the highest available but people are not applying.
Heather Fullerton (SSME, Senator): Is there an update on Wentworth garage?
Answer William Veal (Speaker): Heard end of the semester. He’ll find out.

7. Adjournment - Adjourned at 6:11 pm